CENTER JOINT UNIFIED SCHOOL DISTRICT

www.centerusd.org

Local Control Accountability Plan Goals:

1. CJUSD Students will be challenged and supported to achieve academic success in a clean, safe environment through Multi-Tiered Systems of Support (MTSS)
2. CJUSD students will be College and Career ready through Multi-Tiered Systems of Support (MTSS) Actions/Services
3. CJUSD students and families will be engaged and informed regarding the educational process and opportunities through Multi-Tiered Systems of Support (MTSS)

BOARD OF TRUSTEES REGULAR MEETING

District Board Room, Room 503
Wilson C. Riles Middle School
4747 PFE Road, Roseville, CA 95747

Wednesday, December 19, 2018 - 6:00 p.m.

STATUS

I. **CALL TO ORDER & ROLL CALL - 5:30 p.m.**

II. **ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**
   1. Conference with Labor Negotiator, (David Grimes), Re: CSEA and CUTA (G.C. §54957.6)
   2. Student Expulsions/Readmissions (G.C. §54962)

III. **PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**

IV. **CLOSED SESSION - *5:30 p.m.***

V. **OPEN SESSION - CALL TO ORDER - *6:00 p.m.***

VI. **FLAG SALUTE**

VII. **ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION** Info/Action

VIII. **ADOPTION OF AGENDA** Action

IX. **DECLARATION OF ELECTION RESULTS** - Mrs. Anderson

X. **ADMINISTRATION OF OATHS OF OFFICE** - Scott Loehr

Note: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Superintendent's Office at (916) 338-6409 at least 48 hours before the scheduled Board meeting. [Government Code §54954.2] [Americans with Disabilities Act of 1990, §202.]

NOTICE: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the schedule meeting, can be viewed at Center Joint Unified School District, Superintendent's Office, located at 8408 Watt Avenue, Antelope, CA. For more information please call 916-338-6409.

XI. STUDENT BOARD REPRESENTATIVE REPORTS *(3 minutes each)* — Info

1. Center High School - Maximus Gomez
2. McClellan High School - Chris Sill

XII. ORGANIZATION REPORTS *(3 minutes each)* — Info

1. CUTA - Venessa Mason, President
2. CSEA - Marie Huggins, President

XIII. COMMITTEE UPDATES *(8 minutes each)* — Info

Facilities & Op. **1. Facilities Update** - Craig Deason

XIV. REPORTS/PRESENTATIONS *(8 minutes each)* — Info

Special Ed **1. Special Education Comprehensive Review Presentation** - Mike Jordan

Curr & Instr **2. Dashboard Report/Presentation** - Mike Jordan

XV. COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA — Public Comments Invited

Anyone may address the Board regarding any item that is within the Board's subject matter jurisdiction. However, the Board may not discuss or take action on any item which is not on this agenda except as authorized by Government Code Section 54954.2. A speaker shall be limited to 3 minutes (Board Policy 9323).All public comments on items listed on this agenda will be heard at the time the Board is discussing that item.

XVI. BOARD / SUPERINTENDENT REPORTS *(10 minutes)* — Info

XVII. CONSENT AGENDA *(5 minutes)* — Action

NOTE: The Board will be asked to approve all of the following items by a single vote, unless any member of the Board asks that an item be removed from the consent agenda and considered and discussed separately.

Governance 1. Approve Adoption of Minutes from November 14, 2018 Regular Meeting

Personnel 2. Approve Classified Personnel Transactions

Special Ed 3. Approve 2018/2019 Individual Services Agreements:

2018/19-144	Alder Academy
2018/19-145	Capitol Academy
2018/19-146	Placer Learning Center
2018/19-147	Sierra Foothills Academy
2018/19-148-149	Sierra School

Curr & Instr 4. Approve Memorandum of Understanding Agreement #19029 between Sacramento County Office of Education and Center Joint Unified School District for the 2018-2019 K-6 Professional Development for the History / Social Studies Framework and Curriculum Adoption

↓ 5. Approve 2018-19 Title III Plan

↓ 6. Approve Field Trip: 5th Grade Alliance Redwoods Trip - North Country

↓ 7. Approve Field Trip: GATE Students to Donner Summit - Riles MS

↓ 8. Approve Field Trip: Chico High School Wrestling Tournament - CHS

↓ 9. Approve Field Trip: 6th Grade Alliance Redwood Trip - Oak Hill

Facilities & Op. 10. Approve Inspector Services Agreement Amendment #1 - MHL Enterprises for the Center High School New Campus Enter Plaza Project

↓ 11. Approve Notice of Completion - Boberg Hardwood Floors - Gym Floor Replacement at Wilson C. Riles Middle School

↓ 12. Approve Amendment 1 to CCTR-8179, Local Agreement for Child Development Services

↓ 13. Approve SyTech Solutions Document Scanning Service Agreement

↓ 14. Approve Amendment #1 Consultant Service Agreement - Terracon Consultants, Inc. - Center High School New Entry Plaza Project

↓ 15. Approve Contract Amendment #5 - Proposition 39, California Clean Energy Jobs Act with Capital Program Management for Planning Implementation Services

↓ 16. Approve Disposal of Surplus Equipment:
1986 Chevy G-30/Wayne Bus, VIN # 2GDHG31M7FF4520334, License Plate Number E063495

↓ 17. Approve Disposal of Surplus Equipment:
1996 Chevy G-30/US Bus, VIN # 2GBHG31Y7SF215576, License Plate Number E028126

↓ 18. Approve Disposal of Surplus Equipment:
1991 Blue Bird (TC 2000 FE) Bus, VIN# 1BAADCSAXMF040843, License Plate Number E330695

Business 19. Approve Payroll Orders: July - November 2018

↓ 20. Approve Supplemental Agenda (Vendor Warrants): November 2018

XVIII. BUSINESS ITEMS

Governance **A.** **Annual Organizational Meeting for Governing Board** Action

Education Code §3513 requires governing boards to conduct an annual organizational meeting. At this time, the Board will: 1) elect the Board President; 2) elect a Clerk of the Board; 3) appoint a Board Representative to the County School Boards Association; 4) establish the time, place and frequency of regular meetings of the Board.

RECESS: At this time, the President of the Board will recess the regular meeting of the Center Joint Unified Board of Trustees to convene the Organizational Meeting of the Board of Directors of the CJUSD Financing Corporation.

Curr & Instr **B.** **Instructional Materials Adoption Grades 7-8: History Social Studies Textbooks** Action

The Curriculum and Instruction Department formed a middle school level curriculum selection committee comprised of teachers and administrators during the 2017-18 and 2018-19 school years. The committee reviewed and piloted multiple publishers' materials during this time frame. After thorough review, the selection committee is now recommending the following materials be adopted for district use:

7th Grade - *My World Medieval and Early Modern Times* by Pearson for World History and Geography: Medieval and Early Modern Times
8th Grade - *My World Growth and Conflict* by Pearson for U.S. History

These materials will complete the adoption cycle for the middle school level History Social Studies materials.

Facilities & Op. **C.** **Resolution #15/2018-19: Resolution Supporting Full Day Kindergarten Facilities Grant Program Applications and Supporting Full Day Kindergarten Instruction** Action

This resolution authorizes the District Superintendent, in consultation with Caldwell Flores Winter, to complete and submit any and all required forms and/or other documents required by the CDE, OPSC, DSA, or other agencies having jurisdiction to cause the Full Day Kindergarten Facilities Program applications for Arthur Dudley Elementary School, Cyril Spinelli Elementary School, North Country Elementary School, and Oak Hill Elementary School; and funding applications to be submitted to the appropriate state agencies at the soonest possible date.

Business **D.** **Audit Report For Fiscal Year 2017/18** Action

Education Code Section 41020 requires school districts to conduct an annual audit of all funds under the jurisdiction of the Governing Board. The District's annual audit has been prepared by Crowe LLP. State law requires that the Board of Education review the annual audit report.

↓ **E.** **First Interim Report for Fiscal Year 2018/19** Action

Lisa Coronado, Director of Fiscal Services, will present the 2018/19 First Interim Report for approval. This report is based on all known budget guidelines set forth by the Fiscal Crisis & Management Assistance Team, School Services of California and the adopted State budget. The expenditure and revenue activity covers the period of July 1, 2018 through October 31, 2018.

Governance **F.** **Second Reading: Board Policies/Regulations/Exhibits** Action

BP 0420.42 - Charter School Renewal
BP 1100 - Communication with the Public
BP 1330 – Use of School Facilities
BP 3290 - Gifts, Grants and Bequests
AR 3320 - Claims and Actions Against the District
AR 3460 - Financial Reports and Accountability
BP/AR 5144.1 - Suspension and Expulsion/Due Process
BP/AR 5148.3 - Preschool/Early Childhood Education
BP 6142.3 - Civic Education
BP/AR 6145.2 - Athletic Competition
BP/AR 6152.1 - Placement in Mathematics Courses
BP 6170.1 - Transitional Kindergarten
BP 6190 - Evaluation of the Instructional Program
BB 9110 - Terms of Office

XIX. ADVANCE PLANNING Info

a. Future Meeting Dates:
i. Regular Meeting: Wednesday, January 16, 2019 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747
b. Suggested Agenda Items:

XX. CONTINUATION OF CLOSED SESSION (Item IV) Action

XXI. ADJOURNMENT Action

Agenda Item Number XIV-1

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Special Education

Date: December 6, 2018 **Action Item**

To: Board of Trustees **Information Item** XX

From: Michael Jordan
Director of Curriculum, Instruction, and Special Education

Initials: MOS **51 #Attached Pages**

SUBJECT: Special Education Comprehensive Review Presentation

Mr. Jordan will facilitate a presentation regarding the results of the comprehensive review of the special education program in the CJUSD conducted during the 2017-18 school year by the California Department of Education. Certificated staff and administrators have been trained on items of non-compliance that were found during the review.

AGENDA ITEM # XIV-1

CJUSD
CDE Comprehensive Review Training for Special Education Staff and Admin

November 13, 2018

Presented by:
Tracy Ramirez
Program Specialist of Compliance

Purpose of the Comprehensive Review (CR):

- In 1999, California Department of Education (CDE), Special Education Division initiated verification reviews as a tool in the Focus Monitoring and Technical Assistance (FMTA) process of assessing School District's compliance with special education laws.

Districts are chosen for compliance reviews based on not having met statewide targets on Annual Performance Report Measures.

Drop Out Rate exceeded target*

Statewide Assessment participation target not met

Least Restrictive Environment targets not met

Transition target not met for course of study *

Post Secondary Outcomes*

Timeline:

- **May 2017, approximately 40 Infant thru 12th grade IEP files were reviewed for Compliance using Performance Plan Indicators from FMTA team.**
- **May 3, 2018 School Site interviews were conducted.**
- **May 4, 2018 CDE Educational Benefit Training**
- **July 26, 2018 CDE provided District and Student Findings.**
- **CJUSD found to be in 97% compliance with 1, 236 compliant findings, 201 non-applicable and 55 non-compliant.**

Timeline Cont'd:

- Corrective Actions include Amendments and Training
- Student Corrective Actions are due October 17, 2018
- District Corrective Actions are due November 7, 2018*
- Admin & Staff will be trained on all 55 non-compliant findings.
- CDE will then return and CR process reconvenes.
- CDE will pull another 15-20 files to review same items for compliance.
- The Outcome of the CR process must be 100% compliance
- If not, CJUSD maintains CR status and cycle back again until %100.

Survey Response of Parent Input:

Noncompliance areas parents reported that were not documented;

- **Notice of meeting**
- **Copies of reports**
- **Copies of PWN**
- **Notification of Procedural Safeguards**
- **English learners not provided with interpreters**
- **Assessment Plan not in native language of parent.**
- **Full IEP team at the IEP meeting**
- **Accommodations and modifications are not implemented**

26 PreK-12+
+13 Infant/Toddler
39 Compliance Items



✓ = 16 Repeat Compliance Areas from 2016

Assessment Plan~

Compliance Item 2-1-1

Is the assessment plan provided in the primary language of parent or other mode of communication used by the parent? Is the Assessment Plan written in language easily understood by the General Public?

Corrective Action:

Parents must be provided with an evaluation plan within 15 days of the referral for evaluation. The assessment plan must be in the primary language of the parent or other mode of communication used by the parent unless it is clearly not feasible to do so and must be written in language easily understood by the General Public. See IEP Timelines, varying AP languages in SEIS, contact District Office for interpreters.



Citation 34CFR 300.503, 300.300 EC 256321(b)1 2

Procedural Safeguards~

Compliance Item 2-1-2.2

Does the Local Education Agency (LEA) inform parents of their right to obtain, at public expense, an independent educational assessment, if the parent disagrees with your assessment conducted by the LEA, or the right to obtain an assessment at any time at the owner's expense?

Corrective Action:

LEA must ensure and notify parents that they have a right to obtain at public expense an independent educational assessment if the parent disagrees with the assessment obtained by the LEA, and the right to obtain an independent educational assessment at any time at their own expense. This is documented in the Procedural Safeguards and in notes page indicating copies were given to parent and explained or parent rejected explanation.

Citation 34 CFR 300.504, 300.502 EC 56506 EC 56329

Assessment Report ~

Compliance Item 2-2-5

Does the assessment include information related to enabling the child be involved in and progress the general curriculum?

Corrective Action:

Assessment must include information on how the child's disability affects their ability to be involved and progress in the general curriculum. This is documented in the assessment reports.

Citation 34CFR 300.304 b, EC 56345

Assessment Report~

Compliance Item 2-3-2

Does the LEA provide parents with a copy of the assessment report?

Corrective Action:

LEA must provide evidence that it has provided parents with a copy of the evaluation report and documentation of the eligibility determination. This can be documented in the notes page, signature page and in parent comments.

Citation 34 CFR 300.306 EC 56329

Information/Eligibility~

Compliance Item 3-2-1

Does the current IEP include a statement of the student's present level of performance including how the disability affects the students involvement and progress in the general curriculum?

Corrective Action:

IEPs must have a statement of the students present levels of performance including how the disability affects involvement and progress in the general curriculum. This is documented on Info/Elig page and Present Levels page.

Citation 34 CFR 300.320



Present Levels of Performance/Goals ~

Compliance Item 3-2-2

Does the IEP include measurable annual goals including academic and functional goals related to the students need that will enable the student to be involved in and progress in the general education curriculum and that meet each of the students other educational needs that result from the students disability?

Corrective Action:

The IEP must include measurable annual goals including academic and functional goals that will enable the student to be involved in and progress in the general education curriculum and that meets the students other educational needs. All goals should Specific, Measurable, Attainable, Relevant and Timely. Each goal should include two benchmarks and reported out to parents two times in a annual IEP year.
Citation 34 CFR 300.320, 30 EC 56345 ✓

Present Levels of Performance

2

Compliance Item 3-2-3

Does the IEP include a direct relationship between the present levels of performance, goals, and the specific educational services to be provided?

Corrective Action:

The LEA must ensure that the IEP includes a direct relationship between the present levels of performance goals and objectives and the specific educational services to be provided. Present Levels of performance information must document a need for a goal. Baseline Data of goals must be in Present Levels.



Citation CCR 3040 b

Program Modifications & Supports~

Compliance Item 3-2-5

Does the IEP include descriptions of program modifications that would be provided to enable the student to: 1) advance toward attaining annual goals; 2) be involved and make progress in the general education curriculum and participate in extracurricular activities; 3) be educated with other students with disabilities and with non-disabled students?

Corrective Action:

The LEA must ensure that all IEPS include descriptions of program modifications or supports for school personnel that will be provided. IEPs must also indicate whether or not the student is NOT in need of program modifications or supports. This is documented on the Services-Offer of FAPE page.



Citation CFR 300.320 a EC 56345 a

Educational Setting-Offer of FAPE~

Compliance Item 3-2-6

Does the IEP include an explanation of the extent, if any, to which the student will **not** participate with general education students in the general education classroom and an extra curricular and non-academic activity?

Corrective Action:

The LEA must ensure that the IEP includes an explanation of the extent, if any, to which the student will not participate with general education students in the general education classroom and in extracurricular and non-academic activities. This is documented on the Ed Setting Page.



Citation 34 CFR 300.320 5 EC 56345 a 15

Statewide Assessments~

Compliance Item 3-2-8.1

Does the IEP include a statement regarding participation in District or Statewide achievement test and the accommodations or modifications, if any, that would enable students to participate in such tests?

Corrective Action:

The LEA must ensure that IEPs include a statement regarding participation in District or Statewide achievement tests without accommodations and modifications, or with such accommodations. Must mark specific type of accommodation on Statewide Assessment Page.

Citation 34 CFR 300.320 6 EC 56345 a 6



Extended School Year Services- ESY~

Compliance Item 3-2-11.1

Does the IEP, when appropriate, include extended school year services for the student?

Corrective Action:

The LEA must ensure that IEPs, when appropriate, include extended school year services. ESY is offered only when team agrees student would significantly regress in skill over the summer break. ESY worksheet can be used to help make that determination when in need. Consult Program Specialist for more questions.

Citation 34 CFR 300.106 EC 56345 b 13

IEP Interpreters ~

Compliance Item 3-3-3

Does the LEA take whatever action is necessary to ensure that the parent understands the proceedings at the IEP meeting including but not limited to arranging for an interpreter for parents who are deaf or whose native language is other than English?

Corrective Action:

The LEA must ensure they take whatever action is necessary so that the parent understands the proceedings at the IEP, including arranging for an interpreter for parents who are deaf or whose native language is other than English. Contact District Office for interpreting needs.
Document in IEP parents refusal to or offer of translated IEP.



Citation 34 CFR 300.322 30 EC 56341 i

Meeting Notifications ~

Compliance Item 3-3-5.1

Does the LEA provide notification to parents about IEP meetings and does the notice include an indication of the purpose, time and location of the meeting and individuals who will be in attendance?

Corrective Action:

The LEA must ensure that notice of IEP meetings include the purpose, time and location of the meeting and who will be in attendance. Case Managers must providers meeting notices to parent and all service providers with reasonable notice.

Citation 34 CFR 300.322 30 EC 56341 i



Annual Progress on Goals~

Compliance Item 3-3-6.1

Does the IEP team periodically review but, not less frequently than annually, the student's IEP including progress toward annual goals and progress in the general curriculum when developing new goals?

Corrective Action:

The LEA must ensure that the IEP team **reviewed the progress toward meeting the previous** annual goals and progress in the general curriculum when developing new goals. Two affirmed progress reports are required in the Annual IEP year.

Citation 34 CFR 300.324 30 EC 56380 a 2

Attendance of General Teacher~

Compliance Item 3-4-1.2

Does the IEP team include not less than one general education teacher of a student with a disability, if the child is or may be participating in the general education environment?

Corrective Action:

The LEA must ensure that the IEP team includes at least one general education teacher as a member of the IEP team during the development, review, and revision of the IEP, if the student is or may be placed in the general education environment.

Citation 34 CFR 300.321 30 EC 56341 b 2



IEP Program Placement Recommendations *

Compliance Item 3-4-2.2

Does the LEA ensure that the information obtained from all of the sources is considered and documented?

Corrective Action:

The IEP team has the responsibility to review assessment results, determine eligibility, determine the content of the IEP, considered local transportation policies and criteria, and make program placement recommendations. The LEA must ensure it documents and considers information from all sources.

(This is typically related to no parent input documented on the IEP. Input from the parents needs to be documented and if a member is excused, they need to provide written input to the parent prior to the IEP, and then document the input in the IEP.)

Citation 34 CFR 300.306 c

IEP Team Excusals ~

Compliance Item 3-4-4

Is a member of the IEP team excused from attending the meetings in whole or in part that involves a modification to or discussion of the members area of the curriculum or related services when the following conditions are met: a) the parent and the LEA consent to the excusal after **conferring** with the member; b) the members **submits in writing** to the parent and the individualized education program team, information for the development of the IEP **prior to the meeting** and; c) the **parent's agreement** to the excusal is in writing?

Corrective Action:

The LEA must in ensure that a member of the IEP team excused from attending the meetings in whole or in part that involves a modification to or discussion of the members area of the curriculum or related services ONLY when the following conditions are met: a) the parent and the LEA consent to the excusal after conferring with the member; b) the members submits in writing to the parent and the individualized education program team, information for the development of the IEP prior to the meeting and; c) the parent's agreement to the excusal is in writing.



Citation 34 CFR 300.3021 EC 56341 g h

Individual Transition Plans (ITP) ~

Compliance Item 3-6-1

Does the IEP to be in effect when the student turns 16, or younger if determined appropriate by the IEP team, and each IEP thereafter, include **courses of study** that focus on improving the academic and functional achievement of the students to facilitate their movement from school to post school?

Corrective Action:

The LEA must ensure the IEP documents course of study in the student's Individual Transition Plan. Each year must be delineated with credits to match ending graduation requirement.

Citation 34 CFR 300.320 b 2 EC 56345 a 8



Individual Transition Plans (ITP)~

Compliance Item 3-6-7

Does the LEA invite to the IEP meeting a representative of any agencies that is likely to be responsible for providing or paying for transition services?

Corrective Action:

The LEA must ensure a representative of any agency likely to be responsible for providing or paying for transition services is invited to the IEP meeting. (i.e DOR, transition program representative)

Citation 34 CFR 300.321 EC 56341

Service- Offer of FAPE ~

Compliance Item 4-1-3

Does the LEA provide special education and related services in accordance with the student's IEP?

Corrective Action:

That LEA must ensure special education services and related services are provided in accordance with the IEP.

Citation 34 CFR 300.323 c 2 EC 56043 5 CCR 3040



Highly Qualified Teachers *

Compliance Item 4-1-11

Are Services provided by appropriately credentials or qualified staff as defined in 5 CCR 3001:
1) Are related services personnel appropriately certificated?
2.) Are teachers who provides students with disabilities instruction in content areas highly qualified?
3.) Are special education teacher who instruct students with disabilities highly qualified?
4.) Are paraprofessionals appropriately trained and supervised with their students with disabilities?.

Corrective Action:

The LEA must ensure that staff are appropriately credentials and qualified when working with students with disabilities, as well as paraprofessionals appropriately trained and supervised when working with students with disabilities.

Citation 34 CFR 300.156 EC 56058

Suspensions~

Compliance Item 4-3-1

When a student with a disability has been removed from his or her current placement for more than 10 school days in the same school year, were all IEP services provided on the 11th day of removal forward?

Corrective Action:

The must ensure that when a disciplinary actions involving suspension or expulsion of more than 10 days in a school year occurs, the student is provided all IEP services on the 11th day.

Citation 34 CFR 300.534 300.530

Potential Harmful Effects ~

Compliance Item 5-1-5.2

In selecting the LRE, is consideration given to any potential harmful effect of the placement on child or on the quality of service that he or she needs?

Corrective Action:

The LEA must ensure that all placement decisions document consideration of: a) The harmful effects of the placement of a student and, b) The quality of services needed.

Citation 34 CFR 300.116



Prior Written Notice-PWN ~

Compliance Item 6-1-1.1

Are parents notified in writing at the conclusion of an IEP (Prior Written Notice- Notice of Action) a reasonable time before the LEA proposes to initiate or change the identification, evaluation, or educational placement of the student or the provision of FAPE?

Corrective Action:

The LEA must ensure that parents are notified in writing at the conclusion of an IEP, a reasonable time before the LEA proposes to initiate or change, the identification, evaluation, or educational placement of the student or the provision of FAPE.

Citation 34 CFR 300.503 EC 56500.4.



English Language Learners~

Compliance Item 10-2-2

Does the LEA assess all students identify as English learners annually using a California English language development test (CELDT) for an alternate to determine English language proficiency?

Corrective Action:
The LEA must provide evidence that it has provided in-service training for staff and administrators on policies and procedures regarding the annual assessment of English Learners or using Alternate to determine English language proficiency.
The LEA must ensure that all students who are identified as English letters are assessed with the California English language development test or an alternate to determine the English language proficiency.

Citation EC 313 CCR 11511 CCR 11512

English Language Learners ~

Compliance Item 10-2-4

Does the IEP of students identified as English Learners include a determination of whether the CELDT will be administered with or without modifications or accommodations or whether English proficiency she will be measured using an alternate assessment ?

Corrective Action:
The LEA must provide evidence that students identified as English Learners include a determination of whether the CELDT will be administered with or without modifications or accommodations or whether English proficiency she will be measured using an alternate assessment.

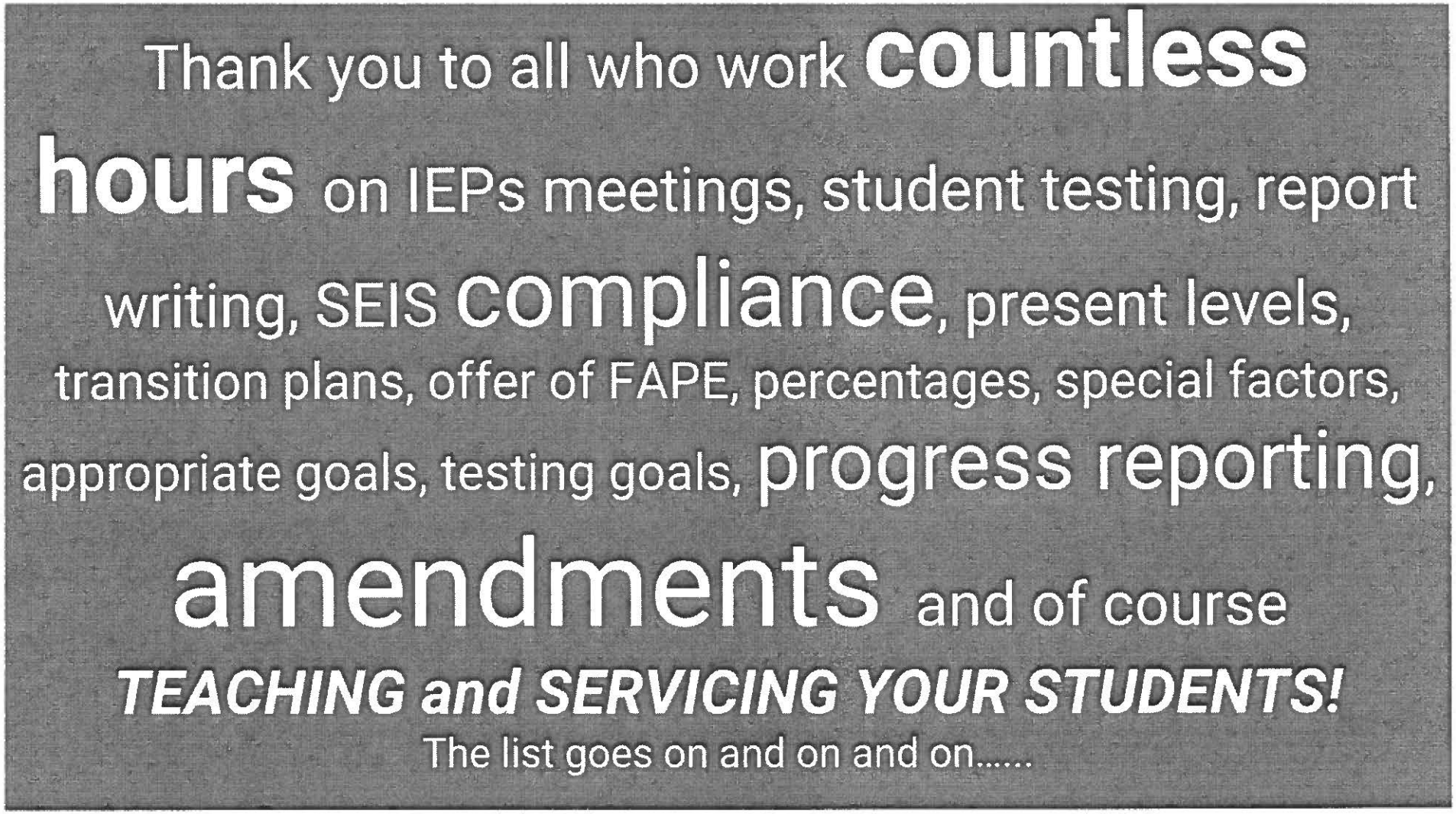
Citation CFR 300.320 CCR 11516



Compliance Checklist


HOW LONG DO WE HAVE TO GET IN COMPLIANCE?
www.CartoonStock.com

YES TER _DAY


Thank you to all who work countless
hours on IEPs meetings, student testing, report
writing, SEIS compliance, present levels,
transition plans, offer of FAPE, percentages, special factors,
appropriate goals, testing goals, progress reporting,
amendments and of course
TEACHING and SERVICING YOUR STUDENTS!
The list goes on and on and on.....

IFSP

Infant Toddler

Compliance Items

Infant and Toddler Assessments

Compliance Item 8-2-1.2

Is there evidence that all evaluations and assessments are conducted by multidisciplinary team for infants and toddlers with disabilities?

Corrective Action:

For evaluations and assessments related to infant and toddlers with disabilities, the LEA must ensure they are conducted by multidisciplinary team.

Citation 34 CFR 303.321 CCR 52082

Infant and Toddler Assessments

Compliance Item 8-2-1.3

Is there evidence that all evaluations and assessments include a review of pertinent records related to the infant and toddlers health status and medical history?

Corrective Action:

The LEA must ensure that all evaluations and assessments include a review of pertinent records related to the infant and toddlers health status and medical history.

Citation 34 CFR 303.321 CCR 52082

Infant and Toddler Assessments

Compliance Item 8-2-1.4

Is there evidence that all evaluations and assessments include information obtained from parental observation and report?

Corrective Action:

For evaluations and assessments related to infant and toddlers with disabilities, the LEA must ensure they include information obtained from parental observation and report.

Citation 34 CFR 303.321 CCR 52082 b 52084 c

Infant and Toddler Assessments

Compliance Item 8-2-1.5

Is there evidence that evaluation and assessment includes the determination of the child's level of functioning in cognitive development, physical and motor development (including vision and hearing), communication development, social, or emotional development and adaptive development?

Corrective Action:

The LEA must ensure that evaluations and assessments include a determination and student's level of functioning in cognitive development, physical and motor development,(including vision and hearing) communication development, social or emotional development and adaptive development.

Citation 34 CFR 303.321 CCR 52084 52082 b

Infant and Toddler Assessments

Compliance Item 8-2-1.6

Is there evidence that evaluation and assessment include the identification of the unique strengths and needs of the child who each of the following areas: cognitive development; physical and motor development including vision and hearing; communication development; social or emotional development; adaptive development; and the early intervention services appropriate to meet those needs?

Corrective Action:

The lEA must ensure that evaluation and assessment include the identification of the unique strengths and needs of the child who each of the following areas: cognitive, physical and motor development, vision and hearing, communication, social or emotional and adaptive development.

Citation 34 CFR 303.321 CCR 52084 52082 b

Infant and Toddler Assessments

Compliance Item 8-2-3.1

Is there evidence that the LEA uses non- discriminatory evaluation procedures to ensure that test and other evaluation materials are administered in the language of the family's choice other mode of communication, unless it is clearly not feasible to do so?

Corrective Action:

The LEA must ensure tests and other evaluation materials are administered in the language of the family's choice other mode of communication, unless it is clearly not feasible to do so.

Citation 34 CFR 303.321 CCR 52084 52082 b

Infant and Toddler Assessments

Compliance Item 8-2-3.3

Is there evidence that the LEA uses non-discriminatory evaluation procedures to ensure that any assessment and evaluation procedures are selected and administered so as not to be racially or culturally discriminatory?

Corrective Action:

The LEA must ensure any assessment and evaluation procedures are selected and administered so as not to be racially or culturally discriminatory.

Citation 34 CFR 303.321 CCR 52084 52082 b

Infant and Toddler Assessments

Compliance Item 8-2-3.4

Is there evidence that the LEA uses non-discriminatory evaluation procedures to ensure that no single procedure is used as the sole criterion for determining the student's eligibility?

Corrective Action:

The LEA must ensure that no single procedure is used as the sole criterion for determining a infant or toddler's eligibility.

Citation 34 CFR 303.321b CCR 52084 52082 b

Infant and Toddler Assessments

Compliance Item 8-2-4.1

Is there documentation that infant and toddler assessments include a family assessment and that it is voluntary on the part of the family?

Corrective Action:

The LEA must ensure that student records include a family assessment and that it is voluntary on the part of the family.

Citation 34 CFR 303.321 CCR 52084 52084 d

Infant and Toddler Assessments

Compliance Item 8-2-5

Is there documentation that all evaluations and assessments are completed within 45 days of the date that the LEA or regional center received the referral?

Corrective Action:

The LEA must ensure that all evaluations and assessments are completed within 45 days of the date that the LEA or regional center received the referral.

Citation 34 CFR 303.321 e 303.322 e CCR 52086

Infant and Toddler Assessments

Compliance Item 8-4-7.5

Is there documentation that each initial and annual IFSP meeting included persons who will be providing services to the infant or toddler and family, as appropriate?

Corrective Action:

The LEA must ensure that there is documentation that each initial and annual IFSP meeting included persons who will be providing services to the infant or toddler and family, as appropriate.

Citation 34 CFR 303.343 a CCR 52104

Infant and Toddler Assessments

Compliance Item 8-8-3.9

Does the local agreement agency agreement between the LEA and the regional center include a statement of procedures to ensure provision of services during periods of school vacation and services are required on the IFSP?

Corrective Action:

The LEA must provide: 1.) evidence that it has policies procedures and agreements that are compliant with state and federal law related to the contents of the interagency agreement between the LEA (SELPA) and the Regional Center. 2.) evidence that has notified administrators and staff of the Elliot policies and procedures related to the contents of the interagency agreement between the LEA (SELPA) and regional center, 3.) evidence that it has conducted in service training for staff and administrators related to the contents of the interagency agreement between and LEA (SELPA) and the regional center.

Citation CCR 52140 b

Infant and Toddler Assessments

Compliance Item 8-8-3.12

Does the local interagency agreement between the LEA and the regional center include a statement of procedures for training and assignment of surrogate parents?

Corrective Action:
The LEA must provide: 1.) evidence that it has policies procedures and agreements that are compliant with state and federal law related to the contents of the interagency agreement between the LEA (SELPA) and the Regional Center. 2.) evidence that has notified administrators and staff of the Elliot policies and procedures related to the contents of the interagency agreement between the LEA (SELPA) and regional center, 3.) evidence that it has conducted in service training for staff and administrators related to the contents of the interagency agreement between and LEA (SELPA) and the regional center.

Citation CCR 52140 b

Agenda Item Number XIV-2

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Curriculum and Instruction

Date: December 6, 2018 — **Action Item**

To: Board of Trustees — **Information Item** XX

From: Michael Jordan
Director Curriculum, Instruction, and Special Education

Initials: MJ — **0 #Attached Pages**

SUBJECT: Dashboard Report/Presentation

Mr. Jordan will facilitate a presentation regarding the Dashboard for the Center Joint Unified School District which was recently released by the California Department of Education.

AGENDA ITEM # XIV-2

AGENDA ITEM # XVII- 1

Center Joint Unified School District

		AGENDA REQUEST FOR:
Dept./Site:	Superintendent's Office	Action Item X
To:	Board of Trustees	Information Item _____
Date:	December 19, 2018	# Attached Pages _____
From:	Scott A. Loehr, Superintendent	
Principal's Initials: _____		

SUBJECT: Adoption of Minutes

The minutes from the following meeting are being presented:

November 14, 2018 Regular Meeting

RECOMMENDATION: The CJUSD Board of Trustees approve the presented minutes.

CONSENT AGENDA

AGENDA ITEM # XVII-1

CENTER JOINT UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING
District Board Room, Room 503
Wilson C. Riles Middle School
4747 PFE Road, Roseville, CA 95747

Wednesday, November 14, 2018

M I N U T E S

OPEN SESSION - CALL TO ORDER - Trustee Anderson called the meeting to order at 6:01 p.m.

ROLL CALL - Trustees Present: Mrs. Anderson, Mr. Hunt, Mrs. Kelley, Mrs. Pope, Mr. Wilson

Administrators Present: Scott Loehr, Superintendent
Craig Deason, Assist. Supt., Operations & Facilities
Lisa Coronado, Director of Fiscal Services
David Grimes, Director of Personnel/Student Services
Mike Jordan, Director of Curriculum/Instruction/Special Ed.

FLAG SALUTE - led by Mrs. Spore

ADOPTION OF AGENDA - There was a motion to approve the adoption of the agenda as amended: pull Consent Agenda Item #1 for separate consideration.

Motion: Kelley	**Ayes:** Anderson, Hunt, Kelley, Pope, Wilson
Second: Pope	**Noes:** None

STUDENT BOARD REPRESENTATIVE REPORTS

1. Center High School – Maximus Gomez was not available to report. Superintendent Scott Loehr read the following update from CHS:

- Acts of Random Kindness week is happening now. Sticky notes with compliments are being left throughout campus. Kindness Carnations are being sold on-campus, inspirational posters are hung throughout campus.
- Canned food drive concludes this Friday. Items are going to McClellan and the needy families on our campus.
- College fair during lunch this Thursday 11/15
- 12/19-12/20 Operation Santa is when the Student Government/Leadership students visit Spinelli and Dudley and spend time with students making crafts and the high school students buy a present for the elementary students.
- Dear Santa is a project we do when money is collected through Penny Wars and needy families are adopted within our district and most within our school. Clothes, necessities and usually a fun item are purchased for all family members.

Trustee Anderson asked if they are able to donate gifts. It was recommended that they check with Jennifer Winborne.

2. McClellan High School – Chris Sill was not available to report.

ORGANIZATION REPORTS

1. CUTA - Venessa Mason, President, noted that Mrs. Linden's Kindergarten class at Dudley in the past have created homeless gift bags, but this year they are creating homeless animal gift bags. Venessa noted that the question has come up about door locks accessible within the room. Mr. Deason noted that it is included in the new sites and when remodeling is done they are being done at the existing sites. For the other sites it will be done as funds become available.

2. CSEA - Marie Huggins, President, was not available to report. Mr. Loehr read the following: "I am pleased to report that our Member Unity Dinner on November 2nd went very well. Thank you to Mr. Borasi for the use of the facility. A special thanks to the students that worked at our event to set up and clean up: Catilana Orduna, Talea Benitez, Paul Ryan, Randy Camacho, and Kya Kayl did a great job transforming the multipurpose room to a festive atmosphere. Randy, who worked the mic during the door prize giveaway, was fabulous. He was also said to have been the highlight of the dinner and that he has a great future in entertainment. We raised over $205 towards the CSEA Dorothy Bjork Humanitarian Fund with our dessert fundraiser. The CSEA Humanitarian Fund helps members who are victims of catastrophic events, including but not limited to the wildfires. We are preparing for Chapter elections in December, and hope everyone has a nice Thanksgiving. Wishing you all of the best Trustee Kelley. ~Marie Huggins"

COMMITTEE UPDATES

Facilities Committee Update - Craig Deason, Assistant Superintendent of Operations & Facilities, noted on the following: Modernization - the modernization projects are into DSA. They are continuing to work on the high school plans; those will go in February. Quick Strike Projects that aren't finished for 2018 - The plaza project: restrooms have been tiled, the floors will be completed by Friday, the drinking fountains are in, and on Friday the sign will be taken down to get it renovated. 2019 Projects - Technology Infrastructure project coming up through e-Rate; we did get all of the information together so we can apply for that e-Rate funding in December. Our high school stadium turf replacement: we are going on a field trip to tour different school sites to look at some new turf so we can decide what to do with our stadium.

August 2021 is still our goal to complete our new elementary school up in Sierra Vista. We had some Prop 39 funds drop out to us from the money that we saved from the HVAC project that we did at Spinelli and Oak Hill. We came out under budget about $110,000 on that project so that money will be put towards Wilson C. Riles Middle School interior lighting. Hopefully we will be able to get CCC to help with the installation. They no long through Prop 39 do it for free, but we get a pretty good deal through them.

Gym floor is in at Wilson C. Riles Middle School is completely in. By Friday it will be sanded, sealed, and lines and lettering all painted. The bleachers will be reinstalled and they hope to have it all completed by November 30. It should be ready for use by the end of Winter Break, if not sooner.

CFW Master Plan & Implementation Plan – we have been working with them and meeting with them on a weekly basis. It is a 120 day process from start to finish. They have been talking about the feasibility for a full day Kindergarten program. Within that full day Kindergarten program there is a 100% funding from the state if we get our hat in the ring pretty soon to build additional 1300 square foot Kindergarten classrooms to allow for the space to have full day instead of AM and PM Kindergarten as we have now. They would like to bring a resolution to the board next month requesting that we continue to look at this as a possibility for the district. They are also looking at our elementary schools and how to brand them through developing academies. These academies will be developed through educational programs that start at the elementary schools and feed into the middle school and high school pathways. They are brain storming at this point, but are looking at visual arts, media communications, technology, and

COMMITTEE UPDATES (continued)
STEAM and STEM programs so that each elementary school would have it's own focus and then that would allow us to do a couple of things: it will allow us to shrink down the size of our schools a little bit to fit the current enrollment that we have and at that point we can get rid of excess portables that we have, which will allow us more funding access for the state match for construction and modernization. It will allow us to receive more money and we will be able to deportablize and build permanent structures. We could have open enrollment so they can choose where they want their child to attend. As we grow up in the north, we would already have these programs in place that are not already being offered in neighboring districts. These are the preliminary conversations that are being discussed. Trustee Anderson asked that when looking in to the transportation for these that we consider a transportation hub. Mr. Deason noted that they have toured sites with our consultants, we've gathered information about our sites (square footage etc), and all of our DSA numbers that prove that all of our school site buildings are certified.

REPORTS/PRESENTATIONS
1. **Local Control Accountability Plan Update** - Mike Jordan, Director of Curriculum, Instruction & Special Education, outlined a couple of important items on the LCAP Snapshot. He noted that the 3 goals listed have not changed from last year. He noted that there have been some changes to the part about being College and Career Ready. Just a high school diploma is not enough in the state's eyes.

2. **2017-2018 Advanced Placement and Smarter Balanced Assessment Results** - Mike Jordan, Director of Curriculum, Instruction & Special Education, shared the AP Five-Year School Score Summary which compares Center High School, California, and Global AP scores. With SBAC we are only in the 4th year of implementation. There is not enough years if data yet to make any firm conclusions. Lastly, he went over what we are doing to improve scores and instruction. Trustee Anderson inquired about a policy that was put in place many years ago where all kids will be able to read at grade level by 3rd grade. Mr. Loehr noted that this is still in place. Mr. Jordan noted that the kids that we find are struggling in reading are kids that started in other district and are moving into our district. Trustee Kelley noted that in Natomas there is a Senior Volunteer program and asked if we have anything like that. Mr. Loehr noted that we offer a tutoring program for our EL students at all of our elementary schools, and Junior and Senior students are coming over to help with math in the 4th, 5th, and 6th grade levels. Mr. Loehr added that with the spending of money in Title 2, we have it come through the school site plan or the LCAP plan so that everything can be aligned with those actions.

3. **Spring 2018 California Healthy Kids Survey (CHKS) Results** - Mike Jordan, Director of Curriculum, Instruction & Special Education, noted that this survey is complete every other year and this one was given last spring to students in grades 5, 7, 9 and 11. The thing that he found the most surprising is the percentage of our 9th and 11th grade students that said they considered suicide, and the percentage of 7th, 9th, and 11th grade students that have experienced chronic sadness or hopelessness in the last 12 months. We have adopted a program called QPR (question, persuade, refer). It is a suicide prevention program. It helps identify and prevent suicide. Individual and group counseling is available also through our ERHMS program. There was a list of other programs/services also within the district.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA
Amy Chaney, teacher at Center High School, shared information about MCA at Center High School. She noted that there are around 400 California Partnership Academies around California. Around 30 of those are considered Lighthouse Academies and about 10-15 of those are Distinguished Lighthouse Academies; we are one of those few elite. This year is Mr. Chamberlain last year as the program director as he will be retiring after this year and Mrs. Chaney will be taking over that role next year. Mr. Bisho will be retiring after next year and so the program will definitely be going through a lot of changes, especially with the staff. They will not change the commitment the teachers have for the program or for

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA (continued)
their students. They will continue to represent Center JUSD at competitions, conferences, and other presentations. This year they have 31 students who live out of the district and attend Center HS specifically because of MCA. They are not aware of any other programs that bring in that many students to the district. They hope that the district will continue to support their endeavors spiritually and financially to help maintain those successful levels.

Trustee Pope congratulated Mrs. Chaney on her position.

BOARD/SUPERINTENDENT REPORTS

Mr. Hunt
- thanked Trustee Kelley for her camaraderie while on the Board. Noted that even with differing views on things they can still get along so well. He also appreciated her attention to detail.

Mr. Wilson
- noted that he can't believe it's been 8 years. He referred to her as "the candidate so nice they named her twice". He noted that it has been great, and he likes that we have always kept in mind that its about trying to make the district run. They all have a personal connection to the district. He echoed what Trustee Hunt said.
- noted that a story started breaking that the CEOs in Silicon Valley are doing away with wifi in the classrooms because of the radiation affect. Is it true or is it myth?

Mrs. Pope
- had a brief conversation with Ms. Jones. The mock trial will be happening soon at Center High School. There is a possibility that another section of the class will be added next year.
- congratulated the football team on making it to the playoffs this year. She commended the football players on their behavior in regards to what happened after the game and commended the Athletic Director for his actions taken. They handled it quite well.
- thanked Kelly for her insight, and for giving her direction as a new Board member.

Mrs. Anderson
- noted that her son had been in an early MCA program at Center High School, and he now covers the Kings in the Sacramento Bee.
- noted that she tried to let Kelly find her own way. She hopes that she did that. There was concern about her being a strong union person, but noted that we didn't have anything to hide and Kelly found that out very quickly. There has been no ax to grind. She has taken everything with an open mind. She wished her luck in the future.

Mr. Loehr
- shared a funny story about when he Googled her name when she pulled papers to run for the Board. She has been an advocate for students and for people. She is open-minded. He noted that it has been a pleasure working with her.

Mr. Loehr presented Trustee Kelley with a plaque for her services and contributions to the district.

Mrs. Kelley
- thanked everyone for letting he make her contributions to the board and district over the past 8 years. She feels like she has left a little bit of an impression in the various areas of the district that she is passionate about.
- hopes that everyone's families are safe from the fires and smoke, and wished everyone a Happy Thanksgiving.

BOARD/SUPERINTENDENT REPORTS

Mr. Loehr

- acknowledged the effort and supports that the sites are accommodating right now with the poor air quality. We are really adapting. He also thanked the schools and staff for their communications with their families.
- received a letter a couple weeks ago to be shared with the Board about naming a facility. He shared copies of the letter with the Board and asked them for direction. He asked that we look at the policy and the process for naming facilities.

The Board noted that they would like to have a committee review and draft a recommendation for the process and bring it back to the Board.

CONSENT AGENDA

1. *This item was pulled for separate consideration.*
2. Approved Adoption of Minutes from October 22, 2018 Special Meeting
3. Approved 2018-2019 Rate Increase for Legal Services - Girard, Edwards, Stevens & Tucker LLP
4. Approved Classified Personnel Transactions
5. Approved Certificated Personnel Transactions
6. Approved Resolution #14/2018-19: Naming of Authorized Person to Sign and Execute Any and All Documents Required By Department of Rehabilitation
7. Approved Memorandum of Understanding - Operating Agreement between Sacramento County Office of Education and Center Joint Unified School District for Operation of the CARE Program at Wilson C. Riles Middle School for 7th Grade During the 2019-2020 School Year
8. Approved Field Trip: MCA Sophmores to Bay Area - CHS
9. Approved Field Trip: CHS Dance Team to "The Dance Off" Competition, Anderson, CA
10. Approved Professional Services Agreement: The Playmaker Organization
11. Approved Contract Amendment #1 - Terracon for Spinelli Elementary & Dudley Elementary Basketball Court Replacement Project
12. Approved Contract Amendment #1 - Angus-Hamer for Center High School Technology/Communications Project
13. Approved Renewal Agreement for Natural Gas Services
14. Approved Change Order #2 - By and Between Bill Litchfield Construction, Inc. and CJUSD
15. Approved Consultant Services Agreement with Verde Design, Inc.
16. Approved Contract for Professional Consulting Services with Caldwell Flores Winters, Inc.
17. Approved Payroll Orders: July - October 2018
18. Approved Supplemental Agenda (Vendor Warrants): October 2018

Motion: Kelley
Second: Pope

Ayes: General Consent

CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION

1. Approved Adoption of Minutes from October 17, 2018 Regular Meeting

Motion: Pope
Second: Wilson

Ayes: Anderson, Hunt, Pope, Wilson
Noes: None
Abstain: Kelley

BUSINESS ITEMS

A. APPROVED - Schedule Annual Organizational Meeting of the Board

This will be held at the December 19, 2018 Board Meeting.

Motion: Wilson **Vote:** General Consent
Second: Hunt

B. Tabled - CSBA Delegate Assembly Nominations

Motion: Kelley **Vote:** General Consent
Second: Pope

C. APPROVED - District Calendars 2019-20, 2020-21, and 2021-22

Trustee Pope thanked Mr. Grimes for his work on these.

Motion: Kelley **Vote:** General Consent
Second: Pope

D. APPROVED - Instructional Materials Adoption Grades 9-12: History Social Studies Textbooks

Trustee Wilson noted that he thought the textbooks would be able to view on the website. They noted that they are and a lot of students prefer the actual textbook rather than the book online.

Motion: Kelley **Vote:** General Consent
Second: Hunt

E. APPROVED - First Reading: Board Policies/Regulations/Exhibits

BP 0420.42 - Charter School Renewal
BP 1100 - Communication with the Public
BP 1330 – Use of School Facilities
BP 3290 - Gifts, Grants and Bequests
AR 3320 - Claims and Actions Against the District
AR 3460 - Financial Reports and Accountability
BP/AR 5144.1 - Suspension and Expulsion/Due Process
BP/AR 5148.3 - Preschool/Early Childhood Education
BP 6142.3 - Civic Education
BP/AR 6145.2 - Athletic Competition
BP/AR 6152.1 - Placement in Mathematics Courses
BP 6170.1 - Transitional Kindergarten
BP 6190 - Evaluation of the Instructional Program
BB 9110 - Terms of Office

There was a motion to bring these policies to the floor for discussion.

Motion: Kelley
Second: Hunt

BP 1100 - Communication with the Public: Trustee Wilson noted that if we are going to have a staff member talk to the public, why would it be that we "may provide" them with professional development? Wouldn't we want any staff member dealing with the public to have professional development? Mr. Loehr noted that if they are going to be that spokes person, then yes we would.

BUSINESS ITEMS (continued)
BP 1330 – Use of School Facilities: Trustee Wilson noted that under Option 2 it talks about charging youth sports leagues. Traditionally, Jr Cougars are a non-profit, but the cheer uniforms are very expensive and spend over $60 per month. Mr. Loehr clarified that with groups like Jr Cougars that are feeder programs; we only charge if there is not a staff member for closing up and for the opening/closing of the restrooms. The charge for the uniforms is not the "membership fee" charged for participating.

BP/AR 5144.1 - Suspension and Expulsion/Due Process: Trustee Wilson noted that on page (w) it states that the student would be expelled for a year out. How does that change from what we do now? Mr. Grimes noted that the are expellable offenses that we can expel until the end of the semester, but there are more egregious offenses that you could have be to that end of that next semester, a year to the date. He believes that this is stating that those mandatory, "those big 5", are more than just to the end of the second semester, but are a year to the date. They can not petition to return to the district until they have met that full entire year. Trustee Anderson also asked Trustee Kelley noted that it is Ed Code. Trustee Anderson asked about expelling pre-schoolers, but it was noted that this is not the policy for pre-schoolers.

BP/AR 5148.3 - Preschool/Early Childhood Education: Trustee Wilson noted that he wanted the Board to be aware of what they are voting on. In the BP page (a) it states that "The Governing Board recognizes the value of high-quality preschool experience to enhance children's social-emotional development...." He noted that parents are far better for social-emotional development than pre-school is, especially at that age. Mr. Loehr noted that we can strike or revise. The Board asked that we completely strike the first paragraph.

There was a motion to approve BP/AR 5148.3 as amended.

Motion: Pope **Vote:** General Consent
Second: Kelley

There was a motion to approve the rest of group of policies.

Motion: Pope **Vote:** General Consent
Second: Hunt

ADVANCE PLANNING
a. *Future Meeting Dates:*
   i. *Regular Meeting: Wednesday, December 19, 2018 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747*
b. *Suggested Agenda Items:*

Trustee Anderson wished everyone a Happy Thanksgiving. She asked that everyone be safe, and stay out of the smoke. If anyone is collecting for fire victims, please let her know.

ADJOURNMENT – 7:43 p.m.

Motion: Hunt **Vote:** General Consent
Second: Pope

Respectfully submitted,

Scott A. Loehr, Superintendent
Secretary to the Board of Trustees

Nancy Anderson, President
Board of Trustees

Adoption Date

AGENDA ITEM # XVII-2

Center Joint Unified School District

		AGENDA REQUEST FOR:	
Dept./Site:	**Personnel Department**	**Action Item**	**X**
Date:	**December 19, 2018**	**Information Item**	**_**
To:	**Board of Trustees**	**# Attached Pages**	**1**
From:	**David Grimes, Director of Personnel and Student Services**		

Subject: Classified Personnel Transactions

New Hire

Maria Ester Cortez-Palomino, Office Assistant
Arnold Henry Jr., Noon Duty Aide
Chellsea Oliver, Instructional Specialist/PH Autism

Promotion

Diana Alessio, Certificated Personnel Technician

Resignation

Leandra Esparza, Cafeteria Worker
Jose Orellano, Instructional Specialist/PH Autism

Recommendation: Approve Classified Personnel Transactions as Submitted

CONSENT AGENDA

XVII-2

Maria Ester Cortez-Palomino has been hired as an Office Assistant at Center High School effective November 26, 2018.

Arnold Henry Jr. has been hired as a Noon Duty Aide at North Country Elementary effective November 5, 2018.

Chellsea Oliver has been hired as an Instructional Specialist/PH Autism at Oak Hill Elementary School effective November 13, 2018.

Diana Alessio has been promoted to Certificated Personnel Technician at the District Office effective February 1, 2019.

Leandra Esparza has resigned from her position as Cafeteria Worker at Wilson Riles Middle School effective November 30, 2018.

Jose Orellano has resigned from his position as an Instructional Specialist/PH Autism at Dudley Elementary School effective January 11, 2019.

Agenda Item Number XVII-3

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Special Education

Date: December 10 , 2018 **Action Item** XX

To: Board of Trustees **Information Item**

From: Michael Jordan
Director of Special Education & Curriculum

Initials: MDJ 0 **# Attached Pages**

SUBJECT: 2018/2019 Individual Services Agreements

Please ratify the following Individual Services Agreements for special education students to receive services at nonpublic schools/agencies during the 2018/19 fiscal year.

2018/19-144	Alder Academy	$ 35,044.00
2018/19-145	Capitol Academy	$ 544.10
2018/19-146	Placer Learning Center	$ 34,868.16
2018/19-147	Sierra Foothills Academy	$ 3015.25
2018/19-148-149	Sierra School	$ 54,679.94

RECOMMENDATION: CJUSD Board of Trustees to ratify Individual Service Agreements for the 2018/2019 school year.

AGENDA ITEM # XVII-3

CONSENT AGENDA

AGENDA ITEM # XVII-4

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Curriculum & Instruction

Date: December 19, 2018

To: Board of Trustees

From: Mike Jordan, Director of Curriculum and Instruction

Action Item XX

Information Item

 # Attached Pages 0

Administrator's Initials: MDJ

CONSENT AGENDA

SUBJECT: 2018-2019 CJUSD & SCOE K-6 Professional Development for the History / Social Studies Framework and Curriculum Adoption

CJUSD would like to enter into a Memorandum of Understanding (MOU) - Agreement #19029 - with the Sacramento County Office of Education to provide professional development for the history/social studies frameworks and curriculum adoption at the elementary level. The training will be for teachers and administrators in the Center Joint Unified School District.

Professional development to be provided:
1 day - Overview of HSS Framework and review of materials
1 day - Mid-pilot 1 check-in / observation with piloting teachers
1 day - End of pilot 1 check-in / pre-pilot 2 facilitated conversations
1 day - Mid pilot 2 check-in / observations with piloting teachers
1 day - Consensus building meeting (recommendation for adopted materials)

Recommendation: Approve the MOU with SCOE as written.

AGENDA ITEM # XVII-4

Sacramento County Office of Education

P.O. Box 269003
Sacramento, CA 95826

MEMORANDUM OF UNDERSTANDING

Agreement #19029
2018-2019

This Memorandum of Understanding (MOU) is between the **Sacramento County Office of Education**, hereinafter referred to as "**SCOE**," and **Center Joint Unified School District,** hereinafter referred to as "**District.**"

The purpose of this MOU is to detail the roles and responsibilities of **SCOE** and the **District** in regard to delivering instructional support services to staff. Once signed by both parties, this MOU is in effect, and may be terminated by either entity in writing, but not less than seven business days prior to the first day of service.

No audio or visual recording of the services provided under this agreement may be made by any means without the advance written authorization of SCOE.

A. SCOE agrees to:

1. Provide a primary contact person and service provider(s) for all work under this MOU.

MOU Contact:	Services provided by:
Frank Pisi	Charley Gilmore
916-228-2239	916-228-2046
fpisi@scoe.net	cgilmore@scoe.net

2. Provide the following service:
   Support for HSS Instructional Materials for K-6 (8 days toal).
   See Exhibit A, for schedule and details, which is attached hereto and incorporated by reference.
   Location of the service
   Center Joint Unified School District
   8408 Watt Avenue
   Antelope, CA 95843
3. SCOE will make every effort to accommodate changes in dates as needed, however rescheduling is not guaranteed as dates are dependent on availability.
4. Provide an evaluation of services.
5. Provide training materials. Any and all training material are the exclusive property of SCOE. **District** and its agents must obtain written permission from SCOE before it disseminates, markets, or otherwise uses the training materials.
6. Invoice **District** within 30 days of execution of this MOU:
   Center Joint Unified School District
   8404 Watt Avenue
   Antelope, CA 95843

B. District agrees to:

1. Provide a primary contact person for all work under this MOU.

Becky Lawson
916-338-7584
rlawson@centerusd.org

2. Ensure the site principal/district representative is present during services.
3. Participate in an evaluation of services.
4. Provide facility for training.
5. Provide SCOE with a copy of attendance sign-in sheet upon request.
6. Provide the audio-visual equipment and table supplies.
7. Provide requested materials for participants (e.g., Teacher's Edition).

C. Fiscal: District agrees to pay SCOE $8,800 within 60 days of invoicing.

D. General Provisions

1. **Indemnity**. Each party agrees to defend, indemnify, and hold harmless each of the other parties (including a party's directors, agents, officers and employees), from any claim, action, or proceeding arising from any actual or alleged act or omissions of the indemnifying party, its director, agents, officers, or employees arising from the indemnifying party's duties and obligations described in this agreement or imposed by law.

    a. It is the intention of the parties that this section imposes on each party responsibility to the others for the acts and omissions of their respective elected and appointed officials, employees, representatives, agents, subcontractors and volunteers, and that the provisions of comparative fault shall apply. This provision shall survive the termination of this agreement for any claim related to this agreement.

2. **Independent Agents.** This MOU is by and between independent agents and does not create the relationship of agent, servant, employee, partnership, joint venture and/or association between the independent agents.

3. **Nondiscrimination**. Any service provided by the parties pursuant to this Agreement shall be without discrimination based on the actual or perceived race, religious creed, color, national origin, nationality, immigration status, ethnicity, ethnic group identification, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, gender, gender identity, gender expression, sex, or sexual orientation, in accordance with all applicable Federal and State laws and regulations.

4. **Insurance.** All parties shall maintain in full force Commercial Liability Insurance with limits of no less than $1,000,000 per occurrence. Such requirement may be satisfied by coverage through a joint powers authority. Evidence of insurance coverage shall be furnished upon request by a party to this agreement.

5. **Entire Agreement.** This MOU constitutes the entire agreement and understanding of the parties. All prior understandings, terms or conditions are deemed merged into this MOU. Any changes to this MOU must be agreed to in writing by all parties.

The undersigned represent that they are authorized representatives of the parties and hereby execute this MOU. This MOU may be executed in counterparts each of which shall be deemed an original, but all of which together shall constitute one and the same document. Photographic copies of the signed counterparts may be used in lieu of the originals for any purpose.

Sacramento County Office of Education
Nancy Herota, Ed.D.
Assistant Superintendent, Educational Services

11/29/18
Signature Date

Center Joint Unified School District
Scott Loehr, Superintendent

Signature Date

11.29.18
Director Approval Date

11/29/18
Director Approval Date

Sacramento County Office of Education

P.O. Box 269003
Sacramento, CA 95826

Center Unified School District
2018-19 School Year
Exhibit A

Proposal for Center Joint Unified School District
Prepared by SCOE Curriculum and Instruction
November 15, 2018

MOU#	# 2018-19 Fiscal Year
Client Name	Center Joint Unified School District
MOU Signer	Scott Loehr, Superintendent
District Contact	Becky Lawson
SCOE MOU Contact	Frank Pisi
Services Provided by:	Charles Gilmore
Days for MOU log *(internal count only)*	Charles: 8
Description of Services	Professional development support for leading and teaching HSS. See Exhibit A for details.
Total Estimated Cost	$8,800

K-6 HSS Materials Adoption: $8,800

Day	Date	Support Description	Attend T	Attend A	Notes
1 day	TBD	Overview of HSS Framework, C3 Inquiry Process, and initial review of HSS curriculum materials			8:30-3:00 SCOE Instructor: Charley
TBD	TBD	SCOE Staff present at publisher presentations (including pilot materials training)			Done at no charge to contract
1 day	TBD	Mid pilot check-in/observation on site with teachers			For Pilot 1
1 day	TBD	End of pilot 1/ pre-pilot 2 check in and facilitated conversations			8:30-3:00 SCOE Instructor: Charley
1 day	TBD	Mid pilot check-in/observation on site with teachers			For Pilot 2
1 day	TBD	Consensus building meeting (to determine recommendation for adoption)			8:30-3:00 SCOE Instructor: Charley
3 days		Prep for meetings/PD sessions above			

AGENDA ITEM # XVII-5

Center Joint Unified School District

Dept./Site:	**Instructional Services**	**AGENDA REQUEST FOR:**
Date:	**December 19, 2018**	**Action Item**
To:	**Board of Trustees**	**Information Item** X
From:	**Tami J'Beily** **Coordinator of Fed/State Programs**	**Attached Pages: 4**

SUBJECT: 2018-19 Title III Plan

RECOMMENDATION: The Center Joint Unified School District Board of Trustees approve the 2018-19 Title III Plan

AGENDA ITEM # _____

CONSENT AGENDA

Annual Title III Local Plan Update Template

All English learners will become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.

LEA Name: Center Joint Unified School District **CDS Code:** 34-73973 **Fiscal Year: 2018-19**

Plan to Provide Services for English Learner (EL) Students

Please summarize information from district-operated programs and provide descriptions of how the LEA is meeting or plans to meet each requirement.

How will the LEA:	Persons Involved/Timeline (Optional)
Provide effective professional development: Provide professional learning through site collaborative time and ongoing professional development for ELD teachers, Bilingual Assistants and general education teachers	ELD Teachers Bilingual Assistants General Education Teachers Site Administrators Curriculum & Instruction Department
Implement effective programs and activities: Designated ELD provided by skilled teachers during the regular school day. Teachers use the ELD Standards as the focal standards in ways that build into and from content instruction in order to develop critical language. Bilingual Assistants provide primary language support in small group settings and one on one. Integrated ELD provided throughout the school day, across all subject areas. California ELD Standards used in tandem with California CCSS for ELA/Literacy and other content standards. Supplemental services provided to LTEL students to support their individualized language acquisition needs.	ELD Teachers Bilingual Assistants General Education Teachers Site Administrators

How will the LEA:	Persons Involved/Timeline (Optional)
Ensure English proficiency and academic achievement: Provide content rich, standards aligned curriculum for Designated and Integrated instruction as detailed above. Monitor student progress and provide long term EL student additional support class at middle and high school. After school Homework Help, 2 times per week at 4 elementary schools to support ELA and math utilizing credentialed teachers and high achieving bilingual and English only high school students as trained tutors	ELD Teachers Bilingual Assistants General Education Teachers Site Administrators
Promote parent, family, and community engagement in the education of English learners: Expand outreach and education to families on programs and services available. Conduct annual needs assessment to identify needs of EL families.	ELD Teachers Bilingual Assistants General Education Teachers Site Administrators Curriculum & Instruction Department

Other Authorized Activities

LEAs receiving or planning to receive Title III EL funding may include authorized activities.*

*Please see the California Department of Education Title III Authorized Cost web page (https://www.cde.ca.gov/sp/el/t3/authorizedcosts.asp) for a list of authorized EL activities.

Describe all authorized activities chosen by LEA relating to: Supplementary services as part of the language instruction program for English learners.	Persons Involved/Timeline (Optional)
All Services described above	

Plan to Provide Services for Immigrant Students

Please complete the table below if the LEA is receiving or planning to receive Title III immigrant funding.*

*Please see the California Department of Education Title III Authorized Cost web page (https://www.cde.ca.gov/sp/el/t3/authorizedcosts.asp) for a list of authorized immigrant activities.

Describe all authorized activities chosen by LEA relating to: Enhanced instructional opportunities for immigrant children and youth.	**Persons Involved/Timeline (Optional)**
Not Applicable	

California Department of Education, May 21, 2018

Center Joint Unified School District

Budget Update

Name of LEA: Center Joint Unified School District **Fiscal Year: 2018-19**

Total Title III Allocation: LEP $ $60,817 Carryover: $51,020 **Immigrant: $ N/A**

LEP Administrative & Indirect Costs (2%): $2,236 **Immigrant Administrative & Indirect Costs: $ N/A**

REQUIRED CONTENT	Specific Title III Supplemental Key Actions (Activities) to Meet Goal	Purchase Detail	Associated Estimated Costs for each Activity Listed
Provide effective Professional Development	Provide professional learning through site collaborative time and ongoing professional development for ELD teachers, bilingual assistants and general education teachers.	Training Subs	$20,000
Implement effective programs and activities	Support learning, instruction and student monitoring with supplemental materials and technology	Ellevation Program and other supplemental curriculum, supplies and technology	$26,837
Ensure English proficiency and academic achievement	After school Homework Help, 2 times per week at 4 elementary schools to support ELA and math utilizing credentialed teacher and high achieving bilingual and English only high school students as trained tutors	$40,000 for tutors and teachers $2000 supplies	$62,000
Promote parent, family and community engagement in the education of English Learners	Continued outreach and education to families on programs and services available		$3,000
OTHER AUTHORIZED ACTIVITIES	**Specific Title III Supplemental Key Actions (Activities) to Meet Goal**	**Purchase Detail**	**Associated Estimated Costs for each Activity Listed**

AGENDA ITEM # XVII-6

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: North Country Elementary

Date: November 29, 2018 Action Item X

To: Board of Trustees Information Item

From: Jason Farrel, Principal

Attached Pages: 5

Principal's Initials:

SUBJECT: 5th Grade Alliance Redwoods Trip

The 5th Grade classes at North Country are requesting permission to attend an Outdoor Environmental Living Program at Alliance Redwoods from Tuesday, February 19 – Friday, February 22, 2019.

Cost of the field trip is $310.00 and will be paid for by parents and students earning money through fundraisers.

Contracted charter buses and private vehicles for some of the parents will provide transportation for the 2 teachers, 8 chaperones and approximately 45 students.

Activities will include combining classroom curriculum into directed field study by having active participation based in the outdoors. Meals, lodging and transportation are included in the $310.00.

CONSENT AGENDA

AGENDA ITEM # XVII-6

Alliance Redwoods Conference Grounds, Inc.

6250 Bohemian Highway - Occidental CA 95465
www.allianceredwoods.com
Office (707) 874-3507 Fax (707) 874-2509

REVISED Outdoor Education Contract # 12906

Thank you for scheduling your event at Alliance Redwoods Conference Grounds (ARCG). ARCG is a non-profit organization owned and operated by the Central Pacific District of The Christian and Missionary Alliance. In its Outdoor Education activities ARCG seeks to provide a "camping" and educational experience whereby each participant can enjoy their time while learning within the unique environment of the Redwoods.

CONTACT INFORMATION

This contract is made between Alliance Redwoods Conference Grounds, and:

Group Name:	**North Country Elementary School**	Group Leader:	**Kim Tricomo**
Address:	**3901 Little Rock Dr. Antelope CA 95843**	Work Phone:	**(916) 338-6480**
		Home Phone:	**(916) 524-0573**
Group Type:	**PODE**	Cell Phone:	
		FAX #:	**(916) 338-6488**
		Email:	**ktricomo@centerusd.org**

EVENT ARRANGEMENTS

Event Dates:	Arrive:	**2/19/2019 11:00 am**	Depart:	**2/22/2019 2:00 pm**
Event Duration:	Nights:	**3**	Total Meals:	**9**
	First Meal:	**Tue, 2/19/2019, Dinner**	Last Meal:	**Fri, 2/22/2019, Lunch**

Breakfast*: 8am – 9am **Lunch*:** 12:30pm – 1:30pm **Dinner*:** 6pm – 7pm
**On occasion, Guest Services may find it necessary to vary the meal times slightly*

Room Check-Out Time: 10:00 am on 2/22/2019
Room Check-Out Time is defined as when ALL lodging accommodations must be cleared of all group members' belongings.

FINANCIAL OBLIGATIONS

1) **Guaranteed Minimum Number of Students is** 45
ARCG has based this contract on this number of students. All student, chaperone, and teacher rooms/beds are based on this number. Please calculate your plans carefully. This figure may not be reduced once this contract has been signed by both organizations. The expected number of guests may be increased ONLY after verifying space availability with Alliance Redwoods' Sales and Marketing Department.

2) **Maximum Number of Reserved Beds (Students plus all adults)** 0
ARCG has assigned rooms/beds based on the number of students, plus one (1) chaperone for every seven (7) students and one (1) teacher for every thirty (30) students. *Please be aware that ARCG will turn away conference requests for use of these meeting rooms and beds, based on your contract.* Modifying the Guaranteed Minimum Number of Guests must be negotiated through the Sales and Marketing Department.

3) **The Guest Group agrees to pay to Guaranteed Minimum Number Amount:** $7,425.00
This figure is based on the type of lodging selected for the Guaranteed Minimum Number of Full-Time Students and will **be charged even if the actual number of participants attending is less than the Guaranteed Minimum Number of Full-Time Students.** If the actual number exceeds the Guaranteed Minimum Number of Students, the school will pay the additional per student fee equivalent to the contracted rates. One adult teacher is free for every thirty (30) paying students, and chaperones are $50 per person/ per night as indicated on attached Invoice Summary. Additional adults must be approved by ARCG prior to arrival and will be charged the normal student rate as indicated on the attached Invoice Summary.

A non-refundable, non-transferable HOLDING FEE CHECK of $1,900.00 is required on or before 12/1/2018 along with this signed contract before dates and class selections can be guaranteed. The TOTAL HOLDING FEE will be applied toward the final bill.

PAYMENT IN FULL is due upon arrival. Any unpaid balance will incur a 1 1/2% service charge per month until balance is paid, if not paid in full by the departure date.

Alliance Redwoods accepts the following form of payment for Holding Fees and final payment:

- Cash
- Checks or Money Orders made payable to: **Alliance Redwoods Conference Grounds**
- Debit/Credit Cards (Master Card/Visa/Discover) with a 3% Debit/Credit Card Processing Fee added to the invoice.

TERMS AND CONDITIONS

1) This contract must be signed by the Superintendent, Principal, or other legal agent of the Outdoor Education group organization and so designated under Acceptance of Provisions, Terms, and Conditions.

2) Guest Group agrees to provide Alliance Redwoods **no later than THREE (3) WEEKS prior to arrival date**:
   a) "Certificate of Liability Insurance" with Endorsement that states the group will:
   "Indemnify, defend, and hold harmless Alliance Redwoods Conference Grounds for their stay and all activities during their stay except loss of liability of every nature, for injuries to persons or property, occurring in or about in any way connected with Alliance Redwoods and its use by the guest group, as a result arising out of the sole negligence of Alliance Redwoods, its officers, agents, employees, and volunteer and list Alliance Redwoods Conference Grounds as **"additionally insured."**
   b) Class Assignment Sheet
   c) Class selection, field trip options, and challenge course activity requests
   d) Background checks, ARCG Disclosure Statement, and Compliance Agreement.

3) ~~Guest Group agrees to indemnify and hold ARCG harmless from the payment of any and all judgments, settlements, costs, disbursements and attorney fees that are associated with ARCG's having to defend or investigate any claim, action or proceeding of any type whatsoever arising out of the breach of the Terms and Conditions of this Agreement and/or the Guest Group's participation in activities at Alliance Redwoods including, but not limited to, claims for negligence, strict liability, or otherwise. This indemnification obligation does not, however, absolve Alliance Redwoods Conference Grounds from any liability, damages, costs, disbursements and attorney fees incurred due to its intentional or reckless conduct.~~

   Indemnify, defend, and hold harmless Alliance Redwoods Conference Grounds("ARCG") for liability, losses, claims and expenses (including attorney's fees and litigations costs) arising out of Guest Group's acts or omissions during the field trip, for their stay and all activities during their stay except for liability, losses, claims and expenses, except for those activities that are "exclusively" supervised by Alliance Redwoods Conference Grounds (e.g. Ropes Courses)"

   BE IT FURTHER AGREED that ARCG agrees to defend, indemnify and hold harmless Guest Group, its Governing Board, Officers, Agents, employees and volunteers from any and all liabilities, claims, demands, costs and damages (including attorney's fees and litigation costs) arising in any way out of ARCG's negligence or willful misconduct in the performance of this Agreement, including, but not limited to any claim due to injury and/or damage sustain by ARCG and/or ARCG's employees or agents.

4) It is understood that ARCG's Executive Director has final authority over all matters affecting the facility.

5) Alliance Redwoods is NOT responsible for damage or loss to vehicles parked in parking lots or valuables left on the premises.

6) Food and utility charges may fluctuate between the date of establishing this contract and the actual date of the event. Your contract may be subject to a food and/or utility surcharge up to three months prior to your arrival.

CONTRACT SIGNATURE PAGE
Please Sign & Return

Outdoor Education Contract # 12906

CONTACT INFORMATION This contract is made between Alliance Redwoods Conference Grounds, and:

Group Name:	**North Country Elementary School**	Group Leader:	**Kim Tricomo**
Address:	**3901 Little Rock Dr. Antelope CA 95843**	Work Phone:	**(916) 338-6480**
		Home Phone:	**(916) 524-0573**
Group Type:	**PODE**	Cell Phone:	
		FAX #:	**(916) 338-6488**
		Email:	**ktricomo@centerusd.org**

CONFERENCE ARRANGEMENTS

Arrive:	**2/19/2019 11:00 am**	Nights:	**3**
Depart:	**2/22/2019 2:00 pm**	Meals:	**9**

ACCEPTANCE OF PROVISIONS, TERMS, AND CONDITIONS

This is to certify that we consent to the above **Outdoor Education Contract** and **Outdoor Education Supplement** and that we shall abide by the responsibilities and obligations required by each party.

Guaranteed Minimum Number of Full-Time Guests of **45** people at a Guaranteed Minimum Dollar Amount of **$7,425.00.**

I understand and am in agreement with the terms of this contract. _____ Initial Here

---

Alliance Redwoods Conference Grounds

Abigail Abrahams

Abigail Abrahams
Title: Business Manager

Date: September 21, 2018

North Country Elementary School / 12906

_____
Superintendent, Principal or Legal Agent
Title:

11/29/18
Date:

Contract Due Date: **12/1/2018**

Please Return to: **Jason Sanders: jasons@allianceredwoods.com 707-874-3507 x 188**
6250 Bohemian Hwy. Occidental, CA 95465

Alliance Redwoods Conference Grounds
Outdoor Education Contract Supplement to Contract # 12906

1. **VISITOR POLICY** - Any walk-on/part-time guests (drivers, principals, parents, etc) must have prior approval from the group leader. Upon arrival these guests must report to the office to receive a Visitor's Pass, and pay for any meals eaten during their stay.

2. **MEDICATIONS** – All students' medications must be turned into the ARCG Camp Medical Personnel upon arrival with a completed "Medication Check-In Form." A complete description of any allergies and other current health conditions requiring medical treatment, medications, or special restrictions while on site must be reported on the "Outdoor Education Medical Form." Forms may be obtained on the ARCG website.

3. **EMERGENCIES** - ARCG requires that you submit the following to ARCG:
   a. Emergency contact names and phone numbers for all participants (teachers, chaperones, students)
   b. Completed "Outdoor Education Medical Form" for all students.

4. **SUPERVISION** – Teachers/Chaperones are responsible for adequate supervision of students while on ARCG grounds. These Teachers/Chaperones must ensure compliance of all rules to ensure the safety and enjoyment of all guests and to preserve the ARCG property and facilities. All recreation activities will be conducted only under the supervision of trained ARCG staff members. Outdoor Education groups will provide responsible adult supervisors at a ratio of one adult (age 13 or above) per seven students while on ARCG property. Under no circumstances will adult supervisors be of a different gender than the gender of their assigned cabin group. Behavior or actions considered to be unsafe, disruptive, or unacceptable, will be a basis for ARCG to request dismissal of a student by the school and that individual(s) to leave camp.

5. **LOSS AND/OR DAMAGE FEES** – Schools must leave the facilities clean. Loss and/or damage fees, if applicable, will be determined by the ARCG Operations Director and will be in addition to usage fees outlined in the Outdoor Education Contract. These fees, if applicable, will be due and payable at the close of the school's stay and will be included in the final bill. Schools will be held liable for losses/damages reported during or discovered within 72 hours after departure time and will be billed for all applicable replacement and/or repair costs. Terms of payment for such charges will be 30 days from date of invoice.

6. **LINENS** – All students and chaperones are required to provide their own sleeping bags, pillows, and towels. ARCG does not provide linens to students or chaperones. Full linens (sheets, towels, pillows, and blankets) are provided only to teachers at no additional cost.

7. **TEACHER LODGING** –ARCG provides teacher housing for 1 teacher per 30 students and any additional teachers will be provided/charged housing subject to availability.

8. **LOST & FOUND** – All lost & found items will be held in the ARCG office for two weeks. Unclaimed items will be donated to charity.

9. **SWIM SUITS** – ARCG requires modest swimming attire in the pool area.

10. **CURFEW** – Students must remain in their cabins after 10:00 pm.

11. **PARKING** – Guest vehicles must park in the main parking or across the street in the overflow parking lot. No one may drive across the main bridge unless given permission by ARCG staff. Unloading/handicap parking passes may be obtain at the ARCG Front Desk. Parking adjacent to Big Rock Lodge is reserved for guests assigned to Big Rock Lodge only.

12. **NOT PERMITTED** – Alcoholic beverages, weapons, firearms, illegal drugs, gambling, fireworks, other items of contraband and recreation equipment such as scooters, bicycles, and skateboard are not permitted. Pets, except helping/service animals, are not permitted on the ARCG grounds. In addition, the Fish and Game Department does not allow fishing in the creek that runs through Alliance Redwoods property.

13. **SMOKING** - Smoking is permitted only in designated smoking areas.

14. **BOUNDARY LIMITS** - Due to the importance of maintaining good relationships with our neighbors, it is very important that ALL GUESTS remain on camp property or leave by way of public roads. Do not proceed beyond the "No Trespassing" signs posted on ARCG's property lines. Trespassing onto our neighbors' adjoining property is forbidden.

15. **TWO-WAY RADIOS** - Must not be tuned to 154.600 MHz. or 154.570 MHz. These frequencies are reserved for the exclusive use of the Alliance Redwoods staff in order to ensure prompt and effective response to emergencies and efficient handling of the guests' needs.

16. **PROMOTIONAL MATERIALS** - It is understood that video taping, still photography and sound recording may be in progress on the Alliance Redwoods grounds from time to time and that members of the group may appear in promotional materials produced thereby. Such materials will be used for promotional purposes only, and not for sale or any other commercial purpose.

AGENDA ITEM # XVII-7

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Wilson C. Riles Middle School

Date: November 29, 2018 — **Action Item** X

To: Board of Trustees — **Information Item** ___

From: Chris Borasi, Principal — **# Attached Pages** 4

Administrator's Initials: CB

SUBJECT: Request for GATE field trip to Donner Summit.

The purpose of this field trip is to expose our GATE students to the Donner Summit area. They will learn the science and history of the area and study the snow pack and water conservation to learn about the importance of the region along with the history of the Donner party and the westward movement. The trip will be through the Gateway Mountain Center. Their programs balance field science instruction, hiking and reflection. They emphasize active learning that is cooperative, fun and provocative. Destinations are chosen to provide a meaningful outdoor experience. Group safety, trail conditions, group cooperation and fitness levels (including adult chaperones) are taken into account in determining a day's activities.

The dates for the trip are March 20, 2019 through March 22, 2019. Students would be taking a charter bus to the Clair Tappan Lodge at 19940 Donner Pass Road in Norden, CA. The students would be leaving Wilson C. Riles at 10:00 a.m. on 3/20 and returning at approximately 5:00 p.m. on 3/22.

The GATE Coordinator, Jennifer Law, is looking to secure a majority of funding through the Clair Tappan Lodge Committee Environmental Education Funding Request Grant. Student fundraising and parents would fund the remaining cost of the trip. Site GATE funds would pay for substitute teachers for teacher chaperones.

RECOMMENDATION: It is our recommendation that the board approve the GATE field trip to Donner Summit.

CONSENT AGENDA

XVII-7

October 11th, 2018

Jennifer Law
Wilson C. Riles Middle School
4747 PFE Rd
Roseville, CA 9574

Dear Jennifer,

It would be our pleasure to provide guiding services for your students during your winter Donner Summit field trip. Below is a program description for a three-day, two-night trip for your review. We take pride in customizing our programing and I would be happy to make any changes upon request. Let me know if you have any questions. Once the proposal is approved by you I will send you a contract and invoice request for you to sign.

GUIDING SERVICES:

- ***Wednesday, March 20th, 2019***

Students meet at approximately 8:00 am to board transportation

Arrival Time: 12:00 pm at the Clair Tappan Lodge

Check in and Orientation: After disembarking, we will provide an orientation for the entire group - going over safety rules and Leave No Trace ethics and practices. The groups will each move into the lodge with their chaperones; rooms and bunks will already have been assigned.

Program Overview
Gateway Mountain Center programs balance field science instruction, hiking, and reflection. We emphasize active learning that is cooperative, fun, and provocative. Destinations are chosen by our staff to illustrate themes and concepts and to provide a meaningful outdoor experience. Group safety, trail conditions, group cooperation and fitness levels (including adult chaperones) are taken into account in determining a day's activities.

Groups will be made up of 10-12 students with one or two adult chaperones to one Gateway guide.

The core curriculum is rounded out with nature games, team-building games, art, sensitizing and reflection activities, and creative writing.

- ***Wednesday, March 20th, 2019***

Snowshoeing and Forest Ecology, Forest Carbon Survey
We will hike through the forest behind the lodge, searching for animal tracks and learning how animals adapt and survive with the climate at Donner Summit. We will also learn the different tree species and other elements of the forest habitat, emphasizing the many benefits these forests provide, such as recreation, beauty, timber resources and carbon storage. In addition, students will get hands-on practice conducting an assessment of the carbon sequestration capacity of local trees. In small teams, students will learn to identify tree species, measure their height and diameter, and use this information to calculate the amount of carbon sequestered in each tree and how this relates to students' carbon footprint.

Evening Program: Environmental Films -OR- Yoga

• ***Thursday, March 21st, 2019***
Snowshoeing, History Loop and Solo Hike
As a group, students will hike to Stewart slab, a granitic dome on Donner Summit with spectacular views of Donner Lake and the east slope of the Sierra Crest. They will learn about the people who have passed through this area, which is referred to as "The Richest Square Mile in California". After group reflection and discussion, each student will embark on a silent solo hike from Stewart Slab to Donner Ski Ranch, taking time to reflect on their experiences during the trip and lessons learned as a result.

Evening Program: Campfire, skits, s'mores

• ***Friday, March 22nd, 2019***
Snowshoeing, Weather, Snow Science
We will shuttle to the UC Snow Science lab to learn how Sierra snowpack is the "water bank" for California, and how this water bank is likely to be affected by climate change. Students will learn of the latest climate research conducted by the lab and they will do a hands-on activity to measure water content in different layers in the snowpack. The students will also do a water chemistry survey of the snow, learning about different pollutants and where they come from. The group will then hike back toward the lodge on the snowshoe trail, with a grand overview of the unique geology of the area.

Departure Time: 2:00 pm from Clair Tappan Lodge

PRICE OF PROGRAM:

3 days of teaching/guiding by Gateway Staff: (Including evening programs)	**$180.00/student** **$90.00/chaperone**
2 nights lodging at Clair Tappaan Lodge: (Includes 3 meals per day)	**$126.18/guest**
Snowshoe rentals for 3 days	**$15.00/participant**
Total Fee for Instructional/Guiding Program: (Including lodging and meals)	**$321.18/student** **$216.18/chaperone**
With 56 Students and 5 Chaperones the Total Fee is:	**$19,066.98**

Breakdown

Total Teaching program:	**$11,445.00**
Total Lodging/Food:	**$7,696.98**

Deposits: At the time of registration we require a deposit of 50% of the program fees to hold your space, the remaining balance will be due one month prior to the program, on February 20th. We also require separate checks for instruction and lodging/food.

Gateway Mountain Center 50% Deposit Due: **$5,722.50**
(please make check payable to Social and Environmental Entrepreneurs)

Clair Tappan Lodge 50% Deposit Due: **$3,848.49**

Cancellation policy:
Cancellations made up to 30 days prior to trip receive a 75% refund.
Cancellations made up to 14 days prior to trip receive a 50% refund.
Cancellations made 7 days or less prior to trip receive no refund.
We are generous with credit toward rescheduling.

This does not include the costs of transportation to Donner Summit.

We look forward to sharing a fantastic learning adventure with your students next winter!

Sincerely,

Preston Alden
Gateway Mountain Center

Winter Equipment List

What to bring with you on a Gateway Mountain Center Trip:

- Good pair of winter hiking boots
- A good, comfortable pack, large enough to fit all personal gear and carry a bit of group gear.
- Synthetic or wool base layers: shirt and pants (no cotton)
- Wool or wool/polyester blend socks: make sure these are nice and comfy when worn with your boots.
- Fleece or wool jacket or sweater
- Waterproof bibs or snow pants
- Waterproof shell jacket or anorak
- Wool or fleece hat
- Waterproof/resistant gloves, well insulated
- An extra pair of shoes, to wear in the lodge while boots are drying
- Water bottles with water in it! Minimum of two liters per person!
- Sunglasses and or goggles
- Sunscreen and Lip Balm
- Sleeping bag
- Trail snacks (optional)
- Headlamp

For staying at Clair Tappaan Lodge:

Towel
Wash cloth
Soap/Shampoo/Toiletries
Swimsuit for hot tub
The lodge provides pillows and cases.

For more information about Clair Tappan Lodge visit www.sierraclub.org/outings/lodges/ctl/thingstoknow.asp

How might the altitude affect me? Our hikes are conducted at elevations of 7,000 ft above sea level and higher. Some people experience mild altitude sickness at these elevations. To help your body adjust, and to better prepare yourself for your experience, we suggest that you drink plenty of water the night before your trip, and during all outdoor activities. Remember, mountain weather can be unpredictable so come prepared for rain/snow. We are looking forward to sharing an adventure in the mountains with you!

If you have any questions please contact Preston Alden, School Programs Manager:
(215) 704-7688 or preston@sierraexperience.org

AGENDA ITEM # XVII-8

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Center High School

Date: November, 30 2018 — **Action Item** X

To: CUSD Board of Trustees — **Information Item** ____

From: Jerald Ferguson — **# Attached Pages** 3

Principal's Initials JF

SUBJECT: Chico High School Tournament

The CHS Wrestling Team requests approval for an overnight trip on Jan. 4, 2019 to Chico, CA to attend a two-day tournament at Chico High School. On the night of Jan. 4 we will stay at the Ramada Plaza Hotel Chico, 685 Manzanita Ct. Chico, CA 95962.

Chaperones to be coach Ben Klatt and coach Sam Kloczko.

Travel: We leave CHS at 6:00 am on Jan. 4 and return approx. 8:00 pm on Jan. 5. We will take a varsity team of 14 eligible wrestlers chosen from the attached roster.

Transportation will be through coaches in vehicles rented through the CUSD transportation dept. Drivers will be coach Ben Klatt and coach Sam Kloczko (both district approved drivers).

Emergency Phone #: (916) 768-4789 (Coach Klatt's cell)

CONSENT AGENDA

Recommendation: To allow CHS coaches to take 14 students to a wrestling tournament on January 4th and 5th.

Chico High Wrestling presents

The 6th Annual Joe Rios Memorial Wrestling Tournament

January 4th and 5th, 2019

Co-hosted by Durham High School

Mission Statement

On Thursday, November 15, 2012, California's wrestling community lost one of its true friends when Joe Rios passed away at the age of 46. It was decided that the best way to honor our dear friend was to begin an event, in his name, showcasing what he loved the most – quality wrestling in his backyard of Chico, California.

Dates: Friday and Saturday, **January 4th and 5th, 2019** **(2020 dates: January 3rd and 4th, 2020)**

- **48-man bracket event** (*16 seeds per weight will receive first-round byes*)

Quotes from coaches at the Joe Rios Memorial Tournament:

"You guys run a great event...and I get home early enough to put my child to bed."

"I've never been to a better-ran tournament. The seeding was really well done and the tournament was smooth!"

"Our parents told us this was by far the best tournament they've *ever* been to."

"You followed the schedule of times perfectly."

"Your staff does a great job; you can definitely count on us returning."

Top 20 teams (with section in parentheses) from the 2018 Joe Rios Memorial:

1 Spanish Springs (NV)	2 Vacaville (SJ)	3 Benicia (SJ)	4 Madera South (C)
5 La Costa Canyon (SD)	6 Ponderosa (SJ)	7 Chico (N)	8 Sutter (N)
9 Bella Vista (SJ)	10 Folsom (SJ)	11 Liberty (NC)	12 Granite Bay (SJ)
13 Casa Roble (SJ)	14 Reno (NV)	15 Vista Del Lago (SJ)	16 Canyon (S)
17 Reed (NV)	18 Rodriguez (SJ)	19 Durham (N)	20 Paradise (N)

Cost:

$350

Send Checks Payable To:

Chico High School Wrestling
Attn: Keith Rollins
901 Esplanade
Chico, CA 95926

Weigh-Ins:

9:00 am Friday, January 4th
7:30 am Saturday, January 5th

Wrestling:

*** Begins at 11:00 am** on Friday, January 4th → 8 mats -- 3 championship rounds & 2 consolation rounds – **Ends at approximately 6:30 pm**

*** Begins at 9:00 am** on Saturday, January 5th → 6 mats – Finals, 3rd, and 5th place matches will begin at **approximately 3:00 pm**

Awards:

- Individual championship sweatshirts
- 1st through 7th place individual medals
- 1st through 3rd place team trophies + small school team champion

Contact:

Jordan Mathews – Wrestling Coach
530-521-0569 Cell

jmathews@chicousd.org

Keith Rollins – Wrestling Coach
530-864-3702 Cell
530-891-3284 School Fax
530-891-3026 x 401 School
krollins@chicousd.org

The 6th Annual Joe Rios Memorial Tournament:
Confirmation of Attendance

****Please email jmathews@chicousd.org confirming your attendance at this year's tournament****

AGENDA ITEM # XVII-9

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Oak Hill Elementary

Date: 12/19/2018 **Action Item** XX

To: CJUSD Board of Trustees **Information Item** _____

From: Dean Domach

 # Attached Pages 1

Principal's Initials: PS

SUBJECT:

Oak Hill 6th grade will be sending approximately 80 sixth grade students to attend science camp at Alliance Redwoods Education Center the week of January 22th-25th 2019. The science camp at Alliance Redwoods aligns with the science standards set forth by the state for sixth grade. Four teachers will attend as well as parent volunteers. Student expenses for the trip will be the responsibility of their parents.

RECOMMENDATION:

Approval for 80 sixth grade students to attend science camp at Alliance Redwoods.

CONSENT AGENDA

AGENDA ITEM # XVII-9

AGENDA ITEM # XVII-10

Center Joint Unified School District

		AGENDA REQUEST FOR:
Dept./Site:	Maintenance & Operations	Action Item X
To:	Board of Trustees	Information Item
Date:	December 19, 2018	# Attached Pages 2
From:	Craig Deason, Asst. Superintendent	

Principal/Administrator Initials: CD

SUBJECT: Inspector Services Agreement Amendment #1 – MHL Enterprises for the Center High School New Campus Entry Plaza Project

This is an Amendment Agreement between MHL Enterprises and the Center Joint Unified School District to extend the contract term through February 28, 2019, and increase the Estimated Project Inspection Cost from Twenty-Nine Thousand Three Hundred Twenty-Five and 00/100 Dollars ($29,325.00) to Thirty-One Thousand Five Hundred Thirty-Five and 00/100 ($31,535.00), an increase of Twenty-Two Hundred Ten and 00/100 Dollars ($2,210.00).

RECOMMENDATION: The CJUSD Board of Trustees approves Inspection Services Agreement Amendment #1 with MHL Enterprises for the Center High New Campus Entry Plaza Project.

CONSENT AGENDA

AGENDA ITEM: XVII-10

INSPECTOR SERVICES AGREEMENT

CENTER HIGH SCHOOL NEW CAMPUS ENTRY PLAZA PROJECT AMENDMENT #1

December 19, 2018

AGREEMENT dated 17th day of May, 2018, by and between the CENTER JOINT UNIFIED SCHOOL DISTRICT ("DISTRICT"), and MHL Enterprises ("INSPECTOR") (together "PARTIES"), in connection with the DISTRICT's Center High School New Campus Entry Plaza Project, DSA Application #: #02-116405 ("PROJECT"),

The PARTIES wish to amend the AGREEMENT.

This AMENDMENT is to extend the contract term through February 28, 2019, and increase the Estimated Project Inspection Cost from **Twenty-Nine Thousand Three Hundred Twenty-Five and 00/100 Dollars ($29,325.00)** to **Thirty-one Thousand Five Hundred Thirty-Five and 00/100 Dollars ($31,535.00)**, and increase of **Twenty-Two Hundred Ten and 00/100 Dollars ($2,210.00).**

REVISE Paragraph (B), (1), as follows:

(1) Contract Term. The effective period of this AGREEMENT is to be from May 17, 2018 through February 28, 2019.

REPLACE Paragraph (E) with the following:

(E) The DISTRICT agrees to pay the INSPECTOR for hours actually expended in performing the work in accordance with the hourly rate schedule information set forth in EXHIBIT "A". This AGREEMENT is based on estimated Time and Material expense. In no event shall the total payment to INSPECTOR under this AGREEMENT exceed the Estimated Project Inspection Cost ("INSPECTION COST") of **Thirty-one Thousand Five Hundred Thirty-Five and 00/100 Dollars ($31,535.00)**, inclusive of all Reimbursable Expenses, for all services performed and expenses incurred pursuant to this AGREEMENT for the completion of the PROJECT(S).

[Signatures on the following page]

INSPECTOR:

MHL Enterprises

By: D K Dooley Digitally signed by D K Dooley DN: cn=D K Dooley, o=MHL Enterprises, ou, email=mhle@mindspring.com, c=US Date: 2018.12.05 07:43:16 -08'00'

DISTRICT:

Center Joint Unified School District

By: _____

APPROVED AS TO FORM:

Atkinson, Andelson, Loya, Ruud & Romo

David A. Soldani, Esq.
Attorney for Center Joint Unified School District

AGENDA ITEM # XVII - 11

Center Joint Unified School District

		AGENDA REQUEST FOR:
Dept./Site:	Maintenance & Operations	Action Item X
To:	Board of Trustees	Information Item
Date:	December 19, 2018	# Attached Pages 1
From:	Craig Deason, Asst. Superintendent	

Principal/Administrator Initials: CD

SUBJECT: Notice of Completion - Boberg Hardwood Floors – Gym Floor Replacement at Wilson C. Riles Middle School.

Replacement of the gym floor at Wilson C. Riles Middle School contract was awarded to Boberg Hardwood Floors at the October 22, 2018 Board meeting.

The contractor has met the requirements set forth in the construction documents and work has been completed to the satisfaction of the School District.

Upon approval by the Board, the District will file the Notice of Completion with the Sacramento County Recorder's Office.

Thirty-five (35) days following the filing of the Notice of Completion with the Sacramento County Recorder's Office, the District may release the 5% contractor's retention. The 5% retention is included within the contract price, so there is no net fiscal impact to the District.

RECOMMENDATION: The CJUSD Board of Trustees approve the Notice of Completion for Boberg Hardwood Floors, for the replacement of the gym floor at Wilson C. Riles Middle School.

CONSENT AGENDA

AGENDA ITEM: XVII - 11

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO:

CENTER JOINT UNIFIED SCHOOL DISTRICT
8408 Watt Avenue
Antelope, CA 95843

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN

That the work of Wilson C. Riles Middle School/Gym Floor Replacement was completed on:

November 30, 2018.

That the name and address of owner of said property is:

CENTER JOINT UNIFIED SCHOOL DISTRICT
8408 Watt Avenue
Antelope, CA 95843

The nature of its title to said property is a fee simple.

No fee, per Government Code 6103.

That the name of the original contractor for the work is Boberg Hardwood Floors, a licensed contractor of California. That the property herein above referred to are located at 8408 Watt Avenue, Antelope, CA 95843.

Center Joint unified School District
A Political Subdivision of the State of California

By: _____

Scott A. Loehr, Superintendent
Center Joint Unified School District
8408 Watt Avenue, Antelope, CA 95843

(STATE OF CALIFORNIA)
(City of Antelope)
(County of Sacramento)

Scott A. Loehr, being first duly sworn, deposes and says: That I am the Superintendent of the Center Joint Unified School District, which District is the owner of property described in the forgoing Notice of Completion and knows the contents thereof; that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury under the laws of the State of California that the foregoing to true and correct.

Dated this 19th day of December, 2018.

_____
Scott A. Loehr, Superintendent

AGENDA ITEM # XVII-12

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Facilities & Operations Department

To: Board of Trustees — **Action Item** X

Date: December 19, 2018 — **Information Item** ___

From: Craig Deason, Assist. Supt. — **# Attached Pages** 2

Assist. Supt. Initials: CD

SUBJECT: Amendment 1 to CCTR-8179, Local Agreement for Child Development Services

The CCTR-8179 is being amended to reflect an increase in the Maximum Reimbursable Amount (MRA) from $769,890.00 to $808,930.00 and the Maximum Rate per child day of enrollment payable increases from $45.44 to $47.98.

Furthermore, the amendment calls for an increase in the minimum Child Days of Enrollment (CDE) from 16,943.0 to 16,861.0.

CONSENT AGENDA

AGENDA ITEM # XVII-12

CALIFORNIA DEPARTMENT OF EDUCATION
1430 N Street
Sacramento, CA 95814-5901

F.Y. 18 - 19

Amendment 01

DATE: July 01, 2018

CAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

Iget Act

CONTRACT NUMBER: CCTR-8179
PROGRAM TYPE: GENERAL CHILD CARE & DEV PROGRAMS
PROJECT NUMBER: 34-7397-00-8

NTRACTOR'S NAME: CENTER JOINT UNIFIED SCHOOL DISTRICT

his agreement with the State of California dated July 01, 2018 designated as number CCTR-8179 shall be amended in the ollowing particulars but no others:

he Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting eference to $769,890.00 and inserting $808,930.00 in place thereof.

he Maximum Rate per child day of enrollment payable pursuant to the provisions of the agreement shall be amended by le eting reference to $45.44 and inserting $47.98 in place thereof.

SERVICE REQUIREMENTS

he minimum Child Days of Enrollment (CDE) Requirement shall be amended by deleting reference to 16,943.0 and inserting 6, 861.0 in place thereof.

inimum Days of Operation (MDO) Requirement shall be 249. (No Change)

XCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force nd effect.

STATE OF CALIFORNIA	CONTRACTOR
BY (AUTHORIZED SIGNATURE)	BY (AUTHORIZED SIGNATURE)
PRINTED NAME OF PERSON SIGNING: Jaymi Brown,	PRINTED NAME AND TITLE OF PERSON SIGNING
TITLE: Contract Manager	ADDRESS

AMOUNT ENCUMBERED BY THIS DOCUMENT: $ 39,040	PROGRAM/CATEGORY (CODE AND TITLE): Child Development Programs		FUND TITLE	Department of General Services use only
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT: $ 769,890	(OPTIONAL USE): See Attached			
TOTAL AMOUNT ENCUMBERED TO DATE: $ 808,930	ITEM: See Attached	CHAPTER	STATUS	FISCAL YEAR
	OBJECT OF EXPENDITURE (CODE AND TITLE): 702			
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.			T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER: See Attached			DATE	

CONTRACTOR'S NAME: CENTER JOINT UNIFIED SCHOOL DISTRICT

CONTRACT NUMBER: CCTR-8179

Amendment 01

AMOUNT ENCUMBERED BY THIS DOCUMENT	PROGRAM/CATEGORY (CODE AND TITLE)		FUND TITLE
$ 0	Child Development Programs		Federal
PRIOR AMOUNT ENCUMBERED	(OPTIONAL USE)0656	FC# 93.596	PC# 000321
$ 198,362	13609-7397		
TOTAL AMOUNT ENCUMBERED TO DATE	ITEM 30.10.020.001	CHAPTER / STATUTE / FISCAL YEAR	
$ 198,362	6100-194-0890	B/A / 2018 / 2018-2019	
	OBJECT OF EXPENDITURE (CODE AND TITLE)		
	702 SACS: Res-5025 Rev-8290		

AMOUNT ENCUMBERED BY THIS DOCUMENT	PROGRAM/CATEGORY (CODE AND TITLE)		FUND TITLE
$ 0	Child Development Programs		Federal
PRIOR AMOUNT ENCUMBERED	(OPTIONAL USE)0656	FC# 93.575	PC# 000324
$ 91,186	15136-7397		
TOTAL AMOUNT ENCUMBERED TO DATE	ITEM 30.10.020.001	CHAPTER / STATUTE / FISCAL YEAR	
$ 91,186	6100-194-0890	B/A / 2018 / 2018-2019	
	OBJECT OF EXPENDITURE (CODE AND TITLE)		
	702 SACS: Res-5025 Rev-8290		

AMOUNT ENCUMBERED BY THIS DOCUMENT	PROGRAM/CATEGORY (CODE AND TITLE)		FUND TITLE
$ 39,040	Child Development Programs		General
PRIOR AMOUNT ENCUMBERED	(OPTIONAL USE)0656		
$ 480,342	23254-7397		
TOTAL AMOUNT ENCUMBERED TO DATE	ITEM 30.10.020.001	CHAPTER / STATUTE / FISCAL YEAR	
$ 519,382	6100-194-0001	B/A / 2018 / 2018-2019	
	OBJECT OF EXPENDITURE (CODE AND TITLE)		
	702 SACS: Res-6105 Rev-8590		

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.	T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER	DATE	

CALIFORNIA DEPARTMENT OF EDUCATION
1430 N Street
Sacramento, CA 95814-5901

F.Y. 18 - 19

Amendment 01

DATE: July 01, 2018

CONTRACT NUMBER: CCTR-8179

PROGRAM TYPE: GENERAL CHILD CARE & DEV PROGRAMS

PROJECT NUMBER: 34-7397-00-8

CAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

lget Act

NTRACTOR'S NAME: CENTER JOINT UNIFIED SCHOOL DISTRICT

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XCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force nd effect.

STATE OF CALIFORNIA	CONTRACTOR
BY (AUTHORIZED SIGNATURE)	BY (AUTHORIZED SIGNATURE)
PRINTED NAME OF PERSON SIGNING: Jaymi Brown,	PRINTED NAME AND TITLE OF PERSON SIGNING
TITLE: Contract Manager	ADDRESS

AMOUNT ENCUMBERED BY THIS DOCUMENT: $ 39,040	PROGRAM/CATEGORY (CODE AND TITLE): Child Development Programs		FUND TITLE	Department of General Services use only
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT: $ 769,890	(OPTIONAL USE): See Attached			
TOTAL AMOUNT ENCUMBERED TO DATE: $ 808,930	ITEM: See Attached	CHAPTER	STATUS	FISCAL YEAR
	OBJECT OF EXPENDITURE (CODE AND TITLE): 702			
hereby certify upon my own personal knowledge that budgeted funds are available for the period and urpose of the expenditure stated above.			T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER: See Attached			DATE	

CONTRACT NUMBER: CCTR-8179

Amendment 01

AMOUNT ENCUMBERED BY THIS DOCUMENT	PROGRAM/CATEGORY (CODE AND TITLE)		FUND TITLE
$ 0	Child Development Programs		Federal
PRIOR AMOUNT ENCUMBERED	(OPTIONAL USE)0656	FC# 93.596	PC# 000321
$ 198,362	13609-7397		
TOTAL AMOUNT ENCUMBERED TO DATE	ITEM 30.10.020.001	CHAPTER	STATUTE / FISCAL YEAR
$ 198,362	6100-194-0890	B/A	2018 / 2018-2019
	OBJECT OF EXPENDITURE (CODE AND TITLE)		
	702	SACS: Res-5025 Rev-8290	

AMOUNT ENCUMBERED BY THIS DOCUMENT	PROGRAM/CATEGORY (CODE AND TITLE)		FUND TITLE
$ 0	Child Development Programs		Federal
PRIOR AMOUNT ENCUMBERED	(OPTIONAL USE)0656	FC# 93.575	PC# 000324
$ 91,186	15136-7397		
TOTAL AMOUNT ENCUMBERED TO DATE	ITEM 30.10.020.001	CHAPTER	STATUTE / FISCAL YEAR
$ 91,186	6100-194-0890	B/A	2018 / 2018-2019
	OBJECT OF EXPENDITURE (CODE AND TITLE)		
	702	SACS: Res-5025 Rev-8290	

AMOUNT ENCUMBERED BY THIS DOCUMENT	PROGRAM/CATEGORY (CODE AND TITLE)		FUND TITLE
$ 39,040	Child Development Programs		General
PRIOR AMOUNT ENCUMBERED	(OPTIONAL USE)0656		
$ 480,342	23254-7397		
TOTAL AMOUNT ENCUMBERED TO DATE	ITEM 30.10.020.001	CHAPTER	STATUTE / FISCAL YEAR
$ 519,382	6100-194-0001	B/A	2018 / 2018-2019
	OBJECT OF EXPENDITURE (CODE AND TITLE)		
	702	SACS: Res-6105 Rev-8590	

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.	T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER	DATE	

Center Joint Unified School District

Karen Matre <matre@centerusd.org>

Fwd: CHILD DEVELOPMENT CONTRACT: CCTR-6182-01

1 message

Craig Deason <cdeason@centerusd.org> Tue, Nov 27, 2018 at 11:57 AM
To: Karen Matre <matre@centerusd.org>

---------- Forwarded message ---------
From: **Favio Flores** <FFlores@cde.ca.gov>
Date: Tue, Oct 11, 2016 at 10:17 AM
Subject: CHILD DEVELOPMENT CONTRACT: CCTR-6182-01
To: sloehr@centerusd.org <sloehr@centerusd.org>
Cc: cdeason@centerusd.k12.ca.us <cdeason@centerusd.k12.ca.us>

California Department of EDUCATION

Dear Director of Child Development Programs:

The Budget Act of 2016 (Senate Bill 826, Chapter 23), included a ten percent increase to the Standard Reimbursement Rate (SRR) for General Child Care (CCTR), Migrant (CMIG), Handicapped (CHAN), and the California State Preschool Program (CSPP), effective January 1, 2017. Please review Management Bulletin 16-11 at http://www.cde.ca.gov/sp/cd/ci/mb1611.asp for more information.

For questions regarding rates, please contact your Fiscal Analyst .
http://www.cde.ca.gov/fg/aa/cd/faad.asp

Please review the attached amendment and follow these directions:

1. Print **two** copies of the amendment. Do not alter documents in any way.

2. **Ensure the contract was printed correctly**. If the contract language is cut off after printing, follow these directions to fix the problem:

http://helpx.adobe.com/acrobat/kb/scale-or-resize-printed-pages.html

3. Have **both** copies of the amendment signed by the authorized official.

- Sign amendment in ***blue ink*** only;
- **Amendments signed in black ink, stamped signatures, or copies will NOT be accepted.**

4. Return the signed amendment *immediately* along with any other outstanding paperwork to:

Contracts, Purchasing and Conference Services

California Department of Education

1430 N Street, Suite 1802

Sacramento, CA 95814-5901

For contract questions, please contact your Child Development Contracts Analyst by e-mail at FFlores@cde.ca.gov or visit the CDE Web site for Child Care and Development Programs at http://www.cde.ca.gov/fg/aa/cd/ftc2016.asp.

--
Craig Deason
Assistant Superintendent, Facilities and Operations
Center Joint Unified School District
8408 Watt Ave. Antelope, CA 95843
916-338-7580 Fax 916-338-6339

CCTR-6182-01.pdf
23K

AGENDA ITEM # XVII-13

Center Joint Unified School District

		AGENDA REQUEST FOR:
Dept./Site:	Maintenance & Operations	Action Item X
To:	Board of Trustees	Information Item
Date:	December 19, 2019	# Attached Pages 22
From:	Craig Deason, Asst. Superintendent	

Principal/Administrator Initials: CD

SUBJECT: SyTech Solutions Document Scanning Service Agreement

The Facilities and Operations Department would like to enter into a Document Scanning Agreement with SyTech Solutions for archive hosted document storage. The term of the Agreement is from December 1, 2018, to November 30, 2019, at the cost of $4,200.00 per year.

RECOMMENDATION: The CJUSD Board of Trustees approve the Document Scanning Service Agreement between SyTech Solutions and Center Joint Unified School District.

CONSENT AGENDA

AGENDA ITEM: XVII-13

DOCUMENT SCANNING SERVICE AGREEMENT

This document scanning service contract (hereinafter referred to as "Agreement") is made and entered into by and between SyTech Solutions, (hereinafter referred to as "Contractor") and Center Joint Unified School District, (hereinafter referred to as "Client").

WITNESSETH

WHEREAS, Client wishes to obtain Contractor's expertise and services as they pertain to document imaging services and

WHEREAS, Contractor is knowledgeable and experienced in providing such services; and

WHEREAS, Contractor and Client wish to enter into a mutually beneficial business relationship;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, it is hereby agreed by and between the parties as follows:

I. DEFINITIONS

For purposes of this section, the following terms have the following meanings:

(1) "Deidentified information" means information that cannot be used to identify an individual pupil.

(2) "Eligible pupil" means a pupil who has reached 18 years of age.

(3) "Local educational agency" includes school districts, county offices of education, and charter schools.

(4) "Pupil-generated content" means materials created by a pupil, including, but not limited to, essays, research reports, portfolios, creative writing, music or other audio files, photographs, and account information that enables ongoing ownership of pupil content. "Pupil-generated content" does not include pupil responses to a standardized assessment where pupil possession and control would jeopardize the validity and reliability of that assessment.

(4) (A) "Pupil records" means both of the following:

(i) Any information directly related to a pupil that is maintained by the local educational agency.
(ii) Any information acquired directly from the pupil through the use of instructional software or applications assigned to the pupil by a teacher or other local educational agency employee.
(B) "Pupil records" does not mean any of the following:
(i) Deidentified information, including aggregated deidentified information, used by the third party to improve educational products for adaptive learning purposes and for customizing pupil learning.

(ii) Deidentified information, including aggregated deidentified information, used to demonstrate the effectiveness of the operator's products in the marketing of those products.
(iii) Deidentified information, including aggregated deidentified information, used for the development and improvement of educational sites, services, or applications.

(5) "Third party" refers to a provider of digital educational software or services, including cloud-based services, for the digital storage, management, and retrieval of pupil records.

II. TERM

Section 2.1 Unless it is terminated as specified in Paragraph 2.2 below, the term of this Agreement is from December 1, 2018 to November 30, 2019. The Agreement may be renewed for successive one -year periods ("Renewal Periods") by mutual agreement of the parties.

Section 2.2 Contractor or Client may terminate this Agreement or suspend its performance hereunder, without prior notice, in the event the Contractor or Client's facilities are damaged or destroyed or the Contractor or Client's performance hereunder is prevented or hindered by labor disturbances (including, but not limited to, strikes and picketing), acts of God, the elements, order of governmental, civil and military authority or any other cause (whether similar or dissimilar to the above mentioned), not within the reasonable control of the Contractor or Client.

Section 2.3 Client may, by written notice to Contractor, suspend for a specified period, in whole or in part, either payments to Contractor or Contractor's obligation to continue to provide services under the Agreement if, in the Client's sole discretion and business judgment, any material condition arises which interferes, or threatens to interfere with, the successful performance of Contractor's services or the accomplishment of the purposes thereof, or if Contractor fails, in whole or in part, to perform any material part of the terms and conditions of this Agreement.

Section 2.4 Notice of suspension hereunder to Contractor shall be sufficient if sent by Registered or Certified Mail to Contractor at the address of Contractor set forth below or if hand-delivered to Contractor.

III. SERVICES/PAYMENT

Section 3.1 Contractor agrees to perform document hosting and management services, in accordance with the attached proposal, dated November 28, 2018, herein referred to as Exhibit A. Exhibit A may be amended, upon mutual agreement of the parties, to add additional services to be provided by SyTech Solutions to Client under the terms of this Agreement. Notwithstanding the foregoing, no changes to the Services shall be made without Client's prior written consent.

Section 3.2 Contractor shall be available to provide the services specified in Section 3.1 of this Agreement as requested by Client in coordination with timelines and deliverable dates as defined by Client and agreed upon by Contractor.

Section 3.3 Contractor's fee for services described in Section 3.1 of this Agreement shall be as outlined in the attached proposal, dated November 28, 2018, herein referred to as Exhibit A. Client shall pay amounts invoiced within 30 days of receipt of Contractor's verifiable invoice for services rendered.

IV. INDEPENDENT CONTRACTOR STATUS

Section 4.1 Except as provided in Attachment A, Contractor and Client are acting solely as independent contractors under this Agreement. It is expressly understood and agreed by the parties hereto that nothing in this Agreement, its provisions or transactions and relationships contemplated hereby shall constitute either party as the agent, employee, partner or legal representative of the other for any purpose whatsoever, nor shall either party hold itself out as such. Neither party to this Agreement shall have the authority to bind or commit the other party hereto in any manner or for any purpose whatsoever, except as may be expressly provided for herein, but rather each party shall at all times act and conduct itself in all respects and events as an independent contractor. This Agreement creates no relationships of joint venturers, partners, associates or principal and agent between the parties hereto.

V. CLIENT REPRESENTATION & WARRANTIES

Section 5.1 The Client represents and warrants that:

(a) The Client has the power to enter into this Agreement and perform in accordance with the provisions hereof and that the execution and performance of the Agreement has been duly and validly authorized in accordance with all applicable laws and governing instruments including the Client's formation documents.

(b) The execution, delivery and performance by the Client of this Agreement and the consummation of the transactions contemplated hereby do not violate or conflict with the Articles of Incorporation or Bylaws of the Client, any material contract, agreement or instrument to which the Client is a party or by which it or its properties are hound, or any judgment, decree, order or award of any court, governmental body or arbitrator by which the Client is bound, or any law, rule or regulation applicable to the Client.

VI. CONTRACTOR REPRESENTATION & WARRANTIES

Section 6.1 Contractor represents and warrants that:

(a) The Services will be delivered and/or performed in a professional and quality manner;

(b) The Services will be delivered and/or performed in material accordance with the specifications and as represented by Contractor;

(c) Contractor has the power to enter into this Agreement and perform in accordance with the

provisions hereof and that the execution and performance of the Agreement has been duly and validly authorized in accordance with all applicable laws and governing instruments; and

(d) The execution, delivery and performance by Contractor of this Agreement and the consummation of the transactions contemplated hereby do not violate or conflict with the Contractor's Bylaws, any material contract, agreement or instrument to which Contractor is a party or by which it is bound, or any judgment, decree, order or award of any court, governmental body or arbitrator by which Contractor is bound, or any law, rule or regulation applicable to Contractor.

Section 6.2 Contractor will be responsible for all expenses other than those set forth in section 3.3 incurred by Contractor in the performance of the services specified in Section 3.1 of this Agreement and Client shall have no obligations to reimburse Contractor for any other expenditure by it.

Section 6.3 Contractor will obtain, provide, pay for and be solely responsible for workers' compensation, business liability, public liability, comprehensive insurance and requisite federal, state and local income taxes, employee benefit contributions, including but not limited to, FICA, SDI, workers' compensation, and unemployment insurance for Contractor and Contractor's employees, agents, and all other persons or entities providing services for or on behalf of Contractor, if any. Client and Contractor understand and agree that Client has neither responsibility for nor the right to control Contractor with respect to any of the foregoing described obligations.

Section 6.4 Contractor shall hire, pay and exclusively control Contractor's employees, agents or any other persons or entities providing services for or on behalf of Contractor.

Section 6.5 Contractor shall maintain Contractor's own books and accounts.

Section 6.6 Contractor shall be responsible for the acquisition of any licenses, permits and the like required to perform the services specified in this Agreement and, further, Contractor shall be responsible for the payment of any license fees, all taxes, expenses of incorporation, if any, and permit fees required to perform the services specified in this Agreement.

Section 6.7 During the term of this Agreement, Contractor may have access to and become familiar with private, confidential and/or sensitive information belonging to Client. Contractor acknowledges and agrees that such confidential information is owned and shall continue to be owned solely by Client. During the term of this Agreement and thereafter, Contractor agrees not to use either directly or indirectly such information for any purpose or to divulge such information to any person, entity or corporation other than to Client or to persons, entities or corporations to whom Client has given its written consent, unless such information becomes publicly available by lawful means or unless Contractor is compelled to disclose such information by governmental process.

Section 6.8 During the term of this contract, Contractor shall provide to Client upon request a current certificate of policy evidencing its comprehensive and general liability insurance coverage

in a sum not less than $2,000,000 aggregate and $1,000,000 per occurrence. Upon request, Contractor shall also include Client, as an additional insured. Coverage shall provide notice to the additional insured of any change in or limitation of coverage or cancellation of the policy no less than thirty (30) days prior to the effective date of the change, limitation or cancellation.

Section 6.9 All work shall be completed at SyTech's secure Elk Grove facility, which is located at 9362 Studio Court, Elk Grove, California. Access to SyTech's stand-alone building is restricted to SyTech employees only, and the facility itself is protected with alarm system, 16 security cameras and biometric locks. Nearly all records that SyTech processes require adherence to strict privacy standards.

Section 6.10 EDUCATION CODE SECTION 49073.1. Contractor agrees to comply with all applicable laws and regulations governing the activities and services provided under this Agreement, including California Ed Code Section 49073.1 and FERPA provisions of the "General Educational Provisions Act", Title 20, United States Code, § 1232g, as amended, relating to family educational and privacy rights, and regulations, (34 CFR Part 99), and other applicable laws concerning the privacy and confidentiality of information and records.

6.10.1 CONTROL & OWNERSHIP OF STUDENT RECORDS

The Parties agree that as between them, all rights including all intellectual property rights in and to Client Data shall remain the exclusive property of the Client, and Contractor has a limited, nonexclusive license as provided in this Agreement solely for the purpose of performing its obligations hereunder. This Agreement does not give Contractor any rights, implied or otherwise, to Client Data, content, or intellectual property, except as expressly stated in this Agreement.

6.10.2 STUDENT CONTROL OF CONTENT CREATED FOR SCHOOL

Notwithstanding paragraph (2.1) of this section, the Client's pupils shall retain possession and control of their own pupil-generated content. In order to exert possession and control over their own pupil-generated content, the Client's pupil must provide such requests to the Client in writing. The Client shall pass these requests on to Contractor, and Contractor must reasonably comply, which may include assisting in the facilitation of moving pupil-generated content into a personal account.

6.10.3 PROHIBITION OF 3RD PARTY USE OF STUDENT INFORMATION FOR PURPOSES OUTSIDE THOSE NAMED IN THIS AGREEMENT

Contractor will use the education records only for the purpose of fulfilling its duties under this Agreement and will not share such data with or disclose it to any third party except as provided for in this Agreement, required by law, or authorized in writing by the Client.

6.10.4 STUDENT, PARENT & GUARDIAN REVIEW & CORRECT PERSONALLY IDENTIFIABLE INFORMATION

Client pupils, as well as their parents and guardians, shall have the right to review personally identifiable information in a pupil's records retained by Contractor. Client pupils, as well as their parents and guardians, shall also have the right to correct such information if it contains errors. In order to review such information, a request must be submitted to the Client in writing. Client shall pass such requests on to Contractor and Contractor must reasonably comply.

6.10.5 ACTIONS TAKEN TO ENSURE STUDENT DATA IS SECURE & CONFIDENTIAL

6.10.5.1: SAS70 CERTIFIED. Contractor utilizes Microsoft's SAS70 certified Azure to securely host Client's education records. This solution is specifically audited for HIPAA and FERPA compliance.

6.10.5.2: ISO/IEC 27018 & ISO/IEC 27001/27002:2013 CERTIFIED. Azure is committed to annual certification against ISO/IEC 27001/27002:2013, a broad international information security standard. Additionally, Microsoft Azure services have incorporated the controls that embody ISO/IEC 27018 – an extension of the ISO 27001 standard with a code of practice governing the processing of personal information by cloud service providers. ISO 27018 provides controls that reflect considerations specifically for protecting personally identifiable information in public cloud services. For example, the ISO 27018 controls prohibit the use of customer data for advertising and marketing purposes without the customer's express consent.

6.10.5.3: SOC 1/SSAE 16/ISAE 3402 and SOC 2 CERTIFIED. Azure has been audited against the Service Organization Control (SOC) reporting framework for both SOC 1 Type 2 and SOC 2 Type 2. Both reports are available to customers to meet a wide range of US and international auditing requirements. The SOC 1 Type 2 audit report attests to the design and operating effectiveness of Azure controls. The SOC 2 Type 2 audit included a further examination of Azure controls related to security, availability, and confidentiality. Azure is audited annually to ensure that security controls are maintained. Audits are conducted in accordance with the Statement on Standards for Attestation Engagements (SSAE) No. 16 put forth by the Auditing Standards Board (ASB) of the American Institute of Certified Public Accountants (AICPA) and International Standard on Assurance Engagements (ISAE) 3402 put forth by the International Auditing and Assurance Standards Board (IAASB). In addition, the SOC 2 Type 2 audit included an examination of the Cloud Controls Matrix (CCM) from the Cloud Security Alliance (CSA).

6.10.5.4: INTRUSION DETECTION & DDoS: Intrusion detection and prevention systems, denial of service attack prevention, regular penetration testing, and forensic tools help identify and mitigate threats from both outside and inside of Azure.

6.10.5.5: 24 HOUR MONITORED PHYSICAL SECURITY. Data centers are physically constructed, managed, and monitored to shelter data and services from unauthorized access as well as environmental threats.

6.10.5.6: DATA BACKUP. Every document stored in 1DocStop and/or Sharepoint is backed up at least once per version using a completely different Azure Service Account. This is done to mitigate any potential threat to top level storage account keys or severe application faults. As each document is saved to 1DocStop and/or Sharepoint, it is queued for backup to the backup service using a first-in first-out serial queue. Because documents are backed up individually, this allows them to be protected earlier and restored faster. Additionally, snapshots are created for existing versions prior to any updates being performed. This ensures that rollbacks can be performed without much fanfare. The restore/revert process can be completed by any authenticated user account with an Administrator Role. These document level backups are kept for the life of the document in geographically redundant locations on the Azure cloud but within the continental US.

6.10.5.7: TWO-FACTOR AUTHENTICATION: Mobile phone two-factor authentication allows mobile phones to authenticate themselves, the user uses their personal access license plus a one-time-valid, dynamic passcode consisting of digits that is sent to their mobile device via SMS. Two-factor authentication is optional for end-users, but mandatory for administrators.

6.10.5.8: TLS TRANSPORT LAYER SECURITY: Built-in SSL and TLS cryptography enables customers to encrypt communications within and between deployments, from Azure to on-premises datacenters, and from Azure to administrators and users.

6.10.5.9: ACTIVE ACCESS MONITORING & ACCESS LOGS: 1DocStop and/or Sharepoint provide reporting capability on not only who has access rights to records, but also reports on who actually logs in, what specific record was accessed, and when the access took place.

6.10.5.10: NO SHARING DATA OR DATA MINING: Contractor's CIO conducts regular training of Contractor's employees to ensure the security and confidentiality of pupil records. Contractor will use Client Data only for the purpose of fulfilling its duties under this Agreement and will not share such data, including anonymized data, with or disclose it to any third party without the prior written consent of the Client, except as required by law and except to third party contractors retained by Contractor to provide services related to the Services under written obligations of confidentiality commensurate with the Contractor's confidentiality obligations to the Client. Contractor will not use Client Data (including metadata) for advertising or marketing purposes.

6.10.5.11: DISASTER RECOVERY: Client Data will not be stored outside the United States. For disaster recovery purposes, hosted Client Data will be securely co-located on at least two separate servers located in the continental United States.

6.10.5.12: CONFIDENTIAL OBLIGATIONS: Contractor will provide access to Client Data to its employees, subcontractors and third-party contractors who need to access the data to fulfill Contractor obligations under this Agreement. Contractor will ensure that employees and subcontractors who perform work under this Agreement are bound to strict obligations of confidentiality no less rigorous than those set forth herein. If Contractor will have access to "education records" for the Client's students as defined under the Family Educational Rights and Privacy Act (FERPA), the Contractor acknowledges that for the purposes of this Agreement it will be designated as a "school official" with "legitimate educational interests" in the Client Education records, as those terms have been defined under FERPA and its implementing regulations, and the Contractor agrees to abide by the FERPA limitations and requirements imposed on school officials. Contractor shall train all of its responsible employees on how to comply with those responsibilities imposed by FERPA, through this Agreement, which are applicable to Contractor and its employees. Contractor will use the education records only for the purpose of fulfilling its duties under this Agreement for Client's and its End User's benefit, and will not share such data with or disclose it to any third party except as provided for in this Agreement, required by law, or authorized in writing by the Client.

6.10.6 PROCEDURES FOR NOTIFYING AFFECTED PARTIES IF THERE IS AN UNAUTHORIZED DISCLOSURE OF STUDENT RECORDS

Upon notification of any potential Security Breaches, Contractor shall promptly investigate and remediate such breaches using industry standard technology. Immediately upon confirming a Security Breach, Contractor will notify the Client, fully investigate the incident, and cooperate fully with the Client's response to the incident. Except as otherwise required by law, Contractor will not provide notice of the incident directly to individuals whose Personally Identifiable Information was involved, regulatory agencies, or other entities, without prior written permission from the Client.

6.10.7 CERTIFICATION THAT STUDENT RECORDS WILL NOT BE RETAINED OR AVAILABLE TO SYTECH ONCE THE CONTRACT IS TERMINATED

Upon termination or expiration of this Agreement, Contractor will return or securely destroy Client Data as directed by the Client. Transfer to the Client or a third party designated by the Client shall occur within a reasonable period of time, and without significant interruption in service. In the event that the Client requests destruction of its data, Contractor agrees to securely destroy all data in its possession and in the possession of any subcontractors or agents to which the Contractor might have transferred Client data. The Contractor agrees to provide certification of data destruction to the Client upon request. Contractor will notify the Client of impending cessation of its business and any contingency plans, including plans for the transfer and inventory of Client Data.

6.10.8 COMPLIANCE WITH FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT (FERPA)

(A) Contractor will provide access to Client Data to its employees, subcontractors and third-party contractors who need to access the data to fulfill Contractor obligations under this Agreement. Contractor will ensure that employees and subcontractors who perform work under this Agreement are bound to strict obligations of confidentiality no less rigorous than those set forth herein. If Contractor will have access to "education records" for the Client's students as defined under the Family Educational Rights and Privacy Act (FERPA), the Contractor acknowledges that for the purposes of this Agreement it will be designated as a "school official" with "legitimate educational interests" in the Client Education records, as those terms have been defined under FERPA and its implementing regulations, and the Contractor agrees to abide by the FERPA limitations and requirements imposed on school officials. Contractor shall train all of its responsible employees on how to comply with those responsibilities imposed by FERPA, through this Agreement, which are applicable to Contractor and its employees. Contractor will use the education records only for the purpose of fulfilling its duties under this Agreement for Client's and its End User's benefit, and will not share such data with or disclose it to any third party except as provided for in this Agreement, required by law, or authorized in writing by the Client.

(B) Client acknowledges and agrees that SyTech can rely, is relying and will continue to rely on Client's full compliance with the applicable obligations imposed by FERPA, as any such obligations may be amended or modified, with respect to any data that may be accessed, obtained, received, extracted or otherwise used by SyTech (or which may be disclosed in any manner to SyTech by or on behalf of Client), in individualized or aggregate form, in connection with Client's use of the Services and SyTech software.

6.10.9 PROHIBITION FROM USING PERSONALLY IDENTIFIABLE INFORMATION FROM STUDENT RECORDS TO TARGET ADVERTISING TO STUDENTS

Contractor will not use Client Data or Personally Identifiable Information to engage in targeted advertising.

VII. GENERAL PROVISIONS

Section 7.1 This Agreement shall be construed in all respects in accordance with and governed by the laws and decisions of the State of California and as drafted by both parties.

Section 7.2 If any part, term or provision of this Agreement shall be held void, illegal, unenforceable, or in conflict with any law of a federal, state, or local government having jurisdiction over this Agreement, the validity of the remaining portions or provisions thereof shall not be affected thereby.

Section 7.3 This Agreement contains all of the understandings and agreements between the parties and any waiver or modification of this Agreement must be in expressly made and agreed to by Client and Contractor in writing.

Section 7.4 Any notice from one party to the other required by this Agreement shall be deemed made on the date of mailing if sent by Certified Mail and addressed to the addressees specified below:

TO SYTECH SOLUTIONS: SyTech Solutions
9362 Studio Court
Elk Grove, CA 95758
Attn: Jonathan Pritt

TO CLIENT: Center Joint Unified School District
8408 Watt Ave
Antelope CA 95843
Attn: Craig Deason

Executed this _____ day of _____, 20____.

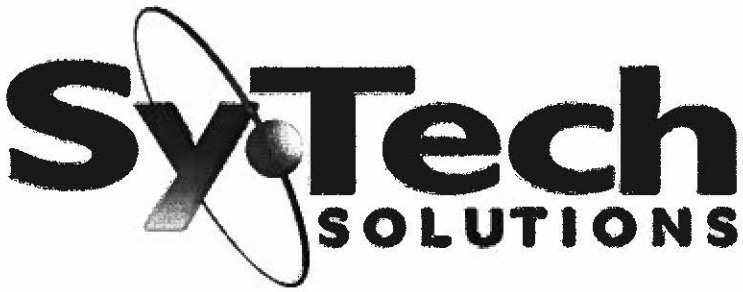


_____ 11/28/2018
CONTRACTOR Date
Authorized Signature

Jonathan Pritt, Vice President
Printed Name and Title

_____ _____
CLIENT Date
Authorized Signature

_____
Printed Name and Title



Project Proposal
Center Joint Unified School District
Craig Deason

November 28, 2018

Casey Morris
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OVERVIEW

Center Joint Unified School District (Center) is currently seeking document management services for records currently stored in Alchemy software. This document formally describes the proposed approach by SyTech Solutions (SyTech) to migrate those records into 1DocStop which provides more functionality and searchability for Center's records. This process will save valuable storage space, provide a backup copy of vital information, and allow staff to efficiently access records.

ABOUT SYTECH SOLUTIONS

SyTech Solutions, Inc. was founded as a California C Corporation in 2000. SyTech has quickly become a leading document management solutions provider and built a solid reputation for outstanding quality and superior customer service. ***SyTech's core strength is helping agencies implement sound records management systems and digitizing records.*** This document formally describes why our people, processes, technology and experience make us uniquely qualified to ensure a successful project outcome. There are several important characteristics that set SyTech apart, ultimately ensuring the best value:

- **SyTech has extensive experience with school record keeping practices and retention guidelines –** We have helped over 75 education agencies in the K-12 environment comply with the California Association of School Business Officials (CASBO) record retention guidelines. Our familiarity with school records allows us to provide an unparalleled level of customer service, letting us serve more as a partner than a contractor. In addition, we are members of the California Association of School Business Officials (CASBO) and the California School Board Association (CSBA) and frequently attend their conferences and workshops. We stay informed on current issues facing information technology in schools and continue to employ cutting edge solutions.

- **SyTech has received multiple "Best Solution" Awards** by Government Technology Conference (GTC) in recognition of our web development and data capture projects across the State of California. The "Best Solution" award recognizes companies that have implemented innovative and successful technology solutions that significantly improve government business. GTC is the nation's largest and most respected technology conference for state and local government, holding annual conferences nationwide.



- **SyTech Uses Superior Scanning Technology –** SyTech uses the most advanced technology to complete scanning projects. Coupled with our unique quality control process, SyTech provides the highest quality assurance in the industry. Leveraging industry-leading Bell & Howell hardware and Kofax software, SyTech will deliver the highest image quality possible. Further, our production system seamlessly converts images

into many formats, and releases data into almost any major document management system, including 1DocStop, our hosted solution.

- **SyTech Solutions is a California Certified Small Business** – SyTech is a California Certified Small Business, nevertheless, we operate one of the largest facilities in Northern California. We are the optimal size: large enough to handle high volume, yet small enough to value each customer. SyTech's reputation for efficiency results from our people, methodologies, technology, and experience.

- **SyTech Understands Compliance** – SyTech understands and is in full compliance with applicable laws and regulations governing student records including California Ed Code Section 49073.1 (in response to Assembly Bill 1584) and FERPA.

- **SyTech's Security** – SyTech has deployed the best security practices and network technology to ensure success. We have extensive experience working within the Microsoft environment including applications, systems, and integrations. We use 128-DES encryption on all network connections and our solution, 1DocStop, is stored on Microsoft Azure and utilizes Microsoft's inherent data security.

- **SyTech is CMAS Certified** - SyTech holds a California Multiple Award Schedule (CMAS 3-17-36-0085D). The CMAS contract independently attests to SyTech's competency and competitive low prices.

This remainder of this proposal outlines how SyTech will meet or exceed all the expectations of Center. Just as SyTech has for hundreds of other similar document management projects, we will provide the best value. Our proven experience, accuracy, unique skill set, and competitive price will ensure a successful outcome. Our number one focus is to create a long-term partnership with each of our customers – one that ties SyTech to their success.

PROPOSED APPROACH – 1DOCSTOP

1DocStop
One Stop Document Management

1DocStop is a complete document management solution. It gives authorized users instant access to important documents via the web using a login username and password. Users have the ability to search, view, retrieve, and route documents without installing any software. It includes image layering and mark-up capability to add comments for later review. This forward-thinking approach requires minimal up-front investment and enables future flexibility. It provides a secure repository for different document types and multiple departments. Compared to traditional client server applications, 1DocStop provides three major advantages.

1. **A Completely Extensible API** allows organizations to extend applications, create workflows, and develop specific line of business applications.

2. **No Upfront Software Costs** or user licenses. For a simple monthly fee, you can grant user access for your entire office team.

3. **A Mobile Platform** -- Take your documents with you. Designed with the mobile platform in mind, 1DocStop scales to any device: computer, laptop, tablet, or smart phone. It is a true thin client solution.

The proposed solution will save substantial cost and minimize risk. There are no up-front costs or license fees and it is setup as a month-to-month subscription (SAAS) model. Written specifically for Azure Cloud Services, 1DocStop utilizes SQL Azure, Cloud, and Storage Services (Blob, Table, and Queue). It is easy to deploy and support, addressing Center's existing technology requirements.

The 1DocStop solution includes the following features:

- Token Based Authentication
- Multi-tenancy service
- Worker Role image rendering for use with HTML5 Image Viewer
- Backend OCR of all documents
- Native file storage full utilization of blob snapshots to manage document versions
- Design and manage document schemas at runtime
- Azure Search Service advanced search functions
- Desktop companion client for bulk uploads (ExpressLink)
- REST Web API for service integration with other applications
- Can be used by unlimited number of departments and users.
- Includes access to all software updates

In addition, SyTech Professional Services provide the following:

- Configuration support with Azure portal and publishing
- User Training
- Scanning Support and Configuration
- Professional Services

About 1DocStop

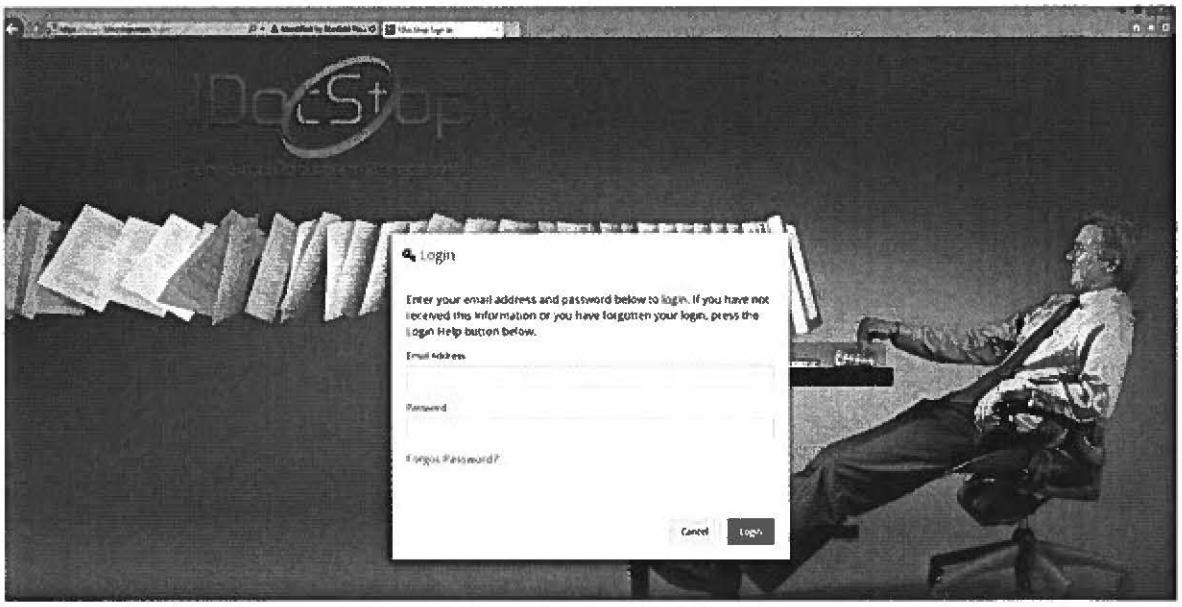
1DocStop is a cloud-based document management service. 1DocStop is a cloud first service designed to help public and private organizations manage enormous quantities of documents without spending a fortune by leveraging cloud resources and only paying for those features that are actually needed.



All documents managed by 1DocStop are stored on Microsoft's Azure Cloud infrastructure which is leading the performance, availability, and reliability benchmarks that define the modern cloud evolution. 1DocStop runs as a service on top of Microsoft's proven network of servers whose individual management is abstracted away allowing us to focus on our customers' needs.



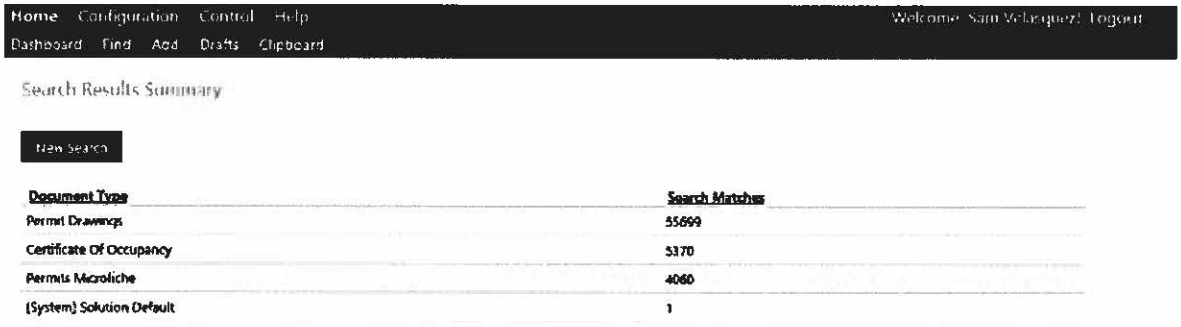
For most users, 1DocStop is the web portal. The web portal provides a browser-based interface to 1DocStop's backend services for managing documents. Logging in to 1DocStop is as simple as providing the user's email address and password.



Because of the nature of the types of documents we are responsible for, 1DocStop practices all industry standards for securing confidential data online including 1-way password encryption, current transport layer security protocols, and intrusion detection, geographic analysis, and automatic response algorithms.

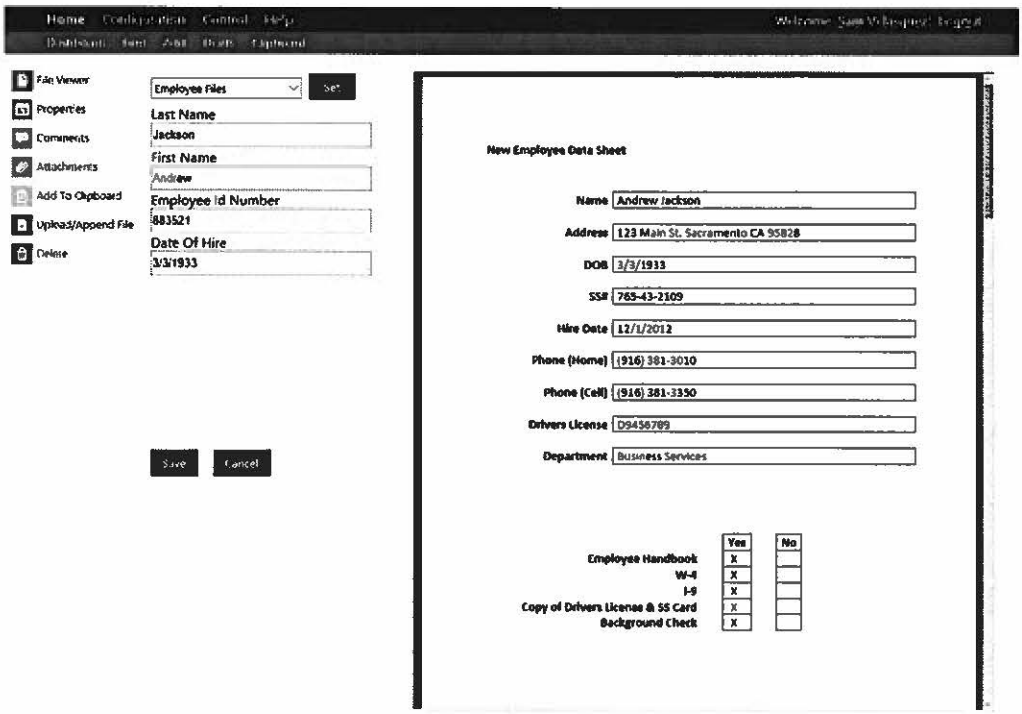
All documents in 1DocStop are assigned a document schema which provides instruction on how the document is classified and searched. Document exploration can begin with a simple keyword search (similar to google search)

for any work or term located in either the metadata or for the case of full-text indexed document types, the content.



The result of this type of search will be a list of the document types containing the search terms and the number of hits per type. Clicking on a line will return the list of matches for that type. Alternatively, you specify the document type you are looking for and will be prompted to enter the search terms for the specific fields that define that type.

Once a document of interest is found, clicking on that document in the list will open the file viewer dialog.



Benefits of 1DocStop

The benefits of 1DocStop include the following:

- **Access Anywhere Technology** – Users will have access from any workstation using their username and password. This capability improves efficiency for telecommuters and field personnel.

- **Simple Client Management** – 1DocStop was designed as a thin client application that allows users access to the system without the need for installing any non-standard ActiveX controls or plug-ins.

- **Cross-Platform Uniformity** – 1DocStop is accessible from most Operating System/Browser combinations. The experience is consistent, regardless of the workstation used to access the system.

- **Remote Capture and Upload** – Utilizing existing scanners/MFP devices, records can be uploaded to 1DocStop by scanning to a specified folder on your network. Synchronization is made possible by ExpressLink, a locally installed program that monitors the folder and uploads new records automatically. In addition, electronic documents such as Microsoft Office files and PDFs can be uploaded by users.

- **No per User License Requirements** – Add more users to the system without adding cost. User Management can be provided by SyTech Solutions or Center's Information Technology Department.

- **Expandability** – Additional capabilities can be added without the need for coding or application software.

- **Ease of Use** – The web interface is familiar to most end users and SyTech will provide administrator and end user training.

Backups

SyTech will back up the documents and all related data. Related data includes the original index fields that are used to locate the documents in the repository, user account information (passwords omitted), access logs, and document contents. Backup copies will be provided upon a defined schedule, or upon request.

Security

SyTech's 1DocStop platform runs exclusively on Microsoft's Windows Azure Cloud. Files are stored and co-located in Microsoft's Ultra-Secure Tier-1 Data Centers. 1DocStop's data layer consists of native Azure storage technology including Table, Queue, and Blob storage. The data layer is accessed exclusively through user-authenticated ASP.NET WCF web services. The system complies with California Ed Code Section 49073.1 and FERPA provisions of the "General Educational Provisions Act".

Access to 1DocStop and its respective services are secured using industry standard protocols adopted to protect HIPAA-Class document storage. All communication between services and client browser/application/mobile device(s) are protected by 128-bit transport layer security secured using verified SSL certificates.

All requests to 1DocStop.com requires a valid authentication token or a valid set of credentials. Credentials are comprised of an email address and a user-defined password. All password information is hashed and encrypted using a one-way string encryption before storage. Passwords cannot be recovered from the database and so requires a complete reset should a user forget his or her password.

All 1DocStop service communications are secured using transport layer security. This is the go-to standard practice for all sensitive services available online. It involves both the browser and the server encrypting the packets before they are transported over the internet. These packets are only readable once they have been received by their authorized recipients. Any communication intercepted between the browser and the service is encrypted using 128-bit keys and therefore useless to an unauthorized party.

Authorized users are managed by adding them to Groups within 1DocStop. Each group can be customized to specify the document types that are accessible and the permissions granted with respect to the document type. Permission levels include Read (view), Write (modify), Create, and Delete. There is no limit to the number of user groups that can be created in 1DocStop.

SyTech provides daily monitoring of its hosting network to ensure uptime and identify possible security issues. Current security management includes the monitoring of both application and IIS access logs, server to client communications encryption using secure server certificates (128-bit), and user password encryption.

Data Location

1DocStop stores all customer information on Microsoft's Windows Azure platform in the West US (Northern California) region. Microsoft may transfer Customer Data within a major geographic region (for example, within the United States or within Europe) for data redundancy or other purposes. Microsoft will not transfer Customer Data outside the major geographic region you specify (for example, from the United States to Asia or from Europe to the United States).

Subject to the above restrictions, Customer Data that Microsoft processes on your behalf may be transferred to, and stored and processed in, the United States or any other country in which Microsoft or its affiliates or subcontractors maintain facilities. You appoint Microsoft to perform any such transfer of Customer Data to any such country and to store and process Customer Data in order to provide the Services. Microsoft abides by the EU Safe Harbor and the Swiss Safe Harbor frameworks as set forth by the U.S. Department of Commerce regarding the collection, use, and retention of data from the European Union, the European Economic Area, and Switzerland.

Support

SyTech's experience has defined our industry leading two-fold approach to support. It assigns both a Project Manager and a Technical Support lead to oversee Customer Support and to ensure successful project deployment.

This systematic approach defines project specifications prior to commencing the project, and then later works to guarantee successful application at the implementation phase once the project is complete. We recognize that success requires both technical know-how and sound project management skills. Our support team will provide Center with the required support for the project. SyTech customer support covers any problems or issues associated with 1DocStop and other services provided by SyTech. It does not include any issues associated with or that arise from software, hardware, or network system(s) installed by Center staff.

SyTech provides on-going support for 1DocStop. Contrary to many other document management systems, the cost for on-going support is included in the monthly cost for 1DocStop. SyTech's expert technicians are available Monday through Friday, 8am – 5pm PST.

Technical Support is tracked and handled via SyTech's internal ticket system. Tickets can be generated by visiting http://support.1docstop.com/helpdesk/Tickets/New or via email sent to support@1docstop.com. Also, support is available via phone at (916) 381-3010.

Because 1DocStop is a web-based system, support can often be handled via SyTech's access to the 1DocStop portal. Occasionally, support may require remote access to a Center workstation. This is typically handled via LogMeIn. This allows our experience technicians to access workstations remotely and make changes and modifications as required. Remote support may require the installation of LogMeIn software on workstations on an as-needed basis. The most common support issue is a user password reset.

Departments may designate one (or more) person per department to be a 1DocStop Administrator. Alternatively, there could be one Administrator for the entire agency. Local Center administrators of 1DocStop have the capability to create and modify document types, create and modify user groups, and create and modify user accounts. Often, that capability is all the technical support that is required.

While we feel our technology and experience will produce an outcome that exceeds expectations, the most important element of working with SyTech is our commitment to a *true partnership with our customers.* Simply stated, we try to do the right thing. We watch out for the best interest of our customers and we search for the best alternatives to minimize cost and leverage resources to produce the best outcome. Perhaps the greatest testament of our success is the number of competitor's customers who have switched to SyTech because they were not properly serviced. Our number one focus is to create a long-term partnership with each of our customers – one that ties SyTech to their success. We will do what it takes to make sure the Center system and deployment is a complete success.

On-going Scanning

Utilizing existing scanning hardware, staff can scan documents in-house using ExpressLink. This will allow Center to easily scan single documents or large batches directly to 1DocStop. While most clients use SyTech to scan their backlog of records, a process can be designed to gradually archive permanent records over time.

ExpressLink Option - Scanned electronic documents can be uploaded to 1DocStop via SyTech's ExpressLink. ExpressLink monitors folder(s) on the network and automatically uploads new documents to 1DocStop. Once the records are scanned, the end user retrieves the files from 1DocStop and manually indexes the requisite fields

before saving the record into the system. ExpressLink is optimal for businesses that scan ongoing active files and do not require automated capture or forms recognition. ExpressLink is included free of charge with the monthly hosted 1DocStop fee.

PRICING

A service breakdown is provided below.

Quantity	Units	Service or Product	Unit Price	Ext. Price
8	Hours	Migration of Records from Alchemy to 1DocStop	$125.00	No Cost
12	Months	1DocStop – hosting and support	$350.00	$4,200.00
	Month	(Optional) 1DocStop – Additional Departments	$150.00	
2	Hours	End User Training	$95.00	No Cost
	Hours	(Optional) Professional IT Services	$125.00	
	Software	ExpressLink – for bulk upload to 1DocStop	No Cost	
	Backup	Data Backup (provided upon request)	$150.00	
			Total	**$4,200.00**

The pricing specified above is based on the quantity estimated. Should the actual quantities change, pricing will be adjusted accordingly. SyTech offers additional technical services and support. A complete SyTech pricing list for service and installation upgrade options can be provided upon request.

SyTech holds a California Multiple Award Schedule (CMAS #3-16-36-0085C). The CMAS contract independently attests to SyTech's competency and competitive low prices.

CONCLUSION

In conclusion, SyTech's approach offers many benefits to Center:

- It eliminates the need to purchase a more expensive scanning and retrieval system.
- It provides electronic back-up for disaster recovery purposes.
- It is ***simple***. SyTech takes ownership for the project so that your staff can focus on their jobs.
- Long-term, it provides an open solution that can be leveraged to achieve even greater business efficiencies without proprietary limits.

SyTech provides the greatest comprehensive value, combining our experience with document conversion services and our leading technology. The proposed approach offers Center a low cost, solution for document management. Finally, and perhaps most important, SyTech is committed to building a ***long-term partnership with our customers***– one that ties SyTech to their success. We watch out for the best interest of our customers and we search for the best alternatives to minimize cost and leverage resources to produce the best outcome. SyTech greatly appreciates your consideration and looks forward to a continued successful partnership with Center Joint Unified School District.

AGENDA ITEM # XVII-14

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site:	**Facilities & Operations Department**	
To:	**Board of Trustees**	**Action Item** X
Date:	**December 19, 2018**	**Information Item** ___
From:	**Craig Deason, Assist. Supt.**	**# Attached Pages** 2
	Assist. Supt. Initials: CD	

SUBJECT: **Amendment #1 Consultant Service Agreement – Terracon Consultants, Inc. – Center High School New Entry Plaza Project**

The Facilities and Operations Department would like approval of Consultant Services Agreement Amendment #1 between Center Joint Unified School District and Terracon Consultants, Inc. for additional inspections at the Center High School New Entry Plaza Project.

This Amendment is to increase the total lump sum compensation from Twenty-Two Thousand Three Hundred Seventy-Five Dollars ($22,375.00) to Twenty-Four Thousand Eight Hundred Seventy-Five Dollars ($24,875.00), an increase of Two Thousand Five Hundred Dollars ($2,500.00).

Recommendation: That the Board of Trustees approves Amendment #1 – Center High School New Entry Plaza Project.

CONSENT AGENDA

AGENDA ITEM # XVII-14

CONSULTANT SERVICES AGREEMENT
(Special Inspection and/or Testing Services)

CENTER HIGH SCHOOL NEW ENTRY PLAZA PROJECT
AMENDMENT #1

December 19, 2018

AGREEMENT dated May 17, 2018 by and between Terracon Consultants, Inc. (CONSULTANT) and Center Joint Unified School District (CJUSD/DISTRICT) (together, "PARTIES").

The PARTIES wish to amend the Agreement.

This AMENDMENT is to increase the total lump sum compensation due to additional inspections required by DSA for a repair of the shear wall, approved by the DISTRICT. The total lump sum compensation increases from Twenty-Two Thousand Three Hundred Seventy-five Dollars ($22,375) to Twenty-Four Thousand Eight Hundred Seventy-Five Dollars ($24,875), an increase of Two Thousand Five Hundred Dollars ($2,500).

REPLACE Paragraph 1.a. of Article VI Compensation to the CONSULTANT with the following:

1. The DISTRICT shall compensate the CONSULTANT as follows:

   a. The DISTRICT agrees to pay the CONSULTANT in accordance with the fee, rate and/or price schedule information set forth in EXHIBIT "A", inclusive of reimbursable expenses, for performing the basic services required by this AGREEMENT subject to the limitations set forth herein this Article VI, Section 1(a). In no event shall the CONSULTANT's compensation exceed **TWENTY-FOUR THOUSAND EIGHT HUNDRED SEVENTY-FIVE DOLLARS ($24,875)** for performing all the basic services detailed in Article II and EXHIBIT "A" without the prior written approval of the DISTRICT. CONSULTANT shall invoice costs monthly for the services provided pursuant to this AGREEMENT from the time the CONSULTANT begins work on the PROJECT. All costs must be supported by an invoice, receipt, or other acceptable documentation.

This AMENDMENT is executed as of the day and year first written above.

By: _____ Date: _____
Authorized Agent
Center Joint Unified School District
Print Name: _____

By: _____ Date: 11-29-2018
Ryan R. King, Department Manager
Terracon Consultants, Inc.

AGENDA ITEM # XVII-15

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site:	**Facilities & Operations Department**	
To:	**Board of Trustees**	**Action Item** X
Date:	**December 19, 2018**	**Information Item** ____
From:	**Craig Deason, Assist. Supt.**	**# Attached Pages** 6
	Assist. Supt. Initials: CD	

SUBJECT: **Contract Amendment #5 – Proposition 39, California Clean Energy Jobs Act with Capital Program Management for Planning Implementation Services**

The Facilities and Operations Department would like approval of Contract Amendment #5 – Proposition 39, California Clean Energy Jobs Act Agreement with Capital Program Management.

This is an Amendment to extend the duration of the Agreement through December 31, 2020, increase compensation from Two Hundred Eleven Thousand Dollars ($211,000) to Two Hundred Twenty Three Thousand Dollars ($223,000), an increase of Twelve Thousand Dollars ($12,000), and provide an updated rate schedule through 2020 as Exhibit "B" – Revised attached.

Recommendation: That the Board of Trustees approves Amendment #5 - Proposition 39, California Clean Energy Jobs Act with Capital Program Management.

CONSENT AGENDA

AGENDA ITEM # XVII-15

Contract Amendment #5

December 19, 2018

Planning and implementation services associated with Proposition 39, California Clean Energy Jobs Act Agreement between Center Joint Unified School District and Capital Program Management Inc., "Program Manager or PM" (hereinafter collectively referred to as "Parties").

WHEREAS, the Parties entered into an Agreement ("Agreement") dated January 21, 2015 to provide planning and implementation services in connection with the Proposition 39, California Clean Energy Jobs Act for the District; and

WHEREAS, the Parties wish to amend the Agreement.

NOW, THEREFORE, the Parties hereby agree as follows:

This is an Amendment to extend the duration of the Agreement through December 31, 2020, increase compensation from Two Hundred Eleven Thousand Dollars ($211,000) to Two Hundred Twenty Three Thousand Dollars ($223,000), an increase of Twelve Thousand Dollars ($12,000), and provide an updated rate schedule through 2020 as Exhibit "B"-Revised attached.

REVISE Article 4: DURATION OF THE PROGRAM MANAGER'S SERVICES, Paragraph A to:

A. The duration of the PM's Basic Services under this Agreement shall be from January 21, 2015 through December 31, 2020.

REVISE Article 7: COMPENSATION AND PAYMENT, Paragraph A. Compensation for Basic Services to:

A. **Compensation for Basic Services:** The Owner shall compensate the PM for performing the Services as described in Exhibit "A", within timeframes established in Article 4. Fees will not exceed Two Hundred Twenty Three Thousand Dollars ($223,000) based upon hourly rates for services as described in Exhibit "B".

REPLACE Exhibit "B" with the attached Exhibit "B"-Revised.

NOW, THEREFORE, the Parties agree that all other terms, conditions, exhibits, and obligations of the Agreement remain in effect throughout the term of the Agreement except for those provisions of the Agreement that are directly contradicted by this Amendment, in which event the terms of the Amendment shall control.

The covenants and conditions contained in this Amendment shall apply to and bind the Parties and the heirs, legal representatives, successors and permitted assigns of the Parties.

This Amendment is executed as of the day and year first written above.

[Signatures on the following page]

CENTER JOINT UNIFIED SCHOOL DISTRICT:

By: _____

_____

Its: _____

Date: _____

CAPITAL PROGRAM MANAGEMENT, INC.:

By: _____

Mr. Mark Rosson

Its: Vice-President

Date: 28 NOV 18

Exhibit "B" - Revised
Estimated Fees
Proposition 39 Planning & Implementation Services

Total Cost Not-To-Exceed $223,000 per the following:

Proposition 39 Planning & Implementation Services: These services are to be performed on an hourly basis per the following rate schedule and based on the actual hours expended.

SCHEDULE OF HOURLY RATES FOR PERSONNEL COSTS

Position		Rates for 1/1/17 – 12/31/19	Rates for 1/1/20 - 12/31/20
PIC	President	$196	$204
	Vice President	$196	$204
	Principal	$196	$204
Planning & Program Management Practice	Program Director	$196	$204
	Senior Program Manager	$184	$191
	Program/Project Manager	$169	$176
	Asst. Program/Project Manager	$143	$149
	Program Coordinator II	$108	$112
	Program Coordinator I	$91	$95
	Senior Estimator	$184	$191
	Estimator	$169	$176
	Senior Scheduler	$184	$191
	Scheduler	$169	$176
	Clerical	$58	$60
Prop 39 Planning & Project Management	Senior Mechanical/Electrical Engineer	$184	$191
	Electrical Engineer	$169	$176
	Lighting/Controls/Energy Specialist	$169	$176
	Senior Energy Analyst	$169	$176
	Trainer	$169	$176
	Field Engineer	$143	$149
Budget & Accounting Practice	Director of Budget & Accounting	$196	$204
	Budget & Accounting Manager	$184	$191
	Senior Budget Analyst	$140	$146
	Budget Analyst	$126	$131
	Asst. Budget Analyst	$98	$102
Educational Technology Practice	Director of Educational Technology	$196	$204
	Senior Ed-Tech Manager	$184	$191
	Ed-Tech Manager	$169	$176
	Asst. Ed-Tech Manager	$143	$149
	Drafter	$130	$135
Contract Management	Director of Contract Management	$196	$204
	Senior Contract Manager	$184	$191
	Contract Manager	$169	$176
	Contract Administrator	$143	$149
	Assistant Contract Administrator	$108	$112

Center Joint Union School District

Prop 39 Amendment Annual Progress and Final Reporting - District and Global Youth Charter

CPM

No.	TASK		TIME
	FINAL REPORT - CHS EEP #1 12-15 months after project reported complete		
1	Gather energy use from previous year from utility. Gas and Electric. Analyze the Energy Use Intensity for (1) school site. Demonstrate new benchmarking.		2
2	Prepare narrative of project and all measures completed. If energy savings was not realized, explain why. Gather photographs of before		3
3	Upload narrative and other data into the portal.		1
4	Final Q/C		1
	AMENDMENT TO DISTRICT EEP #2 Added scope for WC Riles Interior Lighting and District Exterior Lighting		
5	Coordinate scope of which sites with Craig.		2
6	Gather cost with Platt		2
7	Calculate savings - CEC V8 Calculator		2
8	Prepare amendment survey document, include new WC Riles scope also.		2
9	Final Q/C, District review and approval		2
10	Upload narrative and other supporting documents to the portal.		2
11	Any coordination with CEC PM as needed.		2
	ANNUAL REPORT - District EEP #2 Fiscal Year 2018-2019		
12	Gather information from District from $ spent in the fiscal year being reported.		2
13	Enter measure costs to date. Prepare narrative of work completed, any bid discrepancies in cost and any deviations to plan. Report that project is complete.		2
14	Final Q/C		0.5
15	Offer District to review		0.25
16	Submit		0.25

	FINAL REPORT - District EEP #2 12-15 months after project reported complete		
17	Gather energy use from previous year from utility. Gas and Electric. Analyze the Energy Use Intensity for each school site. (6) School Sites. Demonstrate new benchmarking.		6
18	Prepare narrative of project and all measures completed. If energy savings was not realized, explain why. Gather photographs of before and after.		4
19	Upload narrative and other data into the portal.		2
20	Final Q/C		1
21	Offer District to review		0.5
22	Submit to the CEC		0.5
23	If needed coordinate with the CEC to finalize the report.		3
	FINAL REPORT - Global Youth Charter 12-15 months after project reported complete		
24	Gather energy use from previous year from utility. Propane and Electric. Analyze the Energy Use Intensity for each school site. (1) School Site. Demonstrate new benchmarking.		2
25	Prepare narrative of project and all measures completed. If energy savings was not realized, explain why. Gather photographs of before and after.		4
26	Upload narrative and other data into the portal.		1
27	Final Q/C		1
28	Offer District to review		0.5
29	Submit to the CEC		0.5
30	If needed coordinate with the CEC to finalize the report.		2
	TOTAL HOURS		**54**
	Billing Rate - Averaged	$ 170.00	
	TOTAL		$ 9,180.00
	Sept, Oct and Nov 2018 Services		$ 2,757.34
			$ 11,937.34
	Rounded up - AMENDMENT		**$ 12,000.00**

Services

	Balance	$	249.41
September	Hrs		
Omar	5	$	715.00
Doug	2.5	$	422.50
October			
Omar	3	$	429.00
Dagnes	1.25	$	157.50
November to Date			
Omar	8.75	$	1,251.25
Dagnes	0.25	$	31.50
TOTAL		**$**	**2,757.34**

OMAR

September (5.00 hours)

- Prepare and submit EEP #2 2017-18 Annual Pro 39 Report.

October (3 hours)

- Address CEC comments on District annual report. Remove ineligible expenditure for high school exterior light fixtures and work with budget and accounting to reconcile MPW.
- Work to confirm remaining Prop 39 funding.
- Submit Global Youth annual report that was not submitted in September.

November (8.75 hours)

- Per CEC, prepare EEP amendment for Global Youth EEP due to project costs coming in 15% lower than approved EEP.
- Confirm remaining Prop 39 funding and reach out to CCC for proposed lighting work at WC Riles. Discuss next steps for Prop 39 funds with Craig.
- Address additional comments from CEC on District annual report relating to McClellan interior lighting costs. Work with budget and accounting to reconcile MPW with changes.

DOUG (2.5 hours)

Pay Application #4 and coordination with contractor with O&M Manuals and other close out items for the HVAC project

DAGNES (1.5 hours)

Reconciliation of MPW and response to CEC PM comments of annual reports for Global Youth and District.

AGENDA ITEM # XVII-16

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Facilities & Operations Department

Date: December 19, 2018 Action Item X

To: Board of Trustees Information Item ____

From: Craig Deason, Asst. Superintendent # Attached Pages 0

Asst. Superintendent Initials: CD

SUBJECT: Disposal of Surplus Equipment

The Facilities & Operations Department would like to surplus the following vehicle that is no longer in use from the Maintenance Department:

1986 Chevy G-30/Wayne Bus, VIN #2GDHG31M7F4520334, license plate number E063495

This vehicle will be offered for sale, donation, or disposal following your approval.

RECOMMENDATION: That the Board of Trustees approves the surplus and disposal, donation, or sale of the equipment.

CONSENT AGENDA

AGENDA ITEM # XVII-16

AGENDA ITEM # XVII-17

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Facilities & Operations Department

Date: December 19, 2018 Action Item X

To: Board of Trustees Information Item ____

From: Craig Deason, Asst. Superintendent # Attached Pages 0

Asst. Superintendent Initials: CD

SUBJECT: Disposal of Surplus Equipment

The Facilities & Operations Department would like to surplus the following vehicle that is no longer in use from the Maintenance Department:

1996 Chevy G-30/US Bus, VIN #2GBHG31Y7SF215576, license plate number E028126.

This vehicle will be offered for sale, donation, or disposal following your approval.

CONSENT AGENDA

RECOMMENDATION: That the Board of Trustees approves the surplus and disposal, donation, or sale of the equipment.

AGENDA ITEM # XVII-17

AGENDA ITEM # XVII-18

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Facilities & Operations Department

Date: December 19, 2018 — **Action Item** X

To: Board of Trustees — **Information Item** ____

From: Craig Deason, Asst. Superintendent — **# Attached Pages** 0

Asst. Superintendent Initials: CD

SUBJECT: Disposal of Surplus Equipment

The Facilities & Operations Department would like to surplus the following vehicle that is no longer in use from the Maintenance Department:

1991 Blue Bird (TC 2000 FE) Bus, VIN #1BAADCSAXMF040843, license plate number E330695

This vehicle will be offered for sale, donation, or disposal following your approval.

RECOMMENDATION: That the Board of Trustees approves the surplus and disposal, donation, or sale of the equipment.

COUNCIL AGENDA

AGENDA ITEM # XVII-18

AGENDA ITEM # XVII-19

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept. /Site:	Business Department	
Date:	12/05/2018	Action Item
To:	Board of Trustees	Information Item
From:	Lisa Coronado	# Attached Page 1

SUBJECT:

APPROVAL OF CENTER JOINT UNIFIED SCHOOL DISTRICT PAYROLL ORDERS

The Governing board is asked to approve the attached payroll Orders for July 2018 through November 2018.

RECOMMENDATION: That the CJUSD Board of Trustees approve the District Payroll Orders for July 2018 through November 2018.

CONSENT AGENDA

AGENDA ITEM # XVII-19

DISTRICT PAYROLL-SUMMARIZED FOR FISCAL YEAR ENDING JUNE 30,2019

		REGULAR	VARIABLE	SPECIAL	TOTAL PAYROLL	#OF TRANSACTIONS
JULY		$ 971,857.52	$ 58,990.72		$ 1,030,848.24	547
AUG		$ 2,710,666.05	$ 71,657.90		$ 2,782,323.95	785
SEPT		$ 2,713,509.71	$ 104,279.41		$ 2,817,789.12	830
OCT		$ 2,736,860.62	$ 125,687.88		$ 2,862,548.50	836
NOV		$ 2,715,421.92	$ 158,026.88		$ 2,873,448.80	835
DEC					$ -	
	2-Jan				$ -	
JAN					$ -	
FEB					$ -	
MARCH					$ -	
APRIL					$ -	
MAY					$ -	
JUNE					$ -	
SPECIAL					$ -	
		$ 11,848,315.82	$ 518,642.79	$ -	$ 12,366,958.61	3833

AGENDA ITEM # XVII-20

Center Joint Unified School District

		AGENDA REQUEST FOR:
Dept./Site:	Business Department	
Date:	November, 2018	Action Item
To:	Board of Trustees	Information Item
From:	Lisa Coronado	# Attached Pages

SUBJECT: Supplemental Agenda – Commercial Warrant Registers

November 1, 2018, $162,150.66, November 8, 2018, $272,981.77
November 15, 2018, $556,373.05, November 29, 2018, $424,470.41

The commercial warrant payments to vendor's total

$ 1,415,975.89

RECOMMENDATION: That the CJUSD Board of Trustees approve the Supplemental Agenda – Vendor Warrants as presented

CONSENT AGENDA

XVII-20

Batch status: A All

From batch: 0028

To batch: 0028

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y

Include Audit Date and Time in Sort: N

Vendor/Addr Req	Remit name / Reference	Date	Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
021763/00	ALL STAR RENTS	[redacted]						
286	PO-190271	11/01/2018	804416-10		1 01-8150-0-5600-106-0000-8110-007-000 NN P		150.91	150.91
286	PO-190271	11/01/2018	805797-10		1 01-8150-0-5600-106-0000-8110-007-000 NN P		37.85	37.85
460	PO-190446	11/01/2018	805797-10		1 01-8150-0-4300-106-0000-8110-007-000 NN P		145.33	145.33
			TOTAL PAYMENT AMOUNT		334.09 *			334.09
019504/00	B & H PHOTO-VIDEO							
660	PO-190654	11/01/2018	148395861		1 01-0000-0-4300-238-0000-2700-010-000 YN P		897.76	897.76
660	PO-190654	11/01/2018	148653137		1 01-0000-0-4300-238-0000-2700-010-000 YN F		98.77	37.09
			TOTAL PAYMENT AMOUNT		934.85 *			934.85
			TOTAL USE TAX AMOUNT		72.45			
022501/00	BABIKOVA, INNA							
1108	PO-191100	11/01/2018	REIMB AMAZON ORDER		1 01-0000-0-4300-472-1405-1000-014-000 NN F		13.49	13.49
			TOTAL PAYMENT AMOUNT		13.49 *			13.49
021669/00	BAIONI, RON							
1151	PO-191119	11/01/2018	REIMB BULBS		1 01-0000-0-4300-236-1110-1000-009-000 NN F		86.54	86.54
			TOTAL PAYMENT AMOUNT		86.54 *			86.54
011355/00	BMH EQUIPMENT INC	[redacted]						
1124	PO-191090	10/31/2018	0014610-IN		1 01-8150-0-4300-106-0000-8110-007-000 NN F		47.03	47.03
			TOTAL PAYMENT AMOUNT		47.03 *			47.03
018071/00	BRADY, ASHLEY							
1083	PO-191064	11/01/2018	MILEAGE		1 01-6520-0-5200-472-5770-1110-014-207 NN F		72.70	72.70
1084	PO-191065	11/01/2018	MILEAGE		1 01-3410-0-5200-472-1110-1000-014-207 NN F		12.43	12.43
			TOTAL PAYMENT AMOUNT		85.13 *			85.13
011038/00	BUREAU OF EDUCATION & RESEARCH							
1103	PO-191081	11/01/2018	REBEKAH GARCIA REGIST		1 01-0000-0-5200-472-1110-1000-014-000 NN F		269.00	269.00
			TOTAL PAYMENT AMOUNT		269.00 *			269.00

Vendor/Addr Req	Remit name / Reference	Date	Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
010150/00	BURKETTS OFFICE SUPPLIES							
1130	PO-191095	11/01/2018	1378009-0		1 01-0000-0-4300-105-0000-7200-005-000 NN F		9.53	9.53
			TOTAL PAYMENT AMOUNT		9.53 *			9.53
013988/00	BUTTES/CENTER STATE PIPE &							
48	PO-190040	11/01/2018	S010419082.001		1 01-8150-0-4300-106-0000-8110-007-000 NN P		158.54	158.54
			TOTAL PAYMENT AMOUNT		158.54 *			158.54
014824/00	CALIFORNIA DEPARTMENT OF EDUC.							
1092	PO-191070	11/01/2018	0615/03801		1 01-6385-0-5200-472-1110-1000-014-209 NN F		600.00	600.00
			TOTAL PAYMENT AMOUNT		600.00 *			600.00
019858/00	CAMFEL PRODUCTIONS INC			[redacted]				
1144	PO-191118	11/01/2018	17137		1 01-3010-0-5800-371-1110-1000-012-108 NN F		795.00	795.00
			TOTAL PAYMENT AMOUNT		795.00 *			795.00
010575/00	CAPITOL CLUTCH & BRAKE INC.							
395	PO-190380	11/01/2018	1534017		1 01-0740-0-4300-112-0000-3600-007-302 NN P		66.29	66.29
			TOTAL PAYMENT AMOUNT		66.29 *			66.29
015768/00	CHAMBERLAIN, JOE MATTHEW							
1078	PO-191060	11/01/2018	TRAVEL EXPENSE		1 01-6385-0-5200-472-1110-1000-014-209 NN F		575.54	575.54
			TOTAL PAYMENT AMOUNT		575.54 *			575.54
019910/00	CHANEY, AMY							
1079	PO-191061	11/01/2018	TRAVEL EXPENSE		1 01-6385-0-5200-472-1110-1000-014-209 NN F		146.82	146.82
			TOTAL PAYMENT AMOUNT		146.82 *			146.82
014719/00	CHARACTERSTRONG LLC			[redacted]				
1119	PO-191108	11/01/2018	2159		1 01-0000-0-5200-472-1110-1000-014-000 NY F		558.40	558.40
			TOTAL PAYMENT AMOUNT		558.40 *			558.40

Vendor/Addr Req	Remit name / Reference	Date	Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
015699/00	CLARK SECURITY PRODUCTS							
58	PO-190050	10/31/2018	22K284993		1 01-8150-0-4300-106-0000-8110-007-000 NN P		46.18	46.18
58	PO-190050	10/31/2018	22KB17NQ		1 01-8150-0-4300-106-0000-8110-007-000 NN P		41.20	41.20
58	PO-190050	10/31/2018	22K287675		1 01-8150-0-4300-106-0000-8110-007-000 NN P		350.27	350.27
58	PO-190050	11/01/2018	22K287936		1 01-8150-0-4300-106-0000-8110-007-000 NN P		81.33	81.33
58	PO-190050	10/30/2018	22K-B1515		1 01-8150-0-4300-106-0000-8110-007-000 NN M		-31.18	-31.18
1128	PO-191093	11/01/2018	22K287252		1 01-8150-0-4300-106-0000-8110-007-000 NN P		967.23	967.23
			TOTAL PAYMENT AMOUNT		1,455.03 *			1,455.03
019628/00	DAVIS HIGH SCHOOL			[redacted]				
1065	PO-191052	11/01/2018	TOURN 12/13-15 JV		1 01-0076-0-5800-472-1110-4200-014-804 NN P		375.00	375.00
1065	PO-191052	11/01/2018	TOURN 12/13-15 VARSITY		1 01-0076-0-5800-472-1110-4200-014-804 NN F		375.00	375.00
			TOTAL PAYMENT AMOUNT		750.00 *			750.00
016142/00	DAWN ALTOBELL							
1066	PO-191075	11/01/2018	REIMB ART SUPPLIES		1 01-6300-0-4300-234-1110-1000-008-000 NN F		65.90	65.90
			TOTAL PAYMENT AMOUNT		65.90 *			65.90
021794/00	EAGLE SOFTWARE							
336	PO-190319	11/01/2018	CONF-17530		1 01-0000-0-5200-105-0000-7200-005-000 NN F		525.00	525.00
455	PO-190453	11/01/2018	CONF-17531		1 01-0000-0-5200-115-0000-7700-007-000 NN F		300.00	300.00
			TOTAL PAYMENT AMOUNT		825.00 *			825.00
011569/00	EMC PUBLISHING LLC							
621	PO-190576	11/01/2018	10899711		1 01-0037-0-4100-103-1110-1000-019-000 NN F		4,893.68	4,883.68
			TOTAL PAYMENT AMOUNT		4,883.68 *			4,883.68
019662/00	FARREL, JASON							
1101	PO-191079	10/29/2018	REIMB TV		1 01-6300-0-4300-236-1110-1000-009-000 NN F		258.58	258.58
1101	PO-191079	10/29/2018	REIMB ATTACHMENTS		2 01-0000-0-4300-236-1110-1000-009-000 NN F		48.99	48.99
1126	PO-191110	11/01/2018	REIMBURSEMENT		1 01-0000-0-4300-236-0000-2700-009-000 NN F		38.61	38.61
1126	PO-191110	11/01/2018	REIMBURSEMENT		2 01-6300-0-4300-236-1110-1000-009-000 NN F		218.82	218.82
			TOTAL PAYMENT AMOUNT		565.00 *			565.00

Vendor/Addr Req	Remit name Reference	Date	Description	Tax ID num	Deposit type FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	Liq Amt	Net Amount
017005/00	FERGUSON ENTERPRISES INC #686							
51	PO-190043	11/01/2018	6308556		1 01-8150-0-4300-106-0000-8110-007-000 NN P		38.29	38.29
			TOTAL PAYMENT AMOUNT		38.29 *			38.29
019881/00	GARCIA, REBEKAH							
1112	PO-191103	11/01/2018	TRAVEL EXPENSE		1 01-0000-0-5200-472-0000-2700-014-000 NN F		74.73	74.73
			TOTAL PAYMENT AMOUNT		74.73 *			74.73
022347/00	GIVE SOMETHING BACK		[redacted]					
352	PO-190343	11/01/2018	CM-034325		2 01-0000-0-4300-472-1110-1000-014-000 NN M		-287.25	-287.25
352	PO-190343	11/01/2018	IN-0763190		2 01-0000-0-4300-472-1110-1000-014-000 NN F		294.12	294.13
1060	PO-191049	11/01/2018	IN-0787426		1 01-6500-0-4300-472-5770-1120-014-000 NN F		119.40	119.40
1069	PO-191054	11/01/2018	IN-0787425		1 01-0000-0-4300-472-1500-1000-014-000 NN F		163.22	163.22
			TOTAL PAYMENT AMOUNT		289.50 *			289.50
015636/00	HASTIE'S SAND AND GRAVEL CO							
65	PO-190057	11/01/2018	163858		1 01-0000-0-4300-106-0000-8110-007-000 NN P		173.75	173.75
			TOTAL PAYMENT AMOUNT		173.75 *			173.75
010602/00	HI-LINE ELECTRICAL & MECH							
311	PO-190302	11/01/2018	10656111		1 01-0740-0-4300-112-0000-3600-007-302 NN F		163.86	163.86
1095	PO-191072	11/01/2018	10656111		1 01-0740-0-4300-112-0000-3600-007-302 NN P		233.99	233.99
			TOTAL PAYMENT AMOUNT		397.85 *			397.85
011348/00	HM RECEIVALBES CO LLC							
981	PO-190961	11/01/2018	710131298		1 01-0037-0-4200-103-1110-1000-019-000 NN F		4,024.33	4,050.81
			TOTAL PAYMENT AMOUNT		4,050.81 *			4,050.81
017002/00	HOME DEPOT CREDIT SERVICES							
468	PO-190456	11/01/2018	6035322649033119		1 01-6387-0-4300-472-1110-1000-019-201 NN P		445.18	445.18
			TOTAL PAYMENT AMOUNT		445.18 *			445.18

Vendor/Addr Req	Remit name / Reference	Date	Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
019832/00	HUGGINS, MARIE							
1099	PO-191078	11/01/2018	reimb batteries		1 01-0000-0-4300-105-0000-7200-005-000 NN F		16.92	16.92
			TOTAL PAYMENT AMOUNT		16.92 *			16.92
017603/00	HUNT, CAROL							
1148	PO-191116	11/01/2018	EIMB PASTRIES		1 01-0000-0-4300-101-0000-7150-002-000 NN F		42.96	42.96
			TOTAL PAYMENT AMOUNT		42.96 *			42.96
018818/00	LAURA BIRGE			[redacted]				
712	PO-190699	11/01/2018	#3		1 01-3010-0-5800-236-1110-1000-009-114 NY P		350.00	350.00
			TOTAL PAYMENT AMOUNT		350.00 *			350.00
016378/00	LUPPINO, ROXANNE							
1088	PO-191067	11/01/2018	mileage		1 01-7338-0-5200-472-1110-1000-014-000 NN F		48.15	48.15
			TOTAL PAYMENT AMOUNT		48.15 *			48.15
020602/00	MCGRAW HILL SCHOOL EDUCATION							
960	PO-190935	11/01/2018	105698918001		1 01-0037-0-4100-103-1110-1000-019-000 NN P		330.66	330.66
960	PO-190935	11/01/2018	105691874001		1 01-0037-0-4100-103-1110-1000-019-000 NN F		1,273.41	1,279.32
			TOTAL PAYMENT AMOUNT		1,609.98 *			1,609.98
017248/00	MONSTER TECHNOLOGY LLC			[redacted]				
1064	PO-191086	11/01/2018	IJH-3148		1 01-0000-0-4300-234-1110-1000-008-000 NY F		186.00	200.42
			TOTAL PAYMENT AMOUNT		200.42 *			200.42
021058/00	MULDOON, CARRIE							
1117	PO-191106	11/01/2018	MILEAGE-AVID		1 01-0740-0-5200-472-1110-1000-014-205 NN F		18.42	18.42
			TOTAL PAYMENT AMOUNT		18.42 *			18.42

Vendor/Addr Req	Remit name Reference	Date	Description	Tax ID num	Deposit type FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	Liq Amt	Net Amount
010756/00	NATIONAL FIRE SYSTEMS INC			[redacted]				
1123	PO-191089	11/01/2018	80933,80930		1 01-8150-0-5600-106-0000-8110-007-000 NN F		1,990.00	1,990.00
1123	PO-191089	11/01/2018	80933,80930		2 01-8150-0-4300-106-0000-8110-007-000 NN F		603.41	603.41
			TOTAL PAYMENT AMOUNT		2,593.41 *			2,593.41
017576/00	OFFICE DEPOT							
917	PO-190889	11/01/2018	211123146001		1 01-0000-0-4300-238-1110-1000-010-000 NN F		48.63	48.63
1036	PO-191012	11/01/2018	220456135001		1 01-6500-0-4300-236-5770-1120-009-000 NN F		72.20	72.20
1027	PO-191015	11/01/2018	220773323001		1 01-0000-0-4300-103-0000-7200-019-000 NN F		846.92	846.92
1054	PO-191031	10/30/2018	221073223001		1 01-0000-0-4300-236-1110-1000-009-000 NN F		646.62	646.62
1080	PO-191041	11/01/2018	221365434001		1 01-4035-0-4300-103-1110-1000-019-100 NN F		121.06	121.06
			TOTAL PAYMENT AMOUNT		1,735.43 *			1,735.43
021050/00	PACHECO, SHAWNA							
1081	PO-191062	11/01/2018	mileage		1 01-6520-0-5200-472-5770-1110-014-207 NN F		139.52	139.52
1082	PO-191063	11/01/2018	parking		1 01-6520-0-5200-472-5770-1110-014-207 NN F		30.00	30.00
			TOTAL PAYMENT AMOUNT		169.52 *			169.52
010251/00	PLACER CO OFFICE OF EDUCATION							
1105	PO-191098	11/01/2018	AR19-00826		1 01-4035-0-5200-234-1110-1000-008-103 NN F		1,050.00	1,050.00
			TOTAL PAYMENT AMOUNT		1,050.00 *			1,050.00
014069/00	PLATT ELECTRIC SUPPLY INC			[redacted]				
56	PO-190048	11/01/2018	TS77051		1 01-8150-0-4300-106-0000-8110-007-000 NN P		183.51	183.51
56	PO-190048	11/01/2018	Z358488		1 01-8150-0-4300-106-0000-8110-007-000 NN P		36.70	36.70
			TOTAL PAYMENT AMOUNT		220.21 *			220.21
021194/00	PRUDENTIAL OVERALL SUPPLY INC							
115	PO-190085	11/01/2018	180320506		1 01-0740-0-5800-112-0000-3600-007-302 NN P		56.55	56.55
			TOTAL PAYMENT AMOUNT		56.55 *			56.55

Vendor/Addr Req	Remit name / Reference	Date	Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
016341/00	R&S OVERHEAD DOORS & GATES							
1106	PO-191082	11/01/2018	128907		1 01-0740-0-5600-112-0000-3600-007-302 NN F		431.65	431.65
			TOTAL PAYMENT AMOUNT		431.65 *			431.65
020456/00	RAMIREZ, DULCE							
1113	PO-191104	11/01/2018	FOOD -FINANCIAL AID NIGHT		1 01-7338-0-4300-472-1110-1000-014-000 NN F		102.38	102.38
			TOTAL PAYMENT AMOUNT		102.38 *			102.38
015628/00	RAMIREZ, SOLEDAD							
812	PO-191045	11/01/2018	REIMB REGIST		1 01-0000-0-5200-472-1110-1000-014-000 NN F		99.00	99.00
			TOTAL PAYMENT AMOUNT		99.00 *			99.00
011103/00	REGISTRATIONS FOR YOU [redacted]							
1071	PO-191055	11/01/2018	REGIST-MATT CHAMBERLAIN		1 01-7220-0-5200-472-1110-1000-014-209 NY P		345.00	345.00
1071	PO-191055	11/01/2018	REGIST-AMY CHANEY		1 01-7220-0-5200-472-1110-1000-014-209 NY F		345.00	345.00
			TOTAL PAYMENT AMOUNT		690.00 *			690.00
010627/00	RIVERVIEW INTERNATIONAL TRUCKS							
262	PO-190249	11/01/2018	977651		1 01-0740-0-4300-112-0000-3600-007-302 NN P		83.18	83.18
			TOTAL PAYMENT AMOUNT		83.18 *			83.18
015500/00	SACRAMENTO COUNTY OFFICE							
1121	PO-191109	11/01/2018	190913		1 01-0000-0-5200-103-4760-1000-019-116 NN F		100.00	100.00
			TOTAL PAYMENT AMOUNT		100.00 *			100.00
010266/00	SACRAMENTO COUNTY UTILITIES							
25	PO-190019	11/01/2018	50000878546		1 01-0000-0-5520-106-0000-8110-007-000 N P		729.95	729.95
25	PO-190019	11/01/2018	50000878608		1 01-0000-0-5520-106-0000-8110-007-000 N P		283.11	283.11
25	PO-190019	11/01/2018	50006974207		1 01-0000-0-5520-106-0000-8110-007-000 N P		1,728.24	1,728.24
			TOTAL PAYMENT AMOUNT		2,741.30 *			2,741.30

Vendor/Addr Req	Remit name / Reference	Date	Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
020981/00	SAVE MART SUPERMARKETS							
189	PO-190176	11/01/2018	2295753		2 01-0000-0-4300-101-0000-7150-002-000 NN P		12.91	12.91
554	PO-190539	11/01/2018	2295752		1 01-6500-0-4300-472-5750-1110-014-000 NN P		64.88	64.88
			TOTAL PAYMENT AMOUNT		77.79 *			77.79
017234/00	SCHIRO, BONNIE							
1072	PO-191056	11/01/2018	REIMB AMAZON ORDER		1 01-0000-0-4300-472-0000-2700-014-000 N F		18.25	18.25
			TOTAL PAYMENT AMOUNT		18.25 *			18.25
014786/00	SCHOOL SPECIALTY INC		[redacted]					
497	PO-190484	11/01/2018	308103170206		1 01-6500-0-4300-236-5770-1110-009-000 NN P		234.30	234.30
497	PO-190484	11/01/2018	208121652524		1 01-6500-0-4300-236-5770-1110-009-000 NN F		29.38	29.40
			TOTAL PAYMENT AMOUNT		263.70 *			263.70
022527/00	SELMA HIGH SCHOOL		[redacted]					
1057	PO-191046	11/01/2018	GIRLS TOURN 11/28-12/1		1 01-0076-0-5800-472-1110-4200-014-805 NN F		460.00	460.00
			TOTAL PAYMENT AMOUNT		460.00 *			460.00
016466/00	SHELDON BOYS BASKETBALL		[redacted]					
1087	PO-191066	11/01/2018	TOURN 12/6-12/8		1 01-0076-0-5800-472-1110-4200-014-804 NN F		350.00	350.00
			TOTAL PAYMENT AMOUNT		350.00 *			350.00
020811/00	SHRED-IT USA LLC							
140	PO-190132	11/01/2018	8125811347		1 01-0000-0-5800-472-0000-2700-014-000 NN P		39.57	39.57
			TOTAL PAYMENT AMOUNT		39.57 *			39.57
014988/00	SPORE, PATRICIA							
1142	PO-191117	11/01/2018	REIMB REGIST		1 01-0000-0-5200-238-0000-2700-010-000 NN F		450.00	450.00
			TOTAL PAYMENT AMOUNT		450.00 *			450.00

Vendor/Addr Req	Remit name Reference	Date	Description	Tax ID num	Deposit type FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	Liq Amt	Net Amount
017963/00	SPORTS MARK USA							
900	PO-190887	11/01/2018	180928-1		1 01-0000-0-4300-238-0000-2700-010-000 NN F		430.78	472.91
			TOTAL PAYMENT AMOUNT		472.91 *			472.91
020252/00	STAPLES BUSINESS ADVANTAGE			[redacted]				
1046	PO-191026	11/01/2018	3393843623		1 01-0000-0-4300-234-1110-1000-008-000 NN P		245.37	245.37
1046	PO-191026	11/01/2018	3393843625		1 01-0000-0-4300-234-1110-1000-008-000 NN P		84.43	84.43
1046	PO-191026	11/01/2018	3393843624		1 01-0000-0-4300-234-1110-1000-008-000 NN F		2.26	2.25
			TOTAL PAYMENT AMOUNT		332.05 *			332.05
015259/00	SUNBELT RENTALS INC							
294	PO-190288	11/01/2018	83371338-001		1 01-0000-0-5600-106-0000-8110-007-000 NN P		824.15	824.15
			TOTAL PAYMENT AMOUNT		824.15 *			824.15
017767/00	SYTECH SOLUTIONS INC			[redacted]				
1129	PO-191094	11/01/2018	7294		1 01-0000-0-5800-114-0000-7200-007-000 NN F		6,595.00	6,595.00
			TOTAL PAYMENT AMOUNT		6,595.00 *			6,595.00
010127/00	UNITED PARCEL SERVICE							
245	PO-190234	11/01/2018	YW013438		1 01-8150-0-5920-106-0000-8110-007-000 NN P		10.72	10.72
			TOTAL PAYMENT AMOUNT		10.72 *			10.72
010894/00	VALLEY AIRLESS SYSTEMS							
1127	PO-191092	11/01/2018	947474		1 01-8150-0-5600-106-0000-8110-007-000 N F		250.00	250.00
1127	PO-191092	11/01/2018	947474		2 01-8150-0-4300-106-0000-8110-007-000 N F		329.43	329.43
			TOTAL PAYMENT AMOUNT		579.43 *			579.43
			TOTAL FUND PAYMENT		41,528.02 **			41,528.02
			TOTAL USE TAX AMOUNT		72.45			

Vendor/Addr Req	Remit name / Reference	Date	Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
020098/00	BIG TRAY			[redacted]				
149	PO-190140	11/01/2018	812947		1 13-5310-0-4400-108-0000-3700-007-000 NN P		143.64	143.64
			TOTAL PAYMENT AMOUNT		143.64 *			143.64
011602/00	DANIELSEN CO., THE							
80	PO-190070	11/01/2018	178916		1 13-5310-0-4700-108-0000-3700-007-000 N P		844.56	844.56
80	PO-190070	11/01/2018	178800		1 13-5310-0-4700-108-0000-3700-007-000 N M		-61.53	-61.53
80	PO-190070	11/01/2018	178916		2 13-5310-0-4300-108-0000-3700-007-000 N P		8.00	8.00
80	PO-190070	11/01/2018	179901		1 13-5310-0-4700-108-0000-3700-007-000 N P		1,181.88	1,181.88
80	PO-190070	11/01/2018	179901		2 13-5310-0-4300-108-0000-3700-007-000 N P		8.00	8.00
			TOTAL PAYMENT AMOUNT		1,980.91 *			1,980.91
016279/00	P&R PAPER SUPPLY							
119	PO-190088	11/01/2018	30219238-00		1 13-5310-0-4300-108-0000-3700-007-000 NN P		866.31	866.31
			TOTAL PAYMENT AMOUNT		866.31 *			866.31
021194/00	PRUDENTIAL OVERALL SUPPLY INC							
148	PO-190139	11/01/2018	30219238-00		1 13-5310-0-5800-108-0000-3700-007-000 NN P		77.75	77.75
			TOTAL PAYMENT AMOUNT		77.75 *			77.75
017648/00	SCHOOL NUTRITION ASSOCIATION							
1073	PO-191057	11/01/2018	548422		1 13-5310-0-5300-108-0000-3700-007-000 NN F		38.00	38.00
			TOTAL PAYMENT AMOUNT		38.00 *			38.00
016043/00	SHELTONS UNLIMITED MECHANICAL			[redacted]				
150	PO-190141	11/01/2018	18-112018		1 13-5310-0-5600-108-0000-3700-007-000 NN P		2,040.00	2,040.00
			TOTAL PAYMENT AMOUNT		2,040.00 *			2,040.00
011422/00	SYSCO OF SAN FRANCISCO							
81	PO-190071	11/01/2018	231001405		2 13-5310-0-4300-108-0000-3700-007-000 NN P		277.58	277.58
81	PO-190071	11/01/2018	231001405		1 13-5310-0-4700-108-0000-3700-007-000 NN P		1,242.56	1,242.56
			TOTAL PAYMENT AMOUNT		1,520.14 *			1,520.14
			TOTAL FUND PAYMENT		6,666.75 **			6,666.75

Vendor/Addr Remit name / Req Reference Date Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	Liq Amt	Net Amount
015226/00 ATI ARCHITECTS & ENGINEERS [redacted]					
569 PO-190570 11/01/2018 1500779		1 21-0000-0-6215-106-0000-8500-007-611 NN P		53,304.00	53,304.00
570 PO-190571 11/01/2018 1500780		1 21-0000-0-6215-106-0000-8500-007-612 NN P		60,651.89	60,651.89
TOTAL PAYMENT AMOUNT			113,955.89 *		113,955.89
TOTAL FUND PAYMENT			113,955.89 **		113,955.89
TOTAL BATCH PAYMENT			162,150.66 ***	0.00	162,150.66
TOTAL USE TAX AMOUNT			72.45		
TOTAL DISTRICT PAYMENT			162,150.66 ****	0.00	162,150.66
TOTAL USE TAX AMOUNT			72.45		
TOTAL FOR ALL DISTRICTS:			162,150.66 ****	0.00	162,150.66
TOTAL USE TAX AMOUNT			72.45		

Number of checks to be printed: 69, not counting voids due to stub overflows.

Batch status: A All

From batch: 0030

To batch: 0030

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y

Include Audit Date and Time in Sort: N

Vendor/Addr / Req	Remit name / Reference	Date	Description	Tax ID num / Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
010005/00	ACHIEVE3000 INC						
929	PO-190908	11/08/2018	40627	1 01-6300-0-4300-475-3200-1000-015-106 NN F		3,480.00	3,480.00
				TOTAL PAYMENT AMOUNT 3,480.00 *			3,480.00
010669/00	ALHAMBRA & SIERRA SPRINGS						
326	PO-190316	11/08/2018	27045224780818	1 01-0000-0-4300-105-0000-7200-005-000 NN P		23.14	23.14
326	PO-190316	11/08/2018	27045224780818	2 01-0000-0-5600-105-0000-7200-005-000 NN P		6.99	6.99
				TOTAL PAYMENT AMOUNT 30.13 *			30.13
020082/00	ALLRED, MARIE						
1168	PO-191170	11/08/2018	reimb -leadership shirts	2 01-0000-0-5800-371-0000-2700-012-000 NN F		353.90	353.90
1168	PO-191170	11/08/2018	reimb class	1 01-4035-0-5200-371-1110-1000-012-103 NN F		50.00	50.00
				TOTAL PAYMENT AMOUNT 403.90 *			403.90
011617/00	AMADOR STAGE LINES						
1202	PO-191176	11/08/2018	80199,80487	1 01-0076-0-5865-472-1110-4200-014-302 NN F		952.12	952.12
1202	PO-191176	11/08/2018	80199,80487	2 01-0740-0-5865-112-0000-3600-007-302 NN F		1,361.72	1,361.72
				TOTAL PAYMENT AMOUNT 2,313.84 *			2,313.84
010738/00	ANNE WALTERS-COOKE						
1175	PO-191143	11/08/2018	MILEAGE	1 01-0740-0-5210-601-1110-1000-017-120 NN F		29.98	29.98
				TOTAL PAYMENT AMOUNT 29.98 *			29.98
020766/00	ASSET GENIE INC						
1076	PO-191059	11/08/2018	1336877	1 01-0000-0-4300-472-0000-2700-014-000 YN F		145.25	134.80
				TOTAL PAYMENT AMOUNT 134.80 *			134.80
				TOTAL USE TAX AMOUNT 10.45			
010400/00	AT&T						
18	PO-190013	11/08/2018	81008413	1 01-0000-0-5930-106-0000-8110-007-000 NN P		9.32	9.32
				TOTAL PAYMENT AMOUNT 9.32 *			9.32

Vendor/Addr Req	Remit name Reference	Date	Description	Tax ID num	Deposit type FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	Liq Amt	Net Amount
021669/00	BAIONI, RON							
1205	PO-191178	11/08/2018	MILEAGE		1 01-0000-0-5210-371-0000-2700-012-000 NN F		10.36	10.36
			TOTAL PAYMENT AMOUNT		10.36 *			10.36
015623/00	BARRIGA, MARIA I. PEREZ							
1152	PO-191129	11/08/2018	AUG-SEPT		1 01-6500-0-5800-102-5750-1180-019-000 NN P		277.51	277.51
1152	PO-191129	11/08/2018	OCTOBER MILEAGE		1 01-6500-0-5800-102-5750-1180-019-000 NN P		277.51	277.51
			TOTAL PAYMENT AMOUNT		555.02 *			555.02
022147/00	BLICK ART MATERIALS							
825	PO-190828	11/08/2018	252250		1 01-0000-0-4300-472-1230-1000-014-000 NN P		285.37	285.37
825	PO-190828	11/08/2018	382397		1 01-0000-0-4300-472-1230-1000-014-000 NN P		273.57	273.57
825	PO-190828	11/08/2018	364454		1 01-0000-0-4300-472-1230-1000-014-000 NN M		-1.01	-1.01
825	PO-190828	11/07/2018	final		1 01-0000-0-4300-472-1230-1000-014-000 NN F		11.70	0.00
			TOTAL PAYMENT AMOUNT		557.93 *			557.93
016216/00	BORASI, CHRIS							
1177	PO-191145	11/08/2018	REIMB REWARDS		1 01-0000-0-4300-371-1110-1000-012-996 NN F		80.84	80.84
1177	PO-191145	11/08/2018	REIMB FOOD		2 01-0000-0-4300-371-0000-2700-012-000 NN F		196.85	196.85
			TOTAL PAYMENT AMOUNT		277.69 *			277.69
018071/00	BRADY, ASHLEY							
1165	PO-191158	11/08/2018	MILEAGE		1 01-6520-0-5200-472-5770-1110-014-207 NN F		20.38	20.38
1166	PO-191159	11/08/2018	MILEAGE		1 01-3410-0-5200-472-1110-1000-014-207 NN F		38.26	38.26
			TOTAL PAYMENT AMOUNT		58.64 *			58.64
020155/00	BROWN, PETER							
1171	PO-191140	11/08/2018	REIMB SCIENCE SUPPLIES		1 01-6300-0-4300-371-1110-1000-012-000 NN F		87.01	87.01
			TOTAL PAYMENT AMOUNT		87.01 *			87.01
022597/00	BSN SPORTS							
1090	PO-191068	11/08/2018	903415808		1 01-0076-0-4300-472-1110-4200-014-000 NN F		1,266.20	1,266.23
			TOTAL PAYMENT AMOUNT		1,266.23 *			1,266.23

Vendor/Addr / Req	Remit name / Reference	Date	Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
018196/00	BULBMAN SACRAMENTO							
1063	PO-191051	11/08/2018	302652		1 01-7220-0-4300-472-1110-1000-014-209 NN F		279.07	279.07
			TOTAL PAYMENT AMOUNT		279.07 *			279.07
011390/00	BUREAU OF EDUCATION							
1100	PO-191097	11/08/2018	4838497		1 01-0000-0-5200-371-0000-2420-012-000 NN F		269.00	269.00
			TOTAL PAYMENT AMOUNT		269.00 *			269.00
010150/00	BURKETTS OFFICE SUPPLIES							
1135	PO-191111	11/08/2018	1378154-0		1 01-0000-0-4300-105-0000-7200-005-000 NN F		11.78	11.78
			TOTAL PAYMENT AMOUNT		11.78 *			11.78
013988/00	BUTTES/CENTER STATE PIPE &							
48	PO-190040	11/08/2018	S010422795.002		1 01-8150-0-4300-106-0000-8110-007-000 NN P		123.87	123.87
48	PO-190040	11/08/2018	S010422795.001		1 01-8150-0-4300-106-0000-8110-007-000 NN P		149.62	149.62
48	PO-190040	11/08/2018	S010437096.001		1 01-8150-0-4300-106-0000-8110-007-000 NN P		438.35	438.35
			TOTAL PAYMENT AMOUNT		711.84 *			711.84
016472/00	CALIFORNIA DEPT OF EDUCATION							
1196	PO-191175	11/08/2018	TRAINING-CINDY MITCHELL		1 01-0740-0-5200-112-0000-3600-007-302 NN F		400.00	400.00
			TOTAL PAYMENT AMOUNT		400.00 *			400.00
016082/00	CARMAZZI GLOBAL SOLUTIONS [redacted]							
649	PO-190625	11/08/2018	21405		1 01-0000-0-5800-103-4760-1000-019-000 NN P		210.00	210.00
649	PO-190625	11/08/2018	21412		1 01-0000-0-5800-103-4760-1000-019-000 NN P		210.00	210.00
649	PO-190625	11/08/2018	21411		1 01-0000-0-5800-103-4760-1000-019-000 NN P		210.00	210.00
649	PO-190625	11/08/2018	21410		1 01-0000-0-5800-103-4760-1000-019-000 NN P		210.00	210.00
649	PO-190625	11/08/2018	21409		1 01-0000-0-5800-103-4760-1000-019-000 NN F		200.00	210.00
649	PO-190625	11/08/2018	21408		2 01-0000-0-5800-103-4760-1000-019-000 NN P		210.00	210.00
649	PO-190625	11/08/2018	21406		2 01-0000-0-5800-103-4760-1000-019-000 NN P		210.00	210.00
649	PO-190625	11/08/2018	21407		2 01-0000-0-5800-103-4760-1000-019-000 NN P		210.00	210.00
			TOTAL PAYMENT AMOUNT		1,680.00 *			1,680.00

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016036/00	CENTER FOR HEARING HEALTH INC [redacted]							
1230	PO-191197	11/08/2018	16724		1 01-0740-0-5800-104-0000-3140-019-128 NN F		2,764.10	2,764.10
			TOTAL PAYMENT AMOUNT		2,764.10 *			2,764.10
015699/00	CLARK SECURITY PRODUCTS							
1128	PO-191093	11/08/2018	22K288357		1 01-8150-0-4300-106-0000-8110-007-000 NN P		443.31	443.31
			TOTAL PAYMENT AMOUNT		443.31 *			443.31
015191/00	CONIDARIS, CYNTHIA							
772	PO-190753	11/08/2018	oct mileage		1 01-6500-0-5210-102-5060-2110-019-000 NN P		168.41	168.41
			TOTAL PAYMENT AMOUNT		168.41 *			168.41
016761/00	CPM EDUCATIONAL PROGRAM							
1176	PO-191144	11/08/2018	1808147-IN		1 01-4035-0-5200-371-1110-1000-012-103 NN F		350.00	350.00
			TOTAL PAYMENT AMOUNT		350.00 *			350.00
017023/00	CROWE [redacted]							
1180	PO-191147	11/08/2018	745-2202797		1 01-0000-0-5800-105-0000-7190-005-000 NN F		11,300.00	11,300.00
			TOTAL PAYMENT AMOUNT		11,300.00 *			11,300.00
021477/00	CUMMINGS, CATHY							
1155	PO-191132	11/08/2018	TRAVEL EXPENSES -FBLA		1 01-6387-0-5800-472-1110-1000-019-201 NN F		317.27	317.27
1183	PO-191150	11/08/2018	MILEAGE-MEETING-SAN JOSE		1 01-6387-0-5200-472-1110-1000-019-000 NN F		149.33	149.33
			TOTAL PAYMENT AMOUNT		466.60 *			466.60
021797/00	D3 SPORTS INC							
100	PO-190106	11/08/2018	1622		1 01-7220-0-5800-472-1110-1000-014-209 NN F		691.22	691.22
			TOTAL PAYMENT AMOUNT		691.22 *			691.22

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020517/00	EDUCATIONAL DATA SYSTEMS							
1131	PO-191121	11/08/2018	101825408		1 01-6300-0-4300-103-4760-3160-019-000 NN F		168.80	168.80
			TOTAL PAYMENT AMOUNT		168.80 *			168.80
011543/00	EDWARDS, LORI							
1221	PO-191192	11/08/2018	reimb gardens		1 01-6500-0-4300-240-5750-1110-011-000 NN F		48.00	48.00
			TOTAL PAYMENT AMOUNT		48.00 *			48.00
010592/00	EWING IRRIGATION PRODUCTS							
64	PO-190056	11/08/2018	6385226		1 01-0000-0-4300-106-0000-8110-007-000 NN P		416.27	416.27
			TOTAL PAYMENT AMOUNT		416.27 *			416.27
017005/00	FERGUSON ENTERPRISES INC #686							
51	PO-190043	11/08/2018	6330118		1 01-8150-0-4300-106-0000-8110-007-000 NN P		835.83	835.83
			TOTAL PAYMENT AMOUNT		835.83 *			835.83
015172/00	FRENCH, DAVID L.							
1199	PO-191166	11/08/2018	REIMB MOVIES & REFRESH		1 01-3010-0-4300-475-3200-2700-015-106 NN F		30.69	30.69
			TOTAL PAYMENT AMOUNT		30.69 *			30.69
022347/00	GIVE SOMETHING BACK		[redacted]					
696	PO-190686	11/08/2018	in-0772397		1 01-0000-0-4300-472-1500-1000-014-000 NN P		112.63	112.63
696	PO-190686	11/08/2018	IN-0772887		1 01-0000-0-4300-472-1500-1000-014-000 NN P		13.03	13.03
696	PO-190686	11/08/2018	CM-034280		1 01-0000-0-4300-472-1500-1000-014-000 NN M		-13.03	-13.03
696	PO-190686	11/08/2018	IN-0786576		1 01-0000-0-4300-472-1500-1000-014-000 NN F		64.27	64.80
			TOTAL PAYMENT AMOUNT		177.43 *			177.43
011601/00	GRIMES, PAMELA		[redacted]					
866	PO-190859	11/08/2018	JULY MILEAGE		1 01-0740-0-5210-104-0000-3140-019-128 NN P		3.49	3.49
866	PO-190859	11/08/2018	AUGUST MILEAGE		1 01-0740-0-5210-104-0000-3140-019-128 NN P		5.40	5.40
866	PO-190859	11/08/2018	SEPT MILEAGE		1 01-0740-0-5210-104-0000-3140-019-128 NN P		17.00	17.00
866	PO-190859	11/08/2018	SEPT MILEAGE		1 01-0740-0-5210-104-0000-3140-019-128 NN P		7.85	7.85
			TOTAL PAYMENT AMOUNT		33.74 *			33.74

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020278/00	GUITAR CENTER							
1102	PO-191080	11/08/2018	2290723609		1 01-0000-0-4300-234-1110-1000-008-000 NN F		691.28	689.03
			TOTAL PAYMENT AMOUNT		689.03 *			689.03
016133/00	HAWKINS OFFICIATING SERVICE		[redacted]					
1204	PO-191177	11/08/2018	WCR 10/1-10/31		1 01-0076-0-5800-371-1110-4200-012-000 NY F		70.00	70.00
			TOTAL PAYMENT AMOUNT		70.00 *			70.00
010602/00	HI-LINE ELECTRICAL & MECH							
1095	PO-191072	11/08/2018	10660046		1 01-0740-0-4300-112-0000-3600-007-302 NN P		62.62	62.62
			TOTAL PAYMENT AMOUNT		62.62 *			62.62
018923/00	LARMER VIRGEN, JENNIFER							
1182	PO-191149	11/08/2018	MILEAGE		1 01-0000-0-5210-103-1110-1004-019-000 NN F		41.09	41.09
			TOTAL PAYMENT AMOUNT		41.09 *			41.09
017899/00	LAWSON, BECKY							
1141	PO-191125	11/08/2018	MILEAGE		1 01-0000-0-5210-103-0000-2110-019-000 N F		49.05	49.05
1172	PO-191141	11/08/2018	COFFEE BAR ITEMS		1 01-0000-0-4300-103-0000-2110-019-000 N F		35.27	35.27
			TOTAL PAYMENT AMOUNT		84.32 *			84.32
019928/00	LEFLER, SARAROSE							
1114	PO-191155	11/08/2018	REIMB WALMART ORDER		1 01-0000-0-4300-472-1600-1000-014-000 NN F		53.98	53.98
			TOTAL PAYMENT AMOUNT		53.98 *			53.98
016956/00	LRP PUBLICATIONS							
1181	PO-191148	11/08/2018	PRODUCT 300065BB		1 01-0000-0-5800-103-0000-2110-019-000 NN F		250.00	250.00
			TOTAL PAYMENT AMOUNT		250.00 *			250.00

Vendor/Addr Req	Remit name Reference	Date	Description	Tax ID num	Deposit type FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	Liq Amt	Net Amount
022406/00	MAXIM HEALTHCARE SERVICES INC [redacted]							
622	PO-190577	11/08/2018	6081530262		1 01-0740-0-5800-104-0000-3140-019-128 NN P		1,915.00	1,915.00
622	PO-190577	11/08/2018	6097860262		1 01-0740-0-5800-104-0000-3140-019-128 NN P		1,895.00	1,895.00
786	PO-190854	11/08/2018	6081530262		1 01-6500-0-5800-102-5750-1180-019-000 NN P		820.00	820.00
786	PO-190854	11/08/2018	6097860262		1 01-6500-0-5800-102-5750-1180-019-000 NN P		1,163.20	1,163.20
			TOTAL PAYMENT AMOUNT		5,793.20 *			5,793.20
020602/00	MCGRAW HILL SCHOOL EDUCATION							
967	PO-190953	11/08/2018	105896667001		1 01-0037-0-4100-103-1110-1000-019-000 NN F		2,994.25	3,072.97
			TOTAL PAYMENT AMOUNT		3,072.97 *			3,072.97
016087/00	MICHAEL'S TRANSPORTATION SERV.							
362	PO-190346	11/08/2018	106506		1 01-0740-0-5800-112-0000-3600-007-302 NN P		4,050.00	4,050.00
362	PO-190346	11/08/2018	106659		1 01-0740-0-5800-112-0000-3600-007-302 NN P		3,857.50	3,857.50
			TOTAL PAYMENT AMOUNT		7,907.50 *			7,907.50
016576/00	MIDSTATE AUTOMOTIVE EQUIPMENT [redacted]							
1217	PO-191185	11/08/2018	SAC20183173		1 01-0740-0-4300-112-0000-3600-007-302 NN F		317.58	317.58
1217	PO-191185	11/08/2018	SAC20183173		2 01-0740-0-5600-112-0000-3600-007-302 NN F		75.00	75.00
			TOTAL PAYMENT AMOUNT		392.58 *			392.58
019828/00	MIRANDA, RYAN							
1157	PO-191133	11/08/2018	TRAVEL EXPENSE		1 01-5630-0-5200-601-1421-1000-017-120 NN F		674.63	674.63
1160	PO-191136	11/08/2018	MILEAGE		1 01-0740-0-5210-601-1110-1000-017-120 NN F		42.56	42.56
1161	PO-191137	11/06/2018	MILEAGE 10/11		1 01-0740-0-5200-601-1110-1000-017-120 NN F		13.84	13.84
			TOTAL PAYMENT AMOUNT		731.03 *			731.03
011703/00	NISSAN OF ELK GROVE [redacted]							
1233	PO-191199	11/08/2018	2017 Nissa Van		1 01-0000-0-6400-112-0000-3600-007-995 NN F		38,750.00	38,750.00
			TOTAL PAYMENT AMOUNT		38,750.00 *			38,750.00

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015787/00	O'REILLY AUTO PARTS						
114	PO-190084	11/08/2018	1333147	1 01-0740-0-4300-112-0000-3600-007-302 NN P		1,910.85	1,910.85
			TOTAL PAYMENT AMOUNT	1,910.85 *			1,910.85
017576/00	OFFICE DEPOT						
1000	PO-190980	11/08/2018	217655529001	1 01-6500-0-4300-102-5750-1110-019-000 NN F		610.85	610.85
			TOTAL PAYMENT AMOUNT	610.85 *			610.85
021050/00	PACHECO, SHAWNA						
1167	PO-191160	11/07/2018	MILEAGE	1 01-3410-0-5200-472-1110-1000-014-207 NN F		46.76	46.76
1169	PO-191161	11/08/2018	MILEAGE	1 01-6520-0-5200-472-5770-1110-014-207 NN F		42.62	42.62
1170	PO-191162	11/08/2018	PARKING	1 01-3410-0-5200-472-1110-1000-014-207 NN F		24.00	24.00
			TOTAL PAYMENT AMOUNT	113.38 *			113.38
019252/00	PEARSON EDUCATION INC.						
926	PO-190905	11/08/2018	11844999	1 01-5640-0-4300-102-0000-3120-019-000 NN P		310.00	310.00
926	PO-190905	11/08/2018	11829663	1 01-5640-0-4300-102-0000-3120-019-000 NN P		155.00	155.00
926	PO-190905	11/08/2018	11834330	1 01-5640-0-4300-102-0000-3120-019-000 NN P		91.53	91.53
926	PO-190905	11/08/2018	11832989	1 01-5640-0-4300-102-0000-3120-019-000 NN F		4,573.72	4,524.89
			TOTAL PAYMENT AMOUNT	5,081.42 *			5,081.42
014069/00	PLATT ELECTRIC SUPPLY INC	[redacted]					
56	PO-190048	11/08/2018	T654355	1 01-8150-0-4300-106-0000-8110-007-000 NN P		104.47	104.47
			TOTAL PAYMENT AMOUNT	104.47 *			104.47
021401/00	PRACTI-CAL INC	[redacted]					
175	PO-190194	11/08/2018	341798	1 01-5640-0-5800-102-1110-1000-019-000 NN P		11.07	11.07
175	PO-190194	11/08/2018	341714	1 01-5640-0-5800-102-1110-1000-019-000 NN P		124.47	124.47
175	PO-190194	11/08/2018	341757	1 01-5640-0-5800-102-1110-1000-019-000 NN P		132.73	132.73
			TOTAL PAYMENT AMOUNT	268.27 *			268.27

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021194/00	PRUDENTIAL OVERALL SUPPLY INC							
115	PO-190085	11/08/2018	180321076		1 01-0740-0-5800-112-0000-3600-007-302 NN P		56.55	56.55
			TOTAL PAYMENT AMOUNT		56.55 *			56.55
019308/00	PSI BETA INC		[redacted]					
1150	PO-191156	11/08/2018	CHARTER APP FEE		1 01-0000-0-5800-472-1110-1000-014-000 NN F		50.00	50.00
			TOTAL PAYMENT AMOUNT		50.00 *			50.00
019950/00	QPR INSTITUTE INC		[redacted]					
576	PO-190552	11/08/2018	21115		1 01-0037-0-4300-103-1110-1000-019-000 NN F		1,166.31	1,166.31
			TOTAL PAYMENT AMOUNT		1,166.31 *			1,166.31
015628/00	RAMIREZ, SOLEDAD							
1143	PO-191126	11/08/2018	MILEAGE & EXPENSES		1 01-0740-0-5800-103-1110-1000-019-205 NN F		135.30	135.30
			TOTAL PAYMENT AMOUNT		135.30 *			135.30
010627/00	RIVERVIEW INTERNATIONAL TRUCKS							
262	PO-190249	11/08/2018	979631		1 01-0740-0-4300-112-0000-3600-007-302 NN P		80.14	80.14
262	PO-190249	11/08/2018	979668		1 01-0740-0-4300-112-0000-3600-007-302 NN P		147.61	147.61
262	PO-190249	11/08/2018	979599		1 01-0740-0-4300-112-0000-3600-007-302 NN P		703.19	703.19
262	PO-190249	11/07/2018	979363		1 01-0740-0-4300-112-0000-3600-007-302 NN P		311.17	311.17
262	PO-190249	11/08/2018	979585		1 01-0740-0-4300-112-0000-3600-007-302 NN P		85.71	85.71
262	PO-190249	11/08/2018	978585		1 01-0740-0-4300-112-0000-3600-007-302 NN P		459.26	459.26
262	PO-190249	11/08/2018	978621		1 01-0740-0-4300-112-0000-3600-007-302 NN P		71.54	71.54
262	PO-190249	11/08/2018	977026		1 01-0740-0-4300-112-0000-3600-007-302 NN P		253.70	253.70
262	PO-190249	11/08/2018	CM979599		1 01-0740-0-4300-112-0000-3600-007-302 NN M		-64.80	-64.80
262	PO-190249	11/08/2018	CM979585		1 01-0740-0-4300-112-0000-3600-007-302 NN M		-85.71	-85.71
			TOTAL PAYMENT AMOUNT		1,961.81 *			1,961.81
010229/00	RYLAND SCHOOL BUSINESS							
850	PO-190808	11/08/2018	2173		1 01-0000-0-5800-105-0000-7200-005-000 NN P		1,200.00	1,200.00
			TOTAL PAYMENT AMOUNT		1,200.00 *			1,200.00

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010315/00	SAC CO OFFICE OF ED FIN SVCS							
801	PO-190765	11/08/2018	191132	1	01-4035-0-5200-475-1110-1000-015-103 NN F		125.00	125.00
			TOTAL PAYMENT AMOUNT		125.00 *			125.00
014870/00	SACRAMENTO COUNTY OFFICE OF							
783	PO-190751	11/08/2018	191134	1	01-4035-0-5200-236-1110-1000-009-103 NN F		500.00	500.00
			TOTAL PAYMENT AMOUNT		500.00 *			500.00
015769/00	SACRAMENTO COUNTY OFFICE OF ED							
821	PO-190785	11/08/2018	191133	1	01-4035-0-5200-234-1110-1000-008-103 NN F		250.00	250.00
925	PO-190904	11/08/2018	191131	1	01-4035-0-5200-371-1110-1000-012-103 NN F		250.00	250.00
			TOTAL PAYMENT AMOUNT		500.00 *			500.00
022536/00	SACRAMENTO COUNTY OFFICE OF ED							
817	PO-190782	11/08/2018	191135	1	01-4035-0-5200-240-1110-1000-011-103 NN F		125.00	125.00
			TOTAL PAYMENT AMOUNT		125.00 *			125.00
014786/00	SCHOOL SPECIALTY INC		[redacted]					
891	PO-190846	11/08/2018	208121889230	1	01-0740-0-4300-475-3200-2700-015-106 NN F		10.26	10.26
			TOTAL PAYMENT AMOUNT		10.26 *			10.26
011500/00	SCHOOLS INSURANCE AUTHORITY							
	PV-190037	11/07/2018	NOVEMBER 2018		01-0000-0-9552-000-0000-0000-000-000 NN			52,399.32
			TOTAL PAYMENT AMOUNT		52,399.32 *			52,399.32
022527/00	SELMA HIGH SCHOOL		[redacted]					
1149	PO-191169	11/08/2018	2017-18 REPLACEMENT CHECK	1	01-0076-0-5800-472-1110-4200-014-000 NN F		455.00	455.00
			TOTAL PAYMENT AMOUNT		455.00 *			455.00

Vendor/Addr / Req	Remit name / Reference	Date	Description	Tax ID num / Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
013910/00	SHIELDS HARPER & CO.						
1189	PO-191164	11/08/2018	3104283	1 01-0740-0-4300-112-0000-3600-007-302 NN F		153.57	153.57
			TOTAL PAYMENT AMOUNT	153.57 *			153.57
010263/00	SMUD						
27	PO-190021	11/08/2018	7000000347	1 01-0000-0-5510-106-0000-8110-007-000 NN P		56,937.50	56,937.50
			TOTAL PAYMENT AMOUNT	56,937.50 *			56,937.50
018370/00	STANLEY CONVERGENT SECURITY						
11	PO-190008	11/08/2018	16012491	1 01-8150-0-5800-106-0000-8110-007-000 NN P		196.02	196.02
			TOTAL PAYMENT AMOUNT	196.02 *			196.02
016801/00	SUNRISE ENVIRONMENTAL						
1198	PO-191165	11/08/2018	92372	1 01-0740-0-4300-112-0000-3600-007-302 NN F		247.82	247.82
			TOTAL PAYMENT AMOUNT	247.82 *			247.82
014079/00	THYSSENKRUPP ELEVATOR CORP						
10	PO-190007	11/08/2018	3004235495	1 01-8150-0-5800-106-0000-8110-007-000 NN P		168.48	168.48
10	PO-190007	11/08/2018	3004236723	1 01-8150-0-5800-106-0000-8110-007-000 NN P		2,134.98	2,134.98
			TOTAL PAYMENT AMOUNT	2,303.46 *			2,303.46
018015/00	TOMPKINS, SHELLEY						
1120	PO-191120	11/08/2018	BUS PASSES	1 01-5630-0-5800-601-1421-1000-017-120 NN F		120.00	120.00
1137	PO-191124	11/08/2018	SUPPLIES	1 01-5630-0-4300-601-1421-1000-017-120 NN F		72.46	72.46
1158	PO-191134	11/08/2018	MILEAGE	1 01-0740-0-5210-601-1110-1000-017-120 NN F		9.97	9.97
			TOTAL PAYMENT AMOUNT	202.43 *			202.43
018279/00	UNIVERSITY OF OREGON						
1153	PO-191130	11/08/2018	INV00048369	1 01-0740-0-5800-103-1110-1000-019-307 NN F		350.00	350.00
			TOTAL PAYMENT AMOUNT	350.00 *			350.00

Vendor/Addr Remit name / Req Reference Date Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	C Liq Amt	Net Amount
015473/00 VOYAGER SOPRIS LEARNING INC [redacted]					
1048 PO-191034 11/08/2018 2034143		1 01-0037-0-5800-103-1110-1000-019-000 NN F		229.61	228.64
TOTAL PAYMENT AMOUNT		228.64 *			228.64
015041/00 YRIGOLLEN, JENNY					
1145 PO-191127 11/08/2018 REIMB PTWL SHIRTS		1 01-0000-0-4300-238-1110-1000-010-996 NN F		73.00	73.00
TOTAL PAYMENT AMOUNT		73.00 *			73.00
TOTAL FUND PAYMENT		215,825.49 **			215,825.49
TOTAL USE TAX AMOUNT		10.45			

Vendor/Addr Req	Remit name / Reference	Date	Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
016494/00	ANDERSON, ORRIN							
1133	PO-191122	11/08/2018	REIMB COPYING		1 11-3926-0-4300-600-4130-1000-015-000 NN F		34.24	34.24
			TOTAL PAYMENT AMOUNT		34.24 *			34.24
018015/00	TOMPKINS, SHELLEY							
1162	PO-191138	11/08/2018	MILEAGE		1 11-6391-0-5210-600-4130-1000-015-000 NN F		20.93	20.93
			TOTAL PAYMENT AMOUNT		20.93 *			20.93
			TOTAL FUND PAYMENT		55.17 **			55.17

Vendor/Addr Remit name / Req Reference Date Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	c.	Liq Amt	Net Amount
020098/00 BIG TRAY	[redacted]					
149 PO-190140 11/08/2018 813058		1 13-5310-0-4400-108-0000-3700-007-000 NN P			23.14	23.14
TOTAL PAYMENT AMOUNT		23.14 *				23.14
011205/00 CULTURE SHOCK YOGURT						
146 PO-190137 11/08/2018 7321		1 13-5310-0-4700-108-0000-3700-007-000 NN P			220.00	220.00
TOTAL PAYMENT AMOUNT		220.00 *				220.00
022586/00 D&P Creamery						
142 PO-190134 11/08/2018 50105		1 13-5310-0-4700-108-0000-3700-007-000 NN P			2,004.56	2,004.56
142 PO-190134 11/08/2018 50110		1 13-5310-0-4700-108-0000-3700-007-000 NN P			1,311.50	1,311.50
142 PO-190134 11/08/2018 50120		1 13-5310-0-4700-108-0000-3700-007-000 NN P			1,542.93	1,542.93
142 PO-190134 11/08/2018 50125		1 13-5310-0-4700-108-0000-3700-007-000 NN P			1,330.85	1,330.85
142 PO-190134 11/08/2018 50130		1 13-5310-0-4700-108-0000-3700-007-000 NN P			925.63	925.63
142 PO-190134 11/08/2018 50135		1 13-5310-0-4700-108-0000-3700-007-000 NN P			1,437.66	1,437.66
TOTAL PAYMENT AMOUNT		8,553.13 *				8,553.13
021080/00 GOLD STAR FOODS INC	[redacted]					
79 PO-190069 11/08/2018 2513253		1 13-5310-0-4700-108-0000-3700-007-000 NN P			68.94	68.94
79 PO-190069 11/08/2018 2558833		1 13-5310-0-4700-108-0000-3700-007-000 NN P			161.25	161.25
79 PO-190069 11/08/2018 1271508		1 13-5310-0-4700-108-0000-3700-007-000 NN M			-115.65	-115.65
79 PO-190069 11/08/2018 1272637		1 13-5310-0-4700-108-0000-3700-007-000 NN M			-1,030.32	-1,030.32
79 PO-190069 11/08/2018 1275285		1 13-5310-0-4700-108-0000-3700-007-000 NN M			-383.20	-383.20
79 PO-190069 11/08/2018 1278497		1 13-5310-0-4700-108-0000-3700-007-000 NN M			-42.42	-42.42
79 PO-190069 11/08/2018 2511547		1 13-5310-0-4700-108-0000-3700-007-000 NN P			1,308.44	1,308.44
79 PO-190069 11/08/2018 2511815		1 13-5310-0-4700-108-0000-3700-007-000 NN P			304.72	304.72
79 PO-190069 11/08/2018 2512008		1 13-5310-0-4700-108-0000-3700-007-000 NN P			1,030.32	1,030.32
79 PO-190069 11/08/2018 2520681		1 13-5310-0-4700-108-0000-3700-007-000 NN P			4,920.50	4,920.50
79 PO-190069 11/08/2018 2520688		1 13-5310-0-4700-108-0000-3700-007-000 NN P			948.66	948.66
79 PO-190069 11/08/2018 2529621		1 13-5310-0-4700-108-0000-3700-007-000 NN P			6,372.80	6,372.80
79 PO-190069 11/08/2018 2529624		1 13-5310-0-4700-108-0000-3700-007-000 NN P			502.76	502.76
79 PO-190069 11/08/2018 2529639		1 13-5310-0-4700-108-0000-3700-007-000 NN P			75.20	75.20
79 PO-190069 11/08/2018 2546299		1 13-5310-0-4700-108-0000-3700-007-000 NN P			383.20	383.20
79 PO-190069 11/08/2018 2547421		1 13-5310-0-4700-108-0000-3700-007-000 NN P			2,684.74	2,684.74
79 PO-190069 11/08/2018 2547427		1 13-5310-0-4700-108-0000-3700-007-000 NN P			3,098.30	3,098.30
79 PO-190069 11/08/2018 2547491		1 13-5310-0-4700-108-0000-3700-007-000 NN P			184.50	184.50
79 PO-190069 11/08/2018 2556148		1 13-5310-0-4700-108-0000-3700-007-000 NN P			3,746.63	3,746.63
79 PO-190069 11/08/2018 2556176		1 13-5310-0-4700-108-0000-3700-007-000 NN P			1,145.76	1,145.76
79 PO-190069 11/08/2018 2558538		1 13-5310-0-4700-108-0000-3700-007-000 NN P			115.29	115.29
TOTAL PAYMENT AMOUNT		25,480.42 *				25,480.42

Vendor/Addr Req	Remit name Reference	Date	Description	Tax ID num	Deposit type FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	Liq Amt	Net Amount
014098/00	JEW, JEANNENE							
156	PO-190146	11/08/2018	SEPT/OCT MILEAGE		1 13-5310-0-5210-108-0000-3700-007-000 NN P		39.51	39.51
			TOTAL PAYMENT AMOUNT		39.51 *			39.51
015608/00	KNUTSON, KARI							
158	PO-190159	11/08/2018	AUG MILEAGE		1 13-5310-0-5210-108-0000-3700-007-000 NN P		23.54	23.54
158	PO-190159	11/08/2018	SEPT MILEAGE		1 13-5310-0-5210-108-0000-3700-007-000 NN P		24.85	24.85
158	PO-190159	11/08/2018	OCT		1 13-5310-0-5210-108-0000-3700-007-000 NN P		23.54	23.54
			TOTAL PAYMENT AMOUNT		71.93 *			71.93
016279/00	P&R PAPER SUPPLY							
119	PO-190088	11/08/2018	30220557-00		1 13-5310-0-4300-108-0000-3700-007-000 NN P		1,885.09	1,885.09
			TOTAL PAYMENT AMOUNT		1,885.09 *			1,885.09
019993/00	PROPACIFIC FRESH							
121	PO-190089	11/08/2018	61883		1 13-5310-0-4700-108-0000-3700-007-000 NN P		913.53	913.53
121	PO-190089	11/08/2018	62230		1 13-5310-0-4700-108-0000-3700-007-000 NN P		2,079.92	2,079.92
121	PO-190089	11/08/2018	60270		1 13-5310-0-4700-108-0000-3700-007-000 NN P		4,972.41	4,972.41
121	PO-190089	11/08/2018	60507		1 13-5310-0-4700-108-0000-3700-007-000 NN P		1,574.88	1,574.88
121	PO-190089	11/08/2018	61188		1 13-5310-0-4700-108-0000-3700-007-000 NN P		1,533.38	1,533.38
121	PO-190089	11/08/2018	65956		1 13-5310-0-4700-108-0000-3700-007-000 NN P		318.00	318.00
121	PO-190089	11/08/2018	61169		1 13-5310-0-4700-108-0000-3700-007-000 NN P		1,768.01	1,768.01
			TOTAL PAYMENT AMOUNT		13,160.13 *			13,160.13
011422/00	SYSCO OF SAN FRANCISCO							
81	PO-190071	11/08/2018	131991921		1 13-5310-0-4700-108-0000-3700-007-000 NN P		797.04	797.04
81	PO-190071	11/08/2018	131991921		2 13-5310-0-4300-108-0000-3700-007-000 NN P		580.72	580.72
			TOTAL PAYMENT AMOUNT		1,377.76 *			1,377.76
			TOTAL FUND PAYMENT		50,811.11 **			50,811.11

Vendor/Addr Remit name / Req Reference Date Description	Tax ID num Deposit type	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	Liq Amt	Net Amount
010563/00 MHL ENTERPRISES [redacted]					
543 PO-190534 11/08/2018 826		1 21-0000-0-6290-106-0000-8500-007-620	NY P	6,290.00	6,290.00
	TOTAL PAYMENT AMOUNT	6,290.00 *			6,290.00
	TOTAL FUND PAYMENT	6,290.00 **			6,290.00
	TOTAL BATCH PAYMENT	272,981.77 ***		0.00	272,981.77
	TOTAL USE TAX AMOUNT	10.45			
	TOTAL DISTRICT PAYMENT	272,981.77 ****		0.00	272,981.77
	TOTAL USE TAX AMOUNT	10.45			
	TOTAL FOR ALL DISTRICTS:	272,981.77 ****		0.00	272,981.77
	TOTAL USE TAX AMOUNT	10.45			

Number of checks to be printed: 87, not counting voids due to stub overflows.

Batch status: A All

From batch: 0031

To batch: 0031

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y

Include Audit Date and Time in Sort: N

Vendor/Addr Req	Remit name / Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	Liq Amt	Net Amount
019053/00	A TOUCH OF UNDERSTANDING INC			[redacted]						
1219	PO-191190	11/15/2018	18-19-043				1 01-0000-0-5800-240-1110-1000-011-000 NN F		650.00	650.00
			TOTAL PAYMENT AMOUNT				650.00 *			650.00
011802/00	A-Z BUS SALES INC.									
500	PO-190486	11/13/2018	02P452437				1 01-0740-0-4300-112-0000-3600-007-302 NN P		241.17	241.17
			TOTAL PAYMENT AMOUNT				241.17 *			241.17
020734/00	AAA SERVICES			[redacted]						
1242	PO-191217	11/15/2018	7676				1 01-8150-0-5600-106-0000-8110-007-000 NN F		155.00	155.00
			TOTAL PAYMENT AMOUNT				155.00 *			155.00
010002/00	ALDAR ACADEMY									
750	PO-190848	11/15/2018	OCTOBER 2018				1 01-6500-0-5800-102-5750-1180-019-000 NN P		5,957.48	5,957.48
			TOTAL PAYMENT AMOUNT				5,957.48 *			5,957.48
021763/00	ALL STAR RENTS			[redacted]						
286	PO-190271	11/15/2018	806649-10				1 01-8150-0-5600-106-0000-8110-007-000 NN P		139.90	139.90
460	PO-190446	11/15/2018	807695-10				1 01-8150-0-4300-106-0000-8110-007-000 NN P		162.17	162.17
			TOTAL PAYMENT AMOUNT				302.07 *			302.07
011481/00	AT&T									
20	PO-190015	11/15/2018	12151819				1 01-0000-0-5930-106-0000-8110-007-000 NN P		6,829.48	6,829.48
			TOTAL PAYMENT AMOUNT				6,829.48 *			6,829.48
021604/00	ATLAS DISPOSAL INDUSTRIES									
9	PO-190006	11/15/2018	1031				1 01-0000-0-5525-106-0000-8110-007-000 NN P		230.13	230.13
9	PO-190006	11/15/2018	149397				1 01-0000-0-5525-106-0000-8110-007-000 NN P		567.96	567.96
9	PO-190006	11/15/2018	149398				1 01-0000-0-5525-106-0000-8110-007-000 NN P		1,723.54	1,723.54
9	PO-190006	11/15/2018	149399				1 01-0000-0-5525-106-0000-8110-007-000 NN P		733.43	733.43
9	PO-190006	11/15/2018	149400				1 01-0000-0-5525-106-0000-8110-007-000 NN P		307.08	307.08
9	PO-190006	11/15/2018	149401				1 01-0000-0-5525-106-0000-8110-007-000 NN P		266.28	266.28
9	PO-190006	11/15/2018	149402				1 01-0000-0-5525-106-0000-8110-007-000 NN P		524.84	524.84
9	PO-190006	11/15/2018	149403				1 01-0000-0-5525-106-0000-8110-007-000 NN P		473.59	473.59

Vendor/Addr Remit name / Req Reference Date Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	Liq Amt	Net Amount
021604 (CONTINUED)					
9 PO-190006 11/15/2018 149404		1 01-0000-0-5525-106-0000-8110-007-000 NN P		86.92	86.92
9 PO-190006 11/15/2018 189672		1 01-0000-0-5525-106-0000-8110-007-000 NN P		265.75	265.75
TOTAL PAYMENT AMOUNT		5,179.52 *			5,179.52
019504/00 B & H PHOTO-VIDEO					
1138 PO-191112 11/15/2018 148949905		1 01-4203-0-4300-103-4760-1000-019-000 YN F		1,039.77	964.98
1179 PO-191146 11/15/2018 149392238		1 01-5640-0-4300-102-0000-3150-019-000 YN F		290.87	269.98
TOTAL PAYMENT AMOUNT		1,234.96 *			1,234.96
TOTAL USE TAX AMOUNT		95.71			
015718/00 BASIC PACIFIC					
PV-190041 11/15/2018 NOVEMBER 30,2018		01-0000-0-9552-000-0000-0000-000-000 NN			5,358.52
TOTAL PAYMENT AMOUNT		5,358.52 *			5,358.52
022222/00 BEENTJES, TONIA					
1111 PO-191168 11/15/2018 SEPT MILEAGE		1 01-6500-0-5210-102-5770-1130-019-000 NN P		1.58	1.58
1111 PO-191168 11/15/2018 OCTOBER MILEAGE		1 01-6500-0-5210-102-5770-1130-019-000 NN P		11.45	11.45
TOTAL PAYMENT AMOUNT		13.03 *			13.03
014789/00 BISHO, VERNON					
1238 PO-191215 11/15/2018 REIMB AIR AND CERT FEE		1 01-6387-0-5200-472-1110-1000-019-000 NN F		403.96	403.96
TOTAL PAYMENT AMOUNT		403.96 *			403.96
022282/00 BRIGHT START THERAPIES					
751 PO-190849 11/15/2018 CUAH831.18		1 01-6500-0-5800-102-5750-1180-019-000 NN P		810.00	810.00
751 PO-190849 11/15/2018 CUEH831.18		1 01-6500-0-5800-102-5750-1180-019-000 NN P		300.00	300.00
TOTAL PAYMENT AMOUNT		1,110.00 *			1,110.00
013988/00 BUTTES/CENTER STATE PIPE &					
48 PO-190040 11/15/2018 S010443196.001		1 01-8150-0-4300-106-0000-8110-007-000 NN P		587.82	587.82
TOTAL PAYMENT AMOUNT		587.82 *			587.82

Vendor/Addr Req	Remit name / Reference	Date	Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
011505/00	CALIFORNIA ASSOCIATION FOR							
1218	PO-191207	11/15/2018	300001587,300001580		1 01-0000-0-5300-103-1110-1000-019-000 NN F		150.00	150.00
			TOTAL PAYMENT AMOUNT		150.00 *			150.00
021678/00	CAPITOL ACADEMY							
753	PO-190943	11/15/2018	CA0681		1 01-6500-0-5800-102-5750-1180-019-000 NN P		360.00	360.00
753	PO-190943	11/15/2018	CA0670		1 01-6500-0-5800-102-5750-1180-019-000 NN P		3,329.92	3,329.92
			TOTAL PAYMENT AMOUNT		3,689.92 *			3,689.92
017492/00	CAROLYN DELGADO	[redacted]						
1023	PO-190996	11/15/2018	103		1 01-0740-0-5800-112-0000-3600-007-302 NY P		550.00	550.00
			TOTAL PAYMENT AMOUNT		550.00 *			550.00
016081/00	CARS+ -THE ORGANIZATION FOR							
1251	PO-191223	11/15/2018	REGISTRATION I. GEIVETT		1 01-4035-0-5200-472-1110-1000-014-103 NN F		349.00	349.00
			TOTAL PAYMENT AMOUNT		349.00 *			349.00
020305/00	CDW GOVERNMENT INC.							
1109	PO-191101	11/15/2018	PTZ6696		1 01-0000-0-4300-472-0000-2700-014-000 NN F		20.31	20.31
1110	PO-191102	11/15/2018	PVF0264		1 01-0000-0-4300-472-0000-2700-014-000 NN F		23.85	23.85
			TOTAL PAYMENT AMOUNT		44.16 *			44.16
016261/00	CEBULA RN, GAIL							
989	PO-190977	11/15/2018	AUG MILEAGE		1 01-0740-0-5210-104-0000-3140-019-128 NN P		37.01	37.01
989	PO-190977	11/15/2018	OCTOBE5R MILEAGE		1 01-0740-0-5210-104-0000-3140-019-128 NN P		28.72	28.72
			TOTAL PAYMENT AMOUNT		65.73 *			65.73
018180/00	CITRUS HEIGHTS SAW & MOWER	[redacted]						
63	PO-190055	11/15/2018	453024		1 01-0000-0-4300-106-0000-8110-007-000 NN P		102.04	102.04
			TOTAL PAYMENT AMOUNT		102.04 *			102.04

Vendor/Addr Remit name / Req Reference Date Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	Liq Amt	Net Amount
016761/00 CPM EDUCATIONAL PROGRAM					
1229 PO-191196 11/15/2018 1808293		1 01-0000-0-5200-238-1110-1000-010-000 NN F		175.00	175.00
TOTAL PAYMENT AMOUNT		175.00 *			175.00
016481/00 CSUS MASE CENTER					
1194 PO-191203 11/13/2018 10-2018-301		1 01-0000-0-5200-472-1110-1000-014-000 NN F		125.00	125.00
TOTAL PAYMENT AMOUNT		125.00 *			125.00
010625/00 CULLIGAN WATER OF SACRAMENTO [redacted]					
668 PO-190656 11/15/2018 932392		1 01-0740-0-5600-112-0000-3600-007-302 NN P		42.75	42.75
TOTAL PAYMENT AMOUNT		42.75 *			42.75
016681/00 DEPARTMENT OF INDUSTRIAL					
1258 PO-191229 11/15/2018 #E1594027 SA		1 01-8150-0-5800-106-0000-8110-007-000 NN P		125.00	125.00
1258 PO-191229 11/15/2018 E 1594040SA		1 01-8150-0-5800-106-0000-8110-007-000 NN P		125.00	125.00
1258 PO-191229 11/15/2018 E 1594012 SA		1 01-8150-0-5800-106-0000-8110-007-000 NN P		225.00	225.00
1258 PO-191229 11/15/2018 E 1594021 SA		1 01-8150-0-5800-106-0000-8110-007-000 NN F		225.00	225.00
TOTAL PAYMENT AMOUNT		700.00 *			700.00
016910/00 DEPT. OF GENERAL SERVICES					
1248 PO-191222 11/15/2018 57/73973-00-001		1 01-0000-0-5800-106-0000-8500-007-995 NN F		1,070.88	1,070.88
TOTAL PAYMENT AMOUNT		1,070.88 *			1,070.88
015800/00 DISCOUNT SCHOOL SUPPLY					
1097 PO-191074 11/15/2018 D50735200101		1 01-6500-0-4300-602-5730-1110-015-000 NN F		52.50	60.66
TOTAL PAYMENT AMOUNT		60.66 *			60.66
010336/00 ECOTECH PEST MANAGEMENT INC [redacted]					
16 PO-190011 11/15/2018 20390		1 01-0000-0-5500-106-0000-8110-007-000 NN P		712.00	712.00
TOTAL PAYMENT AMOUNT		712.00 *			712.00

Vendor/Addr / Req	Remit name / Reference	Date	Description	Tax ID num / Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
011507/00	ELLEVATION LLC						
1245	PO-191218	11/15/2018	4754	1 01-4203-0-5800-103-4760-1000-019-000 NY F		8,440.00	8,440.00
			TOTAL PAYMENT AMOUNT	8,440.00 *			8,440.00
015567/00	FERGUSON, JERALD						
1190	PO-191202	11/15/2018	REIMB LUNCH	1 01-0000-0-4300-472-0000-2700-014-000 NN F		111.88	111.88
			TOTAL PAYMENT AMOUNT	111.88 *			111.88
022347/00	GIVE SOMETHING BACK						
1201	PO-191167	11/15/2018	IN-0791019	1 01-0740-0-4300-475-3200-2700-015-106 NN F		101.04	101.04
			TOTAL PAYMENT AMOUNT	101.04 *			101.04
011601/00	GRIMES, PAMELA						
866	PO-190859	11/15/2018	OCTOBER MILEAGE	1 01-0740-0-5210-104-0000-3140-019-128 NN P		26.59	26.59
			TOTAL PAYMENT AMOUNT	26.59 *			26.59
017718/00	GUIDING HANDS INC.						
758	PO-190852	11/15/2018	5198	1 01-6500-0-5800-102-5750-1180-019-000 NN P		4,046.91	4,046.91
			TOTAL PAYMENT AMOUNT	4,046.91 *			4,046.91
020904/00	HIBBERT, NIKKI						
1237	PO-191212	11/15/2018	FT 1888	1 01-0740-0-5800-112-0000-3600-007-302 NN P		13.26	13.26
			TOTAL PAYMENT AMOUNT	13.26 *			13.26
017002/00	HOME DEPOT CREDIT SERVICES						
53	PO-190045	11/15/2018	6035322503880209	1 01-8150-0-4300-106-0000-8110-007-000 NN P		991.08	991.08
			TOTAL PAYMENT AMOUNT	991.08 *			991.08
022390/00	HUGHEY, DOUG						
1241	PO-191201	11/15/2018	REIMB COURSE	1 01-4035-0-5200-103-1110-1000-019-103 NN F		705.00	705.00
			TOTAL PAYMENT AMOUNT	705.00 *			705.00

Vendor/Addr Req	Remit name / Reference	Date	Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
016862/00	IDEAS UNLIMITED SEMINARS							
1232	PO-191210	11/15/2018	53623		1 01-3010-0-5200-475-3200-1000-015-106 NN F		458.00	458.00
					TOTAL PAYMENT AMOUNT 458.00 *			458.00
021789/00	JABBERGYM INC [redacted]							
785	PO-190853	11/15/2018	10379		1 01-6500-0-5800-102-5750-1180-019-000 NN P		25,875.00	25,875.00
					TOTAL PAYMENT AMOUNT 25,875.00 *			25,875.00
016529/00	JACKSON, JEFFREY C. [redacted]							
	PV-190040	11/15/2018	REISSUE LOST CHECK 19286050		01-0740-0-5800-475-3200-1000-015-106 NY			125.00
					TOTAL PAYMENT AMOUNT 125.00 *			125.00
016541/00	JANELLE PUBLICATIONS							
1013	PO-191084	11/15/2018	3539		1 01-6300-0-4300-102-1110-1000-019-000 Y F		274.98	255.20
					TOTAL PAYMENT AMOUNT 255.20 *			255.20
					TOTAL USE TAX AMOUNT 19.78			
010355/00	KAISER FOUNDATION HEALTH PLAN							
	PV-190045	11/15/2018	DECEMBER 2018		01-0000-0-9552-000-0000-0000-000-000 NN			149,727.69
					TOTAL PAYMENT AMOUNT 149,727.69 *			149,727.69
014389/00	LOMOVA, YELENA							
167	PO-190162	11/15/2018	1888		1 01-0740-0-5800-112-0000-3600-007-302 NN P		13.90	13.90
					TOTAL PAYMENT AMOUNT 13.90 *			13.90
016378/00	LUPPINO, ROXANNE							
1247	PO-191233	11/15/2018	MILEAGE		1 01-7338-0-5200-472-1110-1000-014-000 NN F		61.48	61.48
1255	PO-191234	11/15/2018	parking		1 01-7338-0-5200-472-1110-1000-014-000 NN F		9.00	9.00
					TOTAL PAYMENT AMOUNT 70.48 *			70.48

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022406/00	MAXIM HEALTHCARE SERVICES INC			[redacted]				
622	PO-190577	11/15/2018	6113920262		1 01-0740-0-5800-104-0000-3140-019-128 NN P		1,875.00	1,875.00
786	PO-190854	11/15/2018	6113920262		1 01-6500-0-5800-102-5750-1180-019-000 NN P		1,350.00	1,350.00
			TOTAL PAYMENT AMOUNT		3,225.00 *			3,225.00
019087/00	MCCARTY, MELADEE			[redacted]				
647	PO-190623	11/15/2018	OCTOBER 2018		1 01-6500-0-5800-102-5750-1180-019-000 NY P		1,300.00	1,300.00
			TOTAL PAYMENT AMOUNT		1,300.00 *			1,300.00
019059/00	MILLENNIUM TERMITE & PEST							
12	PO-190009	11/15/2018	TR-71099		1 01-0000-0-5500-106-0000-8110-007-000 NN P		91.00	91.00
12	PO-190009	11/15/2018	TR-72628		1 01-0000-0-5500-106-0000-8110-007-000 NN P		57.00	57.00
12	PO-190009	11/15/2018	TR-72628		1 01-0000-0-5500-106-0000-8110-007-000 NN P		59.00	59.00
			TOTAL PAYMENT AMOUNT		207.00 *			207.00
017315/00	NAPA AUTO PARTS - GENUINE AUTO							
514	PO-190494	11/15/2018	1850		1 01-0740-0-4300-112-0000-3600-007-302 NN P		10.86	10.86
			TOTAL PAYMENT AMOUNT		10.86 *			10.86
018419/00	NCPS			[redacted]				
788	PO-190855	11/15/2018	NCPS3754		1 01-6500-0-5800-102-5750-1180-019-000 NN P		2,119.04	2,119.04
			TOTAL PAYMENT AMOUNT		2,119.04 *			2,119.04
021173/00	NORTH STATE TIRE CO. INC			[redacted]				
1253	PO-191225	11/15/2018	K93647		1 01-0740-0-4300-112-0000-3600-007-302 NN P		106.81	106.81
			TOTAL PAYMENT AMOUNT		106.81 *			106.81
017576/00	OFFICE DEPOT							
1061	PO-191050	11/15/2018	223193598001		1 01-6500-0-4300-472-5770-1110-014-000 NN F		148.57	119.39
1098	PO-191077	11/15/2018	223740044001		1 01-0000-0-4300-105-0000-7200-005-000 NN F		137.62	137.62
1104	PO-191088	11/15/2018	224808219001		1 01-0000-0-4300-371-0000-2700-012-000 NN F		64.41	64.11
1125	PO-191091	11/15/2018	224810451001,224810452001		1 01-0000-0-4300-236-1110-1000-009-000 NN F		71.61	71.61
1125	PO-191091	11/15/2018	224810451001,2001		2 01-6300-0-4300-236-1110-1000-009-000 NN F		266.67	266.67
1107	PO-191099	11/15/2018	224935519001		1 01-6300-0-4300-234-1110-1000-008-000 NN F		565.31	565.31

Vendor/Addr Remit name / Req Reference Date Description	Tax ID num Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	Liq Amt	Net Amount
017576 (CONTINUED)				
1154 PO-191131 11/15/2018 228110027001	1 01-6500-0-4300-236-5770-1110-009-000 NN F		74.32	74.32
	TOTAL PAYMENT AMOUNT 1,299.03 *			1,299.03
018872/00 PEREZ, ANA				
1212 PO-191206 11/15/2018 REIMB SODA	1 01-7338-0-4300-472-1110-1000-014-000 NN F		62.77	62.77
	TOTAL PAYMENT AMOUNT 62.77 *			62.77
014069/00 PLATT ELECTRIC SUPPLY INC [redacted]				
56 PO-190048 11/15/2018 T744087	1 01-8150-0-4300-106-0000-8110-007-000 NN P		70.04	70.04
56 PO-190048 11/15/2018 T767827	1 01-8150-0-4300-106-0000-8110-007-000 NN P		46.84	46.84
	TOTAL PAYMENT AMOUNT 116.88 *			116.88
021401/00 PRACTI-CAL INC [redacted]				
175 PO-190194 11/15/2018 341853	1 01-5640-0-5800-102-1110-1000-019-000 NN P		468.02	468.02
175 PO-190194 11/15/2018 341492	1 01-5640-0-5800-102-1110-1000-019-000 NN P		16.77	16.77
	TOTAL PAYMENT AMOUNT 484.79 *			484.79
015869/00 PRASKOVIYA GERGI [redacted]				
774 PO-190754 11/15/2018 oct mileage	1 01-6500-0-5800-102-5750-1180-019-000 NN P		657.05	657.05
	TOTAL PAYMENT AMOUNT 657.05 *			657.05
021194/00 PRUDENTIAL OVERALL SUPPLY INC				
115 PO-190085 11/15/2018 180318659	1 01-0740-0-5800-112-0000-3600-007-302 NN P		265.41	265.41
115 PO-190085 11/15/2018 180321987	1 01-0740-0-5800-112-0000-3600-007-302 NN P		56.55	56.55
115 PO-190085 11/15/2018 180321649	1 01-0740-0-5800-112-0000-3600-007-302 NN P		56.55	56.55
	TOTAL PAYMENT AMOUNT 378.51 *			378.51
018912/00 SAFETY-KLEEN CORPORATION				
1252 PO-191224 11/15/2018 78146994	1 01-0740-0-4300-112-0000-3600-007-302 NN F		764.94	764.94
	TOTAL PAYMENT AMOUNT 764.94 *			764.94

Vendor/Addr / Req	Remit name / Reference	Date	Description	Tax ID num / Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
020981/00	SAVE MART SUPERMARKETS						
554	PO-190539	11/15/2018	2295754	1 01-6500-0-4300-472-5750-1110-014-000 NN P		40.80	40.80
			TOTAL PAYMENT AMOUNT	40.80 *			40.80
017234/00	SCHIRO, BONNIE						
1211	PO-191205	11/15/2018	2 GIFT CARDS	1 01-0076-0-4300-472-1110-4200-014-000 N F		50.00	50.00
			TOTAL PAYMENT AMOUNT	50.00 *			50.00
014786/00	SCHOOL SPECIALTY INC		[redacted]				
1085	PO-191042	11/15/2018	208121941324	1 01-6300-0-4300-236-1110-1000-009-000 NN P		171.62	171.62
			TOTAL PAYMENT AMOUNT	171.62 *			171.62
017106/00	SCHOOLS INSURANCE AUTHORITY						
	PV-190038	11/14/2018	NOVEMBER 2018	01-0000-0-9552-000-0000-0000-000-000 NN			10,606.23
			TOTAL PAYMENT AMOUNT	10,606.23 *			10,606.23
020811/00	SHRED-IT USA LLC						
17	PO-190012	11/15/2018	8125891040	1 01-0000-0-5800-106-0000-7200-007-000 NN P		120.00	120.00
988	PO-190976	11/15/2018	8125866130	1 01-0000-0-5800-103-0000-7200-019-000 NN P		39.57	39.57
			TOTAL PAYMENT AMOUNT	159.57 *			159.57
019683/00	SIERRA FOOTHILLS ACADEMY		[redacted]				
791	PO-190858	11/15/2018	OT-RSY-102018-2	1 01-6500-0-5800-102-5750-1180-019-000 NN P		165.00	165.00
791	PO-190858	11/15/2018	SP-RSY-102018-2	1 01-6500-0-5800-102-5750-1180-019-000 NN P		221.00	221.00
791	PO-190858	11/15/2018	OCT18	1 01-6500-0-5800-102-5750-1180-019-000 NN P		5,118.84	5,118.84
			TOTAL PAYMENT AMOUNT	5,504.84 *			5,504.84
010638/00	SILVERADO STAGES INC		[redacted]				
1266	PO-191235	11/15/2018	58179,58180	1 01-6387-0-5865-472-1110-1000-019-000 NN F		2,538.25	2,538.25
			TOTAL PAYMENT AMOUNT	2,538.25 *			2,538.25

Vendor/Addr Req	Remit name / Reference	Date	Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
017769/00	SPINELLI ELEMENTARY							
1228	PO-191209	11/22/2018	SCOE T-SHIRT		1 01-0000-0-5800-240-1110-1000-011-000 NN F		161.63	161.63
			TOTAL PAYMENT AMOUNT		161.63 *			161.63
020252/00	STAPLES BUSINESS ADVANTAGE			[redacted]				
1049	PO-191035	11/15/2018	3394034484		1 01-6500-0-4300-102-5001-2700-019-000 NN P		98.33	98.33
1049	PO-191035	11/15/2018	3394909381		1 01-6500-0-4300-102-5001-2700-019-000 NN F		43.08	43.08
			TOTAL PAYMENT AMOUNT		141.41 *			141.41
018066/00	SUPER DUPER INC.							
1068	PO-191076	11/15/2018	2389869A		1 01-6500-0-4300-234-5770-1120-008-000 NN F		15.06	21.48
1006	PO-191083	11/15/2018	2390025A		1 01-6300-0-4300-102-1110-1000-019-000 YN F		592.92	550.27
			TOTAL PAYMENT AMOUNT		571.75 *			571.75
			TOTAL USE TAX AMOUNT		42.65			
020465/00	SUPPORTED LIFE INSTITUTE			[redacted]				
793	PO-190945	11/15/2018	OCTOBER 2018		1 01-6500-0-5800-102-5750-1180-019-000 NN P		159.00	159.00
			TOTAL PAYMENT AMOUNT		159.00 *			159.00
019383/00	SUTTER HEALTH PLUS							
	PV-190042	11/15/2018	DECEMBER 2018		01-0000-0-9552-000-0000-0000-000-000 NN			49,149.77
			TOTAL PAYMENT AMOUNT		49,149.77 *			49,149.77
018563/00	THE AIR TEAM			[redacted]				
1260	PO-191230	11/15/2018	1801		1 01-8150-0-4300-106-0000-8110-007-000 NY F		1,360.00	1,360.00
1260	PO-191230	11/15/2018	1801		2 01-8150-0-5600-106-0000-8110-007-000 NY F		260.00	260.00
			TOTAL PAYMENT AMOUNT		1,620.00 *			1,620.00
020477/00	THE GLASS GURU OF ROSEVILLE			[redacted]				
1240	PO-191216	11/15/2018	140151		1 01-8150-0-4300-106-0000-8110-007-000 NN F		358.81	358.81
			TOTAL PAYMENT AMOUNT		358.81 *			358.81

Vendor/Addr Remit name / Req Reference Date Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	Liq Amt	Net Amount
011554/00 TRACTOR SUPPLY CO					
161 PO-190148 11/15/2018 6035301203476674		1 01-0000-0-4300-106-0000-8110-007-000 NN P		33.99	33.99
174 PO-190168 11/15/2018 6035301203476674		1 01-8150-0-4300-106-0000-8110-007-000 NN P		41.94	41.94
	TOTAL PAYMENT AMOUNT	75.93 *			75.93
010139/00 TROXELL COMMUNICATIONS INC					
955 PO-190931 11/15/2018 144013		1 01-6300-0-4300-238-1110-1000-010-000 NN P		510.00	510.00
955 PO-190931 11/15/2018 145368		1 01-6300-0-4300-238-1110-1000-010-000 NN P		4,366.90	4,366.90
955 PO-190931 11/15/2018 149141		1 01-6300-0-4300-238-1110-1000-010-000 NN F		838.30	838.30
	TOTAL PAYMENT AMOUNT	5,715.20 *			5,715.20
016370/00 TWIN RIVERS UNIFIED SCH DIST					
491 PO-190472 11/15/2018 190784		1 01-0000-0-5800-105-0000-8300-005-000 NN P		11,833.33	11,833.33
	TOTAL PAYMENT AMOUNT	11,833.33 *			11,833.33
010127/00 UNITED PARCEL SERVICE					
630 PO-190614 11/15/2018 YW013458		1 01-0000-0-5920-234-0000-2700-008-000 NN P		19.79	19.79
	TOTAL PAYMENT AMOUNT	19.79 *			19.79
022254/00 VALLEY POWER SYSTEMS INC					
1244 PO-191213 11/15/2018 J30450		1 01-0740-0-4400-112-0000-3600-007-302 NN F		4,196.86	4,196.86
1244 PO-191213 11/15/2018 J30450		2 01-0740-0-4300-112-0000-3600-007-302 NN F		1,950.96	1,950.96
1244 PO-191213 11/15/2018 J30450		3 01-0740-0-5600-112-0000-3600-007-302 NN F		2,812.50	2,812.50
	TOTAL PAYMENT AMOUNT	8,960.32 *			8,960.32
022221/00 WESTERN HEALTH ADVANTAGE					
PV-190039 11/14/2018 DECEMBER 2018		01-0000-0-9552-000-0000-0000-000-000 NN			7,455.89
	TOTAL PAYMENT AMOUNT	7,455.89 *			7,455.89
022221/02 WESTERN HEALTH ADVANTAGE					
PV-190044 11/15/2018 DECCEMBER 2018		01-0000-0-9552-000-0000-0000-000-000 NN			86,306.53
	TOTAL PAYMENT AMOUNT	86,306.53 *			86,306.53

Vendor/Addr Remit name / Req Reference Date Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
022348/00 WILSON, SHERRY					
761 PO-190743 11/15/2018 1887		1 01-0740-0-5800-112-0000-3600-007-302 NN P		9.18	9.18
TOTAL PAYMENT AMOUNT		9.18 *			9.18
017313/00 XEROX					
8 PO-190002 11/15/2018 095044258		1 01-3010-0-5600-240-1110-1000-011-000 NN P		29.20	29.20
TOTAL PAYMENT AMOUNT		29.20 *			29.20
TOTAL FUND PAYMENT		429,192.91 **			429,192.91
TOTAL USE TAX AMOUNT		158.14			

Vendor/Addr Req	Remit name / Reference	Date	Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
011041/00	CCAE 2019 CONFERENCE			[redacted]				
1200	PO-191186	11/15/2018	REGIST -KELI VANPUTTEN		1 11-6391-0-5200-600-4130-1000-015-000 NN F		550.00	550.00
			TOTAL PAYMENT AMOUNT		550.00 *			550.00
017576/00	OFFICE DEPOT							
1115	PO-191087	11/15/2018	224809188001		1 11-6391-0-4300-600-4130-1000-015-000 NN F		59.24	59.24
1115	PO-191087	11/15/2018	224809189001		2 11-3905-0-4300-600-4130-1000-015-000 NN F		11.98	11.98
			TOTAL PAYMENT AMOUNT		71.22 *			71.22
			TOTAL FUND PAYMENT		621.22 **			621.22

Vendor/Addr Remit name / Req Reference Date Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	Liq Amt	Net Amount
018143/00 CHILD DEVELOPMENT CENTERS					
932 PO-190894 11/15/2018 5030-OCT18		1 12-5025-0-5800-100-8500-1000-005-000 NN P		25,378.74	25,378.74
932 PO-190894 11/15/2018 5030-OCT18		2 12-6105-0-5800-100-8500-1000-005-000 NN P		42,099.96	42,099.96
TOTAL PAYMENT AMOUNT			67,478.70 *		67,478.70
TOTAL FUND PAYMENT			67,478.70 **		67,478.70

Vendor/Addr Remit name / Req Reference Date Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	Liq Amt	Net Amount
020098/00 BIG TRAY	[redacted]				
149 PO-190140 11/15/2018 813255		1 13-5310-0-4400-108-0000-3700-007-000 NN P		74.35	74.35
TOTAL PAYMENT AMOUNT		74.35 *			74.35
011602/00 DANIELSEN CO., THE					
80 PO-190070 11/15/2018 180412		1 13-5310-0-4700-108-0000-3700-007-000 N P		1,156.85	1,156.85
80 PO-190070 11/15/2018 181238		2 13-5310-0-4300-108-0000-3700-007-000 N P		8.00	8.00
80 PO-190070 11/15/2018 181238		1 13-5310-0-4700-108-0000-3700-007-000 N P		1,235.54	1,235.54
TOTAL PAYMENT AMOUNT		2,400.39 *			2,400.39
017342/00 EKON-O-PAC LLC	[redacted]				
144 PO-190136 11/15/2018 91158-BAL		1 13-5310-0-4300-108-0000-3700-007-000 NN P		10.85	10.85
144 PO-190136 11/15/2018 91639		1 13-5310-0-4300-108-0000-3700-007-000 NN P		226.00	226.00
TOTAL PAYMENT AMOUNT		236.85 *			236.85
016670/00 FATCAT BAKERY	[redacted]				
117 PO-190086 11/15/2018 160017		1 13-5310-0-4700-108-0000-3700-007-000 NN P		2,150.00	2,150.00
TOTAL PAYMENT AMOUNT		2,150.00 *			2,150.00
021194/00 PRUDENTIAL OVERALL SUPPLY INC					
148 PO-190139 11/15/2018 180321648		1 13-5310-0-5800-108-0000-3700-007-000 NN P		77.75	77.75
TOTAL PAYMENT AMOUNT		77.75 *			77.75
017334/00 SEVEN UP BOTTLING CO. OF S.F.					
147 PO-190138 11/15/2018 3591704667		1 13-5310-0-4700-108-0000-3700-007-000 NN P		465.60	465.60
TOTAL PAYMENT AMOUNT		465.60 *			465.60
011422/00 SYSCO OF SAN FRANCISCO					
81 PO-190071 11/15/2018 231013595		1 13-5310-0-4700-108-0000-3700-007-000 NN P		1,020.02	1,020.02
81 PO-190071 11/15/2018 231023574		2 13-5310-0-4300-108-0000-3700-007-000 NN P		146.99	146.99
81 PO-190071 11/15/2018 231023574		1 13-5310-0-4700-108-0000-3700-007-000 NN P		1,913.68	1,913.68
TOTAL PAYMENT AMOUNT		3,080.69 *			3,080.69
TOTAL FUND PAYMENT		8,485.63 **			8,485.63

Vendor/Addr Remit name / Req Reference Date Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
019750/00 CAPITAL PROGRAM MGMT INC	[redacted]				
47 PO-190156 11/15/2018 #28		2 21-0000-0-5800-106-9175-8100-007-000 NN P		45,612.09	45,612.09
TOTAL PAYMENT AMOUNT		45,612.09 *			45,612.09
010080/00 HANCOCK PARK & DeLONG INC	[redacted]				
PO-181893 11/15/2018 4114		1 21-0000-0-6200-106-0000-8500-007-000 NN P		612.50	612.50
TOTAL PAYMENT AMOUNT		612.50 *			612.50
017295/00 TERRACON CONSULTANTS INC	[redacted]				
PO-182759 11/15/2018 TA92429		1 21-0000-0-6200-106-0000-8500-007-171 NN F		4,370.00	4,370.00
TOTAL PAYMENT AMOUNT		4,370.00 *			4,370.00
TOTAL FUND PAYMENT		50,594.59 **			50,594.59
TOTAL BATCH PAYMENT		556,373.05 ***	0.00		556,373.05
TOTAL USE TAX AMOUNT		158.14			
TOTAL DISTRICT PAYMENT		556,373.05 ****	0.00		556,373.05
TOTAL USE TAX AMOUNT		158.14			
TOTAL FOR ALL DISTRICTS:		556,373.05 ****	0.00		556,373.05
TOTAL USE TAX AMOUNT		158.14			

Number of checks to be printed: 91, not counting voids due to stub overflows.

Batch status: A All

From batch: 0032

To batch: 0032

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y

Include Audit Date and Time in Sort: N

Vendor/Addr Req	Remit name / Reference	Date	Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
011322/00	AERIAL LIFT SERVICE CO INC			[redacted]				
1287	PO-191259	11/29/2018	22267W,22268W		1 01-8150-0-5800-106-0000-8110-007-000 NN F		1,057.50	1,057.50
				TOTAL PAYMENT AMOUNT	1,057.50 *			1,057.50
010669/00	ALHAMBRA & SIERRA SPRINGS							
38	PO-190033	11/29/2018	27045104780794		1 01-0000-0-4300-110-0000-7200-004-000 NN P		29.13	29.13
38	PO-190033	11/29/2018	27044104780794		2 01-0000-0-5600-110-0000-7200-004-000 NN P		7.50	7.50
313	PO-190304	11/29/2018	27047404781257		1 01-0740-0-4300-112-0000-3600-007-302 NN F		95.32	95.02
313	PO-190304	11/29/2018	27047404781257		2 01-0740-0-5600-112-0000-3600-007-302 NN F		118.04	7.99
314	PO-190305	11/29/2018	27053384782453		1 01-8150-0-4300-106-0000-8110-007-000 NN P		47.10	47.10
314	PO-190305	11/29/2018	27053384782453		2 01-8150-0-5600-106-0000-8110-007-000 NN P		30.00	30.00
431	PO-190406	11/29/2018	27050334781839		2 01-0740-0-5600-475-3200-2700-015-106 NN P		7.99	7.99
431	PO-190406	11/29/2018	27050334781839		1 01-0740-0-4300-475-3200-2700-015-106 NN P		35.12	35.12
				TOTAL PAYMENT AMOUNT	259.85 *			259.85
011617/00	AMADOR STAGE LINES							
1291	PO-191262	11/29/2018	80279		1 01-6387-0-5865-472-1110-1000-019-201 NN F		988.48	988.48
				TOTAL PAYMENT AMOUNT	988.48 *			988.48
010738/00	ANNE WALTERS-COOKE							
1297	PO-191272	11/29/2018	mileage		1 01-0740-0-5210-601-1110-1000-017-120 NN F		30.36	30.36
				TOTAL PAYMENT AMOUNT	30.36 *			30.36
010564/00	APPLE COMPUTER							
1207	PO-191180	11/29/2018	6771521907		1 01-6500-0-5800-102-5750-1110-019-000 NN F		300.00	300.00
1208	PO-191181	11/29/2018	6772018418		1 01-6500-0-4300-102-5750-1110-019-000 NN F		327.17	327.17
				TOTAL PAYMENT AMOUNT	627.17 *			627.17
020766/00	ASSET GENIE INC			[redacted]				
1216	PO-191184	11/29/2018	1341013		1 01-6300-0-4300-371-1110-1000-012-000 NN F		58.08	46.40
1235	PO-191211	11/29/2018	1342444		1 01-0000-0-4300-234-1110-1000-008-000 YN F		251.65	233.55
				TOTAL PAYMENT AMOUNT	279.95 *			279.95
				TOTAL USE TAX AMOUNT	18.10			

Vendor/Addr / Req	Remit name / Reference	Date	Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
018533/00	ATKINSON ANDELSON LOYA RUDD			[redacted]				
578	PO-190554	11/29/2018	556696		1 01-0000-0-5880-105-0000-7200-005-000 NE P		2,543.63	2,543.63
					TOTAL PAYMENT AMOUNT 2,543.63 *			2,543.63
019504/00	B & H PHOTO-VIDEO							
999	PO-190979	11/29/2018	148278500		1 01-6500-0-4300-102-5750-1110-019-000 YN F		323.25	300.00
					TOTAL PAYMENT AMOUNT 300.00 *			300.00
					TOTAL USE TAX AMOUNT 23.25			
021669/00	BAIONI, RON							
1299	PO-191269	11/29/2018	MILEAGE		1 01-0000-0-5210-106-0000-7200-007-000 NN F		8.99	8.99
					TOTAL PAYMENT AMOUNT 8.99 *			8.99
022222/00	BEENTJES, TONIA							
1111	PO-191168	11/29/2018	OCT/NOV		1 01-6500-0-5210-102-5770-1130-019-000 NN P		11.45	11.45
					TOTAL PAYMENT AMOUNT 11.45 *			11.45
022282/00	BRIGHT START THERAPIES							
751	PO-190849	11/29/2018	CUAH1031.18		1 01-6500-0-5800-102-5750-1180-019-000 NN P		675.00	675.00
751	PO-190849	11/29/2018	CUEH1031.18		1 01-6500-0-5800-102-5750-1180-019-000 NN P		1,425.00	1,425.00
751	PO-190849	11/29/2018	CUAH1031.18		1 01-6500-0-5800-102-5750-1180-019-000 NN P		300.00	300.00
					TOTAL PAYMENT AMOUNT 2,400.00 *			2,400.00
021045/00	CALDWELL FLORES WINTERS INC							
1300	PO-191270	11/29/2018	#1		1 01-0000-0-5800-106-9175-8100-007-995 NN P		30,000.00	30,000.00
					TOTAL PAYMENT AMOUNT 30,000.00 *			30,000.00
020540/00	CALIFORNIA AMERICAN WATER CO							
24	PO-190018	11/29/2018	1015-210038466358		1 01-0000-0-5520-106-0000-8110-007-000 NN P		55,828.11	55,828.11
					TOTAL PAYMENT AMOUNT 55,828.11 *			55,828.11

Vendor/Addr Req	Remit name / Reference	Date	Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
021289/00	CAPITAL METRO AREA AVID							
580	PO-190642	11/29/2018	191185		1 01-3010-0-5200-371-1110-1000-012-205 NN F		675.00	675.00
			TOTAL PAYMENT AMOUNT		675.00 *			675.00
022203/00	CARDEN, SABRINA							
1259	PO-191278	11/29/2018	PARKING		1 01-0000-0-5200-472-0000-2700-014-000 NN F		8.00	8.00
			TOTAL PAYMENT AMOUNT		8.00 *			8.00
016082/00	CARMAZZI GLOBAL SOLUTIONS							
649	PO-190625	11/29/2018	22353		2 01-0000-0-5800-103-4760-1000-019-000 NN P		210.00	210.00
			TOTAL PAYMENT AMOUNT		210.00 *			210.00
020305/00	CDW GOVERNMENT INC.							
860	PO-190819	11/29/2018	pjz02823		1 01-0000-0-4300-371-0000-2700-012-000 NN F		31.84	31.70
860	PO-190819	11/29/2018	PJD2382		2 01-0000-0-4300-371-1110-1000-012-000 NN F		279.72	278.42
855	PO-190834	11/29/2018	PJL2908		1 01-0000-0-4300-472-0000-2700-014-000 NN F		60.58	60.58
1146	PO-191115	11/29/2018	PVK7093		1 01-0000-0-4300-115-0000-7700-007-000 NN F		111.73	111.73
1215	PO-191183	11/29/2018	PXT7084		1 01-0000-0-4300-115-0000-7200-007-000 NN P		719.82	719.82
1215	PO-191183	11/29/2018	PZC3688		1 01-0000-0-4300-115-0000-7200-007-000 NN F		460.78	460.77
			TOTAL PAYMENT AMOUNT		1,663.02 *			1,663.02
016036/00	CENTER FOR HEARING HEALTH INC							
1277	PO-191249	11/29/2018	16739		1 01-0740-0-5800-104-0000-3140-019-128 NN F		2,642.20	2,642.20
			TOTAL PAYMENT AMOUNT		2,642.20 *			2,642.20
013928/00	CINTAS LOCATION 622							
168	PO-190153	11/29/2018	4011105873		1 01-0000-0-5800-111-0000-8200-007-000 NN P		11.20	11.20
168	PO-190153	11/29/2018	4011105914		1 01-0000-0-5800-111-0000-8200-007-000 NN P		9.79	9.79
168	PO-190153	11/29/2018	4011105922		1 01-0000-0-5800-111-0000-8200-007-000 NN P		9.79	9.79
168	PO-190153	11/29/2018	4011105925		1 01-0000-0-5800-111-0000-8200-007-000 NN P		21.12	21.12
168	PO-190153	11/29/2018	4011105926		1 01-0000-0-5800-111-0000-8200-007-000 NN P		5.83	5.83
168	PO-190153	11/29/2018	4011105928		1 01-0000-0-5800-111-0000-8200-007-000 NN P		64.22	64.22
168	PO-190153	11/29/2018	4011105934		1 01-0000-0-5800-111-0000-8200-007-000 NN P		55.42	55.42
168	PO-190153	11/29/2018	4011105960		1 01-0000-0-5800-111-0000-8200-007-000 NN P		17.72	17.72
168	PO-190153	11/29/2018	4011680613		1 01-0000-0-5800-111-0000-8200-007-000 NN P		64.22	64.22
168	PO-190153	11/29/2018	4011680652		1 01-0000-0-5800-111-0000-8200-007-000 NN P		5.83	5.83

Vendor/Addr Req	Remit name Reference	Date	Description	Tax ID num	Deposit type FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	Liq Amt	Net Amount
013928 (CONTINUED)								
168	PO-190153	11/29/2018	4011680654		1 01-0000-0-5800-111-0000-8200-007-000 NN P		21.12	21.12
168	PO-190153	11/29/2018	4011680670		1 01-0000-0-5800-111-0000-8200-007-000 NN P		11.20	11.20
168	PO-190153	11/29/2018	4011680685		1 01-0000-0-5800-111-0000-8200-007-000 NN P		55.42	55.42
168	PO-190153	11/29/2018	4011680716		1 01-0000-0-5800-111-0000-8200-007-000 NN P		17.72	17.72
168	PO-190153	11/29/2018	4011680717		1 01-0000-0-5800-111-0000-8200-007-000 NN P		9.79	9.79
168	PO-190153	11/29/2018	4011680726		1 01-0000-0-5800-111-0000-8200-007-000 NN P		9.79	9.79
168	PO-190153	11/29/2018	4012317824		1 01-0000-0-5800-111-0000-8200-007-000 NN P		64.22	64.22
168	PO-190153	11/29/2018	4012317835		1 01-0000-0-5800-111-0000-8200-007-000 NN P		9.79	9.79
168	PO-190153	11/29/2018	4012317843		1 01-0000-0-5800-111-0000-8200-007-000 NN P		11.20	11.20
168	PO-190153	11/29/2018	4012317845		1 01-0000-0-5800-111-0000-8200-007-000 NN P		5.83	5.83
168	PO-190153	11/29/2018	4012317855		1 01-0000-0-5800-111-0000-8200-007-000 NN P		55.42	55.42
168	PO-190153	11/29/2018	4012317916		1 01-0000-0-5800-111-0000-8200-007-000 NN P		9.79	9.79
168	PO-190153	11/29/2018	4012317626		1 01-0000-0-5800-111-0000-8200-007-000 NN P		17.72	17.72
168	PO-190153	11/29/2018	4012317946		1 01-0000-0-5800-111-0000-8200-007-000 NN P		21.12	21.12
			TOTAL PAYMENT AMOUNT		585.27 *			585.27
018180/00	CITRUS HEIGHTS SAW & MOWER			[redacted]				
63	PO-190055	11/26/2018	454087		1 01-0000-0-4300-106-0000-8110-007-000 NN P		73.25	73.25
			TOTAL PAYMENT AMOUNT		73.25 *			73.25
015699/00	CLARK SECURITY PRODUCTS							
58	PO-190050	11/29/2018	22K290542		1 01-8150-0-4300-106-0000-8110-007-000 NN P		67.34	67.34
58	PO-190050	11/29/2018	22K290082		1 01-8150-0-4300-106-0000-8110-007-000 NN P		242.36	242.36
58	PO-190050	11/29/2018	22K280217		1 01-8150-0-4300-106-0000-8110-007-000 NN F		102.83	89.77
1128	PO-191093	11/29/2018	22K291174		1 01-8150-0-4300-106-0000-8110-007-000 NN P		2,505.41	2,505.41
1128	PO-191093	11/29/2018	22K290762		1 01-8150-0-4300-106-0000-8110-007-000 NN P		154.42	154.42
			TOTAL PAYMENT AMOUNT		3,059.30 *			3,059.30
021813/00	CONSOLIDATED COMMUNICATIONS							
31	PO-190025	11/29/2018	916-773-4131/0		1 01-0000-0-5930-106-0000-8110-007-000 NN P		1,061.36	1,061.36
			TOTAL PAYMENT AMOUNT		1,061.36 *			1,061.36
014156/00	COUNTY OF SACRAMENTO							
1298	PO-191268	11/29/2018	AR0071160		1 01-0000-0-5800-106-0000-8200-007-000 NN F		172.00	172.00
			TOTAL PAYMENT AMOUNT		172.00 *			172.00

Vendor/Addr Remit name / Req Reference Date Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	Liq Amt	Net Amount
016761/00 CPM EDUCATIONAL PROGRAM					
1254 PO-191226 11/29/2018 JANNET BENNETT 2/22-24		1 01-4035-0-5200-472-1110-1000-014-103 NN P		175.00	175.00
1254 PO-191226 11/29/2018 JENNA BOLLER 2/22-24		1 01-4035-0-5200-472-1110-1000-014-103 NN P		175.00	175.00
1254 PO-191226 11/29/2018 ESTER HARO 2/22-24		1 01-4035-0-5200-472-1110-1000-014-103 NN F		175.00	175.00
TOTAL PAYMENT AMOUNT		525.00 *			525.00
011129/00 CUSTOMINK					
1206 PO-191179 11/29/2018 LS813519		1 01-0000-0-5800-371-0000-2700-012-000 NN F		32.55	32.55
TOTAL PAYMENT AMOUNT		32.55 *			32.55
021797/00 D3 SPORTS INC					
1058 PO-191047 11/29/2018 2096		1 01-0076-0-5800-472-1110-4200-014-805 NN F		348.83	348.83
1139 PO-191113 11/29/2018 11-29-18		1 01-0076-0-5800-472-1110-4200-014-805 NN F		186.96	186.94
1140 PO-191114 11/29/2018 2123		1 01-0076-0-4300-472-1110-4200-014-805 NN F		255.83	255.83
TOTAL PAYMENT AMOUNT		791.60 *			791.60
014731/00 DAVENPORT, LARRY					
1324 PO-191293 11/29/2018 MILEAGE		1 01-6387-0-5200-472-1110-1000-019-000 NN F		233.48	233.48
TOTAL PAYMENT AMOUNT		233.48 *			233.48
014222/00 E3 DIAGNOSTICS					
1265 PO-191247 11/29/2018 1139680		1 01-0740-0-5800-104-0000-3140-019-128 NN F		630.00	630.00
TOTAL PAYMENT AMOUNT		630.00 *			630.00
018277/00 EASTER SEAL SOCIETY OF CA. INC					
756 PO-190851 11/29/2018 OCT-18		1 01-6500-0-5800-102-5750-1180-019-000 NN P		3,345.00	3,345.00
TOTAL PAYMENT AMOUNT		3,345.00 *			3,345.00
019590/00 EDTECH TEAM INC [redacted]					
1285 PO-191257 11/29/2018 4272A		1 01-0370-0-5200-115-1110-1000-007-000 NN F		5,649.00	5,649.00
TOTAL PAYMENT AMOUNT		5,649.00 *			5,649.00

Vendor/Addr Remit name / Req Reference Date Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	Liq Amt	Net Amount
019262/00 ENTERPRISE RENT A CAR	[redacted]				
1279 PO-191266 11/29/2018 3RMLX9		1 01-0076-0-5600-472-1110-4200-014-302 NN P		100.21	100.21
1279 PO-191266 11/29/2018 3CLV7M		1 01-0076-0-5600-472-1110-4200-014-302 NN P		154.09	154.09
1279 PO-191266 11/29/2018 3NMNZ8		1 01-0076-0-5600-472-1110-4200-014-302 NN P		100.21	100.21
1279 PO-191266 11/29/2018 3KPMBN		1 01-0076-0-5600-472-1110-4200-014-302 NN P		100.21	100.21
1279 PO-191266 11/29/2018 3GRW9V		1 01-0076-0-5600-472-1110-4200-014-302 NN P		100.21	100.21
1279 PO-191266 11/29/2018 3F2ROC		1 01-0076-0-5600-472-1110-4200-014-302 NN P		100.21	100.21
1279 PO-191266 11/29/2018 3JLPQ3		1 01-0076-0-5600-472-1110-4200-014-302 NN P		100.21	100.21
1279 PO-191266 11/29/2018 3TVW86		1 01-0076-0-5600-472-1110-4200-014-302 NN F		100.21	100.21
		TOTAL PAYMENT AMOUNT 855.56 *			855.56
011132/00 FEDEX					
536 PO-190521 11/27/2018 6-372-14558		1 01-8150-0-5920-106-0000-8110-007-000 NN P		24.74	24.74
		TOTAL PAYMENT AMOUNT 24.74 *			24.74
010992/00 HARBOR FREIGHT TOOLS USA INC					
290 PO-190284 11/29/2018 863727		1 01-0000-0-4300-106-0000-8110-007-000 NN P		169.86	169.86
447 PO-190436 11/29/2018 863727		1 01-0000-0-4300-111-0000-8200-007-000 NN F		637.00	774.94
		TOTAL PAYMENT AMOUNT 944.80 *			944.80
010602/00 HI-LINE ELECTRICAL & MECH					
1095 PO-191072 11/29/2018 10660969		1 01-0740-0-4300-112-0000-3600-007-302 NN P		115.47	115.47
1095 PO-191072 11/29/2018 10662371		1 01-0740-0-4300-112-0000-3600-007-302 NN P		285.60	285.60
1095 PO-191072 11/29/2018 10663593		1 01-0740-0-4300-112-0000-3600-007-302 NN P		64.61	64.61
		TOTAL PAYMENT AMOUNT 465.68 *			465.68
017337/00 HUMMINGBIRD NETWORKS					
1030 PO-191004 11/29/2018 243721		1 01-0000-0-4400-115-0000-7700-007-000 NN F		678.93	678.93
		TOTAL PAYMENT AMOUNT 678.93 *			678.93
017883/00 JOHNSON CONTROLS FIRE	[redacted]				
1295 PO-191267 11/29/2018 20596196		1 01-8150-0-5800-106-0000-8110-007-000 NN P		170.47	170.47
1295 PO-191267 11/29/2018 20596203		1 01-8150-0-5800-106-0000-8110-007-000 NN P		170.47	170.47
1295 PO-191267 11/29/2018 20596195		1 01-8150-0-5800-106-0000-8110-007-000 NN P		213.07	213.07
1295 PO-191267 11/22/2018 20596193		1 01-8150-0-5800-106-0000-8110-007-000 NN P		170.47	170.47
		TOTAL PAYMENT AMOUNT 724.48 *			724.48

Vendor/Addr Remit name / Req Reference Date Description	Tax ID num Deposit type	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	Liq Amt	Net Amount
015299/00 JUNIOR LIBRARY GUILD	[redacted]				
412 PO-190414 11/29/2018 441829		1 01-0409-0-4200-472-0000-2420-014-000	NN F	1,028.80	1,028.79
TOTAL PAYMENT AMOUNT		1,028.79 *			1,028.79
010609/00 KELLY MOORE PAINT COMPANY INC					
541 PO-190525 11/29/2018 213-00000504508		1 01-8150-0-4300-106-0000-8110-007-000	NN P	161.19	161.19
TOTAL PAYMENT AMOUNT		161.19 *			161.19
010212/00 LAKESHORE LEARNING MATERIALS					
1096 PO-191073 11/29/2018 5462691018		1 01-6500-0-4300-602-5730-1110-015-000	NN F	313.37	356.99
TOTAL PAYMENT AMOUNT		356.99 *			356.99
014909/00 LANE, DOROTHY					
170 PO-190164 11/29/2018 TRIP 1936		1 01-0740-0-5800-112-0000-3600-007-302	NN P	11.66	11.66
TOTAL PAYMENT AMOUNT		11.66 *			11.66
018923/00 LARMER VIRGEN, JENNIFER					
1280 PO-191251 11/29/2018 MILEAGE		1 01-0000-0-5210-103-1110-1004-019-000	NN F	44.25	44.25
TOTAL PAYMENT AMOUNT		44.25 *			44.25
018818/00 LAURA BIRGE	[redacted]				
712 PO-190699 11/29/2018 #4		1 01-3010-0-5800-236-1110-1000-009-114	NY P	350.00	350.00
TOTAL PAYMENT AMOUNT		350.00 *			350.00
017726/00 LOS ANGELES FREIGHTLINER					
143 PO-190135 11/29/2018 xa410008923:01		1 01-0740-0-4300-112-0000-3600-007-302	NN P	240.11	240.11
143 PO-190135 11/29/2018 XA410009072:01		1 01-0740-0-4300-112-0000-3600-007-302	NN P	355.02	355.02
143 PO-190135 11/29/2018 XA410003925:01		1 01-0740-0-4300-112-0000-3600-007-302	NN P	0.33	0.33
143 PO-190135 11/29/2018 CREDIT BAL		1 01-0740-0-4300-112-0000-3600-007-302	NN M	-356.71	-356.71
1284 PO-191256 11/29/2018 RA410001498:01		1 01-0740-0-4300-112-0000-3600-007-302	NN F	1,254.08	1,254.08
1284 PO-191256 11/29/2018 RA410001498:01		2 01-0740-0-4400-112-0000-3600-007-302	NN F	1,763.91	1,763.91
1284 PO-191256 11/29/2018 RA410001498:01		3 01-0740-0-5600-112-0000-3600-007-302	NN F	4,189.50	4,189.50
TOTAL PAYMENT AMOUNT		7,446.24 *			7,446.24

Vendor/Addr Remit name / Req Reference Date Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	Liq Amt	Net Amount
017873/00 LUKES, TRAVIS					
1319 PO-191288 11/29/2018 SECURITY MILEAGE		1 01-0000-0-5210-106-0000-8300-007-000 NN F		11.55	11.55
TOTAL PAYMENT AMOUNT			11.55 *		11.55
022406/00 MAXIM HEALTHCARE SERVICES INC [redacted]					
622 PO-190577 11/29/2018 6151970262		1 01-0740-0-5800-104-0000-3140-019-128 NN P		1,097.50	1,097.50
622 PO-190577 11/26/2018 6135970262		1 01-0740-0-5800-104-0000-3140-019-128 NN P		1,835.00	1,835.00
786 PO-190854 11/29/2018 6135970262		1 01-6500-0-5800-102-5750-1180-019-000 NN P		1,240.00	1,240.00
786 PO-190854 11/29/2018 6151970262		1 01-6500-0-5800-102-5750-1180-019-000 NN P		623.20	623.20
TOTAL PAYMENT AMOUNT			4,795.70 *		4,795.70
022590/00 MICHAEL JONES					
169 PO-190163 11/29/2018 TRIP 1930		1 01-0740-0-5800-112-0000-3600-007-302 NN P		6.14	6.14
TOTAL PAYMENT AMOUNT			6.14 *		6.14
016087/00 MICHAEL'S TRANSPORTATION SERV.					
362 PO-190346 11/29/2018 105716		1 01-0740-0-5800-112-0000-3600-007-302 NN P		3,857.50	3,857.50
362 PO-190346 11/29/2018 106987		1 01-0740-0-5800-112-0000-3600-007-302 NN P		5,670.00	5,670.00
362 PO-190346 11/29/2018 107015		1 01-0740-0-5800-112-0000-3600-007-302 NN P		2,430.00	2,430.00
TOTAL PAYMENT AMOUNT			11,957.50 *		11,957.50
019828/00 MIRANDA, RYAN					
1223 PO-191237 11/29/2018 REIMB AMAZON PURCHASE		1 01-9315-0-4300-601-1110-1000-017-120 NN F		190.22	190.22
1278 PO-191250 11/29/2018 TRAVEL EXPENSES		1 01-9315-0-5200-601-1110-1000-017-120 NN F		854.26	854.26
1278 PO-191250 11/29/2018 TRAVEL EXPENSES		2 01-0740-0-5200-601-1110-1000-017-120 NN F		1,103.21	1,103.21
TOTAL PAYMENT AMOUNT			2,147.69 *		2,147.69
019916/00 NCS PEARSON INC					
1136 PO-191123 11/29/2018 11875911		1 01-6500-0-4300-102-5001-3120-019-000 NN F		49.44	49.44
TOTAL PAYMENT AMOUNT			49.44 *		49.44

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015085/00 NOR-CAL ASPHALT PAVING					
223 PO-190217 11/29/2018 3589		1 01-8150-0-5600-106-0000-8110-007-000	NN F	4,149.40	4,149.40
TOTAL PAYMENT AMOUNT		4,149.40 *			4,149.40
021173/00 NORTH STATE TIRE CO. INC [redacted]					
1286 PO-191258 11/29/2018 93978		1 01-0740-0-4300-112-0000-3600-007-302	NN F	267.78	267.78
1286 PO-191258 11/27/2018 93978		2 01-0740-0-5800-112-0000-3600-007-302	NN F	125.00	125.00
TOTAL PAYMENT AMOUNT		392.78 *			392.78
017576/00 OFFICE DEPOT					
1074 PO-191058 11/29/2018 224657715001		1 01-0000-0-4300-472-1600-1000-014-000	NN P	20.45	20.45
1074 PO-191058 11/29/2018 223197674001		1 01-0000-0-4300-472-1600-1000-014-000	NN F	603.22	603.22
1225 PO-191195 11/29/2018 229586950001		1 01-0000-0-4300-103-0000-2110-019-000	NN P	43.08	43.08
1225 PO-191195 11/29/2018 229586949001		1 01-0000-0-4300-103-0000-2110-019-000	NN F	208.49	204.99
TOTAL PAYMENT AMOUNT		871.74 *			871.74
014872/00 PALMER, MICHAEL					
1294 PO-191253 11/29/2018 medical reimb		1 01-1400-0-3401-472-1110-1000-000-000	NN F	50.00	50.00
TOTAL PAYMENT AMOUNT		50.00 *			50.00
010426/00 PAULS SAFE & LOCK [redacted]					
61 PO-190053 11/29/2018 28663		1 01-8150-0-4300-106-0000-8110-007-000	NY P	45.85	45.85
TOTAL PAYMENT AMOUNT		45.85 *			45.85
019252/00 PEARSON EDUCATION INC.					
1178 PO-191163 11/29/2018 11874613		1 01-5640-0-4300-102-0000-3120-019-000	NN F	3,541.05	3,531.28
TOTAL PAYMENT AMOUNT		3,531.28 *			3,531.28
021249/00 PERRY, HEATHER					
820 PO-190800 11/29/2018 nov mileage		1 01-6500-0-5210-102-5001-2700-019-000	NN P	19.07	19.07
TOTAL PAYMENT AMOUNT		19.07 *			19.07

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011345/00 PLACER LEARNING CENTER					
790 PO-190857 11/29/2018 OCT 2018		1 01-6500-0-5800-102-5750-1180-019-000	NN P	20,016.12	20,016.12
	TOTAL PAYMENT AMOUNT	20,016.12 *			20,016.12
014069/00 PLATT ELECTRIC SUPPLY INC [redacted]					
56 PO-190048 11/29/2018 Z371863		1 01-8150-0-4300-106-0000-8110-007-000	NN P	285.32	285.32
56 PO-190048 11/29/2018 T791460		1 01-8150-0-4300-106-0000-8110-007-000	NN P	50.86	50.86
1283 PO-191255 11/29/2018 T654463		1 01-0000-0-4300-111-0000-8200-007-939	NN P	889.37	889.37
1283 PO-191255 11/29/2018 T767843		1 01-0000-0-4300-111-0000-8200-007-939	NN P	438.33	438.33
1283 PO-191255 11/29/2018 T744259		1 01-0000-0-4300-111-0000-8200-007-939	NN F	2,448.86	2,448.87
	TOTAL PAYMENT AMOUNT	4,112.75 *			4,112.75
021401/00 PRACTI-CAL INC [redacted]					
175 PO-190194 11/29/2018 341900		1 01-5640-0-5800-102-1110-1000-019-000	NN P	141.95	141.95
	TOTAL PAYMENT AMOUNT	141.95 *			141.95
010445/00 PRO-ED INC					
1021 PO-191085 11/29/2018 2742644		1 01-6300-0-4300-102-1110-1000-019-000	YN F	399.43	370.70
	TOTAL PAYMENT AMOUNT	370.70 *			370.70
	TOTAL USE TAX AMOUNT	28.73			
021194/00 PRUDENTIAL OVERALL SUPPLY INC					
115 PO-190085 11/29/2018 180323364		1 01-0740-0-5800-112-0000-3600-007-302	NN P	58.02	58.02
	TOTAL PAYMENT AMOUNT	58.02 *			58.02
017657/00 RENAISSANCE LEARNING INC. [redacted]					
1231 PO-191198 11/29/2018 INV4443148		1 01-3010-0-5800-236-1110-1000-009-000	NN F	3,348.30	3,348.30
	TOTAL PAYMENT AMOUNT	3,348.30 *			3,348.30
020616/00 RENT RITE					
120 PO-190119 11/29/2018 16642		1 01-7338-0-5600-472-1110-1000-014-000	NN F	396.00	396.00
	TOTAL PAYMENT AMOUNT	396.00 *			396.00

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018529/00	RISO PRODUCTS OF SACRAMENTO							
1214	PO-191189	11/29/2018	189607		1 01-0000-0-4300-240-1110-1000-011-000 NN F		65.62	65.62
			TOTAL PAYMENT AMOUNT		65.62 *			65.62
010627/00	RIVERVIEW INTERNATIONAL TRUCKS							
262	PO-190249	11/29/2018	980504		1 01-0740-0-4300-112-0000-3600-007-302 NN P		30.68	30.68
262	PO-190249	11/29/2018	980387		1 01-0740-0-4300-112-0000-3600-007-302 NN P		192.72	192.72
262	PO-190249	11/29/2018	980989		1 01-0740-0-4300-112-0000-3600-007-302 NN P		586.82	586.82
262	PO-190249	11/29/2018	981064		1 01-0740-0-4300-112-0000-3600-007-302 NN P		98.63	98.63
			TOTAL PAYMENT AMOUNT		908.85 *			908.85
022122/00	SACRAMENTO COUNTY OFFICE OF ED							
669	PO-190641	11/29/2018	191185		1 01-0740-0-5800-103-1110-1000-019-205 NN F		675.00	675.00
			TOTAL PAYMENT AMOUNT		675.00 *			675.00
016337/00	SAECHAO, MUANG							
829	PO-190801	11/29/2018	Sept mileage		1 01-6500-0-5800-102-5750-1180-019-000 NN P		239.80	239.80
829	PO-190801	11/29/2018	Oct mileage		1 01-6500-0-5800-102-5750-1180-019-000 NN P		263.78	263.78
			TOTAL PAYMENT AMOUNT		503.58 *			503.58
020981/00	SAVE MART SUPERMARKETS							
554	PO-190539	11/29/2018	2581570		1 01-6500-0-4300-472-5750-1110-014-000 NN P		29.46	29.46
1118	PO-191107	11/29/2018	1628824		1 01-6500-0-4300-472-5750-1110-014-000 NN P		28.67	28.67
			TOTAL PAYMENT AMOUNT		58.13 *			58.13
014786/00	SCHOOL SPECIALTY INC			[redacted]				
1077	PO-191040	11/29/2018	308103228961		1 01-6300-0-4300-240-1110-1000-011-000 NN F		93.37	93.37
1234	PO-191200	11/29/2018	208122013871		1 01-0740-0-4300-475-3200-2700-015-106 NN F		20.68	20.68
			TOTAL PAYMENT AMOUNT		114.05 *			114.05
010373/00	SCHOOLS INSURANCE AUTHORITY							
164	PO-190151	11/29/2018	2019UST-BZ.07		1 01-0740-0-5800-112-0000-3600-007-302 NN P		75.00	75.00
			TOTAL PAYMENT AMOUNT		75.00 *			75.00

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020811/00	SHRED-IT USA LLC							
988	PO-190976	11/29/2018	16719568		1 01-0000-0-5800-103-0000-7200-019-000 NN P		79.14	79.14
			TOTAL PAYMENT AMOUNT		79.14 *			79.14
017265/00	SIERRA SCHOOL AT EASTERN			[redacted]				
1037	PO-191025	11/29/2018	INV69639		1 01-6500-0-5800-102-5750-1180-019-000 NN P		3,776.44	3,776.44
			TOTAL PAYMENT AMOUNT		3,776.44 *			3,776.44
018967/00	SPRINT CUSTOMER SERVICE							
29	PO-190023	11/29/2018	811116315-204		1 01-0000-0-5930-106-0000-8110-007-000 NN P		274.85	274.85
132	PO-190124	11/29/2018	811116315-204		1 01-0000-0-5930-115-0000-7700-007-000 NN P		135.93	135.93
137	PO-190129	11/29/2018	811116315-204		1 01-6500-0-5930-102-5060-2110-019-000 NN P		46.20	46.20
138	PO-190130	11/29/2018	811116315-204		1 01-6387-0-5930-472-1110-1000-014-000 NN P		46.20	46.20
139	PO-190131	11/29/2018	811116315-204		1 01-0000-0-5930-472-0000-2700-014-000 NN P		0.99	0.99
188	PO-190175	11/29/2018	811116315-204		1 01-0000-0-5930-101-0000-7150-002-000 NN P		56.20	56.20
623	PO-190578	11/29/2018	811116315-204		1 01-0740-0-5930-104-0000-3140-019-128 NN P		10.22	10.22
			TOTAL PAYMENT AMOUNT		570.59 *			570.59
014558/00	SPURR							
30	PO-190024	11/29/2018	94806		1 01-0000-0-5515-106-0000-8110-007-000 NN P		1,272.72	1,272.72
			TOTAL PAYMENT AMOUNT		1,272.72 *			1,272.72
020252/00	STAPLES BUSINESS ADVANTAGE			[redacted]				
1195	PO-191174	11/29/2018	3395965353		1 01-0000-0-4300-234-1110-1000-008-000 NN P		7.84	7.84
1195	PO-191174	11/29/2018	3395965354		1 01-0000-0-4300-234-1110-1000-008-000 NN F		107.49	107.48
			TOTAL PAYMENT AMOUNT		115.32 *			115.32
015908/00	THE PLAYMAKER ORGANIZATION			[redacted]				
1313	PO-191276	11/29/2018	#40		1 01-0000-0-5800-101-1110-1000-002-000 NY P		2,000.00	2,000.00
			TOTAL PAYMENT AMOUNT		2,000.00 *			2,000.00

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021841/00	TOGO'S/BASKIN-ROBBINS							
1246	PO-191221	11/29/2018	CHS-11/15		1 01-7338-0-4300-472-1110-1000-014-000 NN F		866.00	866.00
			TOTAL PAYMENT AMOUNT		866.00 *			866.00
018015/00	TOMPKINS, SHELLEY							
1239	PO-191238	11/29/2018	REIMB AIR MATTRESSES		1 01-5630-0-4300-601-1421-1000-017-120 NN F		244.79	244.79
1264	PO-191240	11/29/2018	REIMB PURCHASE		1 01-5630-0-4300-601-1421-1000-017-120 NN F		26.00	26.00
1316	PO-191286	11/29/2018	REIMB		1 01-5630-0-4300-601-1421-1000-017-120 NN F		20.03	20.03
1316	PO-191286	11/29/2018	REIMB		3 01-0740-0-4300-601-1110-1000-017-120 NN F		24.07	24.07
			TOTAL PAYMENT AMOUNT		314.89 *			314.89
010139/00	TROXELL COMMUNICATIONS INC							
1089	PO-191044	11/29/2018	147497,147512,149562		1 01-0370-0-4300-115-1110-1000-007-000 NN F		51,207.45	51,207.45
1089	PO-191044	11/29/2018	149562		2 01-0370-0-4400-115-1110-1000-007-000 NN F		5,029.77	5,029.77
			TOTAL PAYMENT AMOUNT		56,237.22 *			56,237.22
010902/00	U.S. BANK [redacted]							
1191	PO-191172	11/29/2018	4866914555510632		1 01-0000-0-4300-103-0000-2110-019-000 NN F		82.98	82.98
1273	PO-191243	11/29/2018	4866914555510632		1 01-0000-0-4300-101-0000-7150-002-000 NN F		104.62	104.62
1307	PO-191284	11/29/2018	4866914555510632		1 01-6500-0-4300-102-5001-3120-019-000 NN F		100.28	100.28
1321	PO-191290	11/29/2018	4866914555510632		1 01-0000-0-5800-101-0000-7150-002-000 NN F		59.00	59.00
			TOTAL PAYMENT AMOUNT		346.88 *			346.88
018730/00	UNITED TEXTILE INC							
1318	PO-191287	11/29/2018	0486515-IN		1 01-0740-0-4300-112-0000-3600-007-302 NN F		134.15	134.15
			TOTAL PAYMENT AMOUNT		134.15 *			134.15
015117/00	VAN PUTTEN, KELI							
1267	PO-191241	11/29/2018	REIMB COUNCILING ITEMS		1 01-5630-0-4300-601-1421-1000-017-120 NN F		29.44	29.44
			TOTAL PAYMENT AMOUNT		29.44 *			29.44

Vendor/Addr Req	Remit name Reference	Date	Description	Tax ID num	Deposit type FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	Liq Amt	Net Amount
010552/00	WAXIE SANITARY SUPPLY			[redacted]				
73	PO-190068	11/29/2018	10321694		1 01-0000-0-9320-000-0000-0000-000-000 NN P		978.26	978.26
73	PO-190068	11/29/2018	10320658		1 01-0000-0-9320-000-0000-0000-000-000 NN P		1,198.84	1,198.84
73	PO-190068	11/26/2018	10320507		1 01-0000-0-9320-000-0000-0000-000-000 NN P		204.46	204.46
73	PO-190068	11/29/2018	10320295		1 01-0000-0-9320-000-0000-0000-000-000 NN P		792.06	792.06
73	PO-190068	11/29/2018	10320317		1 01-0000-0-9320-000-0000-0000-000-000 NN P		1,692.04	1,692.04
73	PO-190068	11/29/2018	10320682		1 01-0000-0-9320-000-0000-0000-000-000 NN P		128.66	128.66
73	PO-190068	11/29/2018	10320294		1 01-0000-0-9320-000-0000-0000-000-000 NN P		381.55	381.55
73	PO-190068	11/29/2018	10320194		1 01-0000-0-9320-000-0000-0000-000-000 NN P		1,860.85	1,860.85
73	PO-190068	11/29/2018	10319857		1 01-0000-0-9320-000-0000-0000-000-000 NN P		268.94	268.94
73	PO-190068	11/29/2018	10319233		1 01-0000-0-9320-000-0000-0000-000-000 NN P		667.58	667.58
73	PO-190068	11/29/2018	77862127		1 01-0000-0-9320-000-0000-0000-000-000 NN P		193.33	193.33
73	PO-190068	11/29/2018	77887647		1 01-0000-0-9320-000-0000-0000-000-000 NN P		8,501.68	8,501.68
582	PO-190557	11/29/2018	10319412		1 01-0000-0-4300-111-0000-8200-007-000 NN P		747.37	747.37
582	PO-190557	11/29/2018	10322092		1 01-0000-0-4300-111-0000-8200-007-000 NN M		-733.40	-733.40
582	PO-190557	11/29/2018	10319595		1 01-0000-0-4300-111-0000-8200-007-000 NN P		758.78	758.78
			TOTAL PAYMENT AMOUNT		17,641.00 *			17,641.00
010116/00	WESTERN PSYCHOLOGICAL SERVICES							
905	PO-190879	11/29/2018	WPS-235980		1 01-5640-0-4300-102-0000-3120-019-000 NN P		884.21	884.21
905	PO-190879	11/29/2018	WPS-239942		1 01-5640-0-4300-102-0000-3120-019-000 NN F		418.00	297.39
			TOTAL PAYMENT AMOUNT		1,181.60 *			1,181.60
017313/00	XEROX							
183	PO-190171	11/29/2018	230093073		1 01-0000-0-5800-116-0000-7200-007-992 NN P		35,332.23	35,332.23
185	PO-190172	11/29/2018	230095343		1 01-0000-0-5800-116-0000-7200-007-992 NN P		1,904.30	1,904.30
			TOTAL PAYMENT AMOUNT		37,236.53 *			37,236.53
			TOTAL FUND PAYMENT		309,458.96 **			309,458.96
			TOTAL USE TAX AMOUNT		70.08			

Vendor/Addr Req	Remit name / Reference	Date	Description	Tax ID num	Deposit type	FD	RESO	P	OBJE	SIT	GOAL	FUNC	RES	DEP	T9MPS	Liq Amt	Net Amount
017002/00	HOME DEPOT CREDIT SERVICES																
432	PO-190407	11/29/2018	6035322538182191		1	11	6391	0	4300	600	4130	1000	015	892	NN P	1,405.12	1,405.12
			TOTAL PAYMENT AMOUNT		1,405.12 *												1,405.12
018015/00	TOMPKINS, SHELLEY																
1316	PO-191286	11/29/2018	REIMB		2	11	6391	0	4300	600	4130	1000	015	000	NN F	24.08	24.08
			TOTAL PAYMENT AMOUNT		24.08 *												24.08
			TOTAL FUND PAYMENT		1,429.20 **												1,429.20

Vendor/Addr / Req	Remit name / Reference	Date	Description	Tax ID num	Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
011205/00	CULTURE SHOCK YOGURT							
146	PO-190137	11/29/2018	7357		1 13-5310-0-4700-108-0000-3700-007-000 NN P		220.00	220.00
			TOTAL PAYMENT AMOUNT		220.00 *			220.00
011602/00	DANIELSEN CO., THE							
80	PO-190070	11/29/2018	181787		1 13-5310-0-4700-108-0000-3700-007-000 N P		1,577.06	1,577.06
80	PO-190070	11/29/2018	181787		2 13-5310-0-4300-108-0000-3700-007-000 N P		8.00	8.00
			TOTAL PAYMENT AMOUNT		1,585.06 *			1,585.06
017051/00	DAVIS, LAURA							
1249	PO-191239	11/29/2018	REIMB TRAVEL		1 13-5310-0-5200-108-0000-3700-007-000 NN F		75.15	75.15
			TOTAL PAYMENT AMOUNT		75.15 *			75.15
021080/00	GOLD STAR FOODS INC			[redacted]				
79	PO-190069	11/29/2018	1286691		1 13-5310-0-4700-108-0000-3700-007-000 NN M		-109.84	-109.84
79	PO-190069	11/29/2018	2556364		1 13-5310-0-4700-108-0000-3700-007-000 NN P		1,059.16	1,059.16
79	PO-190069	11/29/2018	2564904		1 13-5310-0-4700-108-0000-3700-007-000 NN P		3,819.54	3,819.54
79	PO-190069	11/29/2018	2564941		1 13-5310-0-4700-108-0000-3700-007-000 NN P		3,202.04	3,202.04
79	PO-190069	11/29/2018	2566738		1 13-5310-0-4700-108-0000-3700-007-000 NN P		996.00	996.00
79	PO-190069	11/29/2018	2567578		1 13-5310-0-4700-108-0000-3700-007-000 NN P		33.77	33.77
79	PO-190069	11/29/2018	2573602		1 13-5310-0-4700-108-0000-3700-007-000 NN P		10,235.87	10,235.87
79	PO-190069	11/29/2018	2574444		1 13-5310-0-4700-108-0000-3700-007-000 NN P		9.75	9.75
79	PO-190069	11/29/2018	2579236		1 13-5310-0-4700-108-0000-3700-007-000 NN P		4,912.42	4,912.42
79	PO-190069	11/29/2018	2579246		1 13-5310-0-4700-108-0000-3700-007-000 NN P		1,584.72	1,584.72
79	PO-190069	11/29/2018	2573634		1 13-5310-0-4700-108-0000-3700-007-000 NN P		2,061.53	2,061.53
1257	PO-191228	11/29/2018	2572497		1 13-5310-0-5800-108-0000-3700-007-000 NN P		170.00	170.00
			TOTAL PAYMENT AMOUNT		27,974.96 *			27,974.96
022364/00	HEARTLAND			[redacted]				
152	PO-190143	11/29/2018	hss0000030885		1 13-5310-0-5300-108-0000-3700-007-000 NN P		689.85	689.85
			TOTAL PAYMENT AMOUNT		689.85 *			689.85
015608/00	KNUTSON, KARI							
158	PO-190159	11/29/2018	NOV MILEAGE		1 13-5310-0-5210-108-0000-3700-007-000 NN P		13.08	13.08
			TOTAL PAYMENT AMOUNT		13.08 *			13.08

Vendor/Addr / Req	Remit name / Reference	Date	Description	Tax ID num / Deposit type / FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num / Account num	Liq Amt	Net Amount
016076/00	LES SCHWAB TIRE CENTER						
1301	PO-191282	11/29/2018	64300326194	1 13-5310-0-5800-108-0000-3700-007-000 NN F		80.81	80.81
				TOTAL PAYMENT AMOUNT 80.81 *			80.81
016279/00	P&R PAPER SUPPLY						
119	PO-190088	11/29/2018	30222925-00	1 13-5310-0-4300-108-0000-3700-007-000 NN P		1,621.04	1,621.04
119	PO-190088	11/29/2018	30222925-01	1 13-5310-0-4300-108-0000-3700-007-000 NN P		57.11	57.11
119	PO-190088	11/29/2018	30224301-00	1 13-5310-0-4300-108-0000-3700-007-000 NN P		1,446.27	1,446.27
				TOTAL PAYMENT AMOUNT 3,124.42 *			3,124.42
018967/00	SPRINT CUSTOMER SERVICE						
160	PO-190160	11/29/2018	811116315-204	1 13-5310-0-5930-108-0000-3700-007-000 NN P		8.96	8.96
				TOTAL PAYMENT AMOUNT 8.96 *			8.96
020252/00	STAPLES BUSINESS ADVANTAGE	[redacted]					
1192	PO-191154	11/29/2018	3395815088	1 13-5310-0-4300-108-0000-3700-007-000 NN P		10.75	10.75
1192	PO-191154	11/29/2018	3395815086	1 13-5310-0-4300-108-0000-3700-007-000 NN F		250.93	250.93
				TOTAL PAYMENT AMOUNT 261.68 *			261.68
				TOTAL FUND PAYMENT 34,033.97 **			34,033.97

Vendor/Addr Remit name / Req Reference Date Description	Tax ID num Deposit type	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MPS	ABA num Account num	Liq Amt	Net Amount
019163/00 ANGUS-HAMER INCORPORATED	[redacted]				
635 PO-190619 11/29/2018 14887	2	21-0000-0-6250-106-0000-8500-007-615	YN F	7,800.00	7,800.00
635 PO-190619 11/29/2018 14887	1	21-0000-0-6250-106-0000-8500-007-615	NN P	600.00	600.00
TOTAL PAYMENT AMOUNT		8,400.00 *			8,400.00
TOTAL USE TAX AMOUNT		604.50			
017735/00 BILL LITCHFIELD CONSTRUCTION	[redacted]				
542 PO-190533 11/29/2018 1802-05	1	21-0000-0-6243-106-0000-8500-007-620	NN P	71,148.28	71,148.28
TOTAL PAYMENT AMOUNT		71,148.28 *			71,148.28
TOTAL FUND PAYMENT		79,548.28 **			79,548.28
TOTAL USE TAX AMOUNT		604.50			
TOTAL BATCH PAYMENT		424,470.41 ***		0.00	424,470.41
TOTAL USE TAX AMOUNT		674.58			
TOTAL DISTRICT PAYMENT		424,470.41 ****		0.00	424,470.41
TOTAL USE TAX AMOUNT		674.58			
TOTAL FOR ALL DISTRICTS:		424,470.41 ****		0.00	424,470.41
TOTAL USE TAX AMOUNT		674.58			

Number of checks to be printed: 99, not counting voids due to stub overflows.

AGENDA ITEM # XVIII-A

Center Joint Unified School District

		AGENDA REQUEST FOR:
Dept./Site:	**Superintendent's Office**	**Action Item** X
To:	**Board of Trustees**	**Information Item**
Date:	**December 19, 2018**	**# Attached Pages** 3
From:	**Scott A. Loehr, Superintendent**	

Principal/Administrator Initials:

SUBJECT: Annual Organizational Meeting for Governing Board

Education Code §3513 requires governing boards to conduct an annual organizational meeting. At this time, the Board will:

1) elect the Board President;
2) elect a Clerk of the Board;
3) appoint a Board Representative to the County School Boards Association;
4) establish the time, place and frequency of regular meetings of the Board.

RECOMMENDATION: The Center Joint Unified School District Board of Trustees Conduct the Annual Organizational Meeting of the Board.

AGENDA ITEM: XVIII-A

Sacramento County
Office of Education

10474 Mather Boulevard
P.O. Box 269003
Sacramento, CA 95826-9003
(916) 228-2500

www.scoe.net

Memorandum

TO: District Superintendents

FROM: David W. Gordon, County Superintendent

DATE: October 10, 2018

SUBJECT: ANNUAL ORGANIZATIONAL MEETING FOR GOVERNING BOARDS

Under the provisions of Education Code section 35143, your governing board is required to set an annual organizational meeting "within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. Organizational meetings in years in which no such regular election for governing board members is conducted shall be held during the same 15-day period on the calendar." (Board members are seated the *first Friday* of December following the November election [Education Code § 5017])

The 15-day period for 2018 is:
December 7 – 21

The day and time of the annual meeting are to be selected by your governing board at its regular meeting held (in November) *immediately prior to the first day of such 15-day period*, and the board shall notify the County Superintendent of Schools of the day and time selected.

Following your regular meeting held immediately prior to December 1, please complete and return the enclosed form, notifying us of the date and time of your organizational meeting.

NOTE: Education Code section 35143 requires the County Superintendent of Schools to designate the date and time for the annual organizational meeting if your Board fails to do so. Therefore, it is important that we receive this form no later than 5:00 p.m. on November 16, 2018. If necessary, please send the form to us via fax at 916.228.2403.

After your organizational meeting has been held, please have the enclosed "Certificate of Election of Board President, Clerk, and Board Representative" **(yellow form)** completed, signed, and forwarded to this office. If you have any questions, please call Carla Miller at 916.228.2410.

Enclosures

CERTIFICATE OF ELECTION

OF

BOARD PRESIDENT, CLERK, AND BOARD REPRESENTATIVE

INSTRUCTIONS: *Please complete and forward this certificate to the County Superintendent of Schools immediately following your annual organizational meeting, which must be held between December 7 and December 21, 2018.*

It is hereby certified that at the annual organizational meeting of the governing board of the _____ District, held _____, 2018, the following officers and representatives were elected:

PRESIDENT: _____

Address: _____

_____

CLERK: _____

Address: _____

_____

BOARD REPRESENTATIVE: _____

Address: _____

_____

Submitted by: _____

Title: _____

Return to: **Carla Miller**
Sacramento County Office of Education
P.O. Box 269003
Sacramento, CA 95826-9003

Education Code Section 35143

The governing board of each school district shall hold an annual **organizational meeting**. In a year in which a regular election for governing board members is conducted, the meeting shall be held on a day within a 15-day period that commences with the date upon which a governing board member elected at that election takes office.

Organizational meetings in years in which no such regular election for governing board members is conducted shall be held during the same 15-day period on the calendar. Unless otherwise provided by rule of the governing board, the day and time of the annual meeting shall be selected by the board at its regular meeting held immediately prior to the first day of such 15-day period, and the board shall notify the county superintendent of schools of the day and time selected. The clerk of the board shall, within 15 days prior to the date of the annual meeting, notify in writing all members and members-elect of the date and time selected for the meeting.

If the board fails to select a day and time for the meeting, the county superintendent of schools having jurisdiction over the district shall, prior to the first day of such 15-day period and after the regular meeting of the board held immediately prior to the first day of such 15-day period, designate the day and time of the annual meeting. The day designated shall be within the 15-day period. He shall notify in writing all members and members-elect of the date and time.

At the annual meeting the governing board of each high school district, union high school district, and joint union high school district shall organize by electing a president from its members and a clerk.

At the annual meeting each city board of education shall organize by electing a president from its members.

At the annual meeting the governing board of each other type of school district, except a community college district, shall elect one of its members clerk of the district.

As an alternative to the procedures set forth in this section, a city board of education whose members are elected in accordance with a city charter for terms of office commencing in December, may hold its annual organizational meeting required in this section between December 15 and January 14, inclusive, as provided in rules and regulations which shall be adopted by such board. At the annual meeting the city board of education shall organize by electing a president and vice president from its members who shall serve in such office during the period January 15 next to the following January 14, unless removed from such office by majority vote of all members of the city board of education.

CENTER JOINT UNIFIED SCHOOL DISTRICT
FINANCING CORPORATION

ORGANIZATIONAL MEETING
December 19, 2018

A G E N D A

1. **Call to Order**
2. **Approval of Prior Meeting Minutes: December 13, 2017**
3. **Appointment of New Officers**
4. **Other Business**
5. **Public Comments**
6. **Adjournment**

CENTER JOINT UNIFIED SCHOOL DISTRICT
FINANCING CORPORATION

ORGANIZATIONAL MEETING
December 13, 2017

MINUTES

1. Call to Order

President Pope, called a recess of the regular meeting of the Center Joint Unified Board of Trustees at 6:24 p.m., at which time the annual Organizational Meeting of the Board of Directors of the Center Joint Unified School District Financing Corporation was convened.

Roll Call: Members Present: Mrs. Nancy Anderson, Mr. Jeremy Hunt, Mrs. Kelly Kelley, Mrs. Delrae Pope, Mr. Donald Wilson

2. Adoption of Minutes: December 14, 2016

A motion to approve the adoption of the minutes of December 14, 2016 of the Center Joint Unified Financing Corporation, was made by Trustee Wilson and seconded by Trustee Kelley.

Vote: General Consent

3. Appointment of New Officers

A motion was made by Trustee Anderson, seconded by Trustee Kelley, to go with the same officers as appointed for the School Board of Trustees which would place Trustee Anderson as President and Trustee Kelley as Secretary of the CJUSD Financing Corporation.

Vote: General Consent

4. Other Business - None

5. Public Comments - None

6. Adjournment – 6:25 p.m.

Motion: Wilson
Second: Kelley

Vote: General Consent

Nancy Anderson	Jeremy Hunt
Delrae Pope	Milad H. J'Beily
Date Adopted	Donald E. Wilson

AGENDA ITEM # XVIII - B

Center Joint Unified School District

		AGENDA REQUEST FOR:
Dept./Site:	**Curriculum & Instruction**	
Date:	**December 19, 2018**	**Action Item X**
To:	**Board of Trustees**	**Information Item**
From:		**# Attached Pages** 0

Administrator's Initials: MDS

SUBJECT: Instructional Materials Adoption Grades 7-8
History Social Studies Textbooks

The History Social Studies Department at Wilson C. Riles Middle School ran a pilot of curriculums (grades 7-8) and then reached agreement in recommending the textbooks *My World* published by Pearson.

The following grade levels and courses will use the recommended curriculum:

7th grade: *My World Medieval and Early Modern Times* by Pearson
8th grade: *My World Growth and Conflict* by Pearson

This will complete the adoption cycle for History / Social Studies materials at Wilson C. Riles Middle School.

Recommendation: The Center Joint Unified School District Board of Trustees adopt the curriculum materials as requested.

XVIII-B

AGENDA ITEM # XVIII- C

Center Joint Unified School District

		AGENDA REQUEST FOR:
Dept./Site:	Maintenance & Operations	Action Item X
To:	Board of Trustees	Information Item
Date:	December 19, 2018	# Attached Pages 2
From:	Craig Deason, Asst. Superintendent	

Principal/Administrator Initials: CD

Subject: Resolution #15/2018-19: Approve the applications to be submitted to the Office of Public School Construction (OPSC) Full-Day Kindergarten Facilities Grant Program (FDKFGP)

The resolution authorizes the District Superintendent, in consultation with Caldwell Flores Winders, to complete and submit any and all required forms and/or other documents required by the CDE, OPSC, DSA, or other agencies having jurisdiction to cause the Full Day Kindergarten Facilities Program applications for Arthur Dudley Elementary School, Cyril Spinelli Elementary School, North Country Elementary School, and Oak Hill Elementary School; and funding applications to be submitted to the appropriate state agencies at the soonest possible date.

RECOMMENDATION: The CJUSD Board of Trustees approve Resolution #15/2018-19

AGENDA ITEM: XVIII- C

November 30, 2018

To Whom It May Concern:

The intent of this letter is to confirm that Center Unified Teachers Association (CUTA) is supportive of the District's desire to pursue the possibility of extending districtwide kindergarten programs to an all-day delivery model.

Sincerely,

Venessa Mason

Venessa Mason
President, CUTA

11-30-18

Date

RESOLUTION NO.15/2018-19

RESOLUTION OF THE BOARD OF TRUSTEES OF THE CENTER JOINT UNIFIED SCHOOL DISTRICT SUPPORTING FULL DAY KINDERGARTEN FACILITIES GRANT PROGRAM APPLICATIONS AND SUPPORTING FULL DAY KINDERGARTEN INSTRUCTION

WHEREAS, the Board of Trustees ("School Board") has determined that school facilities within the Center Joint Unified School District (the "District"), within Sacramento County need to be constructed to support full day kindergarten instruction; and

WHEREAS, the Center Joint Unified School District intends to submit funding applications to the State of California under the Full Day Kindergarten Facilities Program for Arthur Dudley Elementary School, Cyril Spinelli Elementary School, North Country Elementary School, and Oak Hill Elementary School; and

WHEREAS, the School Board acknowledges that a matching share may be required for the projects and that the State of California is not expected nor obligated to provide funding for the project and the acceptance of the applications does not provide a guarantee of future State funding; and

WHEREAS, full day kindergarten is of importance to the District to improve the educational program, provide more time for the teacher to get to know each child, encourage children's maximum social, emotional, physical, and academic growth, address transportation issues related to district bus schedules, and address parental/guardian needs for child care; and

WHEREAS, the School Board supports full-day kindergarten instruction and has implemented full day kindergarten at District schools by extending the Kindergarten instructional day to 320 minutes, the same number of minutes as the primary school day and by successfully negotiating contract language with the Center Teachers' Association to provide for full day Kindergarten beginning August 2020; and

WHEREAS the District has implemented full day kindergarten programs at District schools however lacks facilities to fully accommodate full day kindergarten and has housed students in non-kindergarten facilities and additional kindergarten facilities are needed.

BE IT RESOLVED, that the Board authorizes the District Superintendent, in consultation with Caldwell Flores Winters, Inc. to complete and submit any and all required forms and/or other documents required by the CDE, OPSC, DSA, or other agencies connected to the Full Day Kindergarten Facilities Program applications for Arthur Dudley Elementary School, Cyril Spinelli Elementary School, North Country Elementary School, and Oak Hill Elementary School; and funding applications to be submitted to the appropriate state agencies at the soonest possible date; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon its passage; and

BE IT FURTHER RESOLVED, that the District's Superintendent or his designee is authorized to take such actions and execute such agreements and documentation necessary to effect the intent of this Resolution.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the Center Joint Unified School District on this 19th day of December 2018, by the following vote:

Board of Trustees:	**Ayes:**	**Nays:**	**Abstentions:**	**Absences:**
President Anderson:				
Trustee J'Beily:				
Trustee Hunt:				
Trustee Pope:				
Trustee Wilson:				

Nancy Anderson
President of the Board of Trustees
Center Joint Unified School District

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed and adopted by the members of the Board of Trustees of the Center Joint Unified School District at a public meeting of said Board held on December 19, 2018.

Clerk of the Board of Trustees
Center Joint Unified School District

AGENDA ITEM # XVIII-D

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Business Department

Date: December 19, 2018

To: CJUSD Board of Trustees

From: Lisa Coronado
Director of Fiscal Services

Action Item

Information Item X

 # Attached Pages

SUBJECT:

Audit Report for Fiscal Year 2017-2018

Education Code Section 41020 requires school districts to conduct an annual audit of all funds under the jurisdiction of the Governing Board. The District's annual audit has been prepared by Crowe LLP. State law requires that the Board of Education review the annual audit report.

RECOMMENDATION: Receive the Independent Audit Report for the Fiscal Year Ended June 30, 2018, submitted by Crowe LLP.

XVIII-D

CENTER JOINT UNIFIED SCHOOL DISTRICT

FINANCIAL STATEMENTS

June 30, 2018

CENTER JOINT UNIFIED SCHOOL DISTRICT

FINANCIAL STATEMENTS
WITH SUPPLEMENTARY INFORMATION
For the Year Ended June 30, 2018
(Continued)

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CENTER JOINT UNIFIED SCHOOL DISTRICT

FINANCIAL STATEMENTS
WITH SUPPLEMENTARY INFORMATION
For the Year Ended June 30, 2018

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Crowe

Crowe LLP
Independent Member Crowe Global

INDEPENDENT AUDITOR'S REPORT

Board of Education
Center Joint Unified School District
Antelope, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Center Joint Unified School District, as of and for the year ended June 30, 2018 and the related notes to the financial statements, which collectively comprise Center Joint Unified School District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Center Joint Unified School District, as of June 30, 2018, and the respective changes in financial position and for the year then ended in accordance with accounting principles generally accepted in the United States of America.

(Continued)

Emphasis of Matter

As discussed in Note 1 to the financial statements, the District implemented Governmental Accounting Standards Board (GASB) Statement No. 75, "Accounting for Financial Reporting for Postemployment Benefits Other than Pensions". This resulted in a restatement of the beginning net position of ($1,596,131). Note disclosures and required supplementary information requirements about OPEB are also discussed. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the *Management's Discussion and Analysis* on pages 4 to 13 and the General Fund Budgetary Comparison Schedule, Schedule of Changes in the District's Total OPEB Liability, Schedule of the District's Proportionate Share of the Net Pension Liability, and Schedule of the District's Contributions on pages 46 to 52 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Center Joint Unified School District's basic financial statements. The accompanying Schedule of Expenditure of Federal Awards as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and the other supplementary information listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Schedule of Expenditure of Federal Awards and other supplementary information as listed in the table of contents are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information, except for the Schedule of Financial Trends and Analysis, has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditure of Federal Awards and other supplementary information as listed in the table of contents, except for the Schedule of Financial Trends and Analysis, are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The Schedule of Financial Trends and Analysis has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

(Continued)

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 11, 2018 on our consideration of Center Joint Unified School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Center Joint Unified School District's internal control over financial reporting and compliance.

Crowe LLP

Crowe LLP

Sacramento, California
December 11, 2018

The discussion and analysis of Center Joint Unified School District's financial performance provides an overall review of the District's financial activities for the fiscal year ended June 30, 2018. The intent of this discussion and analysis is to look at the District's financial performance as a whole. To provide a complete understanding of the District's financial performance, please read it in conjunction with the Independent Auditor's Report on page 1, notes to the basic financial statements and the District's financial statements, as listed in the table of contents.

The Management's Discussion and Analysis (MD&A) is an element of the reporting model adopted by the Governmental Accounting Standards Board (GASB) in their Statement No. 34 Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments issued June 1999.

FINANCIAL HIGHLIGHTS

- The assets and deferred outflow of resources total $95,862,465. The liabilities and deferred inflow of resources total $136,360,429. The assets and deferred outflow of resources are less than the liabilities and deferred inflow of resources of the District at June 30, 2018 by $40.5 million (net position). Net position decreased $3.8 million from 2016-17.

- The Local Control Funding Formula Sources account for 81% of the District's General Fund revenues.

- In 2017-18, the District expended 80.2% of its General Fund expenditures and other uses on certificated salaries, classified salaries, and related benefits.

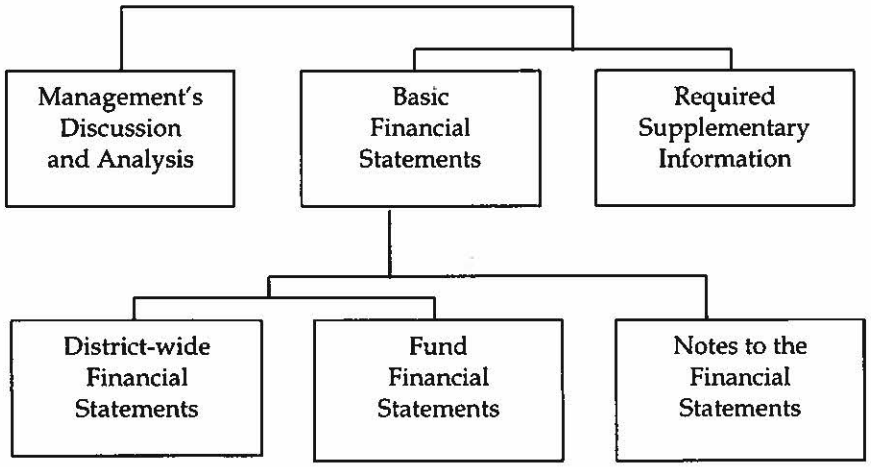
- General Fund governmental fund expenditures and other uses exceeded revenue by $1.67 million reducing the ending fund balance to $10.5 million. The ending fund balance consisted of $24,117 of nonspendable funds, $2.23 million for restricted programs, $1.25 million for assigned designations, and $6.99 million that is unassigned yet includes the economic uncertainty reservation.

- In complying with GASB 34, capital fixed assets were valued at historical cost. The total of the District's capital assets, land, site, buildings, and equipment, valued on an acquisition cost basis, was $123.2 million. After depreciation, the June 30, 2018 book value for capital assets totaled $60.7 million. See Table 3 later in this discussion.

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts – management's discussion and analysis (this section), the basic financial statements, and required supplementary information. These statements are organized so the reader can understand the Center Joint Unified School District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

Components of the Financial Section



Summary Detail

The first two statements are *district-wide financial statements,* the Statement of Net Position and Statement of Activities. These statements provide information about the activities of the whole District, presenting both an aggregate view of the District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the District's more significant funds with all other non-major funds presented in total in one column. A comparison of the District's General Fund budget is included.

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

Components of the Financial Section (Concluded)

The financial statements also include notes that explain some of the information in the statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the financial statements.

Reporting the School District as a Whole

Statement of Net Position and the Statement of Activities

These two statements provide information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the District's assets and liabilities using the accrual basis of accounting. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash is received or paid. These statements report information on the district as a whole and its activities in a way that helps answer the question, "How did we do financially during 2017-2018?"

These two statements report the District's net position and changes in that position. This change in net position is important because it tells the reader that, for the District as a whole, the financial position of the District has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Over time, the increases or decreases in the District's net position, as reported in the Statement of Activities, is one indicator of whether its financial health is improving or deteriorating. The relationship between revenues and expenses indicates the District's operating results. However, the District's goal is to provide services to our students, not to generate profits as commercial entities. One must consider many other non-financial factors, such as the quality of education provided and the safety of the schools to assess the overall health of the District.

- Increases or decreases in the net position of the District over time are an indication of whether its financial position is improving or deteriorating, respectively.

- Additional non-financial factors such as condition of school buildings and other facilities, and changes to the property tax base of the District need to be considered in assessing the overall health of the District.

OVERVIEW OF THE FINANCIAL STATEMENTS (CONCLUDED)

Reporting the District's Most Significant Funds

Fund Financial Statements

The fund financial statements provide more detailed information about the District's most significant funds – not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs. Some funds are required to be established by State law. However, the District establishes other funds to control and manage money for specific purposes.

- Governmental Funds

  Most of the District's activities are reported in governmental funds. The major governmental funds of the District are the General Fund and the Bond Interest and Redemption Fund. Governmental funds focus on how money flows into and out of the funds and the balances that remain at the end of the year. They are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's operations and services that help determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs.

- Fiduciary Funds

  The District is the trustee, or fiduciary, for its student activity funds. All of the District's fiduciary activities are reported in separate Statements of Fiduciary Net Position. We exclude these activities from the District's other financial statements because the District cannot use these assets to finance its operations. The District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

FINANCIAL ANALYSIS OF THE GOVERNMENT-WIDE STATEMENTS

The School District as a Whole

The District's net position was a deficit $40.5 million at June 30, 2018. The unrestricted deficit is $59.8 million. Net investment in capital assets accounts for $10.5 million of the total net position. A comparative analysis of government-wide data is presented in Table 1.

Table 1
Comparative Statement of Net Position

	2017	2018
ASSETS		
Cash (Note 2)	$ 22,802,616	$ 19,802,970
Receivables	696,369	1,462,781
Stores inventory	34,995	73,423
Prepaid expenses	262,364	-
Capital assets, net of accumulated depreciation	61,319,109	48,830,433
Total assets	85,115,453	82,002,804
DEFERRED OUTFLOWS OF RESOURCES		
Deferred outflows of resources - pension (Notes 8 and 9)	8,642,420	13,639,275
Deferred outflows of resources - OPEB (Note 7)	-	220,386
Deferred loss of refunding on debt	5,719,186	-
Total deferred outflows of resources	14,361,606	13,859,661
LIABILITIES		
Accounts payable	3,068,539	3,268,732
Unearned revenue	594,457	401,284
Long-term liabilities:		
Due within one year (Note 5)	4,785,000	5,576,674
Due after one year (Note 5)	110,327,243	114,975,289
Total liabilities	119,327,243	124,221,979
DEFERRED INFLOWS OF RESOURCES		
Deferred inflows of resources - pensions (Notes 8 and 9)	1,839,654	3,055,000
Deferred gain on refunding of debt	-	9,083,450
	1,839,654	12,138,450
NET POSITION		
Net investment in capital assets	25,881,598	10,514,423
Restricted:		
Legally restricted programs	2,575,632	2,887,834
Capital projects	(991,135)	4,107
Debt service	4,900,099	5,932,957
Unrestricted	(54,056,032)	(59,837,285)
Total net position	$ (21,689,838)	$ (40,497,964)

FINANCIAL ANALYSIS OF THE GOVERNMENT-WIDE STATEMENTS (CONTINUED)

The results of this year's operations for the District as a whole are reported in the *Statement of Activities.* Table 2 below is a condensed version of the statement and shows revenues and expenses for the year. The District's net position decreased $2.24 million this fiscal year.

Table 2
Comparative Statement of Activities

	2017	2018
REVENUES		
Program revenues	$ 9,950,874	$ 10,778,589
General revenues		
Taxes levied for general purposes	7,421,374	7,843,850
Taxes levied for debt service	5,077,633	5,599,293
Taxes levied for other specific	0	73
Federal and State Aid not restricted to specific purposes	33,586,345	33,152,413
Interest and investment earnings	174,365	242,969
Interagency revenues	58,788	47,484
Miscellaneous	468,716	1,065,257
Total revenues	56,738,095	58,729,928
EXPENSES		
Instruction	30,032,989	34,128,675
Instruction related services	4,884,097	5,138,632
Pupil support services	5,057,155	5,503,369
General administration	2,834,913	2,954,704
Plant services	5,435,054	5,973,374
Ancillary Services	371,655	497,890
Interest on long-term liabilities	4,158,404	1,768,214
Other Outgo	952,678	1,377,213
Depreciation (unallocated)	3,524,791	3,629,126
Total expenses	57,251,736	60,971,197
Change in Net Position	$ (513,641)	$ (2,241,269)

FINANCIAL ANALYSIS OF THE GOVERNMENT-WIDE STATEMENTS (CONCLUDED)

Governmental Activities

As reported in the Statement of Activities, the cost of all of the District's governmental activities this year was $61.0 million. The amount that our local taxpayers financed for these activities through property taxes was $13.4 million. Federal and State aid not restricted to specific purposes totaled $33.2 million. State and Federal Categorical revenue totaled over $10.8 million, or 18.4% of the revenue of the entire District (See Figure 1).

Figure 1
Sources of Revenue for the 2017-2018 Fiscal Year

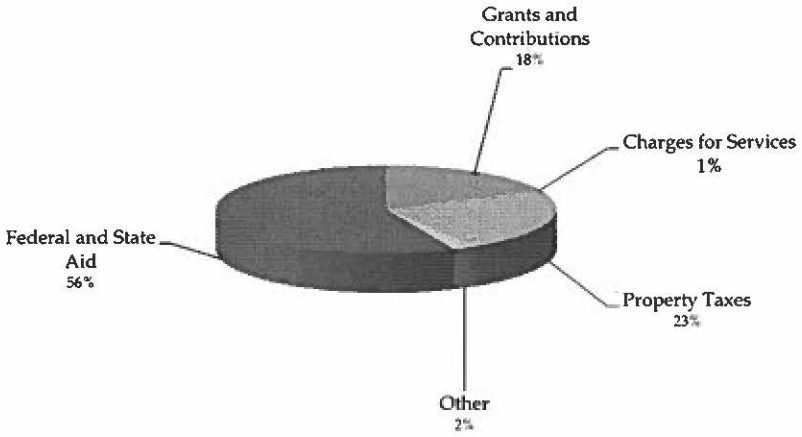
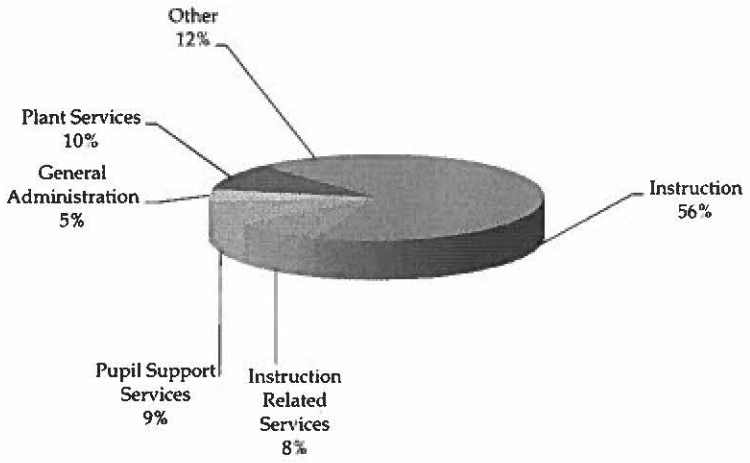


Figure 2
Expenses for the 2017-2018 Fiscal Year



FINANCIAL ANALYSIS OF THE FUND STATEMENTS

The Statement of Revenues, Expenditures and Changes in Fund Balances is a report of the financial information by major funds. The District's governmental funds reported a combined fund balance of $19.0 million, a decrease of $2.29 million from the previous fiscal year's combined ending balance of $21.3 million. The General Fund balance decreased $1.67 million.

General Fund Budgetary Highlights

Over the course of the year, the District revised the annual operating budget. The significant budget adjustments fell into the following categories:

- Budget revisions to the adopted budget required after approval of the State budget.
- Budget revisions to update revenues to actual enrollment information and to update expenditures for staffing adjustments related to actual enrollments.
- Other budget revisions are routine in nature, including adjustments to categorical revenues and expenditures based on final awards, and adjustments between expenditure categories for school and department budgets.

The final revise budget for the General Fund projected a net decrease to the ending balance of $5.50 million. The District ended the year with an actual decrease of $1.67 million to the General Fund ending balance.

The District's General Fund ending balance totaled $10.5 million, of which $6.99 million is unassigned. The remaining balance is made up of nonspendable, restricted, and assigned fund balances. The State recommends an ending reserve for economic uncertainties of 3% of total General Fund expenditures and other financing uses. The District's requirement for 2017-2018, was $3.63 million. The District was able to meet this requirement.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

By the end of the 2017-2018 fiscal year, the District had invested $123 million in a broad range of capital assets, including school buildings, athletic facilities, administrative buildings, site improvements, vehicles, and equipment. The capital assets net of depreciation were $60.7 million at June 30, 2018, which is a decrease of $655,479 from the previous year.

Table 3
Comparative Schedule of Capital Assets
(net of depreciation)

	2017	2018	Difference
Land	$ 10,509,396	$ 10,712,901	$ 203,505
Site improvements	3,230,806	4,363,694	1,132,888
Buildings	44,667,754	42,610,248	(2,057,506)
Machinery and equipment	1,195,109	1,856,491	661,382
Work in process	1,716,044	1,120,296	(595,748)
Totals	$ 61,319,109	$ 60,663,630	$ (655,479)

Long-Term Debt

At June 30, 2018, the District had $120.6 million in long-term debt outstanding.

Table 4
Comparative Schedule of Outstanding Debt

	2017	2018
General obligation bonds	$ (39,154,514)	$ (37,705,956)
Accreted interest on bonds	(20,633,168)	(20,041,266)
Unamortized bond premiums	(6,027.665)	(5,756,902)
Compensated absences	(102,700)	(101,674)
Other postemployment benefits (Note 7)	(8,031,694)	(8,531,165)
Net pension liability (Notes 8 and 9)	(42,780,000)	(48,415,000)
Totals	$ (116,729,741)	$ (120,551,963)

The General Obligation Bonds will be paid from the Bond Interest and Redemption Fund and other employee benefit related liabilities will be primarily paid from the General Fund.

FACTORS BEARING ON THE DISTRICT'S FUTURE

The District has been in declining enrollment; however, three new housing developments are being built over the next three years. The District anticipates an enrollment increase beginning in 2019-20. This enrollment growth will bring in additional funding. It will also require the District to effectively plan for the new growth.

The District's contribution to CalPERS and CalSTRS will continue to increase each year. In 2020-21, employer rates will reach an estimated 23.50% and 19.10%.

The new minimum wage requirements will require the District and its bargaining unites to work collaboratively to restructure some salaries.

The District is showing increases in Special Education costs. There has been an increased need for additional staffing, specifically instructional specialists. At the same time, Special Education revenue is expected to decrease by an estimated $800,000.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, parents, investors, and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information, please contact Fiscal Services, Center Joint Unified School District, 8408 Watt Avenue, Antelope, CA 95843, (916) 338-6400.

BASIC FINANCIAL STATEMENTS

CENTER JOINT UNIFIED SCHOOL DISTRICT
STATEMENT OF NET POSITION
June 30, 2018

	Governmental Activities
ASSETS	
Cash and investments (Note 2)	$ 19,802,970
Receivables	1,462,781
Stores inventory	73,423
Non-depreciable capital assets (Note 4)	11,833,197
Depreciable capital assets, net of accumulated depreciation (Note 4)	48,830,433
Total assets	82,002,804
DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflows of resources - pensions (Notes 8 and 9)	13,639,275
Deferred outflows of resources - OPEB (Note 7)	220,386
Total deferred outflows of resources	13,859,661
LIABILITIES	
Accounts payable	3,268,732
Unearned revenue	401,284
Long-term liabilities (Note 5):	
Due within one year	5,576,674
Due after one year	114,975,289
Total liabilities	124,221,979
DEFERRED INFLOWS OF RESOURCES	
Deferred inflows of resources - pensions (Notes 8 and 9)	3,055,000
Deferred gain on refunding of debt	9,083,450
Total deferred outflows of resources	12,138,450
NET POSITION	
Net investment in capital assets	10,514,423
Restricted:	
Legally restricted programs	2,887,834
Capital projects	4,107
Debt service	5,932,957
Unrestricted	(59,837,285)
Total net position	$ (40,497,964)

See accompanying notes to financial statements.

CENTER JOINT UNIFIED SCHOOL DISTRICT
STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2018

	Expenses	Program Revenues: Charges for Services	Program Revenues: Operating Grants and Contributions	Program Revenues: Capital Grants and Contributions	Net (Expense) Revenues and Changes in Net Position: Governmental Activities
Governmental activities:					
Instruction	$ 34,128,675	$ 130,824	$ 6,526,871	$ 44	$ (27,470,936)
Instruction-related services:					
Supervision of instruction and administration	1,136,448	-	485,736	-	(650,712)
Instructional library, media and technology	631,011	-	258	-	(630,753)
School site administration	3,371,173	-	310,963	-	(3,060,210)
Pupil services:					
Home-to-school transportation	1,609,859	-	13,887	-	(1,595,972)
Food services	1,808,347	319,418	1,600,712	-	111,783
All other pupil services	2,085,163	-	823,021	-	(1,262,142)
General administration:					
Data processing	398,157	-	-	-	(398,157)
All other general administration	2,556,547	-	401,645	-	(2,154,902)
Plant services	5,973,374	-	22,276	-	(5,951,098)
Ancillary services	497,890	-	47,530	-	(450,360)
Interest on long-term liabilities	1,768,214	-	-	-	(1,768,214)
Other outgo	1,377,213	-	95,404	-	(1,281,809)
Depreciation (unallocated)	3,629,126	-	-	-	(3,629,126)
Total governmental activities	$ 60,971,197	$ 450,242	$ 10,328,303	$ 44	(50,192,608)
General revenues:					
Taxes and subventions:					
Taxes levied for general purposes					7,843,850
Taxes levied for debt service					5,599,293
Taxes levied for other specific					73
Federal and state aid not restricted to specific purposes					33,152,413
Interest and investment earnings					242,969
Interagency revenues					47,484
Miscellaneous					1,065,257
Total general revenues					47,951,339
Change in net position					(2,241,269)
Net position, July 1, 2017					(36,660,564)
Cumulative effect of GASB75 implementation					(1,596,131)
Net position, July 1, 2017, as restated					(38,256,695)
Net position, June 30, 2018					$ (40,497,964)

See accompanying notes to financial statements.

CENTER JOINT UNIFIED SCHOOL DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
June 30, 2018

	General Fund	Building Fund	Bond Interest and Redemption Fund	All Non-Major Funds	Total Governmental Funds
ASSETS					
Cash and investments:					
Cash in County Treasury	$ 10,638,754	$ 1,134,070	$ 5,909,243	$ 490,177	$ 18,172,244
Cash in revolving fund	10,000	-	-	1,000	11,000
Cash with Fiscal Agent	-	1,619,726	-	-	1,619,726
Receivables	1,303,442	11,594	25,915	121,830	1,462,781
Due from other funds	450,100	-	-	67,476	517,576
Stores inventory	14,117	-	-	59,306	73,423
Total assets	$ 12,416,413	$ 2,765,390	$ 5,935,158	$ 739,789	$ 21,856,750
LIABILITIES AND FUND BALANCES					
Liabilities:					
Accounts payable	$ 1,456,096	$ 368,289	$ -	$ 159,036	$ 1,983,421
Unearned revenue	399,083	-	2,201	-	401,284
Due to other funds	67,476	-	-	450,100	517,576
Total liabilities	1,922,655	368,289	2,201	609,136	2,902,281
Fund balances:					
Nonspendable	24,117	-	-	60,306	84,423
Restricted	2,226,329	2,397,101	5,932,957	605,306	11,161,693
Assigned	1,254,283	-	-	-	1,254,283
Unassigned	6,989,029	-	-	(534,959)	6,454,070
Total fund balances	10,493,758	2,397,101	5,932,957	130,653	18,954,469
Total liabilities and fund balances	$ 12,416,413	$ 2,765,390	$ 5,935,158	$ 739,789	$ 21,856,750

See accompanying notes to financial statements.

CENTER JOINT UNIFIED SCHOOL DISTRICT
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
June 30, 2018

Total fund balances - Governmental Funds		$ 18,954,469
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used for governmental activities are not financial resources and, therefore, are not reported as assets in governmental funds. The cost of the assets is $123,222,005 and the accumulated depreciation is $62,558,375 (Note 4).		60,663,630
Long-term liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in the funds. Long-term liabilities consisted of (Note 5):		
General Obligation Bonds	$ (37,705,956)	
Accreted interest on bonds	(20,041,266)	
Unamortized bond premiums	(5,756,902)	
Compensated absences	(101,674)	
Total OPEB liability (Note 7)	(8,531,165)	
Net pension liability (Notes 8 and 9)	(48,415,000)	
		(120,551,963)
Gains on the refunding of debt are recognized as expenditures in the period they are incurred. In the government-wide statements, they are categorized as deferred inflows and are amortized over the shorter life of the refunded or refunding debt.		(9,083,450)
Unmatured interest on long-term liabilities is recognized in the period incurred.		(1,285,311)
In government funds, deferred outflows and inflows of resources relating to pensions and OPEB are not reported because they are applicable to future periods. In the statement of net position, deferred outflows and inflows of resources relating to pensions and OPEB are reported (Notes 7, 8 and 9).		
Deferred outflows of resources relating to pensions	$ 13,639,275	
Deferred outflows of resources relating to OPEB	220,386	
Deferred inflows of resources relating to pensions	(3,055,000)	10,804,661
Total net position - governmental activities		$ (40,497,964)

See accompanying notes to financial statements.

CENTER JOINT UNIFIED SCHOOL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGE IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year Ended June 30, 2018

	General Fund	Building Fund	Bond Interest and Redemption Fund	All Non-Major Funds	Total Governmental Funds
Revenues:					
Local Control Funding Formula:					
State apportionment	$ 31,846,026	$ -	$ -	$ -	$31,846,026
Local sources	7,844,879	-	-	-	7,844,879
Total local control funding funding formula	39,690,905	-	-	-	39,690,905
Federal sources	2,566,920	-	-	1,821,603	4,388,523
Other state sources	4,313,554	-	64,078	690,362	5,067,994
Other local sources	2,406,102	58,114	5,573,780	1,054,504	9,092,500
Total revenues	48,977,481	58,114	5,637,858	3,566,469	58,239,922
Expenditures:					
Current:					
Certificated salaries	21,193,225	-	-	211,382	21,404,607
Classified salaries	7,786,107	4,160	-	688,677	8,478,944
Employee benefits	11,585,979	388	-	321,502	11,907,869
Books and supplies	2,593,075	(37,274)	-	806,696	3,362,497
Contract services and operating expenditures	5,035,964	348,202	-	1,059,410	6,443,576
Other outgo	1,377,213	-	-	-	1,377,213
Capital outlay	1,014,713	1,901,656	-	34,873	2,951,242
Debt service:					
Principal retirement	-	-	1,448,558	-	1,448,558
Interest	-	-	3,156,442	-	3,156,442
Total expenditures	50,586,276	2,217,132	4,605,000	3,122,540	60,530,948
Excess (deficiency) of revenues over (under) expenditures	(1,608,795)	(2,159,018)	1,032,858	443,929	(2,291,026)
Other financing sources (uses):					
Transfers in	34,741	-	-	97,995	132,736
Transfers out	(97,995)	-	-	(34,741)	(132,736)
Total other financing sources (uses)	(63,254)	-	-	63,254	-
Net change in fund balances	(1,672,049)	(2,159,018)	1,032,858	507,183	(2,291,026)
Fund balances, July 1, 2017	12,165,807	4,556,119	4,900,099	(376,530)	21,245,495
Fund balances, June 30, 2018	$ 10,493,758	$ 2,397,101	$ 5,932,957	$ 130,653	$ 18,954,469

See accompanying notes to financial statements.

CENTER JOINT UNIFIED SCHOOL DISTRICT
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCES - GOVERNMENTAL FUNDS - TO THE STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2018

Net change in fund balances - Total Governmental Funds		$ (2,291,026)
Amounts reported for governmental activities in the statement of activities are different because:		
Acquisition of capital assets is an expenditure in the governmental funds, but increases capital assets in the statement of net position (Note 4).	$ 2,934,864	
Depreciation of capital assets is an expense that is not recorded in the governmental funds (Note 4).	(3,629,126)	
Proceeds from disposal of capital assets are reported as revenue in the governmental funds and as gain or loss in the statement of activities (Note 4).	38,783	
In government funds, pension costs are recognized when employer contributions are made. In the statement of activities, pension costs are recognized on the accrual basis. This year, the difference between accrual-basis pension costs and actual employer contributions was:	(1,853,491)	
In governmental funds, OPEB expenses are recognized when employer OPEB contributions are made. In the statement of activities, OPEB expenses are recognized on accrual basis.	(279,085)	
Repayment of principal on long-term liabilities is an expenditure in the governmental funds, but decreases the long-term liabilities in the statement of net position (Note 5).	1,448,558	
Accretion of interest is not recorded in the governmental funds. It increases the long-term liabilities in the statement of net position (Note 5).	591,902	
Interest on long-term liabilities is recognized in the period incurred, in governmental funds it is recognized when due.	(173,164)	
Gains on the refunding of debt are recognized as expenditures in the period they are incurred. In the government-wide statements, they are categorized as deferred inflows and are amortized over the shorter life of the refunded or refunding debt.	698,727	
In the statement of activities, expenses related to compensated absences are measured by the amounts earned during the year. In the governmental funds, expenditures are measured by the amount of financial resources used (Note 5).	1,026	

(Continued)

CENTER JOINT UNIFIED SCHOOL DISTRICT
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
CHANGE IN FUND BALANCES - GOVERNMENTAL FUNDS -
TO THE STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2018

Debt issue premiums are recognized as revenues in the period they are incurred. In government-wide statements, issue premiums are amortized over the life of the debt (Note 5).	$ 270,763	
		49,757
Change in net position of governmental activities		$ (2,241,269)

See accompanying notes to financial statements.

CENTER JOINT UNIFIED SCHOOL DISTRICT
STATEMENT OF FIDUCIARY NET POSITION
June 30, 2018

	Agency Funds Student Body Funds
ASSETS	
Cash and investments (Note 2):	
Cash on hand and in banks	$ 242,818
LIABILITIES	
Due to students/student groups	$ 242,818

See accompanying notes to financial statements.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Center Joint Unified School District (the "District") accounts for its financial transactions in accordance with the policies and procedures of the Department of Education's *California School Accounting Manual*. The accounting policies of the District conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board. The following is a summary of the more significant policies:

Reporting Entity: A reporting entity is comprised of the primary government, component units and other organizations that are included to ensure the financial statements are not misleading. The primary government of the District consists of all funds, departments, boards and agencies that are not legally separate from the District. For Center Joint Unified School District, this includes general operations, food service and student related activities of the District. The District has considered all potential component units in determining how to define the reporting entity, using criteria set forth in accounting principles generally accepted in the United States of America. The District determined that there are no potential component units that meet the criteria for inclusion within the reporting entity.

Basis of Presentation - Financial Statements: The basic financial statements include a Management's Discussion and Analysis (MD & A) section providing an analysis of the District's overall financial position and results of operations, financial statements prepared using full accrual accounting for all of the District's activities, including infrastructure, and a focus on the major funds.

Basis of Presentation - Government-Wide Financial Statements: The Statement of Net Position and the Statement of Activities display information about the reporting government as a whole. Fiduciary funds are not included in the government-wide financial statements. Fiduciary funds are reported only in the Statement of Fiduciary Net Position.

The Statement of Net Position and the Statement of Activities are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of Governmental Accounting Standards Board Codification Section (GASB Cod. Sec.) N50.118-.121.

Program revenues: Program revenues included in the Statement of Activities derive directly from the program itself or from parties outside the District's taxpayers or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the District's general revenues.

Allocation of indirect expenses: The District reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Interest on general long-term liabilities is considered an indirect expense and is reported separately on the Statement of Activities.

Basis of Presentation - Fund Accounting: The accounts of the District are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balances, revenues and expenditures. District resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

A - Major Funds

General Fund:

The General Fund is the general operating fund of the District and accounts for all revenues and expenditures of the District not encompassed within other funds. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. General operating expenditures and the capital improvement costs that are not paid through other funds are paid from the General Fund.

The Building Fund is a capital projects fund used to account for resources used for the acquisition for construction of capital facilities by the District.

The Bond Interest and Redemption Fund is a debt service fund used to account for the payment of principal, interest, and related costs on general long-term debt.

B - Other Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. This includes the Charter Schools, Adult Education, Child Development, Cafeteria and Deferred Maintenance Funds.

Capital Projects Funds are used to account for resources used for the acquisition of capital facilities by the District. This includes the Capital Facilities and County School Facilities Funds.

The Student Body Account is an agency fund for which the District acts as an agent for all the cash activity of the various student body organizations. Individual totals by school and club are maintained within the District's accounting system.

Basis of Accounting: Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

Accrual: Governmental activities in the government-wide financial statements and the fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

Modified Accrual: The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term liabilities, if any, is recognized when due.

Budgets and Budgetary Accounting: By state law, the Board of Trustees must adopt a final budget by July 1. A public hearing is conducted to receive comments prior to adoption. The Board of Trustees satisfied these requirements.

(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Receivables: Receivables are made up principally of amounts due from the State of California and Categorical programs. The District has determined that no allowance for doubtful accounts was needed as of June 30, 2018.

Stores Inventory: Inventories are valued at cost. Inventory recorded in the General Fund and the Cafeteria Fund consists of mainly of consumable supplies. Inventories are recorded as an expenditure at the time individual inventory items are consumed.

Capital Assets: Capital assets purchased or acquired, with an original cost of $5,000 or more, are recorded at acquisition value for the contributed asset. Additions, improvements and other capital outlay that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Capital assets are depreciated using the straight-line method over 4 - 30 years depending on asset types.

Deferred Outflows/Inflows of Resources: In addition to assets, the Statement of Net Position includes a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s), and as such will not be recognized as an outflow of resources (expense/expenditures) until then. The District has recognized a deferred outflow of resources related to the recognition of the net pension liability and OPEB liability reported in the Statement of Net Position.

In addition to liabilities, the Statement of Net Position includes a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and as such, will not be recognized as an inflow of resources (revenue) until that time. The District has recognized a deferred gain on refunding resulting from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter life of the refunded or refunding debt. Additionally, the District has recognized a deferred inflow of resources related to the recognition of the net pension liability reported in the Statement of Net Position.

Pensions: For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the State Teachers' Retirement Plan (STRP) and Public Employers Retirement Fund B (PERF B) and additions to/deductions from STRP's and PERF B's fiduciary net position have been determined on the same basis as they are reported by STRP an PERF B. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. The following is a summary of pension amounts in aggregate:

	STRP	PERF B	Total
Deferred outflows of resources	$ 9,665,934	$ 3,973,341	$ 13,639,275
Deferred inflows of resources	$ 2,611,000	$ 444,000	$ 3,055,000
Net pension liability	$ 35,299,000	$ 13,116,000	$ 48,415,000
Pension expense	$ 5,831,093	$ 2,255,978	$ 8,087,071

Compensated Absences: Compensated absences in the amount of $101,674 are recorded as a liability of the District. The liability is for the earned but unused benefits.

(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Interfund Activity: Interfund activity is reported as either loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

Accumulated Sick Leave: Accumulated sick leave benefits are not recognized as liabilities of the District. The District's policy is to record sick leave as an operating expenditure in the period taken since such benefits do not vest nor is payment probable; however, unused sick leave is added to the creditable service period for calculation of retirement benefits for certain STRP and PERF B employees when the employee retires.

Unearned Revenues: Revenues from federal, state and local special projects and programs are recognized when qualified expenditures have been incurred. Funds received but not earned are recorded as unearned revenue until earned.

Net Position:

1 - Net Investment in Capital Assets - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances (excluding unspent bond proceeds) of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

2- Restricted Net Position - Restrictions of the ending net position indicate the portions of net position not appropriate for expenditure or amounts legally segregated for a specific future use. The restriction for legally restricted programs represents the portion of net position restricted to specific program expenditures. The restriction for debt service represents the portion of net position available for the retirement of debt. The restriction for capital projects represents the portion of net position restricted for capital projects. It is the District's policy to use restricted net position first when allowable expenditures are incurred.

3 - Unrestricted Net Position - All other net position that does not meet the definitions of "restricted" or "net investment in capital assets".

Fund Balance Classifications: Governmental Accounting Standards Board Codification Sections 1300 and 1800, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB Cod. Sec. 1300 and 1800) implements a five-tier fund balance classification hierarchy that depicts the extent to which a government is bound by spending constraints imposed on the use of its resources. The five classifications, discussed in more detail below, are nonspendable, restricted, committed, assigned and unassigned.

A -Nonspendable Fund Balance:

The nonspendable fund balance classification reflects amounts that are not in spendable form, such as revolving fund cash and stores inventory.

(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B -Restricted Fund Balance:

The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws or regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation. These are the same restrictions used to determine restricted net position as reported in the government-wide statements.

C -Committed Fund Balance:

The committed fund balance classification reflects amounts subject to internal constraints self-imposed by formal action of the Board of Trustees. The constraints giving rise to committed fund balance must be imposed no later than the end of the reporting period. The actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements. Formal action by the Board of Trustees is required to remove any commitment from any fund balance. At June 30, 2018, the District had no committed fund balances.

D -Assigned Fund Balance:

The assigned fund balance classification reflects amounts that the District's Board of Trustees has approved to be used for specific purposes, based on the District's intent related to those specific purposes. The Board of Trustees can designate personnel with the authority to assign fund balances, however, as of June 30, 2018, no such designation has occurred.

E - Unassigned Fund Balance:

In the General Fund only, the unassigned fund balance classification reflects the residual balance that has not been assigned to other funds and that is not restricted, committed, or assigned to specific purposes.

In any fund other than the General Fund, a positive unassigned fund balance is never reported because amounts in any other fund are assumed to have been assigned, at least, to the purpose of that fund. However, deficits in any fund, including the General Fund that cannot be eliminated by reducing or eliminating amounts assigned to other purposes are reported as negative unassigned fund balance.

Fund Balance Policy: The District has an expenditure policy relating to fund balances. For purposes of fund balance classifications, expenditures are to be spent from restricted fund balances first, followed in order by committed fund balances (if any), assigned fund balances and lastly unassigned fund balances.

While GASB Cod. Sec. 1300 and 1800 do not require Districts to establish a minimum fund balance policy or a stabilization arrangement, GASB Cod. Sec. 1300 and 1800 do require the disclosure of a minimum fund balance policy and stabilization arrangements, if they have been adopted by the Board of Trustees. At June 30, 2018, the District has not established a minimum fund balance policy nor has it established a stabilization arrangement.

Property Taxes: Secured property taxes are attached as an enforceable lien on property as of January 1. Taxes are due in two installments on or before December 10 and April 10. Unsecured property taxes are due in one installment on or before August 31. The Counties of Sacramento and Placer bills and collects taxes for the District. Tax revenues are recognized by the District when received.

(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Eliminations and Reclassifications: In the process of aggregating data for the Statement of Net Position and the Statement of Activities, some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities within the governmental activities column.

Estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Accordingly, actual results may differ from those estimates.

New Accounting Pronouncements: In June 2015, the GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other than Pensions. This Statement improves accounting and financial reporting by state and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). It also improves information provided by state and local governmental employers about financial support for OPEB that is provided by other entities. The provisions in GASB Statement No. 75 are effective for fiscal years beginning after June 15, 2017. Based on the implementation of Statement No. 75, the District's July 1, 2017 net position was restated by decreasing net position by $1,596,131 because of the recognition of the Total OPEB Liability.

NOTE 2 - CASH AND INVESTMENTS

Cash at June 30, 2018 consisted of the following:

	Governmental Activities	Fiduciary Activities
Pooled Funds:		
Cash in County Treasury	$ 18,172,244	$ -
Deposits:		
Cash on hand and in banks	-	242,818
Revolving cash fund	11,000	-
Cash with Fiscal Agent	1,619,726	-
Total	$ 19,802,970	$ 242,818

Pooled Funds: In accordance with Education Code Section 41001, the District maintains substantially all of its cash in the interest bearing Sacramento County Treasurer's Pooled Investment Fund. The District is considered to be an involuntary participant in an external investment pool. The fair value of the District's investment in the pool is reported in the financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

Deposits - Custodial Credit Risk: The District limits custodial credit risk by ensuring uninsured balances are collateralized by the respective financial institution. Cash balances held in banks are insured up to $250,000 by the Federal Deposit Insurance Corporation (FDIC) and are collateralized by the respective financial institution. At June 30, 2018, the carrying amount of the District's accounts were $253,818 and the bank balances were $255,782. The total uninsured bank balances at June 30, 2018 was $5,782.

(Continued)

NOTE 2 - CASH AND INVESTMENTS (Continued)

Cash with Fiscal Agent: Cash with Fiscal Agent represents funds held by Fiscal Agents restricted for repayment of General Obligation Bonds. The District holds their funds with the Sacramento County Treasurer. The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

Interest Rate Risk: The District does not have a formal investment policy that limits cash and investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. At June 30, 2018, the District had no significant interest rate risk related to cash and investments held.

Credit Risk: The District does not have a formal investment policy that limits its investment choices other than the limitations of state law.

Concentration of Credit Risk: The District does not place limits on the amount it may invest in any one issuer. At June 30, 2018, the District had no concentration of credit risk.

NOTE 3 - INTERFUND TRANSACTIONS

Interfund Activity: Transactions between funds of the District are recorded as interfund transfers. The unpaid balances at year end, as a result of such transactions, are shown as due to and due from other funds.

Interfund Receivables/Payables: Interfund receivable and payable balances at June 30, 2018 were as follows:

	Interfund Receivables	Interfund Payables
Major fund:		
General Fund	$ 450,100	$ 67,476
Non-major funds:		
Child Development Fund	63,254	-
Cafeteria Fund	-	200,000
Deferred Maintenance Fund	-	250,000
Capital Facilities Fund	4,222	-
County School Facilities Fund	-	100
Total	$ 517,576	$ 517,576

Interfund Transfers:

Transfers for the 2017-18 fiscal year were as follows:

Transfer from the General Fund to the Child Development Fund for indirect costs.	$ 97,995
Transfer from the Child Development Fund to the General Fund for indirect costs.	34,741
Total Transfers	$ 9,216,186

(Continued)

NOTE 4 - CAPITAL ASSETS

A schedule of changes in capital assets for the year ended June 30, 2018 is shown below:

	Balance July 1, 2017	Transfers and Additions	Transfers and Deductions	Balance June 30, 2018
Non-depreciable:				
Land	$ 10,509,396	$ 203,505	$ -	$ 10,712,901
Work-in-process	1,716,044	2,035,895	2,631,643	1,120,296
Totals, at cost	12,225,440	2,239,400	2,631,643	11,833,197
Depreciable:				
Buildings	91,593,736	974,164	-	92,567,900
Improvement of sites	13,118,140	1,453,974	-	14,572,114
Equipment	3,956,448	898,969	606,623	4,248,794
Totals, at cost	120,893,764	5,566,507	3,238,266	123,222,005
Less accumulated depreciation:				
Buildings	(46,925,982)	(3,031,670)	-	(49,957,652)
Improvement of sites	(9,887,334)	(321,086)	-	(10,208,420)
Equipment	(2,761,339)	(276,370)	645,406	(2,392,303)
Total accumulated depreciation	(59,574,655)	(3,629,126)	645,406	(62,558,375)
Capital assets, net	$ 61,319,109	$ 1,937,381	$ 2,592,860	$ 60,663,630

Depreciation expense was charged to governmental activities as follows:

Depreciation (unallocated)	$ 3,629,126

(Continued)

NOTE 5 - LONG-TERM LIABILITIES

On March 4, 1997, the District issued 1992 General Obligation Bonds, Series "C" totaling $15,974,099. Bond proceeds were used to acquire land for future schools, construction of new facilities, and rehabilitation of existing facilities. Repayment of the bonds is made from the special parcel tax revenues levied in connection with this bond issue. The bonds bear interest rates from 3.80% to 5.80% and are scheduled to mature through 2022.

On April 4, 2001, the District issued 1992 General Obligation Refunding Bonds, totaling $1,848,632. The bonds were issued to refund a portion of the District's outstanding 1992 General Obligation Bonds, Series A, originally issued on April 2, 1992. The proceeds of the bonds were placed in an escrow account for the sole benefit of prior bonds. Repayment of the bond is made from the special parcel tax revenues levied in connection with the 1992 General Obligation Bond, Series A issuance. The bonds were comprised of Current Interest Bonds and Capital Appreciation Bonds. The bonds bear interest rates from 3.0% to 5.33% and are scheduled to mature through 2018.

On May 17, 2007, the District issued 1992 General Obligation Bonds, Series "D" totaling $24,998,234. Bond proceeds of $5,421,608 were used to repay the District's remaining 2003 Refunding Certificates of participation balance and accrued interest. The remaining proceeds were used to acquire, expand and construct school facilities. Repayment of the bonds is made from the special parcel tax revenues levied in connection with this bond issue. The bonds bear interest rates from 4.5% to 4.9% and are scheduled to mature through 2032.

On August 4, 2016, the District issued Election of 1991, Series 2016E General Obligation Bonds totaling $4,996,601. The proceeds of the 2016E Bonds are being used to finance the construction, acquisition, furnishing and equipping of District facilities. Repayment of the bonds is made from the special parcel tax revenues levied in connection with this bond issue. The bonds were issued as capital appreciation bonds and accrete interest from their date of delivery, compounded semiannually on February 1 and August 1 of each year, commencing February 1, 2017. The bonds bear interest rates from 2.62% to 3.17% and are scheduled to mature through 2032.

On August 4, 2016, the District issued Series 2016 General Obligation Refunding Bonds totaling $23,196,020. The refunding bonds were issued to refund a portion of the District's outstanding General Obligation Bonds (Election of 1991), Series 2007 and pay cost of issuing the Refunding Bonds. The bonds were issued as capital appreciation bonds and accrete interest from their date of delivery, compounded semiannually on February 1 and August 1 of each year, commencing February 1, 2017. The bonds bear interest rates from 1.86% to 3.17% and are scheduled to mature through 2032. Refunding of the bonds resulted in a deferred inflow of resources with a balance of $9,083,450 as of June30, 2018.

(Continued)

NOTE 5 - LONG-TERM LIABILITIES (Continued)

The outstanding general obligation bonded debt at June 30, 2018 is:

General Obligation Bonds

Date of Issue	Interest Rate	Maturity Date	Amount of Original Issue	Outstanding July 1, 2017	Issued Current Year	Redeemed Current Year	Outstanding June 30, 2018
1997	3.80%-5.80%	2022	$ 15,974,099	$ 8,620,540	$ -	$ 1,383,283	$ 7,237,257
2001	3.00%-5.33%	2018	1,848,632	65,275	-	65,275	-
2007	4.50%-4.90%	2032	24,998,234	2,276,078	-	-	2,276,078
2016	2.62%-3.17%	2032	4,996,601	4,996,601	-	-	4,996,601
2016	1.86%-3.17%	2032	23,196,020	23,196,020	-	-	23,196,020
Total			$ 66,016,985	$ 39,154,514	$ -	$ 1,448,558	$ 37,705,956

Accreted Interest Bonds

Date of Issue	Interest Rate	Maturity Date	Amount of Outstanding July 1, 2017	Accretion Current Year	Payments Current Year	Outstanding June 30, 2018
1997	3.80%-5.80%	2022	$ 18,324,642	$ 1,453,645	$ 3,036,716	$ 16,741,571
2001	3.00%-5.33%	2018	143,159	9,629	152,788	-
2007	4.50%-4.90%	2032	1,766,584	247,461	-	2,014,045
2016	2.62%-3.17%	2032	66,435	148,076	-	214,511
2016	1.86%-3.17%	2032	332,348	738,791	-	1,071,139
Total			$ 20,633,168	$ 2,597,602	$ 3,189,504	$ 20,041,266

The annual requirements to amortize the General Obligation Bonds payable are as follows.

Year Ended June 30,	Principal	Interest	Total
2019	$ 1,619,067	$ 3,855,933	$ 5,475,000
2020	1,731,521	4,533,479	6,265,000
2021	1,868,903	5,291,097	7,160,000
2022	2,017,766	6,167,234	8,185,000
2023	2,276,079	3,328,922	5,605,001
2024-2028	13,552,343	10,412,657	23,965,000
2029-2032	14,640,277	7,229,723	21,870,000
	$ 37,705,956	$ 40,819,045	$ 78,525,001

(Continued)

NOTE 5 - LONG-TERM LIABILITIES (Continued)

A schedule of changes in long-term liabilities for the year ended June 30, 2018 is as follows:

	Balance July 1, 2017 As Restated	Additions	Deductions	Balance June 30, 2018	Amounts Due Within One Year
General Obligation Bonds	$ 39,154,514	$ -	$ 1,448,558	$ 37,705,956	$ 1,619,067
Accreted Interest on Bonds	20,633,168	2,597,602	3,189,504	20,041,266	3,855,933
Unamortized bond premiums	6,027,665	-	270,763	5,756,902	-
Compensated absences	102,700	-	1,026	101,674	101,674
Total OPEB liability (Note 7)	8,031,694	835,949	336,478	8,531,165	-
Net pension liability (Notes 8 and 9)	42,780,000	5,635,000	-	48,415,000	-
	$ 116,729,741	$ 9,068,551	$ 5,246,329	$ 120,551,963	$ 5,576,674

Payments on the general obligation bonds are made from the Bond Interest and Redemption Fund. Payments on the compensated absences, OPEB and net pension liability will be paid from the fund where the respective employees are paid.

NOTE 6 - FUND BALANCES

Fund balances, by category, at June 30, 2018 consisted of the following:

	General Fund	Building Fund	Bond Interest and Redemption Fund	All Non-Major Funds	Total
Nonspendable:					
Revolving fund	$ 10,000	$ -	$ -	$ 1,000	$ 11,000
Stores inventory	14,117	-	-	59,306	73,423
Subtotal nonspendable	24,117	-	-	60,306	84,423
Restricted:					
Legally restricted programs	2,226,329	-	-	601,199	2,827,528
Capital Projects	-	2,397,101	-	4,107	2,401,208
Debt service	-	-	5,932,957	-	5,932,957
Subtotal restricted	2,226,329	2,397,101	5,932,957	605,306	11,161,693
Assigned:					
Strategic Plan	1,254,283	-	-	-	1,254,283
Subtotal assigned	1,254,283	-	-	-	1,254,283
Unassigned:					
Designated for economic uncertainty	3,628,175	-	-	-	3,628,175
Undesignated	3,360,854	-	-	(534,959)	2,825,895
Subtotal unassigned	6,989,029	-	-	(534,959)	6,454,070
Total fund balances	$ 10,493,758	$ 2,397,101	$ 5,932,957	$ 130,653	$ 18,954,469

(Continued)

NOTE 7 - OTHER POSTEMPLOYMENT BENEFITS (OPEB)

General Information Other Postemployment Benefits Plan (OPEB)

Plan Description: In addition to the pension benefits described in Notes 8 and 9, the District provides post-employment health care benefits under a single employer defined benefit OPEB plan to eligible retirees. The plan does not issue separate financial statements.

The Plan, which is administered by the District, allows employees who retire and meet retirement eligibility requirements to continue medical, dental and vision coverage as a participant in the District's plan. The District's Governing Board has the authority to establish or amend the benefit terms offered by the Plan. The District's Governing Board also retains the authority to establish the requirements for paying the Plan benefits as they come due. As of June 30, 2018 the District has not accumulated assets in a qualified trust for the purpose of paying the benefits related to the District's Total OPEB Liability.

Employees Covered by Benefit Terms: The following is a table of plan participants at June 30, 2018;

	Number of Participants
Inactive Plan members currently receiving benefits	25
Active employees	473
	498

Benefits Provided: The benefits provided are the same as those provided for active employees.

Contributions: California Government Code specifies that the District's contribution requirements for covered employees are established and may be amended by the Governing Board. Retirees participating in the group insurance plans offered by the District are required to contribute 100% of the active premiums. In future years, contributions are assumed to increase at the same rate as premiums. The District's premium rates being charged to these retirees are lower than the expected cost for a retiree population under age 65. Thus, an implicit subsidy exists as a result of this difference between the actual cost and the true retiree cost.

Contributions to the Plan from the District were $220,386 for the year ended June 30, 2018. Employees are not required to contribute to the OPEB plan.

(Continued)

NOTE 7 - OTHER POSTEMPLOYMENT BENEFITS (OPEB) (Continued)

Total OPEB Liability

The District's Total OPEB liability was measured as of June 30, 2017 and was determined by an actuarial valuation as of June 30, 2017.

Actuarial Assumptions: The total OPEB liability in the June 30, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Valuation Date	June 30, 2017
Fiscal Year End	June 30
Actuarial Value of Assets	Market Value
Mortality Rate	Based on the most recent rates used by CalPERS and CalSTRS for the pension valuations.
Discount Rate	3.60%. Based on the Bond Buyer 20-Bond GO Index.
Retirement Rate California	The most recent experience studies for PERS (2014) and California STRS (2010).
Inflation Rate	2.75% per year
Salary Increases	3.00% per year
Dependent Coverage	Approximately 25% are assumed to elect coverage for their spouse. Male spouses are assumed to be 3 years older than female spouses.
Health Care Inflation	Initial rate of 6.5% in fiscal 2019, grading down to the ultimate trend rate of 5.0% in fiscal 2022.
Termination Rate	Most recent experience studies for California PERS (2014) and California STRS (2010).
Funding Method	Entry Age Cost Method (Level Percentage of Pay).

(Continued)

NOTE 7 - OTHER POSTEMPLOYMENT BENEFITS (OPEB) (Continued)

Changes in Total OPEB Liability

	Total OPEB Liability
Balance at June 30, 2017	$ 8,031,694
Changes for the year:	
Service cost	533,653
Interest	302,296
Changes of benefit terms	-
Differences between actual and expected experience	-
Changes in assumptions	-
Benefit payments	(336,478)
Administrative expenses	-
Net change	499,471
Balance at June 30, 2018	$ 8,531,165

There were no changes between the measurement date and the year ended June 30, 2018, which had a significant effect on the District's Total OPEB Liability.

Sensitivity of the Total OPEB Liability to changes in the Discount Rate: The following presents the Total OPEB Liability of the District, as well as what the District's Total OPEB Liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current discount rate:

	1% Decrease (2.6%)	Current Discount Rate (3.6%)	1% Increase (4.6%)
Total OPEB liability	$ 9,055,705	$ 8,531,165	$ 8,027,373

Sensitivity of the Total OPEB Liability to changes in the Healthcare Cost Trend Rates: The following presents the Total OPEB Liability of the District, as well as what the District's Total OPEB Liability would be if it were calculated using healthcare cost trend rates that are one percentage-point lower or one percentage-point higher than the current healthcare cost trend rates:

	1% Decrease (5.5%-4.5%)	Healthcare Cost Trend Rates Rate (6.5%-5.0%)	1% Increase (7.5%-6.5%)
Total OPEB liability	$ 7,779,586	$ 8,531,165	$ 9,387,809

(Continued)

NOTE 7 - OTHER POSTEMPLOYMENT BENEFITS (OPEB) (Continued)

OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2018, the District recognized OPEB expense of $279,085. At June 30, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Benefits paid subsequent to measurement date	$ 220,386	$ -
Total	$ 220,386	$ -

$220,386 reported as deferred outflows of resources related to benefits paid subsequent to the measurement date will be recognized as a reduction of the total OPEB liability in the year ended June 30, 2019.

NOTE 8 - NET PENSION LIABILITY – STATE TEACHERS' RETIREMENT PLAN

General Information about the State Teachers' Retirement Plan

Plan Description: Teaching-certified employees of the District are provided with pensions through the State Teachers' Retirement Plan (STRP) – a cost-sharing multiple-employer defined benefit pension plan administered by the California State Teachers' Retirement System (CalSTRS). The Teachers' Retirement Law (California Education Code Section 22000 et seq.), as enacted and amended by the California Legislature, established this plan and CalSTRS as the administrator. The benefit terms of the plans may be amended through legislation. CalSTRS issues a publicly available financial report that can be obtained at http://www.calstrs.com/comprehensive-annual-financial-report.

Benefits Provided: The STRP Defined Benefit Program has two benefit formulas:

- CalSTRS 2% at 60: Members first hired on or before December 31, 2012, to perform service that could be creditable to CalSTRS.
- CalSTRS 2% at 62: Members first hired on or after January 1, 2013, to perform service that could be creditable to CalSTRS.

The Defined Benefit (DB) Program provides retirement benefits based on members' final compensation, age and years of service credit. In addition, the retirement program provides benefits to members upon disability and to survivors/beneficiaries upon the death of eligible members. There are several differences between the two benefit formulas which are noted below.

(Continued)

NOTE 8 - NET PENSION LIABILITY – STATE TEACHERS' RETIREMENT PLAN (Continued)

CalSTRS 2% at 60

CalSTRS 2% at 60 members are eligible for normal retirement at age 60, with a minimum of five years of credited service. The normal retirement benefit is equal to 2.0 percent of final compensation for each year of credited service. Early retirement options are available at age 55 with five years of credited service or as early as age 50 with 30 years of credited service. The age factor for retirements after age 60 increases with each quarter year of age to 2.4 percent at age 63 or older. Members who have 30 years or more of credited service receive an additional increase of up to 0.2 percent to the age factor, known as the career factor. The maximum benefit with the career factor is 2.4 percent of final compensation.

CalSTRS calculates retirement benefits based on a one-year final compensation for members who retired on or after January 1, 2001, with 25 or more years of credited service, or for classroom teachers with less than 25 years of credited service if the employer elected to pay the additional benefit cost prior to January 1, 2014. One-year final compensation means a member's highest average annual compensation earnable for 12 consecutive months calculated by taking the creditable compensation that a member could earn in a school year while employed on a fulltime basis, for a position in which the person worked. For members with less than 25 years of credited service, final compensation is the highest average annual compensation earnable for any three consecutive years of credited service.

CalSTRS 2% at 62

CalSTRS 2% at 62 members are eligible for normal retirement at age 62, with a minimum of five years of credited service. The normal retirement benefit is equal to 2.0 percent of final compensation for each year of credited service. An early retirement option is available at age 55. The age factor for retirement after age 62 increases with each quarter year of age to 2.4 percent at age 65 or older.

All CalSTRS 2% at 62 members have their final compensation based on their highest average annual compensation earnable for three consecutive years of credited service.

Contributions: Required member, employer and state contribution rates are set by the California Legislature and Governor and detailed in Teachers' Retirement Law. Contribution rates are expressed as a level percentage of payroll using the entry age normal actuarial cost method.

A summary of statutory contribution rates and other sources of contributions to the Defined Benefit Program are as follows:

Members - Under CalSTRS 2% at 60, the member contribution rate was 10.25 percent of applicable member earnings for fiscal year 2017-18. Under CalSTRS 2% at 62, members contribute 50 percent of the normal cost of their retirement plan, which resulted in a contribution rate of 9.205 percent of applicable member earnings for fiscal year 2017-18.

In general, member contributions cannot increase unless members are provided with some type of "comparable advantage" in exchange for such increases. Under previous law, the Legislature could reduce or eliminate the 2 percent annual increase to retirement benefits. As a result of AB 1469, effective July 1, 2014, the Legislature cannot reduce the 2 percent annual benefit adjustment for members who retire on or after January 1, 2014, and in exchange for this "comparable advantage," the member contribution rates have been increased by an amount that covers a portion of the cost of the 2 percent annual benefit adjustment.

(Continued)

NOTE 8 - NET PENSION LIABILITY – STATE TEACHERS' RETIREMENT PLAN (Continued)

According to current law, the contribution rate for CalSTRS 2% at 62 members is adjusted if the normal cost increases or decreases by more than 1 percent since the last time the member contribution rate was set. Based on the June 30, 2017, valuation adopted by the board in May 2018, the increase in normal cost was greater than 1 percent. Therefore, contribution rates for CalSTRS 2% at 62 members will increase by 1 percent effective July 1, 2018.

Employers – 14.43 percent of applicable member earnings.

Pursuant to AB 1469, employer contributions will increase from a prior rate of 8.25 percent to a total of 19.1 percent of applicable member earnings phased in over seven years starting in 2014. The new legislation also gives the CalSTRS board limited authority to adjust employer contribution rates from July 1, 2021 through June 2046 in order to eliminate the remaining unfunded actuarial obligation related to service credited to members prior to July 1, 2014. The CalSTRS board cannot adjust the rate by more than 1 percent in a fiscal year, and the total contribution rate in addition to the 8.25 percent cannot exceed 12 percent.

The CalSTRS employer contribution rate increases effective for fiscal year 2017-18 through fiscal year 2045-46 are summarized in the table below:

Effective Date	Prior Rate	Increase	Total
July 01, 2017	8.25%	6.18%	14.43%
July 01, 2018	8.25%	8.03%	16.28%
July 01, 2019	8.25%	9.88%	18.13%
July 01, 2020	8.25%	10.85%	19.10%
July 01, 2021 to June 30, 2046	8.25%	*%	*
July 01, 2046	8.25%	Increase from prior rate ceases in 2046-47	

* The Teachers' Retirement Board (the "board") cannot adjust the employer rate by more than 1 percent in a fiscal year, and the increase to the contribution rate above the 8.25 percent base contribution rate cannot exceed 12 percent for a maximum of 20.25 percent.

The District contributed $2,994,934 to the plan for the fiscal year ended June 30, 2018.

State - 9.328 percent of the members' creditable earnings from the fiscal year ending in the prior calendar year.

Also as a result of AB 1469, the additional state appropriation required to fully fund the benefits in effect as of 1990 by 2046 is specific in subdivision (b) of Education Code Section 22955.1. The increased contributions end as of fiscal year 2045-2046. The CalSTRS state contribution rates effective for fiscal year 2017-18 and beyond are summarized in the table below.

(Continued)

NOTE 8 - NET PENSION LIABILITY – STATE TEACHERS' RETIREMENT PLAN (Continued)

The state rate will increase to 5.311 percent on July 1, 2018, to continue paying down the unfunded liabilities associated with the benefits structure that was in place in 1990 prior to certain enhancements in benefits and reductions in contributions.

Effective Date	Base Rate	AB 1469 Increase For 1990 Benefit Structure	SBMA Funding(1)	Total State Appropriation to DB Program
July 01, 2018	2.017%	5.311%(2)	2.50%	9.828%
July 01, 2019 to June 30, 2046	2.017%	(3)	2.50%	(3)
July 01, 2046 and thereafter	2.017%	(4)	2.50%	4.517%(3)

(1)This rate does not include the $72 million reduction in accordance with Education Code Section 22954.
(2)In May 2018, the board of CalSTRS exercised its limited authority to increase the state contribution rate by 0.5 percent of the payroll effective July 1, 2018.
(3)The CalSTRS board has limited authority to adjust state contribution rates annually from July 1, 2017, through June 30, 2046 in order to eliminate the remaining unfunded actuarial obligation associated with the 1990 benefit structure. The board cannot increase the rate by more than 0.50 percent in a fiscal year, and if there is no unfunded actuarial obligation, the contribution rate imposed to pay for the 1990 benefit structure would be reduced to 0 percent. Rates in effect prior to July 1, 2014, are reinstated if necessary to address any remaining 1990 unfunded actuarial obligation from July 1, 2046, and thereafter.
(4) From July 1, 2046, and thereafter, the rates in effect prior to July 1, 2014, are reinstated, if necessary, to address any remaining 1990 unfunded actuarial obligation.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2018, the District reported a liability for its proportionate share of the net pension liability that reflected a reduction for State pension support provided to the District. The amount recognized by the District as its proportionate share of the net pension liability, the related State support, and the total portion of the net pension liability that was associated with the District were as follows:

District's proportionate share of the net pension liability	$ 35,299,000
State's proportionate share of the net pension liability associated with the District	20,883,000
Total	$ 56,182,000

The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2016. The District's proportion of the net pension liability was based on the District's share of contributions to the pension plan relative to the contributions of all participating school Districts and the State. At June 30, 2017, the District's proportion was 0.038 percent, which was an decrease of .001 from its proportion measured as of June 30, 2016.

(Continued)

NOTE 8 - NET PENSION LIABILITY – STATE TEACHERS' RETIREMENT PLAN (Continued)

For the year ended June 30, 2018, the District recognized pension expense of $5,831,093 and revenue of $2,104,292 for support provided by the State. June 30, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	$ 131,000	$ 616,000
Changes of assumptions	6,540,000	-
Net differences between projected and actual earnings on investments	-	940,000
Changes in proportion and differences between District contributions and proportionate share of contributions	-	1,055,000
Contributions made subsequent to measurement date	2,994,934	-
Total	$ 9,665,934	$ 2,611,000

$2,994,934 reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Years Ended June 30,	
2019	$ (2,850)
2020	$ 1,371,150
2021	$ 864,650
2022	$ (56,017)
2023	$ 868,733
2024	$ 1,014,334

Differences between expected and actual experience, change in proportion and changes in assumptions are amortized over a closed period equal to the average remaining service life of plan members, which is 7 years as of the June 30, 2017 measurement date. Deferred outflows and inflows related to differences between projected and actual earnings on plan investments are netted and amortized over a closed 5-year period.

(Continued)

NOTE 8 - NET PENSION LIABILITY – STATE TEACHERS' RETIREMENT PLAN (Continued)

Actuarial Methods and Assumptions: The total pension liability for the STRP was determined by applying update procedures to a financial reporting actuarial valuation as of June 30, 2016, and rolling forward the total pension liability to June 30, 2017. The financial reporting actuarial valuation as of June 30, 2016, used the following actuarial methods and assumptions, applied to all prior periods included in the measurement:

Valuation Date	June 30, 2016
Experience Study	July 1, 2010 through June 30, 2015
Actuarial Cost Method	Entry age normal
Investment Rate of Return	7.10%
Consumer Price Inflation	2.75%
Wage Growth	3.50%
Post-retirement Benefit Increases	2.00% simple for DB Not applicable for DBS/CBB

CalSTRS uses a generational mortality assumption, which involves the use of a base mortality table and projection scales to reflect expected annual reductions in mortality rates at each age, resulting in increases in life expectancies each year into the future. The base mortality tables are CalSTRS custom tables derived to best fit the patterns of mortality among its members. The projection scale was set equal to 110 percent of the ultimate improvement factor from the Mortality Improvement Scale (MP-2016) table, issued by the Society of Actuaries.

During the 2016-17 measurement period, CalSTRS completed an experience study for the period starting July 1, 2010, and ending June 30, 2015. The experience study was adopted by the board in February 2017. As a result of the study, certain assumptions used in determining the NPL of the STRP changed, including the price inflation, wage growth, discount rate and the mortality tables used in the actuarial valuation of the NPL. The changes to the assumptions as a result of the experience study follow:

	Measurement Period	
Assumption	As of June 30, 2017	As of June 30, 2016
Consumer price inflation	2.75%	3.00%
Investment rate of return	7.10%	7.60%
Wage growth	3.50%	3.75%

(Continued)

NOTE 8 - NET PENSION LIABILITY – STATE TEACHERS' RETIREMENT PLAN (Continued)

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. The best estimate ranges were developed using capital market assumptions from CalSTRS general investment consultant as an input to the process. The actuarial investment rate of return assumption was adopted by the CalSTRS board in February 2017 in conjunction with the most recent experience study. For each future valuation, CalSTRS consulting actuary reviews the return assumption for reasonableness based on the most current capital market assumptions. Best estimates of 20-year geometric real rates of return and the assumed asset allocation for each major asset class used as input to develop the actuarial investment rate of return are summarized in the following table:

Asset Class	Assumed Asset Allocation	Long-Term* Expected Real Rate of Return
Global Equity	47%	6.30%
Fixed Income	12	0.30
Real Estate	13	5.20
Private Equity	13	9.30
Absolute Return/ Risk Mitigating Strategies	9	2.90
Inflation Sensitive	4	3.80
Cash / Liquidity	2	(1.00)

* 20-year geometric average

Discount Rate: The discount rate used to measure the total pension liability was 7.10 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at statutory contribution rates in accordance with the rate increase per AB 1469. Projected inflows from investment earnings were calculated using the long-term assumed investment rate of return (7.10 percent) and assuming that contributions, benefit payments, and administrative expense occur midyear. Based on those assumptions, the STRP's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term assumed investment rate of return was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate: The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 7.10 percent, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.10 percent) or 1-percentage-point higher (8.10 percent) than the current rate:

	1% Decrease (6.10%)	Current Discount Rate (7.10%)	1% Increase (8.10%)
District's proportionate share of the net pension liability	$ 51,831,000	$ 35,299,000	$ 21,883,000

(Continued)

NOTE 8 - NET PENSION LIABILITY – STATE TEACHERS' RETIREMENT PLAN (Continued)

Pension Plan Fiduciary Net Position: Detailed information about the pension plan's fiduciary net position is available in the separately issued CalSTRS financial report.

NOTE 9 - NET PENSION LIABILITY – PUBLIC EMPLOYER'S RETIREMENT FUND B

General Information about the Public Employer's Retirement Fund B

Plan Description: The schools cost-sharing multiple-employer defined benefit pension plan Public Employer's Retirement Fund B (PERF B) is administered by the California Public Employees' Retirement System (CalPERS). Plan membership consists of non-teaching and non-certified employees of public schools (K-12), community college districts, offices of education, charter and private schools (elective) in the State of California.

The Plan was established to provide retirement, death and disability benefits to non-teaching and noncertified employees in schools. The benefit provisions for Plan employees are established by statute. CalPERS issues a publicly available financial report that can be obtained at:

https://www.calpers.ca.gov/docs/forms-publications/cafr-2017.pdf.

Benefits Provided: The benefits for the defined benefit plans are based on members' years of service, age, final compensation, and benefit formula. Benefits are provided for disability, death, and survivors of eligible members or beneficiaries. Members become fully vested in their retirement benefits earned to date after five years (10 years for State Second Tier members) of credited service.

Contributions: The benefits for the defined benefit pension plans are funded by contributions from members and employers, and earnings from investments. Member and employer contributions are a percentage of applicable member compensation. Member contribution rates are defined by law and depend on the respective employer's benefit formulas. Employer contribution rates are determined by periodic actuarial valuations or by state statute. Actuarial valuations are based on the benefit formulas and employee groups of each employer. Employer contributions, including lump sum contributions made when district's first join the PERF B, are credited with a market value adjustment in determining contribution rates.

The required contribution rates of most active plan members are based on a percentage of salary in excess of a base compensation amount ranging from zero dollars to $863 monthly.

Required contribution rates for active plan members and employers as a percentage of payroll for the year ended June 30, 2018 were as follows:

Members - The member contribution rate was 6.50 or 7.50 percent of applicable member earnings for fiscal year 2017-18.

Employers - The employer contribution rate was 15.531 percent of applicable member earnings.

The District contributed $1,134,341 to the plan for the fiscal year ended June 30, 2018.

(Continued)

NOTE 9 - NET PENSION LIABILITY – PUBLIC EMPLOYER'S RETIREMENT FUND B (Continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2018, the District reported a liability of $13,116,000 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2016. The District's proportion of the net pension liability was based on the District's share of contributions to the pension plan relative to the contributions of all participating school districts. At June 30, 2017, the District's proportion was 0.055 percent, which was a decrease of 0.002 from its proportion measured as of June 30, 2016.

For the year ended June 30, 2018, the District recognized pension expense of $2,255,978. At June 30, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	$ 470,000	$ -
Changes of assumptions	1,916,000	154,000
Net differences between projected and actual earnings on investments	453,000	-
Changes in proportion and differences between District contributions and proportionate share of contributions	-	290,000
Contributions made subsequent to measurement date	1,134,341	-
Total	$ 3,973,341	$ 444,000

$1,134,341 reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Years Ended June 30,	
2019	$ 614,000
2020	$ 1,196,000
2021	$ 833,500
2022	$ (248,500)

(Continued)

NOTE 9 - NET PENSION LIABILITY – PUBLIC EMPLOYER'S RETIREMENT FUND B (Continued)

Differences between expected and actual experience and changes in assumptions are amortized over a closed period equal to the average remaining service life of plan members, which is 4 years as of June 30, 2017 measurement date. Deferred outflows and inflows related to differences between projected and actual earnings on plan investments are netted and amortized over a closed 5-year period.

Actuarial Methods and Assumptions: The total pension liability for the Plan was determined by applying update procedures to a financial reporting actuarial valuation as of June 30, 2016, and rolling forward the total pension liability to June 30, 2017. The financial reporting actuarial valuation as of June 30, 2016, used the following actuarial methods and assumptions, applied to all prior periods included in the measurement:

Valuation Date	June 30, 2016
Experience Study	June 30, 1997 through June 30, 2011
Actuarial Cost Method	Entry age normal
Investment Rate of Return	7.15%
Consumer Price Inflation	2.75%
Wage Growth	Varies by entry age and service
Post-retirement Benefit Increases	2.00% until Purchasing Power Protection Allowance Floor on Purchasing Power applies 2.75% thereafter

The mortality table used was developed based on CalPERS specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB. For more details on this table, please refer to the 2014 experience study report.

All other actuarial assumptions used in the June 30, 2016 valuation were based on the results of an actuarial experience study for the period from 1997 to 2011, including updates to salary increase, mortality and retirement rates. Further details of the Experience Study can be found at CalPERS' website.

During the 2016-17 measurement period, the financial reporting discount rate for the Plan was lowered from 7.65 percent to 7.15 percent.

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation.

Asset Class	Long-Term* Assumed Asset Allocation	Expected Real Rate of Return Years 1-10 (1)	Expected Real Rate of Return Years 11+
Global Equity	47%	4.90%	5.38%
Fixed Income	19	0.80	2.27
Inflation Assets	6	0.60	1.39
Private Equity	12	6.60	6.63
Real Estate	11	2.80	5.21
Infrastructure & Forestland	3	3.90	5.36
Liquidity	2	(0.40)	(0.90)

* 10-year geometric average

(1) An expected inflation rate of 2.50% used for this period
(2) An expected inflation rate of 3.00% used for this period

(Continued)

NOTE 9 - NET PENSION LIABILITY – PUBLIC EMPLOYER'S RETIREMENT FUND B (Continued)

Discount Rate: The discount rate used to measure the total pension liability was 7.15 percent. A projection of the expected benefit payments and contributions was performed to determine if assets would run out. The test revealed the assets would not run out. Therefore the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability for the Plan. The results of the crossover testing for the Plan are presented in a detailed report that can be obtained at CalPERS' website.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected cash flows of the Plan. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the Plan's asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate: The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 7.15 percent, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.15 percent) or 1-percentage-point higher (8.15 percent) than the current rate:

	1% Decrease (6.15%)	Current Discount Rate (7.15%)	1% Increase (8.15%)
District's proportionate share of the net pension liability	$ 19,297,000	$ 13,116,000	$ 7,987,000

Pension Plan Fiduciary Net Position: Detailed information about the pension plan's fiduciary net position is available in the separately issued CalPERS financial report.

(Continued)

NOTE 10 - JOINT POWERS AGREEMENTS

The District is a member of a Joint Powers Authority, Schools Insurance Authority (SIA) a risk management program providing property and liability insurance coverage. Settled claims have not exceeded this commercial coverage in any of the past three years. There has not been a significant change in coverage from the prior year.

The following is a summary of financial information for SIA as of June 30, 2018:

Total assets	$ 156,099,265
Deferred outflows	$ 2,183,259
Total liabilities	$ 78,395,474
Deferred inflows	$ 438,183
Net position	$ 79,448,867
Total revenues	$ 65,282,138
Total expenses	$ 59,716,101
Change in net position	$ 5,566,037

NOTE 11 - CONTINGENCIES

The District is subject to legal proceedings and claims which arise in the ordinary course of business. In the opinion of management, the amount of ultimate liability with respect to these actions will not materially affect the financial position or results of operations of the District.

Also, the District has received federal and state funds for specific purposes that are subject to review or audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursements will not be material.

REQUIRED SUPPLEMENTARY INFORMATION

CENTER JOINT UNIFIED SCHOOL DISTRICT
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
For the Year Ended June 30, 2018

	Budget			Variance Favorable
	Original	Final	Actual	(Unfavorable)
Revenues:				
Local Control Funding Formula:				
State apportionment	$ 32,358,146	$ 32,095,391	$ 31,846,026	$ (249,365)
Local sources	7,277,146	7,783,704	7,844,879	61,175
Total LCFF	39,635,292	39,879,095	39,690,905	(188,190)
Federal sources	2,514,791	3,137,347	2,566,920	(570,427)
Other state sources	2,040,294	2,708,090	4,313,554	1,605,464
Other local sources	2,147,813	2,265,156	2,406,102	140,946
Total revenues	46,338,190	47,989,688	48,977,481	987,793
Expenditures:				
Current:				
Certificated salaries	20,181,314	21,349,920	21,193,225	156,695
Classified salaries	7,114,051	7,804,875	7,786,107	18,768
Employee benefits	9,853,614	9,685,103	11,585,979	(1,900,876)
Books and supplies	2,708,752	4,504,953	2,593,075	1,911,878
Contract services and operating expenditures	4,804,183	6,253,180	5,035,964	1,217,216
Other outgo	672,080	1,708,671	1,377,213	331,458
Capital outlay	434,170	2,427,808	1,014,713	1,413,095
Total expenditures	45,768,164	53,734,510	50,586,276	3,148,234
Excess (deficiency) of revenues over (under) expenditures	570,026	(5,744,822)	(1,608,795)	4,136,027
Other financing sources (uses):				
Transfers in	-	250,000	34,741	(215,259)
Transfers out	500,000	-	(97,995)	(97,995)
Total other financing sources (uses)	500,000	250,000	(63,254)	(313,254)
Net change in fund balance	1,070,026	(5,494,822)	(1,672,049)	3,822,773
Fund balance, July 1, 2017	12,165,807	12,165,807	12,165,807	-
Fund balance, June 30, 2018	$ 13,235,833	$ 6,670,985	$ 10,493,758	$ 3,822,773

See accompanying note to required supplementary information.

CENTER JOINT UNIFIED SCHOOL DISTRICT
SCHEDULE OF CHANGES IN THE DISTRICT'S TOTAL OPEB LIABILITY
For the Year Ended June 30, 2018

Last 10 Fiscal Years

Total OPEB liability	
Service cost	$ 533,653
Interest	302,296
Change in assumptions	-
Benefit payments	(336,478)
Net change in total OPEB liability	499,471
Total OPEB liability, beginning of year	8,031,694
Total OPEB liability, end of year	$ 8,531,165
Covered employee payroll	$ 27,627,000
Total OPEB liability as a percentage of covered-employee payroll	31%

This is a 10 year schedule, however the information in this schedule is not required to be presented retrospectively. The amounts presented for each fiscal year were determined as of the yearend that occurred one year prior. All years prior to 2018 are not available.

See accompanying note to required supplementary information.

CENTER JOINT UNIFIED SCHOOL DISTRICT
SCHEDULE OF THE DISTRICT'S PROPORTIONATE
SHARE OF THE NET PENSION LIABILITY
For the Year Ended June 30, 2018

State Teachers' Retirement Plan
Last 10 Fiscal Years

	2015	2016	2017	2018
District's proportion of the net pension liability	0.040%	0.040%	0.039%	0.038%
District's proportionate share of the net pension liability	$ 23,374,800	$ 26,804,537	$ 31,618,000	$ 35,299,000
State's proportionate share of the net pension liability associated with the District	-	14,195,000	18,001,000	20,883,000
Total net pension liability	$ 23,374,800	$ 40,999,537	$ 49,619,000	$ 56,182,000
District's covered payroll	$ 17,338,061	$ 18,504,032	$ 19,482,000	$ 20,230,000
District's proportionate share of the net pension liability as a percentage of its covered payroll	134.82%	144.86%	162.29%	174.49%
Plan fiduciary net position as a percentage of the total pension liability	76.52%	74.02%	70.04%	69.46%

The amounts presented for each fiscal year were determined as of the year-end that occurred one year prior.

All years prior to 2015 are not available.

(Continued)

CENTER JOINT UNIFIED SCHOOL DISTRICT
SCHEDULE OF THE DISTRICT'S PROPORTIONATE
SHARE OF THE NET PENSION LIABILITY
For the Year Ended June 30, 2018

Public Employer's Retirement Fund B
Last 10 Fiscal Years

	2015	2016	2017	2018
District's proportion of the net pension liability	0.058%	0.057%	0.057%	0.055%
District's proportionate share of the net pension liability	$ 6,607,117	$ 8,426,048	$ 11,162,000	$ 13,116,000
District's covered payroll	$ 6,107,779	$ 6,321,145	$ 6,780,000	$ 7,005,000
District's proportionate share of the net pension liability as a percentage of its covered payroll	108.18%	133.30%	164.63%	187.24%
Plan fiduciary net position as a percentage of the total pension liability	83.38%	79.43%	73.89%	71.87%

The amounts presented for each fiscal year were determined as of the year-end that occurred one year prior.

All years prior to 2015 are not available.

See accompanying note to required supplementary information.

CENTER JOINT UNIFIED SCHOOL DISTRICT
SCHEDULE OF THE DISTRICT'S CONTRIBUTIONS
For the Year Ended June 30, 2018

State Teachers' Retirement Plan
Last 10 Fiscal Years

	2015	2016	2017	2018
Contractually required contribution	$ 1,430,390	$ 2,090,455	$ 2,950,788	$ 2,994,934
Contributions in relation to the contractually required contribution	(1,430,390)	(2,090,455)	(2,950,788)	(2,994,934)
Contribution deficiency (excess)	$ -	$ -	$ -	$ -
District's covered payroll	$ 18,504,032	$ 19,482,000	$ 20,230,000	$ 20,755,000
Contributions as a percentage of covered payroll	8.25%	10.73%	12.58%	14.43%

All years prior to 2015 are not available.

(Continued)

CENTER JOINT UNIFIED SCHOOL DISTRICT
SCHEDULE OF THE DISTRICT'S CONTRIBUTIONS
For the Year Ended June 30, 2018

Public Employer's Retirement Fund B
Last 10 Fiscal Years

	2015	2016	2017	2018
Contractually required contribution	$ 698,852	$ 803,253	$ 965,632	$ 1,134,341
Contributions in relation to the contractually required contribution	(698,852)	(803,253)	(965,632)	(1,134,341)
Contribution deficiency (excess)	$ -	$ -	$ -	$ -
District's covered payroll	$ 6,321,145	$ 6,780,000	$ 7,005,000	$ 7,304,000
Contributions as a percentage of covered payroll	11.44%	11.85%	13.89%	15.53%

All years prior to 2015 are not available.

See accompanying note to required supplementary information.

NOTE 1 - PURPOSE OF SCHEDULES

A - Budgetary Comparison Schedule

The District employs budget control by object codes and by individual appropriation accounts. Budgets are prepared on the modified accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board. The budgets are revised during the year by the Board of Education to provide for revised priorities. Expenditures cannot legally exceed appropriations by major object code. The originally adopted and final revised budgets for the General Fund are presented as Required Supplementary Information. The basis of budgeting is the same as GAAP.

B - Schedule of Changes in Total Other Postemployment Benefits (OPEB) Liability

The Schedule of Changes in Total OPEB Liability is presented to illustrate the elements of the District's Total OPEB Liability. There is a requirement to show information for 10 years. However, until a full 10year trend is compiled, governments should present information for those years for which information is available. The District has not accumulated assets in a qualified trust for the purpose of paying the benefits related to the District's Total OPEB Liability.

C - Schedule of the District's Proportionate Share of the Net Pension Liability

The Schedule of the District's Proportionate Share of the Net Pension Liability is presented to illustrate the elements of the District's Net Pension Liability. There is a requirement to show information for 10 years. However, until a full 10-year trend is compiled, governments should present information for those years for which information is available.

D – Schedule of the District's Contributions

The Schedule of the District's Contributions is presented to illustrate the District's required contributions relating to the pensions. There is a requirement to show information for 10 years. However, until a full 10-year trend is compiled, governments should present information for those years for which information is available.

E – Changes of Benefit Terms

There are no changes in benefit terms reported in the Required Supplementary Information.

F - Changes of Assumptions

The discount rate for Public Employer's Retirement Fund B (PERF B) was 7.50, 7.65, 7.65, and 7.15 percent in the June 30, 2013, 2014, 2015, and 2016 actuarial reports, respectively.

The following are the assumptions for State Teachers' Retirement Plan:

Assumption	As of June 30, 2017	As of June 30, 2016	As of June 30, 2015
Consumer price inflation	2.75%	3.00%	3.00%
Investment rate of return	7.10%	7.60%	7.60%
Wage growth	3.50%	3.75%	3.75%

SUPPLEMENTARY INFORMATION

CENTER JOINT UNIFIED SCHOOL DISTRICT
COMBINING BALANCE SHEET
ALL NON-MAJOR FUNDS
June 30, 2018

	Charter Schools Fund	Adult Education Fund	Child Development Fund	Cafeteria Fund	Deferred Maintenance Fund	Capital Facilities Fund	County School Facilities Fund	Total
ASSETS								
Cash in County Treasury	$ 233,699	$ 64,528	$ 43,685	$ 420,445	$ 30,631	$ (306,992)	$ 4,181	$ 490,177
Cash in revolving fund	-	-	-	1,000	-	-	-	1,000
Receivables	2,067	49,902	56,545	12,414	876	-	26	121,830
Due from other funds	-	-	63,254	-	-	4,222	-	67,476
Stores inventory	-	-	-	59,306	-	-	-	59,306
Total assets	$ 235,766	$ 114,430	$ 163,484	$ 493,165	$ 31,507	$ (302,770)	$ 4,207	$ 739,789
LIABILITIES AND FUND BALANCES								
Liabilities:								
Accounts payable	$ 1,399	$ 8,072	$ 124,916	$ 10,953	$ 9,474	$ 4,222	$ -	$ 159,036
Due to other funds	-	-	-	200,000	250,000	-	100	450,100
Total liabilities	1,399	8,072	124,916	210,953	259,474	4,222	100	609,136
Fund balances:								
Nonspendable	-	-	-	60,306	-	-	-	60,306
Restricted	234,367	106,358	38,568	221,906	-	-	4,107	605,306
Unassigned	-	-	-	-	(227,967)	(306,992)	-	(534,959)
Total fund balances	234,367	106,358	38,568	282,212	(227,967)	(306,992)	4,107	130,653
Total liabilities and fund balances	$ 235,766	$ 114,430	$ 163,484	$ 493,165	$ 31,507	$ (302,770)	$ 4,207	$ 739,789

CENTER JOINT UNIFIED SCHOOL DISTRICT
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCES
ALL NON-MAJOR FUNDS
For the Year Ended June 30, 2018

	Charter Schools Fund	Adult Education Fund	Child Development Fund	Cafeteria Fund	County Deferred Maintenance Fund	Capital Facilities Fund	School Facilities Fund	Total
Federal sources	$ -	$ 47,573	$ 287,801	$ 1,486,229	$ -	$ -	$ -	$ 1,821,603
Other state sources	(5,322)	192,274	390,698	112,712	-	-	-	690,362
Other local sources	3,824	41,564	2,068	321,189	1,672	684,143	44	1,054,504
Total revenues	(1,498)	281,411	680,567	1,920,130	1,672	684,143	44	3,566,469
Expenditures:								
Current:								
Certificated salaries	-	211,382	-	-	-	-	-	211,382
Classified salaries	-	23,937	-	664,740	-	-	-	688,677
Employee benefits	-	51,119	-	270,383	-	-	-	321,502
Books and supplies	34,958	41,746	-	674,203	55,789	-	-	806,696
Contract services and operating expenditures	15,357	20,068	734,476	60,083	229,426	-	-	1,059,410
Other outgo	-	-	-	-	-	-	-	-
Capital outlay	34,873	-	-	-	-	-	-	34,873
Total expenditures	85,188	348,252	734,476	1,669,409	285,215	-	-	3,122,540
Excess (deficiency) of revenues over (under) expenditures	(86,686)	(66,841)	(53,909)	250,721	(283,543)	684,143	44	443,929
Other financing sources (uses):								
Transfers in	-	-	97,995	-	-	-	-	97,995
Transfers out	-	-	(34,741)	-	-	-	-	(34,741)
Total other financing sources (uses)	-	-	63,254	-	-	-	-	63,254
Net change in fund balances	(86,686)	(66,841)	9,345	250,721	(283,543)	684,143	44	507,183
Fund balances July 1, 2017	321,053	173,199	29,223	31,491	55,576	(991,135)	4,063	(376,530)
Fund balances June 30, 2018	$ 234,367	$ 106,358	$ 38,568	$ 282,212	$ (227,967)	$ (306,992)	$ 4,107	$ 130,653

CENTER JOINT UNIFIED SCHOOL DISTRICT
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
AGENCY FUNDS
For the Year Ended June 30, 2018

	Balance July 1, 2017	Additions	Deductions	Balance June 30, 2018
Student Body				
Spinelli Elementary				
Assets:				
Cash on hand and in banks	$ 10,619	$ 29,303	$ 20,522	$ 19,400
Liabilities:				
Due to student groups	$ 10,619	$ 29,303	$ 20,522	$ 19,400
Oak Hill Elementary				
Assets:				
Cash on hand and in banks	$ 12,753	$ 66,767	$ 68,643	$ 10,877
Liabilities:				
Due to student groups	$ 12,753	$ 66,767	$ 68,643	$ 10,877
North Country Elementary				
Assets:				
Cash on hand and in banks	$ 19,543	$ 47,904	$ 47,453	$ 19,994
Liabilities:				
Due to student groups	$ 19,543	$ 47,904	$ 47,453	$ 19,994
Dudley Elementary				
Assets:				
Cash on hand and in banks	$ 10,108	$ 23,874	$ 26,250	$ 7,732
Liabilities:				
Due to student groups	$ 10,108	$ 23,874	$ 26,250	$ 7,732

(Continued)

CENTER JOINT UNIFIED SCHOOL DISTRICT
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
AGENCY FUNDS
For the Year Ended June 30, 2018

	Balance July 1, 2017	Additions	Deductions	Balance June 30, 2018
Student Body (Continued)				
Wilson C. Riles Middle School				
Assets:				
Cash on hand and in banks	$ 21,798	$ 43,872	$ 51,598	$ 14,072
Liabilities:				
Due to student group	$ 21,798	$ 43,872	$ 51,598	$ 14,072
Center High School				
Assets:				
Cash on hand and in banks	$ 175,655	$ 425,404	$ 432,910	$ 168,149
Liabilities:				
Due to student groups	$ -	$ -	$ -	$ -
McClellan High School				
Assets:				
Cash on hand and in banks	$ 2,579	$ 1,290	$ 1,756	$ 2,113
Liabilities:				
Due to student groups	$ 2,579	$ 1,290	$ 1,756	$ 2,113
Center Adult School				
Assets:				
Cash on hand and in banks	$ 930	$ 3,756	$ 4,205	$ 481
Liabilities:				
Due to student groups	$ 930	$ 3,756	$ 4,205	$ 481

(Continued)

CENTER JOINT UNIFIED SCHOOL DISTRICT
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
AGENCY FUNDS
For the Year Ended June 30, 2018

	Balance July 1, 2017	Additions	Deductions	Balance June 30, 2018
Student Body (Continued)				
Total Student Body Funds				
Assets:				
Cash on hand and in banks	$ 253,985	$ 642,170	$ 653,337	$ 242,818
Liabilities:				
Due to student groups	$ 253,985	$ 642,170	$ 653,337	$ 242,818

CENTER JOINT UNIFIED SCHOOL DISTRICT
ORGANIZATION
June 30, 2018

Center Joint Unified School District was established on July 1, 1858 and comprises an area located in Sacramento and Placer Counties. There were no changes in the boundaries of the District during the current year. The District currently operates four elementary schools, one middle school and one high school. The District also maintains a continuation high school and an adult education program.

GOVERNING BOARD

Name	Office	Term Expires
Nancy Anderson	President	2020
Kelly Kelley	Clerk	2018
Delrae Pope	Member	2020
Jeremy Hunt	Member	2018
Donald E. Wilson	Member	2018

ADMINISTRATION

Scott Loehr
Superintendent

Lisa Coronado
Director of Fiscal Services

CENTER JOINT UNIFIED SCHOOL DISTRICT
SCHEDULE OF AVERAGE DAILY ATTENDANCE
For the Year Ended June 30, 2018

	Second Period Report	Audited Second Period Report	Annual Report
DISTRICT			
Certificate Numbers	7109CF61	FE05812B	425248AA
Elementary:			
Transitional Kindergarten through Third	1,266	1,263	1,268
Fourth through Sixth	939	939	939
Seventh and Eighth	609	609	606
Subtotal Elementary	2,814	2,811	2,813
Secondary:			
Ninth through Twelfth	1,266	1,266	1,253
Total District	4,080	4,077	4,066

See accompanying notes to supplementary information.

CENTER JOINT UNIFIED SCHOOL DISTRICT
SCHEDULE OF INSTRUCTIONAL TIME
For the Year Ended June 30, 2018

Grade Level	Statutory Minutes Requirement	2017-18 Actual Minutes	Number of Days Traditional Calendar	Status
Kindergarten	36,000	36,170	180	In Compliance
Grade 1	50,400	54,410	180	In Compliance
Grade 2	50,400	54,410	180	In Compliance
Grade 3	50,400	54,410	180	In Compliance
Grade 4	54,000	54,410	180	In Compliance
Grade 5	54,000	54,410	180	In Compliance
Grade 6	54,000	54,410	180	In Compliance
Grade 7	54,000	59,092	180	In Compliance
Grade 8	54,000	59,092	180	In Compliance
Grade 9	64,800	65,440	180	In Compliance
Grade 10	64,800	65,440	180	In Compliance
Grade 11	64,800	65,440	180	In Compliance
Grade 12	64,800	65,440	180	In Compliance

See accompanying notes to supplementary information.

CENTER JOINT UNIFIED SCHOOL DISTRICT
SCHEDULE OF EXPENDITURE OF FEDERAL AWARDS
For the Year Ended June 30, 2018

Federal Catalog Number	Entity Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Pass-Through Federal Identifying Number	Expenditures
United States Department of Agriculture - Passed through California Department of Education			
10.555	Child Nutrition: School Programs - Child Nutrition Cluster	13523	$ 1,669,409
	Total United States Department of Agriculture		1,669,409
United States Department of Education - Passed through California Department of Rehabilitation			
84.126	Department of Rehabilitation: Workability II, Transitions Partnership Program	10006	98,513
United States Department of Education - Passed through California Department of Education			
	Adult Education Programs:		
84.002	Adult Secondary Education (Section 231)	13978	975
84.002	English Literacy & Civics Education	14750	32,168
84.002A	Adult Basic Education & ELA (Section 231)	14508	14,430
	Subtotal Adult Education Programs		47,573
	Special Education (IDEA) Cluster:		
84.027	IDEA Basic Local Assistance Entitlement, Part B, Section 611	13379	828,433
84.027A	IDEA Preschool Local Entitlement, Part B, Section 611 (AGE 3-4-5)	16382	79,249
84.027A	IDEA Mental Health Average Daily Attendance (ADA) Allocation, Part B, Sec 611	15197	48,669
84.173	IDEA Preschool Grants, Part B, Section 619	13430	24,205
	Subtotal Special Education (IDEA) Cluster		980,556
84.365	Title III, English Learner Student Program	14346	94,868
84.010	ESEA: Title I, Part A, Basic Grants Low-Income and Neglected	14329	1,071,192
84.367	ESEA: Title II, Part A, Improving Teacher Quality Local Grants	14341	127,804
84.196	ESSA: Education for Homeless Children and Youth	14332	33,568
84.330B	Title I, Part G: Advanced Placement (AP) Test Fee Reimbursement Program	14831	1,849
	Total United States Department of Education		2,357,410

(Continued)

CENTER JOINT UNIFIED SCHOOL DISTRICT
SCHEDULE OF EXPENDITURE OF FEDERAL AWARDS
For the Year Ended June 30, 2018

Federal Catalog Number	Entity Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Pass-Through Federal Identifying Number	Expend itures
United States Department of Health and Human Services - Passed through California Department of Education			
93.596	Child Dev: Federal General (CCTR) and State Preschool (CSPP): Family Child Care Home (CFCC) - CCDF Cluster	13609	$ 287,801
93.778	Dept of Health Care Services (DHCS): Medi-Cal Billing Option - Medicaid Cluster	10013	164,529
	Total United States Department of Health and Human Services		452,330
	Total Federal Programs		$ 4,577,662

See accompanying notes to supplementary information.

CENTER JOINT UNIFIED SCHOOL DISTRICT
RECONCILIATION OF UNAUDITED ACTUAL FINANCIAL REPORT
WITH AUDITED FINANCIAL STATEMENTS
For the Year Ended June 30, 2018

	Building Fund
Unaudited Actual Financial Statements Ending Fund Balances June 30, 2018	$ 2,682,714
Adjustment to record a portion of the premium related to issuance of the Election of 2014, Series 2017 General Obligations bonds to the Bond Interest and Redemption Fund.	(285,613)
Audited Ending Fund Balances, June 30, 2018	$ 2,397,101

There were no audit adjustments proposed to any other funds of the District.

See accompanying notes to supplementary information.

CENTER JOINT UNIFIED SCHOOL DISTRICT
SCHEDULE OF FINANCIAL TRENDS AND ANALYSIS
For the Year Ended June 30, 2018
(UNAUDITED)

	(Budgeted) 2019	2018	2017	2016
General Fund				
Revenues and other financing sources	$ 46,314,520	$ 49,012,222	$ 47,671,163	$ 45,454,145
Expenditures	45,768,164	50,586,276	44,585,890	41,895,825
Other uses and transfers out	500,000	97,995	397,556	294,686
Total outgo	46,268,164	50,684,271	44,983,446	42,190,511
Change in fund balance	$ 46,356	$ (1,672,049)	$ 2,687,717	$ 3,263,634
Ending fund balance	$ 10,540,114	$ 10,493,758	$ 12,165,807	$ 9,478,090
Available reserves	$ 6,972,727	$ 6,989,029	$ 9,018,242	$ 6,121,021
Designated for economic uncertainties	$ 1,373,045	$ 3,628,175	$ 2,729,830	$ 2,353,133
Undesignated fund balance	$ 5,599,682	$ 3,360,854	$ 6,288,412	$ 3,767,888
Available reserves as a percentage of total outgo	15.1%	13.8%	20.0%	14.5%
Total long-term liabilities	$114,975,289	$120,551,963	$115,133,610	$112,380,430
Average daily attendance at P-2 (excluding Charter School)	4,282	4,077	4,199	4,247

The General Fund fund balance has increased by $4,279,302 over the past three years. The District projects a increase of $46,356 for the fiscal year ending 2018-2019. For a district this size, the State of California recommends available reserves of at least three percent of total General Fund expenditures, transfers out and other uses be maintained. The District has met this requirement.

The District has incurred operating surpluses in two of the past three years, and anticipates incurring an operating surplus during the 2018-2019 fiscal year.

Total long-term liabilities have increased by $8,171,533 over the past two years.

Average daily attendance has decreased by 170 over the past two years. The District anticipates an increase of 205 ADA for the fiscal year ended 2018-2019.

See accompanying notes to supplementary information.

CENTER JOINT UNIFIED SCHOOL DISTRICT
SCHEDULE OF CHARTER SCHOOLS
For the Year Ended June 30, 2018

Charter Schools Sponsored by District	Included in District Financial Statements, or Separate Report
There are currently no charter schools in the District.	

See accompanying notes to supplementary information.

NOTE 1 - PURPOSE OF SCHEDULES

A - Schedule of Average Daily Attendance

Average daily attendance is a measurement of the number of pupils attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to school districts. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

B - Schedule of Instructional Time

The District has received incentive funding for increasing instructional time as provided by the Incentives for Longer Instructional Day. The District neither met nor exceeded its target funding. This schedule presents information on the amount of instructional time offered by the District and whether the District complied with the provisions of Education Code Sections 46201 through 46206.

C - Schedule of Expenditure of Federal Awards

The Schedule of Expenditure of Federal Awards includes the federal award activity of the District, and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*. Expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The District has elected not to use the 10-percent de minimis indirect cost rate allowed un the Uniform Guidance.

The following schedule provides a reconciliation between revenues reported on the Statement of Revenues, Expenditures and Change in Fund Balances and the related expenditures reported on the Schedule of Expenditure of Federal Awards. The reconciling amounts represent Federal funds that have been recorded as revenues that have not been expended by June 30, 2018.

Description	CFDA Number	Amount
Total Federal revenues, Statement of Revenues, Expenditures and Change in Fund Balances		$ 4,388,523
Add: Child Nutrition: School Programs - Child Nutrition Cluster funds spent in excess of funds received	10.555	183,180
Dept of Health Care Services (DHCS): Medi-Cal Billing funds spent in excess of funds received	93.778	5,959
Total Schedule of Expenditure of Federal Awards		$ 4,577,662

D - Reconciliation of Unaudited Actual Financial Report with Audited Financial Statements

This schedule provides the information necessary to reconcile the Unaudited Actual Financial Report to the audited financial statements.

(Continued)

NOTE 1 - PURPOSE OF SCHEDULES (Continued)

E - Schedule of Financial Trends and Analysis - Unaudited

This schedule provides trend information on District's financial condition over the past three years and its anticipated condition for the 2018-2019 fiscal year.

F - Schedule of Charter Schools

This schedule provides information for the California Department of Education to monitor financial reporting by Charter Schools.

NOTE 2 - EARLY RETIREMENT INCENTIVE PROGRAM

Education Code Section 14503 requires certain disclosure in the financial statements of districts which adopt Early Retirement Incentive Programs pursuant to Education Code Sections 22714 and 44929. For the fiscal year ended June 30, 2018, the District did not adopt this program.

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH STATE LAWS AND REGULATIONS

Board of Trustees
Center Joint Unified School District
Sacramento, California

Report on Compliance with State Laws and Regulations

We have audited Center Joint Unified School District's compliance with the types of compliance requirements described in the State of California's *2017-18 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* (the "Audit Guide") applicable to the state laws and regulations listed below for the year ended June 30, 2018.

Description	Procedures Performed
Attendance	Yes
Teacher Certification and Misassignments	Yes
Kindergarten Continuance	Yes
Independent Study	No, see below
Continuation Education	Yes
Instructional Time	Yes
Instructional Materials	Yes
Ratio of Administrative Employees to Teachers	Yes
Classroom Teacher Salaries	Yes
Early Retirement Incentive	No, see below
Gann Limit Calculation	Yes
School Accountability Report Card	Yes
Juvenile Court Schools	No, see below
Middle or Early College High Schools	No, see below
K-3 Grade Span Adjustment	Yes
Transportation Maintenance of Effort	Yes
Apprenticeship: Related and Supplemental Instruction	No, see below
Educator Effectiveness	Yes
California Clean Energy Jobs Act	Yes
After/Before School Education and Safety Program:	
General requirements	No, see below
After school	No, see below
Before school	No, see below
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Local Control and Accountability Plan	Yes
Independent Study – Course Based	No, see below
Attendance, for charter schools	No, see below
Mode of Instruction, for charter schools	No, see below
Nonclassroom-Based Instruction/Independent Study, for charter schools	No, see below
Determination of Funding for Nonclassroom Based Instruction, for charter schools	No, see below
Annual Instructional Minutes Classroom Based, for charter schools	No, see below
Charter School Facility Grant Program	No, see below

(Continued)

The District's reported ADA for Independent Study was below the materiality level that requires testing; therefore, we did not perform any testing of Independent Study ADA.

The District does not offer an Early Retirement Incentive Program; therefore, we did not perform any procedures related to this program.

The District does not have any Juvenile Court Schools; therefore, we did not perform any procedures related to Juvenile Court Schools.

The District does not have Middle or Early College High School; therefore, we did not perform any procedures related to this program.

The District did not offer Apprenticeship: Related and Supplemental Instruction, therefore we did not perform any procedures related to Apprenticeship: Related and Supplemental Instruction.

The District did not offer a After School Education and Safety Program during the current year; therefore, we did not perform any procedures related to this program.

The District did not offer an Independent Study – Course Based program; therefore, we did not perform any procedures related to this program.

The District does not operate a Charter School, therefore, we did not perform any procedures related to Charter Schools.

The District did not receive any Charter School Facility Grant funds in the current year; therefore, we did not perform any procedures related to Charter School Facility Grant.

Management's Responsibility

Management is responsible for compliance with the requirements of state laws and regulations, as listed above.

Auditor's Responsibility

Our responsibility is to express an opinion on Center Joint Unified School District's compliance with state laws and regulations as listed above based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the *2017-18 Guide for Annual Audits of K12 Local Education Agencies and State Compliance Reporting* (Audit Guide). Those standards and the Audit Guide require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a material effect on Center Joint Unified School District's compliance with the state laws and regulations listed above occurred. An audit includes examining, on a test basis, evidence about Center Joint Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance with state laws and regulations. However, our audit does not provide a legal determination of Center Joint Unified School District's compliance.

(Continued)

Opinion on Compliance with State Laws and Regulations

In our opinion Center Joint Unified School District complied, in all material respects, with the with the compliance requirements referred to above that are applicable to the state laws and regulations referred to above for the year ended June 30, 2018.

Purpose of this Report

The purpose of this report on compliance is solely to describe the scope of our testing of compliance and the results of that testing based on the requirements of the State of California's *2017-18 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Accordingly, this report is not suitable for any other purpose.

CROWE LLP

Crowe LLP

Sacramento, California
December 11, 2018

Crowe

Crowe LLP
Independent Member Crowe Global

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
Center Joint Unified School District
Sacramento, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Center Joint Unified School District as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise Center Joint Unified School District's basic financial statements, and have issued our report thereon dated December 11, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Center Joint Unified School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Center Joint Unified School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Center Joint Unified School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify a certain deficiency in internal control, described in the accompanying Schedule of Audit Findings and Questioned Costs as item 2018-001 that we consider to be a material weakness.

(Continued)

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Center Joint Unified School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Center Joint Unified School District's Response to Finding

Center Joint Unified School District's response to the finding identified in our audit is included in the accompanying Schedule of Audit Findings and Questioned Costs. Center Joint Unified School District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Crowe LLP

Crowe LLP

Sacramento, California
December 11, 2018

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE

Board of Trustees
Center Joint Unified School District
Sacramento, California

Report on Compliance for Each Major Federal Program

We have audited Center Joint Unified School District's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Center Joint Unified School District's major federal programs for the year ended June 30, 2018. Center Joint Unified School District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statues, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Center Joint Unified School District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*. Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Center Joint Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Center Joint Unified School District's compliance.

Opinion on Each Major Federal Program

In our opinion, Center Joint Unified School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

(Continued)

Report on Internal Control Over Compliance

Management of Center Joint Unified School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Center Joint Unified School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Center Joint Unified School District's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

CROWE LLP

Crowe LLP

Sacramento, California
December 11, 2018

FINDINGS AND RECOMMENDATIONS

SECTION I - SUMMARY OF AUDITOR'S RESULTS

FINANCIAL STATEMENTS

Type of auditor's report issued:	Unmodified	
Internal control over financial reporting:		
Material weakness(es) identified?	X Yes	No
Significant deficiency(ies) identified not considered to be material weakness(es)?	Yes	X None reported
Noncompliance material to financial statements noted?	Yes	X No

FEDERAL AWARDS

Internal control over major programs:		
Material weakness(es) identified?	Yes	X No
Significant deficiency(ies) identified not considered to be material weakness(es)?	Yes	X None reported
Type of auditor's report issued on compliance for major programs:	Unmodified	
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	Yes	X No

Identification of major programs:

CFDA Number(s)	Name of Federal Program or Cluster
10.555	Child Nutrition: School Programs - Child Nutrition Cluster
84.010	ESEA: Title I, Part A, Basic Grants Low-Income and Neglected

Dollar threshold used to distinguish between Type A and Type B programs:	$ 750,000	
Auditee qualified as low-risk auditee?	X Yes	No

STATE AWARDS

Type of auditor's report issued on compliance for state programs:	Unmodified

(Continued)

SECTION II - FINANCIAL STATEMENT FINDINGS

2018-001 MATERIAL WEAKNESS - INTERNAL CONTROL - ACCOUNTS PAYABLE (30000)

Criteria

The portion of construction contracts represented by work done by the close of the fiscal period, invoices for materials or equipment received prior to June 30 should be recorded as accounts payable.

Condition

Services performed prior to June 30, 2018 are not properly accrued for.

Effect

Understatement of governmental fund liabilities and capital assets.

Cause

Established procedures for recording of accounts payable have not been implemented and enforced.

Fiscal Impact

Accounts payable was understated by approximately $285,000.

Recommendation

Invoices paid subsequent to June 30 be reviewed for proper inclusion in payables.

View of Responsible Officials and Planned Corrective Actions

The District has reviewed the the accrual procedure for construction contracts with appropriate personnel. The District will review the accrual procedures again at year end.

(Continued)

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.

(Continued)

SECTION IV - STATE AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.

STATUS OF PRIOR YEAR

FINDINGS AND RECOMMENDATIONS

CENTER JOINT UNIFIED SCHOOL DISTRICT
STATUS OF PRIOR YEAR FINDINGS AND RECOMMENDATIONS
Year Ended June 30, 2018

Finding/Recommendation	Current Status	District Explanation If Not Implemented
2017-001 Condition: At Oak Hill Elementary, total receipts are not supported by detailed schedules defining the number of items receipted and the unit price per item included in the receipt. For the science fieldtrip, there was no tally sheet or evidence of number students and funds per student collected. Recommendation: School sites should implement the proper control procedures in order to protect ASB funds from misappropriation.	Implemented.	
2017-002 Condition: At Global Youth Charter School one student was improperly included for a total misstatement of 1 day. Recommendation: The District should ensure attendance records are correct.	Implemented.	
2017-003 Condition: EPA funds were approved to be spent on McClellan and Center High School teacher salaries, however one expenditure selected for testing indicated funds were used for a teacher that works at Spinelli Elementary School. Recommendation: The District should review all expenditures to ensure they are in accordance with spending determination set by the Board of Trustees.	Implemented.	

(Continued)

CENTER JOINT UNIFIED SCHOOL DISTRICT
STATUS OF PRIOR YEAR FINDINGS AND RECOMMENDATIONS
Year Ended June 30, 2018

Finding/Recommendation	Current Status	District Explanation If Not Implemented
2017-004 Condition: Out of the 3 students selected for EL testing at Wilson C. Riles Middle School, 1 student listed on the 1.17 Report as ELAS-eligible, District documentation indicates the student was not ELAS-eligible. Out of the 3 students selected for EL testing at Center High School, 1 student listed on the 1.17 Report as ELAS-eligible, District documentation indicates the student was not ELAS-eligible. Recommendation: The District should ensure that all appropriate documentation is retained and updated for all ELAS students included in the CalPADS 1.17 reports.	Implemented.	

AGENDA ITEM # XVIII-E

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Business Department

Date: December 19, 2018

To: CJUSD Board of Trustees

From: Lisa Coronado
Director of Fiscal Services

Action Item X

Information Item

Attached Pages

SUBJECT:

First Interim Report
For Fiscal Year 2018-19

Lisa Coronado, Director of Fiscal Services, is presenting the 2018-19 First Interim report for approval. This report is based on all known budget guidelines set forth by the Fiscal Crisis & Management Assistance Team, School Services of California and the adopted State budget. The expenditure and revenue activity covers the period of July 1, 2018 through October 31, 2018.

RECOMMENDATION: To approve the 2018-19 First Interim Report as presented.

AGENDA ITEM # XVIII-E

Center Joint Unified School District
2018-19 First Interim Report and Multiyear Fiscal Projection
As of October 31, 2018
Presented December 19, 2018

Interim budget reports provide a picture of a district's financial condition during the fiscal year. The Governing Board of a school district certifies the district's financial condition to the county office of education through these reports. The First Interim Report is from July 1st through October 31st, and projects financial activity through June 30th. Illustrated below is a summary of the State budget and budget guidelines as provided by the county office of education, School Services of California, and other professional organizations. In addition, the First Interim Report contains summarized and detailed budget information, multi-year projections, and estimated cash flow reports.

Comparison of the State's Proposed and Enacted Budget

The CDE projected $1,976 per eligible student for the Low Performance Student Block Grant (LPSBG). The LPSBG requires no application but does require a plan to be developed.

The CDE now projects $177 per FTE for the Classified Professional Block Grant.

Planning Factors for 2018-19 and MYPs

Description	2018-19	2019-20	2020-21
Statutory COLA (DOF)	2.71%	2.57%	2.67%
LCFF COLA	3.70%		
LCFF Gap Funding Percentage (DOF)	100%		
STRS Employer Statutory Rates (statute until 2020-21)	16.28%	18.13%	19.10%
PERS Employer Projected Rates (September 2018)	18.062%	20.7%	23.4%
Lottery – Unrestricted per ADA (did not change)	$151.00	$151.00	$151.00
Lottery – Prop. 20 per ADA (did not change)	$53.00	$53.00	$53.00
Mandated Cost per ADA for One-Time	$184.00		
Mandated Block Grant for Districts – K-8 per ADA (increase by COLA 2.71%, etc.)	$31.16	$31.96	$32.81
Mandated Block Grant for Districts – 9-12 per ADA (increase by COLA 2.71%, etc.)	$59.83	$61.37	$63.01

Routine Restricted Maintenance Account All LEAs that received ANY School Facility Program funding are required to deposit 3% into their Routine Restricted Maintenance Account in the year in which the LCFF is fully implemented, which is 2019-20. If district received Prop. 51 funds in 2017-18 or 2018-19, the minimum 3% RRMA contribution is required in 2018-19.	Greater of: Lesser of 3% or 2014-15 amount or 2%	Equal or greater than 3% of total GF expenditures	Equal or greater than 3% of total GF expenditures

Reserves/Reserve Cap

County offices continue to reinforce the need for reserves in excess of the minimum reserve for economic uncertainty. The required reserve for economic uncertainty represents only a few weeks of payroll for most districts. The Government Finance Officers Association recommends reserves, at minimum, equal to two months of average general fund operating expenditures, or about 17%.

Prudent reserves afford districts and their governing boards time to thoughtfully identify and implement budget adjustments over time. Inadequate reserves force districts to react quickly, often causing significant disruption to student programs and employees.

The district reserve cap is not activated in 2018-19 and is not expected to be activated in 2019-20. SB 751 modified Education Code 42127.01 (the district reserve cap), and these changes became effective January 1, 2018. The Public School System Stabilization Account (PSSSA) must now contain a balance of 3% or greater of the Prop. 98 amount in that year to trigger the reserve cap in the following year. Reserves would be capped at 10% (including designated and undesignated reserves Fund 01 and Fund 17) as long as the amount in the PSSSA remained at 3% or greater of the Prop. 98 amount in each preceding year. Basic aid and small school districts (those with fewer than 2,501 ADA) are exempted from the reserve cap. The four conditions that must be met to enable a transfer to the PSSSA are:

1. Prop. 98 is funded based on Test 1.
2. Prop. 98 maintenance factor is fully repaid.
3. Prop. 98 is sufficient for enrollment growth and statutory COLA.
4. At least 8% of state general fund revenues come from capital gains.

The likelihood of the reserve cap being activated in future years remains low but if this does come to pass, districts have the option to request a waiver from the county superintendent of schools for up to two consecutive years in a three-year period. Districts are advised to manage and maintain prudent reserves without consideration of the reserve cap language included in Education Code 42127.01.

Outlook

Although the adopted budget included one-time discretionary funds ($184/student) and a 2018-19 LCFF augmentation of 0.99%, there is little expectation of any new dollars until the fiscal year 2019-20 state budget is adopted. In the meantime, these considerations are key:

- Full funding of the LCFF may provide a slight increase in funding in the budget year; however, estimates of future year increases are limited to COLA alone – or less than 3% per year.

- Full funding of the LCFF also requires districts to maintain a 24:1 class size ratio for kindergarten through grade 3 unless a collectively bargained alternative exists.
- Full funding of the LCFF also means that supplemental and concentration grants are fully funded, which may require an increase in expenditures for districts that were gradually increasing their grant amount by the annual gap factor.

Despite flattening revenues, escalating fixed expenditures are difficult to manage and, accordingly, may ultimately threaten fiscal solvency for many districts:

- It is unlikely that the annual COLA on the LCFF will be sufficient to fund the annual cost increases associated with step and column and the escalating employer retirement system costs at most districts. For these districts, any additional ongoing increases to the salary schedule are highly problematic in maintaining a balanced budget.
- Many districts adopted a practice of multiyear agreements during the implementation phase of the LCFF. However, continuing this practice now that revenue growth will slow, and could lead to a rapid deterioration of fiscal solvency, is strongly discouraged.

Other risk factors on the horizon affect the District's budget:

- Ongoing increases in the state minimum wage; start negotiations with your classified association regarding minimum wage increases if you have not already done so.
- The increasing risk of an economic downturn as the expansion cycle exceeds most previous cycles.

Maintaining fiscal solvency while maximizing services to students with available financial resources will be a continuing challenge. It is inevitable that cost reductions will be required for many districts in the budget year and/or the out years of the multiyear financial projection period.

One-Time Discretionary Funding

The enacted 2018-19 budget provides $1.1 billion (estimated $184 per ADA) in one-time Prop. 98 discretionary funding for school districts, charter schools and COEs. These one-time discretionary dollars are less than the amount included in the May Revision due to the increased funding of other education priorities such as the LCFF and Career Technical Education.

- As in prior years, these funds will offset outstanding local mandate claims owed to LEAs.
- Funds may be used for any one-time purpose determined by the LEA's governing board. The legislative intent was to prioritize the use of these funds for professional development, teacher induction, instructional materials, and technology infrastructure.
- There is a provision to reduce a school district's one-time funds to repay any disallowed claims under the School-Based Medi-Cal Administrative Activities program or under the Medi-Cal Billing Option program. School districts that owe for disallowed claims will see a reduction in both the January and June disbursement of one-time discretionary funds.

2018-19 Center Joint Unified School District Primary Budget Components

- Average Daily Attendance (ADA) is estimated at 4145.26.
  - Due to declining enrollment the funded ADA will be based on the prior year ADA of 4,163.89.

- The District's estimated unduplicated pupil percentage for supplemental & concentration funding is estimated to be 67.17%.
- Except as illustrated under Contributions to Restricted Programs, all federal and state restricted categorical programs are self-funded.

General Fund Revenue Components

The District receives funding for its general operations from various sources. A summary of the major funding sources is illustrated below:

Description	Unrestricted	Restricted	Combined
LCFF Sources	$42,011,405	$0	$42,011,405
Federal Revenues	$5,000	$3,244,910	$3,249,910
Other State Revenues	$1,563,028	$1,092,822	$2,655,850
Other Local Revenues	$311,456	$1,991,987	$2,303,443
TOTAL	**$43,890,889**	**$6,329,719**	**$50,220,608**

Education Protection Account

As approved by the voters on November 6, 2012, The Schools and Local Public Safety Protection Act of 2012 (Proposition 30) temporarily increased the State's sales tax rate and the personal income tax rates for taxpayers in high tax brackets.

The creation of Proposition 30 provides that a portion of K-14 general purpose funds must be utilized for instructional purposes. Revenues generated from Proposition 30 are deposited into an account called the Education Protection Account (EPA). The District will receive funds from the EPA based on its proportionate share of statewide general purpose funds. A corresponding reduction is made to its state aid funds.

K-14 local agencies have the sole authority to determine how the funds received from the EPA are spent, but with these provisions:

- The spending plan must be approved by the governing board during a public meeting
- EPA funds cannot be used for the salaries or benefits of administrators or any other administrative costs (as determined through the account code structure)
- Each year, the local agency must publish on its website an accounting of how much money was received from the EPA and how the funds were expended

Further, the annual financial audit includes verification that the EPA funds were used as specified by Proposition 30. If EPA funds are not expended in accordance with the requirements of Proposition 30, civil or criminal penalties could be incurred.

Illustrated below is how the District's EPA funds are appropriated for 2018-19. The amounts will be revised throughout the year based on information received from the state. The certificated salary and benefit budgets will also be adjusted to expend most EPA funds by the end of the fiscal year.

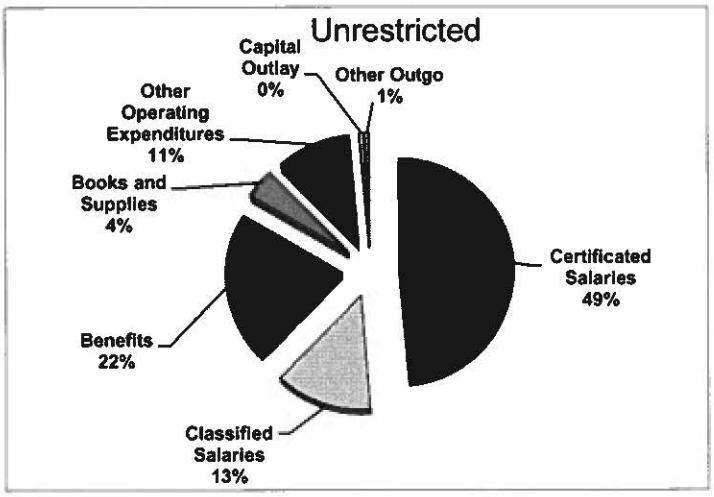
Education Protection Account (EPA) Budget *2018-19 Fiscal Year*	
Description	Amount
BEGINNING BALANCE	$630,383
BUDGETED EPA REVENUES:	
Estimated EPA Funds	$5,681,515
BUDGETED EPA EXPENDITURES:	
Certificated Instructional Salaries	$3,274,463
Certificated Instructional Benefits	$1,013,100
TOTAL	$4,287,563
ENDING BALANCE	$2,024,335

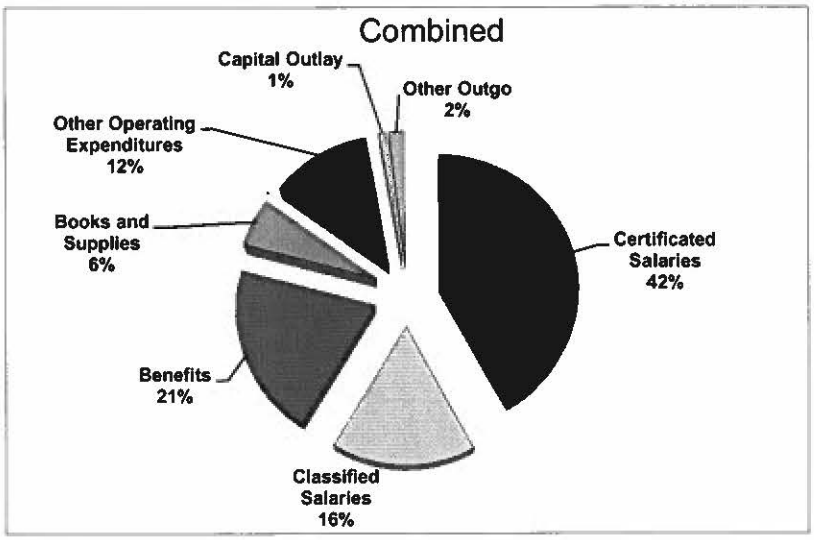
Operating Expenditure Components

The General Fund is used for the majority of the functions within the District. As illustrated below, this year, salaries and benefits comprise of approximately 84% of the District's unrestricted budget, and approximately 79% of the total General Fund budget. It should be noted that one-time expenditures lower the percentage of the budget allocated for salaries and benefits.

Description	Unrestricted	Combined
Certificated Salaries	$17,335,303	$21,306,315
Classified Salaries	$4,751,892	$8,321,615
Benefits (Payroll Taxes and Health & Welfare Contributions)	$7,691,871	$10,404,620
Books and Supplies	$1,521,206	$2,968,165
Other Operating Expenditures	$3,810,284	$6,166,638
Capital Outlay	$209,391	$414,072
Other Outgo	$275,000	$979,554
TOTAL	**$35,594,947**	**$50,560,979**

Following is a graphical representation of expenditures by percentage:





General Fund Contributions to Restricted Programs

The following contributions and transfers of unrestricted resources to restricted programs are necessary as required by law and to cover restricted program expenditures in excess of revenue:

Description	Amount
Special Education - Instruction	$6,922,190
Restricted Maintenance Account	$1,070,079
TOTAL CONTRIBUTIONS	**$7,992,269**

General Fund Ending Fund Balance Components

The District's 2018-19 Unrestricted General Fund projects a total operating surplus of $45,007 resulting in an estimated ending fund balance of $5,639,531. The components of the District's fund balance are as follows: revolving cash & other nonspendables - $24,117; assigned - $1,500,000; economic uncertainty - $1,534,432; and unassigned/unappropriated - $2,580,982.

General Fund Budget Variances of 10% or More
(When comparing Adopted Budget to First Interim Report)

Revenue

- Federal: Increase in 2018-19 due to accounting for unearned revenue (carryover) for Title I, II, and III.
- State: Reduction of one-time mandated costs reimbursements in the State Budget. Increase in CTE Initiative Grant revenue to account for unearned revenue.
- Local: Revenue increase from Stewart Title from SMUD property acquisition.

Expenditures

- All categories of the expenditure budget increased to reflect the unearned revenue (carryover) from Title I, Title II, Title II, CTEIG, Prop 39, College and Career Readiness, and site budgets.
- Salaries and Benefits: Certificated Pupil Support Salaries increased due to the addition of a School Psychologist. OPEB Allocation and Other Employee Benefits increased due to more current and retired employees taking cash in lieu than projected.
- Books and supplies: $66,402 of one-time funding has been added to the budget.
- Services: $136,697 of one-time funding has been added to the budget. Routine and Ongoing Maintenance carryover of $501,089 was added to the 5600 Rents, Leases, and Repairs budget.
- Capital Outlay: $179,093 of one-time funding has been added to the budget for a bus purchase. Prop 39 carryover funds were added to the 6200 Improvement of Buildings budget.
- Other Outgo: Increase of indirect costs to reflect unearned revenue from Title I, II, and III and CTEIG. Indirect costs were not budgeted for Fund 13 so that revenue was added to this report.
- Transfers out: Transfers to Funds 14 and 20 were not made in 2017-18. The transfers were made in 2018-19 instead.

Cash Flow

The District is anticipating having positive monthly cash balances during the 2018-19 school year.

Fund Summaries

Illustrated below is a summary of each Fund's fund balance and corresponding change.

	FUND	2018-19	Est. Net Change	2019-20
1	GENERAL (UNRESTRICTED & RESTRICTED)	$7,820,854	($859,931)	$6,960,923
11	ADULT EDUCATION	$106,358	($57,145)	$49,213
12	CHILD DEVELOPMENT FUND	$38,568	$0	$38,568
13	CAFETERIA FUND	$282,212	($83,896)	$198,316
14	DEFERRED MAINTENANCE	($227,967)	$227,967	($0)
17	SPECIAL RESERVE	$2,418,620	$17,969	$2,436,589
20	SPECIAL RESERVE FUND FOR OPEB	$254,283	$252,000	$506,283
21	BUILDING FUND (BOND)	$2,682,714	($2,682,714)	$0
25	CAPITAL FACILITIES	($306,992)	$645,778	$338,786
	TOTAL	**$13,068,651**	($2,539,972)	**$10,528,680**

Fund 25: Developer fees from new housing developments are deposited into Fund 25 which has brought up the negative balance. Fund 17 covers the current shortfall.

Multiyear Projection

Revenue Assumptions:

Due to anticipated housing growth, the District anticipates enrollment to begin increasing in out years. Revenue is based on the assumption that funded ADA will equal 4,163.89 in 2018-19, 4173.52 in 2019-20, and 4196.68 in 2020-21. This increase estimate was calculated using 25% of the expected student generation rate determined during CJUSD's developer fee study.

The Local Control Funding Formula is estimated to be adjusted per Department of Finance's estimates of COLA as referenced in the Planning Factors chart.

Federal revenue is expected to remain relatively constant for subsequent years. Because Federal Revenue is considered earned when spent, and the District is working on spending down Federal Revenue reserves in excess of 15%, it will appear as though Federal Revenue will decline from this year to next.

State revenue related to the Career Technical Education Incentive Grant (CTEIG) has been reduced in subsequent years since this grant must be expended by the end of 2018-19. The District is currently completing the application process to continue receiving CTEIG funds. Mandated Costs Reimbursements are included in State Funds for 2018-19 but are not allocated from the state in future years.

Local revenue will decline due to changes within our SELPA. A loss of $800,000 of special education funding has been in included beginning in 2019-20.

Transfers In of $88,049 Unrestricted funds and $24,715 Restricted funds are from Fund 09 Charter School. School Services of California has confirmed that remaining Global Youth funds can be transferred to the District.

Indirect Costs from CTEIG, Prop 30, College and Career Readiness, and Title I/II/III carryover are eliminated in out years.

Expenditure Assumptions:

Salary increases reflect step and column movement. Future retirements are not factored into salary projections. Adjustments reflect a change in funding source for the Director of Curriculum and Special Education and Health Assistant beginning in 2019-20.

Supplies, services, and capital outlay are expected to decrease for subsequent years due to the ending of the CTEIG, Prop 39, and College and Career Readiness grants, spending down of carried over funds, and a decrease in one-time funding spending.

Contributions increase in 2019-20 because of our SELPA changes ($800,000 reduction in funding) and the requirement to contribute an additional 1% (approximately $500,000) of General Fund expenditures to our Routine Restricted Maintenance Account (RMMA).

Transfers Out to Fund 14 has been removed in out years due to the required increase in the RMMA. A contribution to Fund 14 is not required. A contribution to Fund 20 OPEB has been removed from out years until the Board determines that one-time funds should be used towards OPEB.

Estimated Ending Fund Balances:

During 2018-19, the unrestricted General Fund is currently projected to have a surplus of $45,007 resulting in an ending unrestricted General Fund balance of approximately $5.64 million. The decrease in restricted ending fund balances is due to expending the carryover for College and Career Readiness and Prop 39 funds.

During 2019-20, the District estimates that the unrestricted General Fund is projected to have a deficit of $310,603 resulting in an unrestricted ending General Fund balance of approximately $5.33 million. The deficit in restricted funds is due to spending down of MediCal funds.

During 2020-21, the District estimates that the unrestricted General Fund is projected to have a deficit of $290,035 resulting in an unrestricted ending General Fund balance of approximately $5.04 million.

In accordance with the disclosure requirements of Senate Bill 858, amounts over the State mandated reserve of three percent of total general fund outgo are reserved for the following activities:

Fund 01 Unrestricted			
Description	**2019-20**	**2020-21**	**2021-22**
Curriculum Adoption		($1,000,000)	($1,000,000)
OPEB Trust Contribution		($250,000)	($250,000)
Facility Upgrades		($500,000)	($500,000)
Additional 2% Reserve	($1,022,955)	($991,767)	($1,013,518)
Amount Disclosed per SB 858 Requirements	**($1,022,955)**	**($2,741,767)**	**($2,763,518)**
Add: Nonspendable Reserves	$24,117	$24,117	$24,117
Add: State Reserve for Economic Uncertainty (REU) - 3%	$1,534,432	$1,487,650	$1,520,277
Add: Restricted Fund Balance	$0	$0	$0
Add: Assigned	$1,500,000		
Add: Unallocated	$2,580,983	$3,817,162	$3,494,500
Estimated Ending Fund Balance	*$4,616,577*	*$2,587,162*	*$2,275,376*

Conclusion:

The multi-year projection supports that the District will be able to meet its financial obligations for the current and subsequent years, Therefore, the Center Joint Unified School District certifies that its financial condition is positive.

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	41,865,869.00	41,865,869.00	9,788,699.07	42,006,544.00	140,675.00	0.3%
2) Federal Revenue		8100-8299	7,258.00	7,258.00	0.00	5,000.00	(2,258.00)	-31.1%
3) Other State Revenue		8300-8599	2,199,946.00	2,199,946.00	17,014.27	1,563,028.00	(636,918.00)	-29.0%
4) Other Local Revenue		8600-8799	299,266.00	299,266.00	132,064.37	311,456.00	12,190.00	4.1%
5) TOTAL, REVENUES			44,372,339.00	44,372,339.00	9,937,777.71	43,886,028.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	17,133,655.00	17,133,655.00	5,332,538.23	17,335,303.00	(201,648.00)	-1.2%
2) Classified Salaries		2000-2999	4,741,864.00	4,741,864.00	1,532,311.30	4,751,892.00	(10,028.00)	-0.2%
3) Employee Benefits		3000-3999	7,787,869.00	7,787,869.00	2,211,162.06	7,691,870.62	95,998.38	1.2%
4) Books and Supplies		4000-4999	1,344,900.00	1,344,900.00	290,186.82	1,521,206.00	(176,306.00)	-13.1%
5) Services and Other Operating Expenditures		5000-5999	3,649,612.00	3,649,612.00	1,006,402.29	3,810,284.00	(160,672.00)	-4.4%
6) Capital Outlay		6000-6999	26,000.00	26,000.00	179,456.17	209,391.00	(183,391.00)	-705.4%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	275,000.00	275,000.00	111,316.00	275,000.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(312,710.00)	(312,710.00)	0.00	(425,135.00)	112,425.00	-36.0%
9) TOTAL, EXPENDITURES			34,646,190.00	34,646,190.00	10,663,372.87	35,169,811.62		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			9,726,149.00	9,726,149.00	(725,595.16)	8,716,216.38		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	72,033.00	72,033.00	72,033.00	New
b) Transfers Out		7600-7629	250,000.00	250,000.00	750,472.82	750,973.00	(500,973.00)	-200.4%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(7,985,231.00)	(7,985,231.00)	571.67	(7,992,269.00)	(7,038.00)	0.1%
4) TOTAL, OTHER FINANCING SOURCES/USES			(8,235,231.00)	(8,235,231.00)	(677,868.15)	(8,671,209.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,490,918.00	1,490,918.00	(1,403,463.31)	45,007.38		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	5,594,524.53	5,594,524.53		5,594,524.53	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,594,524.53	5,594,524.53		5,594,524.53		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,594,524.53	5,594,524.53		5,594,524.53		
2) Ending Balance, June 30 (E + F1e)			7,085,442.53	7,085,442.53		5,639,531.91		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	10,000.00	10,000.00		10,000.00		
Stores		9712	45,140.66	45,140.66		14,117.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		1,500,000.00		
Curriculum Adoption	0000	9780				*1,500,000.00*		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	1,447,504.00	1,447,504.00		1,534,432.00		
Unassigned/Unappropriated Amount		9790	5,582,797.87	5,582,797.87		2,580,982.91		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	28,817,137.00	28,817,137.00	8,088,478.00	28,073,999.00	(743,138.00)	-2.6%
Education Protection Account State Aid - Current Year		8012	5,265,228.00	5,265,228.00	1,588,802.00	5,681,515.00	416,287.00	7.9%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	50,615.00	50,615.00	0.00	49,856.00	(759.00)	-1.5%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	5,114,945.00	5,114,945.00	0.00	5,439,637.00	324,692.00	6.3%
Unsecured Roll Taxes		8042	141,291.00	141,291.00	34,453.60	153,959.00	12,668.00	9.0%
Prior Years' Taxes		8043	29,593.00	29,593.00	76,705.52	27,975.00	(1,618.00)	-5.5%
Supplemental Taxes		8044	214,189.00	214,189.00	0.00	320,197.00	106,008.00	49.5%
Education Revenue Augmentation Fund (ERAF)		8045	2,232,599.00	2,232,599.00	259.95	2,259,406.00	26,807.00	1.2%
Community Redevelopment Funds (SB 617/699/1992)		8047	272.00	272.00	0.00	0.00	(272.00)	-100.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			41,865,869.00	41,865,869.00	9,788,699.07	42,006,544.00	140,675.00	0.3%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			41,865,869.00	41,865,869.00	9,788,699.07	42,006,544.00	140,675.00	0.3%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00		
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00		
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00		
Donated Food Commodities		8221	0.00	0.00	0.00	0.00		
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00		
Title I, Part A, Basic	3010	8290						
Title I, Part D, Local Delinquent Programs	3025	8290						
Title II, Part A, Educator Quality	4035	8290						

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Education Program	4201	8290						
Title III, Part A, English Learner Program	4203	8290						
Public Charter Schools Grant Program (PCSGP)	4610	8290						
Other NCLB / Every Student Succeeds Act	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3185, 4050, 4123, 4124, 4126, 4127, 5510, 5630	8290						
Career and Technical Education	3500-3599	8290						
All Other Federal Revenue	All Other	8290	7,258.00	7,258.00	0.00	5,000.00	(2,258.00)	-31.1%
TOTAL, FEDERAL REVENUE			7,258.00	7,258.00	0.00	5,000.00	(2,258.00)	-31.1%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319						
Special Education Master Plan Current Year	6500	8311						
Prior Years	6500	8319						
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00		
Mandated Costs Reimbursements		8550	1,586,305.00	1,586,305.00	0.00	910,233.00	(676,072.00)	-42.6%
Lottery - Unrestricted and Instructional Materials		8560	599,425.00	599,425.00	13,394.27	638,579.00	39,154.00	6.5%
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00		
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590						
Charter School Facility Grant	6030	8590						
Career Technical Education Incentive Grant Program	6387	8590						
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590						
California Clean Energy Jobs Act	6230	8590						
Specialized Secondary	7370	8590						
American Indian Early Childhood Education	7210	8590						
Quality Education Investment Act	7400	8590						
All Other State Revenue	All Other	8590	14,216.00	14,216.00	3,620.00	14,216.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			2,199,946.00	2,199,946.00	17,014.27	1,563,028.00	(636,918.00)	-29.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00		
Unsecured Roll		8616	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00		
Supplemental Taxes		8618	0.00	0.00	0.00	0.00		
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00		
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	300.00	300.00	0.00	300.00	0.00	0.0%
Leases and Rentals		8650	75,000.00	75,000.00	27,900.00	75,000.00	0.00	0.0%
Interest		8660	95,000.00	95,000.00	4,680.71	95,400.00	400.00	0.4%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	18,000.00	18,000.00	7,867.85	18,000.00	0.00	0.0%
Interagency Services		8677	525.00	525.00	0.00	525.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00		
All Other Local Revenue		8699	50,441.00	50,441.00	55,227.49	62,231.00	11,790.00	23.4%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	60,000.00	60,000.00	36,388.32	60,000.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791						
From County Offices	6500	8792						
From JPAs	6500	8793						
ROC/P Transfers								
From Districts or Charter Schools	6360	8791						
From County Offices	6360	8792						
From JPAs	6360	8793						
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			299,266.00	299,266.00	132,064.37	311,456.00	12,190.00	4.1%
TOTAL, REVENUES			44,372,339.00	44,372,339.00	9,937,777.71	43,886,028.00	(486,311.00)	-1.1%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Certificated Teachers' Salaries		1100	14,853,513.00	14,853,513.00	4,536,035.51	14,898,621.00	(45,108.00)	-0.3%
Certificated Pupil Support Salaries		1200	441,530.00	441,530.00	172,037.28	519,368.00	(77,838.00)	-17.6%
Certificated Supervisors' and Administrators' Salaries		1300	1,700,226.00	1,700,226.00	578,356.96	1,778,928.00	(78,702.00)	-4.6%
Other Certificated Salaries		1900	138,386.00	138,386.00	46,108.48	138,386.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			17,133,655.00	17,133,655.00	5,332,538.23	17,335,303.00	(201,648.00)	-1.2%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	226,696.00	226,696.00	57,880.25	237,421.00	(10,725.00)	-4.7%
Classified Support Salaries		2200	2,151,909.00	2,151,909.00	704,932.93	2,103,736.00	48,173.00	2.2%
Classified Supervisors' and Administrators' Salaries		2300	378,738.00	378,738.00	132,691.16	359,212.00	19,526.00	5.2%
Clerical, Technical and Office Salaries		2400	1,665,593.00	1,665,593.00	575,710.42	1,710,392.00	(44,799.00)	-2.7%
Other Classified Salaries		2900	318,928.00	318,928.00	61,096.54	341,131.00	(22,203.00)	-7.0%
TOTAL, CLASSIFIED SALARIES			4,741,864.00	4,741,864.00	1,532,311.30	4,751,892.00	(10,028.00)	-0.2%
EMPLOYEE BENEFITS								
STRS		3101-3102	3,109,924.00	3,109,924.00	817,567.90	2,695,907.04	414,016.96	13.3%
PERS		3201-3202	731,033.00	731,033.00	256,197.91	811,818.90	(80,785.90)	-11.1%
OASDI/Medicare/Alternative		3301-3302	587,844.00	587,844.00	185,337.44	599,528.55	(11,684.55)	-2.0%
Health and Welfare Benefits		3401-3402	2,953,152.00	2,953,152.00	810,479.66	3,095,433.00	(142,281.00)	-4.8%
Unemployment Insurance		3501-3502	10,978.00	10,978.00	3,449.11	11,818.39	(840.39)	-7.7%
Workers' Compensation		3601-3602	373,432.00	373,432.00	104,035.18	376,251.74	(2,819.74)	-0.8%
OPEB, Allocated		3701-3702	1,469.00	1,469.00	3,978.06	2,915.00	(1,446.00)	-98.4%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	20,037.00	20,037.00	30,116.80	98,198.00	(78,161.00)	-390.1%
TOTAL, EMPLOYEE BENEFITS			7,787,869.00	7,787,869.00	2,211,162.06	7,691,870.62	95,998.38	1.2%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	81,391.00	81,391.00	31,457.86	50,391.00	31,000.00	38.1%
Books and Other Reference Materials		4200	26,116.00	26,116.00	503.31	23,011.00	3,105.00	11.9%
Materials and Supplies		4300	772,480.00	772,480.00	167,677.68	992,666.00	(220,186.00)	-28.5%
Noncapitalized Equipment		4400	464,913.00	464,913.00	90,547.97	455,138.00	9,775.00	2.1%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			1,344,900.00	1,344,900.00	290,186.82	1,521,206.00	(176,306.00)	-13.1%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	120,322.00	120,322.00	8,944.51	114,032.00	6,290.00	5.2%
Dues and Memberships		5300	22,091.00	22,091.00	14,581.40	22,719.00	(628.00)	-2.8%
Insurance		5400-5450	285,170.00	285,170.00	134,098.50	285,170.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,200,000.00	1,200,000.00	317,140.53	1,200,000.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	86,788.00	86,788.00	9,972.25	84,945.00	1,843.00	2.1%
Transfers of Direct Costs		5710	(49,942.00)	(49,942.00)	(10,850.85)	(43,654.00)	(6,288.00)	12.6%
Transfers of Direct Costs - Interfund		5750	(2,000.00)	(2,000.00)	(904.95)	(2,621.00)	621.00	-31.1%
Professional/Consulting Services and Operating Expenditures		5800	1,850,563.00	1,850,563.00	497,908.10	2,018,472.00	(167,909.00)	-9.1%
Communications		5900	136,620.00	136,620.00	35,512.80	131,221.00	5,399.00	4.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			3,649,612.00	3,649,612.00	1,006,402.29	3,810,284.00	(160,672.00)	-4.4%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	10,000.00	10,000.00	447.50	14,298.00	(4,298.00)	-43.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	16,000.00	16,000.00	179,092.08	195,093.00	(179,093.00)	-1119.3%
Equipment Replacement		6500	0.00	0.00	(83.41)	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			26,000.00	26,000.00	179,456.17	209,391.00	(183,391.00)	-705.4%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	275,000.00	275,000.00	111,316.00	275,000.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221						
To County Offices	6500	7222						
To JPAs	6500	7223						
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221						
To County Offices	6360	7222						
To JPAs	6360	7223						
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			275,000.00	275,000.00	111,316.00	275,000.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	(281,949.00)	(281,949.00)	0.00	(260,894.00)	(21,055.00)	7.5%
Transfers of Indirect Costs - Interfund		7350	(30,761.00)	(30,761.00)	0.00	(164,241.00)	133,480.00	-433.9%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(312,710.00)	(312,710.00)	0.00	(425,135.00)	112,425.00	-36.0%
TOTAL, EXPENDITURES			34,646,190.00	34,646,190.00	10,663,372.87	35,169,811.62	(523,621.62)	-1.5%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	72,033.00	72,033.00	72,033.00	New
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	72,033.00	72,033.00	72,033.00	New
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	250,000.00	250,000.00	(250,000.00)	New
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	472.82	973.00	(973.00)	New
Other Authorized Interfund Transfers Out		7619	250,000.00	250,000.00	500,000.00	500,000.00	(250,000.00)	-100.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			250,000.00	250,000.00	750,472.82	750,973.00	(500,973.00)	-200.4%
OTHER SOURCES/USES								
SOURCES								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	(7,985,231.00)	(7,985,231.00)	0.00	(7,992,269.00)	(7,038.00)	0.1%
Contributions from Restricted Revenues		8990	0.00	0.00	571.67	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(7,985,231.00)	(7,985,231.00)	571.67	(7,992,269.00)	(7,038.00)	0.1%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(8,235,231.00)	(8,235,231.00)	(677,868.15)	(8,671,209.00)	(435,978.00)	5.3%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	2,685,926.00	2,685,926.00	486,302.78	3,244,910.00	558,984.00	20.8%
3) Other State Revenue		8300-8599	845,924.00	845,924.00	529,728.55	1,092,822.00	246,898.00	29.2%
4) Other Local Revenue		8600-8799	1,946,636.00	1,946,636.00	563,604.24	1,991,987.00	45,351.00	2.3%
5) TOTAL, REVENUES			5,478,486.00	5,478,486.00	1,579,635.57	6,329,719.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	3,834,608.00	3,834,608.00	1,234,478.19	3,971,012.00	(136,404.00)	-3.6%
2) Classified Salaries		2000-2999	3,253,016.00	3,253,016.00	934,306.77	3,569,723.00	(316,707.00)	-9.7%
3) Employee Benefits		3000-3999	2,563,374.00	2,563,374.00	764,872.10	2,712,749.00	(149,375.00)	-5.8%
4) Books and Supplies		4000-4999	893,386.00	893,386.00	174,249.01	1,446,959.00	(553,573.00)	-62.0%
5) Services and Other Operating Expenditures		5000-5999	1,773,042.00	1,773,042.00	663,535.11	2,356,354.00	(583,312.00)	-32.9%
6) Capital Outlay		6000-6999	50,000.00	50,000.00	136,076.84	204,681.00	(154,681.00)	-309.4%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	704,554.00	704,554.00	(7.00)	704,554.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	281,949.00	281,949.00	0.00	260,894.00	21,055.00	7.5%
9) TOTAL, EXPENDITURES			13,353,929.00	13,353,929.00	3,907,511.02	15,226,926.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(7,875,443.00)	(7,875,443.00)	(2,327,875.45)	(8,897,207.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	7,985,231.00	7,985,231.00	(571.67)	7,992,269.00	7,038.00	0.1%
4) TOTAL, OTHER FINANCING SOURCES/USES			7,985,231.00	7,985,231.00	(571.67)	7,992,269.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			109,788.00	109,788.00	(2,328,447.12)	(904,938.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,226,329.26	2,226,329.26		2,226,329.26	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,226,329.26	2,226,329.26		2,226,329.26		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,226,329.26	2,226,329.26		2,226,329.26		
2) Ending Balance, June 30 (E + F1e)			2,336,117.26	2,336,117.26		1,321,391.26		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	2,336,119.26	2,336,119.26		1,321,391.26		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	(2.00)	(2.00)		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	0.00	0.00	0.00	0.00		
Education Protection Account State Aid - Current Year		8012	0.00	0.00	0.00	0.00		
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00		
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00		
Timber Yield Tax		8022	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00		
County & District Taxes								
Secured Roll Taxes		8041	0.00	0.00	0.00	0.00		
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00		
Supplemental Taxes		8044	0.00	0.00	0.00	0.00		
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00		
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00		
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00		
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00		
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00		
Subtotal, LCFF Sources			0.00	0.00	0.00	0.00		
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091						
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00		
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	909,183.00	909,183.00	7,672.97	836,106.00	(73,077.00)	-8.0%
Special Education Discretionary Grants		8182	72,873.00	72,873.00	0.00	72,873.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00		
Flood Control Funds		8270	0.00	0.00	0.00	0.00		
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00		
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	1,155,531.00	1,155,531.00	353,533.22	1,659,301.00	503,770.00	43.6%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Educator Quality	4035	8290	171,554.00	171,554.00	58,350.23	242,692.00	71,138.00	41.5%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Education Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	71,335.00	71,335.00	19,829.79	111,838.00	40,503.00	56.8%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3185, 4050, 4123, 4124, 4126, 4127, 5510, 5630	8290	50,000.00	50,000.00	0.00	50,000.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	255,450.00	255,450.00	46,916.57	272,100.00	16,650.00	6.5%
TOTAL, FEDERAL REVENUE			2,685,926.00	2,685,926.00	486,302.78	3,244,910.00	558,984.00	20.8%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00		
Lottery - Unrestricted and Instructional Materi		8560	187,320.00	187,320.00	21,271.20	224,137.00	36,817.00	19.7%
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	157,602.00	157,602.00	367,994.68	367,994.00	210,392.00	133.5%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	501,002.00	501,002.00	140,462.67	500,691.00	(311.00)	-0.1%
TOTAL, OTHER STATE REVENUE			845,924.00	845,924.00	529,728.55	1,092,822.00	246,898.00	29.2%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	110,000.00	110,000.00	52,492.54	110,000.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00		
Non-Resident Students		8672	0.00	0.00	0.00	0.00		
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustme		8691	0.00	0.00	0.00	0.00		
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	0.00	0.00	1,643.70	1,958.00	1,958.00	New
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	1,836,636.00	1,836,636.00	509,468.00	1,880,029.00	43,393.00	2.4%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,946,636.00	1,946,636.00	563,604.24	1,991,987.00	45,351.00	2.3%
TOTAL, REVENUES			5,478,486.00	5,478,486.00	1,579,635.57	6,329,719.00	851,233.00	15.5%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	3,097,986.00	3,097,986.00	988,395.70	3,196,924.00	(98,938.00)	-3.2%
Certificated Pupil Support Salaries		1200	515,167.00	515,167.00	176,112.12	557,832.00	(42,665.00)	-8.3%
Certificated Supervisors' and Administrators' Salaries		1300	61,862.00	61,862.00	0.00	0.00	61,862.00	100.0%
Other Certificated Salaries		1900	159,593.00	159,593.00	69,970.37	216,256.00	(56,663.00)	-35.5%
TOTAL, CERTIFICATED SALARIES			3,834,608.00	3,834,608.00	1,234,478.19	3,971,012.00	(136,404.00)	-3.6%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	2,452,623.00	2,452,623.00	668,137.78	2,559,595.00	(106,972.00)	-4.4%
Classified Support Salaries		2200	528,759.00	528,759.00	181,348.19	640,560.00	(111,801.00)	-21.1%
Classified Supervisors' and Administrators' Salaries		2300	73,366.00	73,366.00	24,621.84	110,048.00	(36,682.00)	-50.0%
Clerical, Technical and Office Salaries		2400	183,268.00	183,268.00	57,850.46	224,373.00	(41,105.00)	-22.4%
Other Classified Salaries		2900	15,000.00	15,000.00	2,348.50	35,147.00	(20,147.00)	-134.3%
TOTAL, CLASSIFIED SALARIES			3,253,016.00	3,253,016.00	934,306.77	3,569,723.00	(316,707.00)	-9.7%
EMPLOYEE BENEFITS								
STRS		3101-3102	598,018.00	598,018.00	198,617.99	651,097.00	(53,079.00)	-8.9%
PERS		3201-3202	517,616.00	517,616.00	158,416.18	623,242.00	(105,626.00)	-20.4%
OASDI/Medicare/Alternative		3301-3302	300,194.00	300,194.00	85,355.09	329,045.00	(28,851.00)	-9.6%
Health and Welfare Benefits		3401-3402	1,019,192.00	1,019,192.00	278,394.10	944,059.00	75,133.00	7.4%
Unemployment Insurance		3501-3502	3,662.00	3,662.00	1,090.10	4,201.00	(539.00)	-14.7%
Workers' Compensation		3601-3602	124,692.00	124,692.00	32,882.91	130,866.00	(6,174.00)	-5.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	10,115.73	30,239.00	(30,239.00)	New
TOTAL, EMPLOYEE BENEFITS			2,563,374.00	2,563,374.00	764,872.10	2,712,749.00	(149,375.00)	-5.8%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	3,300.00	3,300.00	0.00	1,147.00	2,153.00	65.2%
Books and Other Reference Materials		4200	8,848.00	8,848.00	975.48	9,306.00	(458.00)	-5.2%
Materials and Supplies		4300	663,451.00	663,451.00	105,477.67	1,142,309.00	(478,858.00)	-72.2%
Noncapitalized Equipment		4400	217,787.00	217,787.00	67,795.86	294,197.00	(76,410.00)	-35.1%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			893,386.00	893,386.00	174,249.01	1,446,959.00	(553,573.00)	-62.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	165,554.00	165,554.00	31,715.27	259,106.00	(93,552.00)	-56.5%
Dues and Memberships		5300	0.00	0.00	100.00	200.00	(200.00)	New
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	99,730.00	99,730.00	94,790.21	308,344.00	(208,614.00)	-209.2%
Transfers of Direct Costs		5710	49,942.00	49,942.00	10,850.85	43,654.00	6,288.00	12.6%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,456,266.00	1,456,266.00	525,641.15	1,742,000.00	(285,734.00)	-19.6%
Communications		5900	1,550.00	1,550.00	437.63	3,050.00	(1,500.00)	-96.8%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,773,042.00	1,773,042.00	663,535.11	2,356,354.00	(583,312.00)	-32.9%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	122,819.92	154,681.00	(154,681.00)	New
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	50,000.00	50,000.00	13,256.92	50,000.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			50,000.00	50,000.00	136,076.84	204,681.00	(154,681.00)	-309.4%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	3,374.00	3,374.00	(7.00)	3,374.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	701,180.00	701,180.00	0.00	701,180.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			704,554.00	704,554.00	(7.00)	704,554.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	281,949.00	281,949.00	0.00	260,894.00	21,055.00	7.5%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			281,949.00	281,949.00	0.00	260,894.00	21,055.00	7.5%
TOTAL, EXPENDITURES			13,353,929.00	13,353,929.00	3,907,511.02	15,226,926.00	(1,872,997.00)	-14.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00		
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00		
Proceeds								
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	7,985,231.00	7,985,231.00	0.00	7,992,269.00	7,038.00	0.1%
Contributions from Restricted Revenues		8990	0.00	0.00	(571.67)	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			7,985,231.00	7,985,231.00	(571.67)	7,992,269.00	7,038.00	0.1%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			7,985,231.00	7,985,231.00	(571.67)	7,992,269.00	(7,038.00)	0.1%

Center Joint Unified
Sacramento County

2018-19 First Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000
Form 01I

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	41,865,869.00	41,865,869.00	9,788,699.07	42,006,544.00	140,675.00	0.3%
2) Federal Revenue		8100-8299	2,693,184.00	2,693,184.00	486,302.78	3,249,910.00	556,726.00	20.7%
3) Other State Revenue		8300-8599	3,045,870.00	3,045,870.00	546,742.82	2,655,850.00	(390,020.00)	-12.8%
4) Other Local Revenue		8600-8799	2,245,902.00	2,245,902.00	695,668.61	2,303,443.00	57,541.00	2.6%
5) TOTAL, REVENUES			49,850,825.00	49,850,825.00	11,517,413.28	50,215,747.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	20,968,263.00	20,968,263.00	6,567,016.42	21,306,315.00	(338,052.00)	-1.6%
2) Classified Salaries		2000-2999	7,994,880.00	7,994,880.00	2,466,618.07	8,321,615.00	(326,735.00)	-4.1%
3) Employee Benefits		3000-3999	10,351,243.00	10,351,243.00	2,976,034.16	10,404,619.62	(53,376.62)	-0.5%
4) Books and Supplies		4000-4999	2,238,286.00	2,238,286.00	464,435.83	2,968,165.00	(729,879.00)	-32.6%
5) Services and Other Operating Expenditures		5000-5999	5,422,654.00	5,422,654.00	1,669,937.40	6,166,638.00	(743,984.00)	-13.7%
6) Capital Outlay		6000-6999	76,000.00	76,000.00	315,533.01	414,072.00	(338,072.00)	-444.8%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	979,554.00	979,554.00	111,309.00	979,554.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(30,761.00)	(30,761.00)	0.00	(164,241.00)	133,480.00	-433.9%
9) TOTAL, EXPENDITURES			48,000,119.00	48,000,119.00	14,570,883.89	50,396,737.62		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			1,850,706.00	1,850,706.00	(3,053,470.61)	(180,990.62)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	72,033.00	72,033.00	72,033.00	Ne
b) Transfers Out		7600-7629	250,000.00	250,000.00	750,472.82	750,973.00	(500,973.00)	-200.4
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0
4) TOTAL, OTHER FINANCING SOURCES/USES			(250,000.00)	(250,000.00)	(678,439.82)	(678,940.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,600,706.00	1,600,706.00	(3,731,910.43)	(859,930.62)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	7,820,853.79	7,820,853.79		7,820,853.79	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			7,820,853.79	7,820,853.79		7,820,853.79		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			7,820,853.79	7,820,853.79		7,820,853.79		
2) Ending Balance, June 30 (E + F1e)			9,421,559.79	9,421,559.79		6,960,923.17		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	10,000.00	10,000.00		10,000.00		
Stores		9712	45,140.66	45,140.66		14,117.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	2,336,119.26	2,336,119.26		1,321,391.26		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		1,500,000.00		
Curriculum Adoption	0000	9780				*1,500,000.00*		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	1,447,504.00	1,447,504.00		1,534,432.00		
Unassigned/Unappropriated Amount		9790	5,582,795.87	5,582,795.87		2,580,982.91		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	28,817,137.00	28,817,137.00	8,088,478.00	28,073,999.00	(743,138.00)	-2.6%
Education Protection Account State Aid - Current Year		8012	5,265,228.00	5,265,228.00	1,588,802.00	5,681,515.00	416,287.00	7.9%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	50,615.00	50,615.00	0.00	49,856.00	(759.00)	-1.5%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	5,114,945.00	5,114,945.00	0.00	5,439,637.00	324,692.00	6.3%
Unsecured Roll Taxes		8042	141,291.00	141,291.00	34,453.60	153,959.00	12,668.00	9.0%
Prior Years' Taxes		8043	29,593.00	29,593.00	76,705.52	27,975.00	(1,618.00)	-5.5%
Supplemental Taxes		8044	214,189.00	214,189.00	0.00	320,197.00	106,008.00	49.5%
Education Revenue Augmentation Fund (ERAF)		8045	2,232,599.00	2,232,599.00	259.95	2,259,406.00	26,807.00	1.2%
Community Redevelopment Funds (SB 617/699/1992)		8047	272.00	272.00	0.00	0.00	(272.00)	-100.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			41,865,869.00	41,865,869.00	9,788,699.07	42,006,544.00	140,675.00	0.3%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			41,865,869.00	41,865,869.00	9,788,699.07	42,006,544.00	140,675.00	0.3%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	909,183.00	909,183.00	7,672.97	836,106.00	(73,077.00)	-8.0%
Special Education Discretionary Grants		8182	72,873.00	72,873.00	0.00	72,873.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	1,155,531.00	1,155,531.00	353,533.22	1,659,301.00	503,770.00	43.6%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Educator Quality	4035	8290	171,554.00	171,554.00	58,350.23	242,692.00	71,138.00	41.5%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Education Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	71,335.00	71,335.00	19,829.79	111,838.00	40,503.00	56.8%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3185, 4050, 4123, 4124, 4126, 4127, 5510, 5630	8290	50,000.00	50,000.00	0.00	50,000.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	262,708.00	262,708.00	46,916.57	277,100.00	14,392.00	5.5%
TOTAL, FEDERAL REVENUE			2,693,184.00	2,693,184.00	486,302.78	3,249,910.00	556,726.00	20.7%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	1,586,305.00	1,586,305.00	0.00	910,233.00	(676,072.00)	-42.6%
Lottery - Unrestricted and Instructional Materi		8560	786,745.00	786,745.00	34,665.47	862,716.00	75,971.00	9.7%
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	157,602.00	157,602.00	367,994.68	367,994.00	210,392.00	133.5%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	515,218.00	515,218.00	144,082.67	514,907.00	(311.00)	-0.1%
TOTAL, OTHER STATE REVENUE			3,045,870.00	3,045,870.00	546,742.82	2,655,850.00	(390,020.00)	-12.8%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	300.00	300.00	0.00	300.00	0.00	0.0%
Leases and Rentals		8650	185,000.00	185,000.00	80,392.54	185,000.00	0.00	0.0%
Interest		8660	95,000.00	95,000.00	4,680.71	95,400.00	400.00	0.4%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	18,000.00	18,000.00	7,867.85	18,000.00	0.00	0.0%
Interagency Services		8677	525.00	525.00	0.00	525.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	50,441.00	50,441.00	56,871.19	64,189.00	13,748.00	27.3%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	60,000.00	60,000.00	36,388.32	60,000.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	1,836,636.00	1,836,636.00	509,468.00	1,880,029.00	43,393.00	2.4%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			2,245,902.00	2,245,902.00	695,668.61	2,303,443.00	57,541.00	2.6%
TOTAL, REVENUES			49,850,825.00	49,850,825.00	11,517,413.28	50,215,747.00	364,922.00	0.7%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	17,951,499.00	17,951,499.00	5,524,431.21	18,095,545.00	(144,046.00)	-0.8%
Certificated Pupil Support Salaries		1200	956,697.00	956,697.00	348,149.40	1,077,200.00	(120,503.00)	-12.6%
Certificated Supervisors' and Administrators' Salaries		1300	1,762,088.00	1,762,088.00	578,356.96	1,778,928.00	(16,840.00)	-1.0%
Other Certificated Salaries		1900	297,979.00	297,979.00	116,078.85	354,642.00	(56,663.00)	-19.0%
TOTAL, CERTIFICATED SALARIES			20,968,263.00	20,968,263.00	6,567,016.42	21,306,315.00	(338,052.00)	-1.6%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	2,679,319.00	2,679,319.00	726,018.03	2,797,016.00	(117,697.00)	-4.4%
Classified Support Salaries		2200	2,680,668.00	2,680,668.00	886,281.12	2,744,296.00	(63,628.00)	-2.4%
Classified Supervisors' and Administrators' Salaries		2300	452,104.00	452,104.00	157,313.00	469,260.00	(17,156.00)	-3.8%
Clerical, Technical and Office Salaries		2400	1,848,861.00	1,848,861.00	633,560.88	1,934,765.00	(85,904.00)	-4.6%
Other Classified Salaries		2900	333,928.00	333,928.00	63,445.04	376,278.00	(42,350.00)	-12.7%
TOTAL, CLASSIFIED SALARIES			7,994,880.00	7,994,880.00	2,466,618.07	8,321,615.00	(326,735.00)	-4.1%
EMPLOYEE BENEFITS								
STRS		3101-3102	3,707,942.00	3,707,942.00	1,016,185.89	3,347,004.04	360,937.96	9.7%
PERS		3201-3202	1,248,649.00	1,248,649.00	414,614.09	1,435,060.90	(186,411.90)	-14.9%
OASDI/Medicare/Alternative		3301-3302	888,038.00	888,038.00	270,692.53	928,573.55	(40,535.55)	-4.6%
Health and Welfare Benefits		3401-3402	3,972,344.00	3,972,344.00	1,088,873.76	4,039,492.00	(67,148.00)	-1.7%
Unemployment Insurance		3501-3502	14,640.00	14,640.00	4,539.21	16,019.39	(1,379.39)	-9.4%
Workers' Compensation		3601-3602	498,124.00	498,124.00	136,918.09	507,117.74	(8,993.74)	-1.8%
OPEB, Allocated		3701-3702	1,469.00	1,469.00	3,978.06	2,915.00	(1,446.00)	-98.4%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	20,037.00	20,037.00	40,232.53	128,437.00	(108,400.00)	-541.0%
TOTAL, EMPLOYEE BENEFITS			10,351,243.00	10,351,243.00	2,976,034.16	10,404,619.62	(53,376.62)	-0.5%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	84,691.00	84,691.00	31,457.86	51,538.00	33,153.00	39.1%
Books and Other Reference Materials		4200	34,964.00	34,964.00	1,478.79	32,317.00	2,647.00	7.6%
Materials and Supplies		4300	1,435,931.00	1,435,931.00	273,155.35	2,134,975.00	(699,044.00)	-48.7%
Noncapitalized Equipment		4400	682,700.00	682,700.00	158,343.83	749,335.00	(66,635.00)	-9.8%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			2,238,286.00	2,238,286.00	464,435.83	2,968,165.00	(729,879.00)	-32.6%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	285,876.00	285,876.00	40,659.78	373,138.00	(87,262.00)	-30.5%
Dues and Memberships		5300	22,091.00	22,091.00	14,681.40	22,919.00	(828.00)	-3.7%
Insurance		5400-5450	285,170.00	285,170.00	134,098.50	285,170.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,200,000.00	1,200,000.00	317,140.53	1,200,000.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	186,518.00	186,518.00	104,762.46	393,289.00	(206,771.00)	-110.9%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(2,000.00)	(2,000.00)	(904.95)	(2,621.00)	621.00	-31.1%
Professional/Consulting Services and Operating Expenditures		5800	3,306,829.00	3,306,829.00	1,023,549.25	3,760,472.00	(453,643.00)	-13.7%
Communications		5900	138,170.00	138,170.00	35,950.43	134,271.00	3,899.00	2.8%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			5,422,654.00	5,422,654.00	1,669,937.40	6,166,638.00	(743,984.00)	-13.7%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	10,000.00	10,000.00	123,267.42	168,979.00	(158,979.00)	-1589.8%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	16,000.00	16,000.00	179,092.08	195,093.00	(179,093.00)	-1119.3%
Equipment Replacement		6500	50,000.00	50,000.00	13,173.51	50,000.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			76,000.00	76,000.00	315,533.01	414,072.00	(338,072.00)	-444.8%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	3,374.00	3,374.00	(7.00)	3,374.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	976,180.00	976,180.00	111,316.00	976,180.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			979,554.00	979,554.00	111,309.00	979,554.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00		
Transfers of Indirect Costs - Interfund		7350	(30,761.00)	(30,761.00)	0.00	(164,241.00)	133,480.00	-433.9%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(30,761.00)	(30,761.00)	0.00	(164,241.00)	133,480.00	-433.9%
TOTAL, EXPENDITURES			48,000,119.00	48,000,119.00	14,570,883.89	50,396,737.62	(2,396,618.62)	-5.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	72,033.00	72,033.00	72,033.00	New
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	72,033.00	72,033.00	72,033.00	New
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	250,000.00	250,000.00	(250,000.00)	New
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	472.82	973.00	(973.00)	New
Other Authorized Interfund Transfers Out		7619	250,000.00	250,000.00	500,000.00	500,000.00	(250,000.00)	-100.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			250,000.00	250,000.00	750,472.82	750,973.00	(500,973.00)	-200.4%
OTHER SOURCES/USES								
SOURCES								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(250,000.00)	(250,000.00)	(678,439.82)	(678,940.00)	428,940.00	171.6%

Resource	Description	2018-19 Projected Year Totals
5640	Medi-Cal Billing Option	154,131.17
6230	California Clean Energy Jobs Act	0.69
6300	Lottery: Instructional Materials	0.59
6512	Special Ed: Mental Health Services	0.68
7338	College Readiness Block Grant	0.79
8150	Ongoing & Major Maintenance Account (RM.	0.90
9010	Other Restricted Local	1,167,256.44
Total, Restricted Balance		1,321,391.26

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	150.00	2,067.00	2,067.00	New
5) TOTAL, REVENUES			0.00	0.00	150.00	2,067.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	0.00	150.00	2,067.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	150.00	2,067.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	234,367.10	234,367.10		234,367.10	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			234,367.10	234,367.10		234,367.10		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			234,367.10	234,367.10		234,367.10		
2) Ending Balance, June 30 (E + F1e)			234,367.10	234,367.10		236,434.10		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	146,467.35	146,467.35		146,467.35		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	87,899.75	87,899.75		89,966.75		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
LCFF SOURCES								
Principal Apportionment State Aid - Current Year		8011	0.00	0.00	0.00	0.00	0.00	0.0%
Education Protection Account State Aid - Current Year		8012	0.00	0.00	0.00	0.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part D, Local Delinquent Program	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Educator Quality	4035	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Part A, Immigrant Education Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3020, 3040, 3041, 3045, 3060, 3061, 3150, 3155, 3180, 3181, 3185, 4124, 4126, 4127, 5510, 5630	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	150.00	2,067.00	2,067.00	New
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	150.00	2,067.00	2,067.00	New
TOTAL, REVENUES			0.00	0.00	150.00	2,067.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2018/19 Projected Year Totals
6230	California Clean Energy Jobs Act	48,230.50
6264	Educator Effectiveness (15-16)	0.73
6300	Lottery: Instructional Materials	24,715.80
7338	College Readiness Block Grant	73,520.32
Total, Restricted Balance		146,467.35

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	48,165.00	48,165.00	0.00	48,415.00	250.00	0.5%
3) Other State Revenue		8300-8599	222,912.00	222,912.00	12,331.96	263,784.00	40,872.00	18.3%
4) Other Local Revenue		8600-8799	3,000.00	3,000.00	1,117.70	387.00	(2,613.00)	-87.1%
5) TOTAL, REVENUES			274,077.00	274,077.00	13,449.66	312,586.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	139,355.00	139,355.00	49,970.60	170,680.00	(31,325.00)	-22.5%
2) Classified Salaries		2000-2999	22,576.00	22,576.00	6,890.89	22,737.00	(161.00)	-0.7%
3) Employee Benefits		3000-3999	38,098.00	38,098.00	14,259.33	40,953.00	(2,855.00)	-7.5%
4) Books and Supplies		4000-4999	41,728.00	41,728.00	6,363.09	55,788.00	(14,060.00)	-33.7%
5) Services and Other Operating Expenditures		5000-5999	17,650.00	17,650.00	5,344.35	47,770.00	(30,120.00)	-170.7%
6) Capital Outlay		6000-6999	15,000.00	15,000.00	0.00	13,120.00	1,880.00	12.5%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	18,683.00	(18,683.00)	New
9) TOTAL, EXPENDITURES			274,407.00	274,407.00	82,828.26	369,731.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(330.00)	(330.00)	(69,378.60)	(57,145.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(330.00)	(330.00)	(69,378.60)	(57,145.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	106,358.45	106,358.45		106,358.45	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			106,358.45	106,358.45		106,358.45		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			106,358.45	106,358.45		106,358.45		
2) Ending Balance, June 30 (E + F1e)			106,028.45	106,028.45		49,213.45		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	56,848.73	56,848.73		0.73		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Committments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	49,179.72	49,179.72		49,212.72		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
LCFF SOURCES								
LCFF Transfers								
LCFF Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
FEDERAL REVENUE								
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	48,165.00	48,165.00	0.00	48,415.00	250.00	0.5%
TOTAL, FEDERAL REVENUE			48,165.00	48,165.00	0.00	48,415.00	250.00	0.5%
OTHER STATE REVENUE								
Other State Apportionments								
All Other State Apportionments - Current Year		8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
Adult Education Block Grant Program	6391	8590	222,912.00	222,912.00	(13,218.04)	238,234.00	15,322.00	6.9%
All Other State Revenue	All Other	8590	0.00	0.00	25,550.00	25,550.00	25,550.00	New
TOTAL, OTHER STATE REVENUE			222,912.00	222,912.00	12,331.96	263,784.00	40,872.00	18.3%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	400.00	400.00	39.00	387.00	(13.00)	-3.3%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	2,600.00	2,600.00	1,078.70	0.00	(2,600.00)	-100.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			3,000.00	3,000.00	1,117.70	387.00	(2,613.00)	-87.1%
TOTAL, REVENUES			274,077.00	274,077.00	13,449.66	312,586.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	92,452.00	92,452.00	32,784.70	117,967.00	(25,515.00)	-27.6%
Certificated Pupil Support Salaries		1200	29,157.00	29,157.00	11,270.74	34,967.00	(5,810.00)	-19.9%
Certificated Supervisors' and Administrators' Salaries		1300	17,746.00	17,746.00	5,915.16	17,746.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			139,355.00	139,355.00	49,970.60	170,680.00	(31,325.00)	-22.5%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	5,500.00	5,500.00	698.39	4,662.00	838.00	15.2%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	17,076.00	17,076.00	6,192.50	18,075.00	(999.00)	-5.9%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			22,576.00	22,576.00	6,890.89	22,737.00	(161.00)	-0.7%
EMPLOYEE BENEFITS								
STRS		3101-3102	14,698.00	14,698.00	5,760.61	16,243.00	(1,545.00)	-10.5%
PERS		3201-3202	9,414.00	9,414.00	3,749.81	10,479.00	(1,065.00)	-11.3%
OASDI/Medicare/Alternative		3301-3302	6,195.00	6,195.00	2,140.18	6,325.00	(130.00)	-2.1%
Health and Welfare Benefits		3401-3402	4,914.00	4,914.00	1,722.76	4,983.00	(69.00)	-1.4%
Unemployment Insurance		3501-3502	86.00	86.00	28.44	86.00	0.00	0.0%
Workers' Compensation		3601-3602	2,791.00	2,791.00	857.53	2,837.00	(46.00)	-1.6%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			38,098.00	38,098.00	14,259.33	40,953.00	(2,855.00)	-7.5%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	4,285.00	4,285.00	1,813.44	3,970.00	315.00	7.4%
Materials and Supplies		4300	19,138.00	19,138.00	4,549.65	44,868.00	(25,730.00)	-134.4%
Noncapitalized Equipment		4400	18,305.00	18,305.00	0.00	6,950.00	11,355.00	62.0%
TOTAL, BOOKS AND SUPPLIES			41,728.00	41,728.00	6,363.09	55,788.00	(14,060.00)	-33.7%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	4,075.00	4,075.00	28.18	26,646.00	(22,571.00)	-553.9%
Dues and Memberships		5300	0.00	0.00	60.00	60.00	(60.00)	New
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	1,000.00	1,000.00	0.00	0.00	1,000.00	100.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	1,000.00	1,000.00	620.25	1,621.00	(621.00)	-62.1%
Professional/Consulting Services and Operating Expenditures		5800	11,225.00	11,225.00	4,635.92	19,443.00	(8,218.00)	-73.2%
Communications		5900	350.00	350.00	0.00	0.00	350.00	100.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			17,650.00	17,650.00	5,344.35	47,770.00	(30,120.00)	-170.7%
CAPITAL OUTLAY								
Land		6100	15,000.00	15,000.00	0.00	13,120.00	1,880.00	12.5%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			15,000.00	15,000.00	0.00	13,120.00	1,880.00	12.5%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	18,683.00	(18,683.00)	New
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	18,683.00	(18,683.00)	New
TOTAL, EXPENDITURES			274,407.00	274,407.00	82,828.26	369,731.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2018/19 Projected Year Totals
3913	Adult Education: Adult Secondary Education	0.72
6391	Adult Education Block Grant Program	0.01
Total, Restricted Balance		0.73

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	287,801.00	287,801.00	20,818.00	287,801.00	0.00	0.0%
3) Other State Revenue		8300-8599	476,349.00	476,349.00	34,871.00	482,089.00	5,740.00	1.2%
4) Other Local Revenue		8600-8799	1,088.00	1,088.00	843.00	1,088.00	0.00	0.0%
5) TOTAL, REVENUES			765,238.00	765,238.00	56,532.00	770,978.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	734,477.00	734,477.00	209,996.36	723,750.00	10,727.00	1.5%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	30,761.00	30,761.00	0.00	47,228.00	(16,467.00)	-53.5%
9) TOTAL, EXPENDITURES			765,238.00	765,238.00	209,996.36	770,978.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	0.00	(153,464.36)	0.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	(153,464.36)	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	38,567.93	38,567.93		38,567.93	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			38,567.93	38,567.93		38,567.93		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			38,567.93	38,567.93		38,567.93		
2) Ending Balance, June 30 (E + F1e)			38,567.93	38,567.93		38,567.93		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	38,495.00	38,495.00		38,495.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Committments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	72.93	72.93		72.93		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	287,801.00	287,801.00	20,818.00	287,801.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			287,801.00	287,801.00	20,818.00	287,801.00	0.00	0.0%
OTHER STATE REVENUE								
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
State Preschool	6105	8590	476,349.00	476,349.00	34,871.00	482,089.00	5,740.00	1.2%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			476,349.00	476,349.00	34,871.00	482,089.00	5,740.00	1.2%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	1,088.00	1,088.00	843.00	1,088.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,088.00	1,088.00	843.00	1,088.00	0.00	0.0%
TOTAL, REVENUES			765,238.00	765,238.00	56,532.00	770,978.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	734,477.00	734,477.00	209,996.36	723,750.00	10,727.00	1.5%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			734,477.00	734,477.00	209,996.36	723,750.00	10,727.00	1.5%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	30,761.00	30,761.00	0.00	47,228.00	(16,467.00)	-53.5%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			30,761.00	30,761.00	0.00	47,228.00	(16,467.00)	-53.5%
TOTAL, EXPENDITURES			765,238.00	765,238.00	209,996.36	770,978.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund		8911	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2018/19 Projected Year Totals
6130	Child Development: Center-Based Reserve Account	38,495.00
Total, Restricted Balance		38,495.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	1,574,367.00	1,574,367.00	131,957.69	1,574,367.00	0.00	0.0%
3) Other State Revenue		8300-8599	125,000.00	125,000.00	10,885.46	125,000.00	0.00	0.0%
4) Other Local Revenue		8600-8799	280,200.00	280,200.00	73,604.81	280,612.00	412.00	0.1%
5) TOTAL, REVENUES			1,979,567.00	1,979,567.00	216,247.96	1,979,979.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	637,544.00	637,544.00	207,535.34	653,277.00	(15,733.00)	-2.5%
3) Employee Benefits		3000-3999	337,506.00	337,506.00	87,099.94	305,478.00	32,028.00	9.5%
4) Books and Supplies		4000-4999	933,834.00	933,834.00	189,731.13	928,134.00	5,700.00	0.6%
5) Services and Other Operating Expenditures		5000-5999	73,475.00	73,475.00	30,223.85	79,633.00	(6,158.00)	-8.4%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	98,326.00	(98,326.00)	New
9) TOTAL, EXPENDITURES			1,982,359.00	1,982,359.00	514,590.26	2,064,848.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(2,792.00)	(2,792.00)	(298,342.30)	(84,869.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers a) Transfers In		8900-8929	0.00	0.00	472.82	973.00	973.00	New
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	472.82	973.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(2,792.00)	(2,792.00)	(297,869.48)	(83,896.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	282,212.08	282,212.08		282,212.08	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			282,212.08	282,212.08		282,212.08		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			282,212.08	282,212.08		282,212.08		
2) Ending Balance, June 30 (E + F1e)			279,420.08	279,420.08		198,316.08		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	279,420.08	279,420.08		198,316.08		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Committments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
Child Nutrition Programs		8220	1,574,367.00	1,574,367.00	131,957.69	1,574,367.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			1,574,367.00	1,574,367.00	131,957.69	1,574,367.00	0.00	0.0%
OTHER STATE REVENUE								
Child Nutrition Programs		8520	125,000.00	125,000.00	10,685.46	125,000.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			125,000.00	125,000.00	10,685.46	125,000.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	277,000.00	277,000.00	73,233.61	277,000.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	700.00	700.00	219.00	1,112.00	412.00	58.9%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	2,500.00	2,500.00	152.20	2,500.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			280,200.00	280,200.00	73,604.81	280,612.00	412.00	0.1%
TOTAL, REVENUES			1,979,567.00	1,979,567.00	216,247.96	1,979,979.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	497,099.00	497,099.00	160,720.50	512,832.00	(15,733.00)	-3.2%
Classified Supervisors' and Administrators' Salaries		2300	70,989.00	70,989.00	23,663.00	70,989.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	69,456.00	69,456.00	23,151.84	69,456.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			637,544.00	637,544.00	207,535.34	653,277.00	(15,733.00)	-2.5%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	103,528.00	103,528.00	28,866.06	115,206.00	(11,678.00)	-11.3%
OASDI/Medicare/Alternative		3301-3302	48,780.00	48,780.00	15,226.07	48,893.00	87.00	0.2%
Health and Welfare Benefits		3401-3402	173,917.00	173,917.00	38,342.54	125,380.00	48,537.00	27.9%
Unemployment Insurance		3501-3502	324.00	324.00	105.01	319.00	5.00	1.5%
Workers' Compensation		3601-3602	10,957.00	10,957.00	3,164.30	10,915.00	42.00	0.4%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	1,395.96	4,965.00	(4,965.00)	New
TOTAL, EMPLOYEE BENEFITS			337,506.00	337,506.00	87,099.94	305,478.00	32,028.00	9.5%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	163,501.00	163,501.00	20,221.68	158,001.00	5,500.00	3.4%
Noncapitalized Equipment		4400	25,000.00	25,000.00	1,595.87	25,000.00	0.00	0.0%
Food		4700	745,333.00	745,333.00	167,913.58	745,133.00	200.00	0.0%
TOTAL, BOOKS AND SUPPLIES			933,834.00	933,834.00	189,731.13	928,134.00	5,700.00	0.6%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	4,660.00	4,660.00	2,633.91	4,860.00	(200.00)	-4.3%
Dues and Memberships		5300	10,562.00	10,562.00	628.95	10,562.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	28,875.00	28,875.00	8,613.67	28,875.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	1,000.00	1,000.00	284.70	1,000.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	27,968.00	27,968.00	18,047.56	33,926.00	(5,958.00)	-21.3%
Communications		5900	410.00	410.00	15.06	410.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			73,475.00	73,475.00	30,223.85	79,633.00	(6,158.00)	-8.4%
CAPITAL OUTLAY								
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	98,326.00	(98,326.00)	New
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	98,326.00	(98,326.00)	New
TOTAL, EXPENDITURES			1,982,359.00	1,982,359.00	514,590.26	2,064,848.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund		8916	0.00	0.00	472.82	973.00	973.00	New
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	472.82	973.00	973.00	New
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	472.82	973.00		

Resource	Description	2018/19 Projected Year Totals
5310	Child Nutrition: School Programs (e.g., School Lunch, School	198,316.08
Total, Restricted Balance		198,316.08

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	43.00	876.00	876.00	New
5) TOTAL, REVENUES			0.00	0.00	43.00	876.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	56,950.00	56,950.00	17,320.32	77,897.00	(20,947.00)	-36.8%
5) Services and Other Operating Expenditures		5000-5999	192,750.00	192,750.00	78,852.71	121,979.00	70,771.00	36.7%
6) Capital Outlay		6000-6999	300.00	300.00	0.00	1,000.00	(700.00)	-233.3%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			250,000.00	250,000.00	96,173.03	200,876.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(250,000.00)	(250,000.00)	(96,130.03)	(200,000.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers a) Transfers In		8900-8929	250,000.00	250,000.00	500,000.00	500,000.00	250,000.00	100.0%
b) Transfers Out		7600-7629	0.00	0.00	72,033.00	72,033.00	(72,033.00)	New
2) Other Sources/Uses a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			250,000.00	250,000.00	427,967.00	427,967.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	331,836.97	227,967.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	(227,967.03)	(227,967.03)		(227,967.03)	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			(227,967.03)	(227,967.03)		(227,967.03)		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			(227,967.03)	(227,967.03)		(227,967.03)		
2) Ending Balance, June 30 (E + F1e)			(227,967.03)	(227,967.03)		(0.03)		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Committments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	(227,967.03)	(227,967.03)		(0.03)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
LCFF SOURCES								
LCFF Transfers								
LCFF Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	43.00	876.00	876.00	New
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	43.00	876.00	876.00	New
TOTAL, REVENUES			0.00	0.00	43.00	876.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	26,950.00	26,950.00	255.82	52,897.00	(25,947.00)	-96.3%
Noncapitalized Equipment		4400	30,000.00	30,000.00	17,064.50	25,000.00	5,000.00	16.7%
TOTAL, BOOKS AND SUPPLIES			56,950.00	56,950.00	17,320.32	77,897.00	(20,947.00)	-36.8%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	136,000.00	136,000.00	50,107.40	86,408.00	49,592.00	36.5%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	56,750.00	56,750.00	28,745.31	35,571.00	21,179.00	37.3%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			192,750.00	192,750.00	78,852.71	121,979.00	70,771.00	36.7%
CAPITAL OUTLAY								
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	300.00	300.00	0.00	1,000.00	(700.00)	-233.3%
TOTAL, CAPITAL OUTLAY			300.00	300.00	0.00	1,000.00	(700.00)	-233.3%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			250,000.00	250,000.00	96,173.03	200,876.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	250,000.00	250,000.00	500,000.00	500,000.00	250,000.00	100.0%
(a) TOTAL, INTERFUND TRANSFERS IN			250,000.00	250,000.00	500,000.00	500,000.00	250,000.00	100.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	72,033.00	72,033.00	(72,033.00)	New
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	72,033.00	72,033.00	(72,033.00)	New
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			250,000.00	250,000.00	427,967.00	427,967.00		

Resource	Description	2018/19 Projected Year Totals
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	17,000.00	17,000.00	1,545.00	17,969.00	969.00	5.7%
5) TOTAL, REVENUES			17,000.00	17,000.00	1,545.00	17,969.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			17,000.00	17,000.00	1,545.00	17,969.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			17,000.00	17,000.00	1,545.00	17,969.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,418,620.71	2,418,620.71		2,418,620.71	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,418,620.71	2,418,620.71		2,418,620.71		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,418,620.71	2,418,620.71		2,418,620.71		
2) Ending Balance, June 30 (E + F1e)			2,435,620.71	2,435,620.71		2,436,589.71		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Committments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	2,435,620.71	2,435,620.71		2,436,589.71		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	17,000.00	17,000.00	1,545.00	17,969.00	969.00	5.7%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			17,000.00	17,000.00	1,545.00	17,969.00	969.00	5.7%
TOTAL, REVENUES			17,000.00	17,000.00	1,545.00	17,969.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund/CSSF		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: General Fund/CSSF		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2018/19 Projected Year Totals
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,000.00	2,000.00	187.00	2,000.00	0.00	0.0%
5) TOTAL, REVENUES			2,000.00	2,000.00	187.00	2,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			2,000.00	2,000.00	187.00	2,000.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers a) Transfers In		8900-8929	0.00	0.00	250,000.00	250,000.00	250,000.00	New
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	250,000.00	250,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			2,000.00	2,000.00	250,187.00	252,000.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	254,283.00	254,283.00		254,283.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			254,283.00	254,283.00		254,283.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			254,283.00	254,283.00		254,283.00		
2) Ending Balance, June 30 (E + F1e)			256,283.00	256,283.00		506,283.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	256,283.00	256,283.00		506,283.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER LOCAL REVENUE								
Interest		8660	2,000.00	2,000.00	187.00	2,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			2,000.00	2,000.00	187.00	2,000.00	0.00	0.0%
TOTAL, REVENUES			2,000.00	2,000.00	187.00	2,000.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund/CSSF		8912	0.00	0.00	250,000.00	250,000.00	250,000.00	New
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	250,000.00	250,000.00	250,000.00	New
INTERFUND TRANSFERS OUT								
To: General Fund/CSSF		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	250,000.00	250,000.00		

Resource	Description	2018/19 Projected Year Totals
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	12,000.00	12,000.00	1,042.00	1,042.00	(10,958.00)	-91.3%
5) TOTAL, REVENUES			12,000.00	12,000.00	1,042.00	1,042.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	19,121.00	19,121.00	(6,266.24)	10,107.00	9,014.00	47.1%
5) Services and Other Operating Expenditures		5000-5999	863,052.00	863,052.00	146,934.85	316,193.00	546,859.00	63.4%
6) Capital Outlay		6000-6999	29,827.00	29,827.00	1,286,257.25	2,357,456.00	(2,327,629.00)	-7803.8%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			912,000.00	912,000.00	1,426,925.86	2,683,756.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(900,000.00)	(900,000.00)	(1,425,883.86)	(2,682,714.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(900,000.00)	(900,000.00)	(1,425,883.86)	(2,682,714.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,682,714.49	2,682,714.49		2,682,714.49	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,682,714.49	2,682,714.49		2,682,714.49		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,682,714.49	2,682,714.49		2,682,714.49		
2) Ending Balance, June 30 (E + F1e)			1,782,714.49	1,782,714.49		0.49		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	1,782,714.49	1,782,714.49		0.49		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
County and District Taxes								
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	12,000.00	12,000.00	1,042.00	1,042.00	(10,958.00)	-91.3%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			12,000.00	12,000.00	1,042.00	1,042.00	(10,958.00)	-91.3%
TOTAL, REVENUES			12,000.00	12,000.00	1,042.00	1,042.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	10,656.00	10,656.00	(6,266.24)	4,254.00	6,402.00	60.1%
Noncapitalized Equipment		4400	8,465.00	8,465.00	0.00	5,853.00	2,612.00	30.9%
TOTAL, BOOKS AND SUPPLIES			19,121.00	19,121.00	(6,266.24)	10,107.00	9,014.00	47.1%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	863,052.00	863,052.00	146,934.85	316,193.00	546,859.00	63.4%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			863,052.00	863,052.00	146,934.85	316,193.00	546,859.00	63.4%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	29,827.00	29,827.00	1,286,257.25	2,357,456.00	(2,327,629.00)	-7803.8%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			29,827.00	29,827.00	1,286,257.25	2,357,456.00	(2,327,629.00)	-7803.8%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			912,000.00	912,000.00	1,426,925.86	2,683,756.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Sale of Bonds		8951	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
County School Building Aid		8961	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2018/19 Projected Year Totals
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	645,000.00	645,000.00	202,178.20	645,778.00	778.00	0.1%
5) TOTAL, REVENUES			645,000.00	645,000.00	202,178.20	645,778.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			645,000.00	645,000.00	202,178.20	645,778.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			645,000.00	645,000.00	202,178.20	645,778.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	(306,991.57)	(306,991.57)		(306,991.57)	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			(306,991.57)	(306,991.57)		(306,991.57)		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			(306,991.57)	(306,991.57)		(306,991.57)		
2) Ending Balance, June 30 (E + F1e)			338,008.43	338,008.43		338,786.43		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	338,008.43	338,008.43		338,786.43		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER STATE REVENUE								
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
County and District Taxes								
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	(5,000.00)	(5,000.00)	(149.00)	(4,222.00)	778.00	-15.6%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Mitigation/Developer Fees		8681	650,000.00	650,000.00	202,327.20	650,000.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			645,000.00	645,000.00	202,178.20	645,778.00	778.00	0.1%
TOTAL, REVENUES			645,000.00	645,000.00	202,178.20	645,778.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2018/19 Projected Year Totals
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	3.00	26.00	26.00	New
5) TOTAL, REVENUES			0.00	0.00	3.00	26.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	0.00	3.00	26.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	3.00	26.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	4,106.66	4,106.66		4,106.66	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,106.66	4,106.66		4,106.66		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,106.66	4,106.66		4,106.66		
2) Ending Balance, June 30 (E + F1e)			4,106.66	4,106.66		4,132.66		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	4,106.66	4,106.66		4,132.66		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
School Facilities Apportionments		8545	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	3.00	26.00	26.00	New
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	3.00	26.00	26.00	New
TOTAL, REVENUES			0.00	0.00	3.00	26.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
To: State School Building Fund/ County School Facilities Fund From: All Other Funds		8913	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2018/19 Projected Year Totals
7710	State School Facilities Projects	4,132.66
Total, Restricted Balance		4,132.66

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	42,006,544.00	3.21%	43,355,271.00	2.73%	44,539,892.00
2. Federal Revenues	8100-8299	5,000.00	0.00%	5,000.00	0.00%	5,000.00
3. Other State Revenues	8300-8599	1,563,028.00	-47.14%	826,252.00	1.13%	835,549.00
4. Other Local Revenues	8600-8799	311,456.00	0.00%	311,456.00	0.00%	311,456.00
5. Other Financing Sources						
a. Transfers In	8900-8929	72,033.00	22.23%	88,049.00	-100.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(7,992,269.00)	15.96%	(9,268,184.00)	4.01%	(9,639,790.00)
6. Total (Sum lines A1 thru A5c)		35,965,792.00	-1.80%	35,317,844.00	2.08%	36,052,107.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				17,335,303.00		17,460,416.00
b. Step & Column Adjustment				248,836.00		213,457.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(123,723.00)		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	17,335,303.00	0.72%	17,460,416.00	1.22%	17,673,873.00
2. Classified Salaries						
a. Base Salaries				4,751,892.00		4,893,435.00
b. Step & Column Adjustment				113,671.00		99,972.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				27,872.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	4,751,892.00	2.98%	4,893,435.00	2.04%	4,993,407.00
3. Employee Benefits	3000-3999	7,691,870.62	5.22%	8,093,540.00	4.64%	8,468,806.00
4. Books and Supplies	4000-4999	1,521,206.00	-13.55%	1,315,037.00	0.00%	1,315,037.00
5. Services and Other Operating Expenditures	5000-5999	3,810,284.00	-0.36%	3,796,541.00	0.66%	3,821,541.00
6. Capital Outlay	6000-6999	209,391.00	-94.96%	10,563.00	0.00%	10,563.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	275,000.00	0.00%	275,000.00	0.00%	275,000.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(425,135.00)	-49.17%	(216,085.00)	0.00%	(216,085.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	750,973.00	-100.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		35,920,784.62	-0.81%	35,628,447.00	2.00%	36,342,142.00
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		45,007.38		(310,603.00)		(290,035.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01I, line F1e)		5,594,524.53		5,639,531.91		5,328,928.91
2. Ending Fund Balance (Sum lines C and D1)		5,639,531.91		5,328,928.91		5,038,893.91
3. Components of Ending Fund Balance (Form 01I)						
a. Nonspendable	9710-9719	24,117.00		24,117.00		24,117.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	1,500,000.00		0.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,534,432.00		1,487,650.00		1,520,277.00
2. Unassigned/Unappropriated	9790	2,580,982.91		3,817,161.91		3,494,499.91
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		5,639,531.91		5,328,928.91		5,038,893.91

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	1,534,432.00		1,487,650.00		1,520,277.00
c. Unassigned/Unappropriated	9790	2,580,982.91		3,817,161.91		3,494,499.91
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	2,436,589.71		1,487,650.00		1,520,277.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves (Sum lines E1a thru E2c)		6,552,004.62		6,792,461.91		6,535,053.91

F. ASSUMPTIONS

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

Adjustments reflect a change in funding source for the Director of Curriculum and Special Education (unrestricted to restricted funds) and Health Assistant (restricted to unrestricted funds) beginning in 2019-20.

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	0.00	0.00%	0.00	0.00%	0.00
2. Federal Revenues	8100-8299	3,244,910.00	-18.25%	2,652,659.00	0.00%	2,652,659.00
3. Other State Revenues	8300-8599	1,092,822.00	-33.53%	726,418.00	0.18%	727,690.00
4. Other Local Revenues	8600-8799	1,991,987.00	-40.16%	1,191,987.00	0.00%	1,191,987.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	24,715.00	-100.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	7,992,269.00	15.96%	9,268,184.00	4.01%	9,639,790.00
6. Total (Sum lines A1 thru A5c)		14,321,988.00	-3.20%	13,863,963.00	2.51%	14,212,126.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				3,971,012.00		4,119,747.00
b. Step & Column Adjustment				25,012.00		80,750.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				123,723.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	3,971,012.00	3.75%	4,119,747.00	1.96%	4,200,497.00
2. Classified Salaries						
a. Base Salaries				3,569,723.00		3,647,890.00
b. Step & Column Adjustment				106,039.00		136,861.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(27,872.00)		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	3,569,723.00	2.19%	3,647,890.00	3.75%	3,784,751.00
3. Employee Benefits	3000-3999	2,712,749.00	6.57%	2,891,018.00	6.87%	3,089,641.00
4. Books and Supplies	4000-4999	1,446,959.00	-56.41%	630,752.00	-5.89%	593,606.00
5. Services and Other Operating Expenditures	5000-5999	2,356,354.00	-26.10%	1,741,356.00	-0.30%	1,736,124.00
6. Capital Outlay	6000-6999	204,681.00	-94.84%	10,563.00	0.00%	10,563.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	704,554.00	0.00%	704,554.00	0.00%	704,554.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	260,894.00	-17.97%	214,002.00	0.00%	214,002.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		15,226,926.00	-8.32%	13,959,882.00	2.68%	14,333,738.00
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		(904,938.00)		(95,919.00)		(121,612.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01I, line F1e)		2,226,329.26		1,321,391.26		1,225,472.26
2. Ending Fund Balance (Sum lines C and D1)		1,321,391.26		1,225,472.26		1,103,860.26
3. Components of Ending Fund Balance (Form 01I)						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740	1,321,391.26		1,225,472.26		1,103,860.26
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		1,321,391.26		1,225,472.26		1,103,860.26

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						

F. ASSUMPTIONS

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

Adjustments reflect a change in funding source for the Director of Curriculum and Special Education (unrestricted to restricted funds) and Health Assistant (restricted to unrestricted funds) beginning in 2019-20.

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	42,006,544.00	3.21%	43,355,271.00	2.73%	44,539,892.00
2. Federal Revenues	8100-8299	3,249,910.00	-18.22%	2,657,659.00	0.00%	2,657,659.00
3. Other State Revenues	8300-8599	2,655,850.00	-41.54%	1,552,670.00	0.68%	1,563,239.00
4. Other Local Revenues	8600-8799	2,303,443.00	-34.73%	1,503,443.00	0.00%	1,503,443.00
5. Other Financing Sources						
a. Transfers In	8900-8929	72,033.00	56.54%	112,764.00	-100.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		50,287,780.00	-2.20%	49,181,807.00	2.20%	50,264,233.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				21,306,315.00		21,580,163.00
b. Step & Column Adjustment				273,848.00		294,207.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	21,306,315.00	1.29%	21,580,163.00	1.36%	21,874,370.00
2. Classified Salaries						
a. Base Salaries				8,321,615.00		8,541,325.00
b. Step & Column Adjustment				219,710.00		236,833.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	8,321,615.00	2.64%	8,541,325.00	2.77%	8,778,158.00
3. Employee Benefits	3000-3999	10,404,619.62	5.57%	10,984,558.00	5.22%	11,558,447.00
4. Books and Supplies	4000-4999	2,968,165.00	-34.44%	1,945,789.00	-1.91%	1,908,643.00
5. Services and Other Operating Expenditures	5000-5999	6,166,638.00	-10.20%	5,537,897.00	0.36%	5,557,665.00
6. Capital Outlay	6000-6999	414,072.00	-94.90%	21,126.00	0.00%	21,126.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	979,554.00	0.00%	979,554.00	0.00%	979,554.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(164,241.00)	-98.73%	(2,083.00)	0.00%	(2,083.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	750,973.00	-100.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		51,147,710.62	-3.05%	49,588,329.00	2.19%	50,675,880.00
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		(859,930.62)		(406,522.00)		(411,647.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01I, line F1e)		7,820,853.79		6,960,923.17		6,554,401.17
2. Ending Fund Balance (Sum lines C and D1)		6,960,923.17		6,554,401.17		6,142,754.17
3. Components of Ending Fund Balance (Form 01I)						
a. Nonspendable	9710-9719	24,117.00		24,117.00		24,117.00
b. Restricted	9740	1,321,391.26		1,225,472.26		1,103,860.26
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	1,500,000.00		0.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,534,432.00		1,487,650.00		1,520,277.00
2. Unassigned/Unappropriated	9790	2,580,982.91		3,817,161.91		3,494,499.91
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		6,960,923.17		6,554,401.17		6,142,754.17

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
E. AVAILABLE RESERVES (Unrestricted except as noted)						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	1,534,432.00		1,487,650.00		1,520,277.00
c. Unassigned/Unappropriated	9790	2,580,982.91		3,817,161.91		3,494,499.91
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	2,436,589.71		1,487,650.00		1,520,277.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)		6,552,004.62		6,792,461.91		6,535,053.91
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		12.81%		13.70%		12.90%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	No					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)		0.00		0.00		0.00
2. District ADA						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form AI, Estimated P-2 ADA column, Lines A4 and C4; enter projections)		4,061.27		4,089.53		4,112.69
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		51,147,710.62		49,588,329.00		50,675,880.00
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		51,147,710.62		49,588,329.00		50,675,880.00
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)		1,534,431.32		1,487,649.87		1,520,276.40
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		1,534,431.32		1,487,649.87		1,520,276.40
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

Description	Direct Costs - Interfund Transfers In 5750	Direct Costs - Interfund Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Indirect Costs - Interfund Transfers Out 7350	Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
01I GENERAL FUND								
Expenditure Detail	0.00	(2,621.00)	0.00	(164,241.00)				
Other Sources/Uses Detail					72,033.00	750,973.00		
Fund Reconciliation								
09I CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
10I SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
11I ADULT EDUCATION FUND								
Expenditure Detail	1,621.00	0.00	18,683.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
12I CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	0.00	47,228.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
13I CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	1,000.00	0.00	98,326.00	0.00				
Other Sources/Uses Detail					973.00	0.00		
Fund Reconciliation								
14I DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					500,000.00	72,033.00		
Fund Reconciliation								
15I PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
17I SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
18I SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
19I FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
20I SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					250,000.00	0.00		
Fund Reconciliation								
21I BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
25I CAPITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
30I STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
35I COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
40I SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
49I CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
51I BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
52I DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
53I TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
56I DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
57I FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
61I CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								

Description	Direct Costs - Interfund Transfers In 5750	Direct Costs - Interfund Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Indirect Costs - Interfund Transfers Out 7350	Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
62I CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
63I OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
68I WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
67I SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
71I RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
73I FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
76I WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
95I STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
TOTALS	2,621.00	(2,621.00)	164,237.00	(164,241.00)	823,006.00	823,006.00		

	Object	Beginning Balances	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name):										
A. BEGINNING CASH			7,985,708.00	7,665,999.00	5,300,690.00	5,324,668.00	4,728,577.00	2,751,325.00	5,839,990.00	6,907,508.00
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019		1,444,371.00	1,444,371.00	4,188,670.00	2,599,868.00	2,599,868.00	4,188,670.00	2,599,868.00	2,599,868.00
Property Taxes	8020-8079		140.00	76,706.00	120.00	34,454.00	100,000.00	0.00	5,000,000.00	0.00
Miscellaneous Funds	8080-8099		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Federal Revenue	8100-8299		905,554.00	15,810.00	942.00	(436,003.00)	25,000.00	550,000.00	60,000.00	153,607.00
Other State Revenue	8300-8599		0.00	90,830.00	217,744.00	238,169.00	163,564.00	215,679.00	373,334.00	57,068.00
Other Local Revenue	8600-8799		112,726.00	166,179.00	254,302.00	162,461.00	200,971.00	200,971.00	200,971.00	200,971.00
Interfund Transfers In	8910-8929		0.00	0.00	0.00	72,033.00	0.00	0.00	0.00	0.00
All Other Financing Sources	8930-8979		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECEIPTS			2,462,791.00	1,793,896.00	4,661,778.00	2,670,982.00	3,089,403.00	5,155,320.00	8,234,173.00	3,011,514.00
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		612,568.00	1,965,911.00	1,974,492.00	2,014,046.00	2,400,000.00	100,000.00	4,000,000.00	1,934,824.00
Classified Salaries	2000-2999		327,337.00	704,264.00	713,853.00	721,164.00	779,285.00	779,285.00	779,285.00	779,285.00
Employee Benefits	3000-3999		340,982.00	915,813.00	919,725.00	799,514.00	1,000,000.00	300,000.00	1,500,000.00	900,000.00
Books and Supplies	4000-4999		47,349.00	171,760.00	79,519.00	165,808.00	312,966.00	312,966.00	312,966.00	312,966.00
Services	5000-5999		93,381.00	581,183.00	381,377.00	613,996.00	562,087.00	562,087.00	562,087.00	562,088.00
Capital Outlay	6000-6599		7,798.00	222,411.00	9,135.00	76,189.00	12,317.00	12,317.00	12,317.00	12,317.00
Other Outgo	7000-7499		20,987.00	19,637.00	35,346.00	35,339.00	0.00	0.00	0.00	0.00
Interfund Transfers Out	7600-7629		0.00	0.00	750,473.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Uses	7630-7699		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DISBURSEMENTS			1,450,402.00	4,580,979.00	4,863,920.00	4,426,056.00	5,066,655.00	2,066,655.00	7,166,655.00	4,501,480.00
D. BALANCE SHEET ITEMS										
Assets and Deferred Outflows										
Cash Not In Treasury	9111-9199	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Accounts Receivable	9200-9299	1,283,584.19	0.00	0.00	428.00	1,209,173.00				
Due From Other Funds	9310	450,100.00	0.00	0.00	0.00	450,100.00				
Stores	9320	14,116.73	2,355.00	(16,491.00)	(9,000.00)	13,769.00				
Prepaid Expenditures	9330									
Other Current Assets	9340									
Deferred Outflows of Resources	9490									
SUBTOTAL		1,757,800.92	2,355.00	(16,491.00)	(8,572.00)	1,673,042.00	0.00	0.00	0.00	0.00
Liabilities and Deferred Inflows										
Accounts Payable	9500-9599	1,456,096.59	1,334,453.00	(438,265.00)	(234,692.00)	47,500.00				
Due To Other Funds	9610	67,476.04	0.00	0.00	0.00	67,476.00				
Current Loans	9640									
Unearned Revenues	9650	399,082.80	0.00	0.00	0.00	399,083.00				
Deferred Inflows of Resources	9690									
SUBTOTAL		1,922,655.43	1,334,453.00	(438,265.00)	(234,692.00)	514,059.00	0.00	0.00	0.00	0.00
Nonoperating										
Suspense Clearing	9910									
TOTAL BALANCE SHEET ITEMS		(164,854.51)	(1,332,098.00)	421,774.00	226,120.00	1,158,983.00	0.00	0.00	0.00	0.00
E. NET INCREASE/DECREASE (B - C + D)			(319,709.00)	(2,365,309.00)	23,978.00	(596,091.00)	(1,977,252.00)	3,088,665.00	1,067,518.00	(1,489,966.00)
F. ENDING CASH (A + E)			7,665,999.00	5,300,690.00	5,324,668.00	4,728,577.00	2,751,325.00	5,839,990.00	6,907,508.00	5,417,542.00
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name):									
A. BEGINNING CASH		5,417,542.00	5,821,382.00	4,352,807.00	5,559,227.38				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	4,188,670.00	2,599,868.00	2,599,868.00	2,701,554.00			33,755,514.00	33,755,514.00
Property Taxes	8020-8079	0.00	100,000.00	2,750,000.00	189,610.00			8,251,030.00	8,251,030.00
Miscellaneous Funds	8080-8099	0.00	0.00	0.00	0.00			0.00	0.00
Federal Revenue	8100-8299	300,000.00	75,000.00	100,000.00	1,500,000.00			3,249,910.00	3,249,910.00
Other State Revenue	8300-8599	215,679.00	57,067.00	57,067.00	810,004.00	159,645.00		2,655,850.00	2,655,850.00
Other Local Revenue	8600-8799	200,971.00	200,971.00	200,971.00	200,978.00			2,303,443.00	2,303,443.00
Interfund Transfers In	8910-8929	0.00	0.00	0.00	0.00			72,033.00	72,033.00
All Other Financing Sources	8930-8979	0.00	0.00	0.00	0.00			0.00	0.00
TOTAL RECEIPTS		4,905,320.00	3,032,906.00	5,707,906.00	5,402,146.00	159,645.00	0.00	50,287,780.00	50,287,780.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	1,934,824.00	1,934,824.00	1,934,826.00	500,000.00			21,306,315.00	21,306,315.00
Classified Salaries	2000-2999	779,285.00	779,285.00	779,287.00	400,000.00			8,321,615.00	8,321,615.00
Employee Benefits	3000-3999	900,000.00	900,000.00	900,000.62	1,028,585.00			10,404,619.62	10,404,619.62
Books and Supplies	4000-4999	312,966.00	312,966.00	312,966.00	312,967.00			2,968,165.00	2,968,165.00
Services	5000-5999	562,088.00	562,088.00	562,088.00	562,088.00			6,166,638.00	6,166,638.00
Capital Outlay	6000-6599	12,317.00	12,318.00	12,318.00	12,318.00			414,072.00	414,072.00
Other Outgo	7000-7499	0.00	0.00	0.00	704,004.00			815,313.00	815,313.00
Interfund Transfers Out	7600-7629	0.00	0.00	0.00	500.00			750,973.00	750,973.00
All Other Financing Uses	7630-7699	0.00	0.00	0.00				0.00	0.00
TOTAL DISBURSEMENTS		4,501,480.00	4,501,481.00	4,501,485.62	3,520,462.00	0.00	0.00	51,147,710.62	51,147,710.62
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not In Treasury	9111-9199	0.00	0.00	0.00	0.00			0.00	
Accounts Receivable	9200-9299							1,209,601.00	
Due From Other Funds	9310							450,100.00	
Stores	9320							(9,367.00)	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	1,650,334.00	
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599							708,996.00	
Due To Other Funds	9610							67,476.00	
Current Loans	9640							0.00	
Unearned Revenues	9650							399,083.00	
Deferred Inflows of Resources	9690							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	1,175,555.00	
Nonoperating									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	474,779.00	
E. NET INCREASE/DECREASE (B - C + D)		403,840.00	(1,468,575.00)	1,206,420.38	1,881,684.00	159,645.00	0.00	(385,151.62)	(859,930.62)
F. ENDING CASH (A + E)		5,821,382.00	4,352,807.00	5,559,227.38	7,440,911.38				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								7,600,556.38	

Section I - Expenditures	Funds 01, 09, and 62 Goals	Functions	Objects	2018-19 Expenditures
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	51,147,710.62
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	4,866,234.00
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	0.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	414,072.00
3. Debt Service	All	9100	5400-5450, 5800, 7430-7439	0.00
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	750,973.00
6. All Other Financing Uses	All	9100 9200	7699 7651	0.00
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	0.00
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				1,165,045.00
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	84,869.00
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				45,201,300.62

Section II - Expenditures Per ADA		2018-19 Annual ADA/ Exps. Per ADA
A. Average Daily Attendance (Form AI, Column C, sum of lines A6 and C9)*		4,147.49
B. Expenditures per ADA (Line I.E divided by Line II.A)		10,898.47

Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)	Total	Per ADA
A. Base expenditures (Preloaded expenditures extracted from prior year Unaudited Actuals MOE calculation). (Note: If the prior year MOE was not met, in its final determination, CDE will adjust the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	45,861,178.74	11,051.85
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	45,861,178.74	11,051.85
B. Required effort (Line A.2 times 90%)	41,275,060.87	9,946.67
C. Current year expenditures (Line I.E and Line II.B)	45,201,300.62	10,898.47
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2020-21 may be reduced by the lower of the two percentages)	0.00%	0.00%

*Interim Periods - Annual ADA not available from Form AI. For your convenience, Projected Year Totals Estimated P-2 ADA is extracted. Manual adjustment may be required to reflect estimated Annual ADA.

SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)

Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0.00	0.00

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702) (Functions 7200-7700, goals 0000 and 9000) — 1,476,826.00
2. Contracted general administrative positions not paid through payroll
   a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. _____
   b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

B. Salaries and Benefits - All Other Activities

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702) (Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) — 38,552,808.62

C. Percentage of Plant Services Costs Attributable to General Administration
(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) — 3.83%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)
Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. Retain supporting documentation. _____

B. Abnormal or Mass Separation Costs (required)
Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. — 0.00

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A.	**Indirect Costs**	
1.	Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	2,460,133.00
2.	Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	382,222.00
3.	External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	27,500.00
4.	Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5.	Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	202,476.70
6.	Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7.	Adjustment for Employment Separation Costs	
	a. Plus: Normal Separation Costs (Part II, Line A)	0.00
	b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8.	Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	3,072,331.70
9.	Carry-Forward Adjustment (Part IV, Line F)	144,704.88
10.	Total Adjusted Indirect Costs (Line A8 plus Line A9)	3,217,036.58
B.	**Base Costs**	
1.	Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	31,604,003.00
2.	Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	4,638,271.62
3.	Pupil Services (Functions 3000-3999, objects 1000-5999 except 5100)	3,659,002.00
4.	Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	566,674.00
5.	Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6.	Enterprise (Function 6000, objects 1000-5999 except 5100)	0.00
7.	Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	466,781.00
8.	External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9.	Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	76,168.00
10.	Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11.	Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	5,084,121.30
12.	Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13.	Adjustment for Employment Separation Costs	
	a. Less: Normal Separation Costs (Part II, Line A)	0.00
	b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14.	Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	337,928.00
15.	Child Development (Fund 12, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	723,750.00
16.	Cafeteria (Funds 13 and 61, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	1,966,522.00
17.	Foundation (Funds 19 and 57, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
18.	Total Base Costs (Lines B1 through B12 and Lines B13b through B17, minus Line B13a)	49,123,220.92
C.	**Straight Indirect Cost Percentage Before Carry-Forward Adjustment (For information only - not for use when claiming/recovering indirect costs)** (Line A8 divided by Line B18)	6.25%
D.	**Preliminary Proposed Indirect Cost Rate (For final approved fixed-with-carry-forward rate for use in 2020-21 see www.cde.ca.gov/fg/ac/ic)** (Line A10 divided by Line B18)	6.55%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A.	**Indirect costs incurred in the current year (Part III, Line A8)**	3,072,331.70
B.	**Carry-forward adjustment from prior year(s)**	
1.	Carry-forward adjustment from the second prior year	285,031.83
2.	Carry-forward adjustment amount deferred from prior year(s), if any	0.00
C.	**Carry-forward adjustment for under- or over-recovery in the current year**	
1.	Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (6.54%) times Part III, Line B18); zero if negative	144,704.88
2.	Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (6.54%) times Part III, Line B18) or (the highest rate used to recover costs from any program (6.54%) times Part III, Line B18); zero if positive	0.00
D.	**Preliminary carry-forward adjustment (Line C1 or C2)**	144,704.88
E.	**Optional allocation of negative carry-forward adjustment over more than one year**	

Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.

Option 1.	Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	not applicable
Option 2.	Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
Option 3.	Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
	LEA request for Option 1, Option 2, or Option 3	1
F.	**Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)**	144,704.88

Approved indirect cost rate: 6.54%
Highest rate used in any program: 6.54%

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except Object 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used
01	3010	1,557,456.00	101,845.00	6.54%
01	3410	105,574.00	6,526.00	6.18%
01	4035	227,805.00	14,887.00	6.53%
01	4203	109,650.00	2,188.00	2.00%
01	5630	46,931.00	3,069.00	6.54%
01	6230	76,168.00	4,506.00	5.92%
01	6385	32,101.00	2,099.00	6.54%
01	6387	345,461.00	22,533.00	6.52%
01	7220	70,368.00	4,602.00	6.54%
01	7338	79,910.00	5,200.00	6.51%
01	8150	1,429,088.00	93,439.00	6.54%
11	6371	23,986.00	1,564.00	6.52%
11	6391	265,173.00	17,119.00	6.46%
12	5025	270,180.00	17,621.00	6.52%
12	6105	453,570.00	29,607.00	6.53%
13	5310	1,966,522.00	98,326.00	5.00%

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's ADA Standard Percentage Range: -2.0% to +2.0%

1A. Calculating the District's ADA Variances

DATA ENTRY: Budget Adoption data that exist for the current year will be extracted; otherwise, enter data into the first column for all fiscal years. First Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

Estimated Funded ADA

Fiscal Year	Budget Adoption Budget (Form 01CS, Item 1A)	First Interim Projected Year Totals (Form AI, Lines A4 and C4)	Percent Change	Status
Current Year (2018-19)				
District Regular	4,076.46	4,076.46		
Charter School	0.00	0.00		
Total ADA	**4,076.46**	**4,076.46**	**0.0%**	**Met**
1st Subsequent Year (2019-20)				
District Regular	4,088.79	4,089.53		
Charter School	0.00	0.00		
Total ADA	**4,088.79**	**4,089.53**	**0.0%**	**Met**
2nd Subsequent Year (2020-21)				
District Regular	4,118.96	4,112.69		
Charter School	0.00	0.00		
Total ADA	**4,118.96**	**4,112.69**	**-0.2%**	**Met**

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Funded ADA has not changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's Enrollment Standard Percentage Range: -2.0% to +2.0%

2A. Calculating the District's Enrollment Variances

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment Budget Adoption (Form 01CS, Item 3B)	Enrollment First Interim CBEDS/Projected	Percent Change	Status
Current Year (2018-19)				
District Regular	4,287	4,229		
Charter School				
Total Enrollment	4,287	4,229	-1.4%	Met
1st Subsequent Year (2019-20)				
District Regular	4,324	4,259		
Charter School				
Total Enrollment	4,324	4,259	-1.5%	Met
2nd Subsequent Year (2020-21)				
District Regular	4,355	4,283		
Charter School				
Total Enrollment	4,355	4,283	-1.7%	Met

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Enrollment projections have not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. Budget Adoption data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Form 01CS, Item 2A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2015-16)			
District Regular	4,247	4,523	
Charter School			
Total ADA/Enrollment	**4,247**	**4,523**	**93.9%**
Second Prior Year (2016-17)			
District Regular	4,199	4,477	
Charter School			
Total ADA/Enrollment	**4,199**	**4,477**	**93.8%**
First Prior Year (2017-18)			
District Regular	4,080	4,332	
Charter School	0		
Total ADA/Enrollment	**4,080**	**4,332**	**94.2%**
		Historical Average Ratio:	94.0%
		District's ADA to Enrollment Standard (historical average ratio plus 0.5%):	**94.5%**

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form AI, Lines A4 and C4)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2018-19)				
District Regular	4,061	4,229		
Charter School	0			
Total ADA/Enrollment	**4,061**	**4,229**	**96.0%**	**Not Met**
1st Subsequent Year (2019-20)				
District Regular	4,090	4,259		
Charter School				
Total ADA/Enrollment	**4,090**	**4,259**	**96.0%**	**Not Met**
2nd Subsequent Year (2020-21)				
District Regular	4,113	4,283		
Charter School				
Total ADA/Enrollment	**4,113**	**4,283**	**96.0%**	**Not Met**

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD NOT MET - Projected P-2 ADA to enrollment ratio exceeds the standard in any of the current year or two subsequent fiscal years. Provide reasons why the projected ratio exceeds the district's historical average ratio by more than 0.5%.

Explanation:
(required if NOT met)

The Enrollment and P-2 figures are based on actual enrollment and attendance figures to date.

4. CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's LCFF Revenue Standard Percentage Range: -2.0% to +2.0%

4A. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. In the First Interim column, Current Year data are extracted; enter data for the two subsequent years.

Fiscal Year	LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089) Budget Adoption (Form 01CS, Item 4B)	First Interim Projected Year Totals	Percent Change	Status
Current Year (2018-19)	41,865,869.00	42,006,544.00	0.3%	Met
1st Subsequent Year (2019-20)	43,232,874.00	43,347,761.00	0.3%	Met
2nd Subsequent Year (2020-21)	44,610,795.00	44,539,892.00	-0.2%	Met

4B. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - LCFF revenue has not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999) Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
Third Prior Year (2015-16)	25,223,056.61	30,208,506.08	83.5%
Second Prior Year (2016-17)	26,721,919.45	31,428,311.97	85.0%
First Prior Year (2017-18)	29,274,530.10	36,237,141.61	80.8%
		Historical Average Ratio:	83.1%

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	**80.1% to 86.1%**	**80.1% to 86.1%**	**80.1% to 86.1%**

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999) Salaries and Benefits (Form 01I, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 01I, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)	Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
Current Year (2018-19)	29,779,065.62	35,169,811.62	84.7%	Met
1st Subsequent Year (2019-20)	30,447,391.00	35,628,447.00	85.5%	Met
2nd Subsequent Year (2020-21)	31,136,086.00	36,342,142.00	85.7%	Met

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since budget adoption.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. First Interim data for the Current Year are extracted. If First Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	Budget Adoption Budget (Form 01CS, Item 6B)	First Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)				
Current Year (2018-19)	2,693,184.00	3,249,910.00	20.7%	Yes
1st Subsequent Year (2019-20)	2,693,184.00	2,657,659.00	-1.3%	No
2nd Subsequent Year (2020-21)	2,693,184.00	2,657,659.00	-1.3%	No

Explanation: (required if Yes)
Current Year 2018-19 includes Unearned Revenue (carryover).

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)				
Current Year (2018-19)	3,045,870.00	2,655,850.00	-12.8%	Yes
1st Subsequent Year (2019-20)	1,616,613.00	1,552,670.00	-4.0%	No
2nd Subsequent Year (2020-21)	1,623,428.00	1,563,239.00	-3.7%	No

Explanation: (required if Yes)
The State's Budget reduced the allocation for one-time mandated cost reimbursements. The District's budget was built on the May Revision figures since the State's Budget is adopted after the District's.

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)				
Current Year (2018-19)	2,245,902.00	2,303,443.00	2.6%	No
1st Subsequent Year (2019-20)	1,445,902.00	1,503,443.00	4.0%	No
2nd Subsequent Year (2020-21)	1,445,902.00	1,503,443.00	4.0%	No

Explanation: (required if Yes)

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)				
Current Year (2018-19)	2,238,286.00	2,968,165.00	32.6%	Yes
1st Subsequent Year (2019-20)	2,238,286.00	1,945,789.00	-13.1%	Yes
2nd Subsequent Year (2020-21)	2,238,286.00	1,908,643.00	-14.7%	Yes

Explanation: (required if Yes)
One time funding and carryover has been added to the Current Year 2018-19 Budget. Out years have been adjusted to reflect the ending of grants, spending down of carried over funds, and a decrease in one-time spending.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)				
Current Year (2018-19)	5,422,654.00	6,166,638.00	13.7%	Yes
1st Subsequent Year (2019-20)	5,422,654.00	5,537,897.00	2.1%	No
2nd Subsequent Year (2020-21)	5,422,654.00	5,557,665.00	2.5%	No

Explanation: (required if Yes)
One time funding and carryover has been added to the Current Year 2018-19 Budget.

6B. Calculating the District's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Budget Adoption Budget	First Interim Projected Year Totals	Percent Change	Status
Total Federal, Other State, and Other Local Revenue (Section 6A)				
Current Year (2018-19)	7,984,956.00	8,209,203.00	2.8%	Met
1st Subsequent Year (2019-20)	5,755,699.00	5,713,772.00	-0.7%	Met
2nd Subsequent Year (2020-21)	5,762,514.00	5,724,341.00	-0.7%	Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2018-19)	7,660,940.00	9,134,803.00	19.2%	Not Met
1st Subsequent Year (2019-20)	7,660,940.00	7,483,686.00	-2.3%	Met
2nd Subsequent Year (2020-21)	7,660,940.00	7,466,308.00	-2.5%	Met

6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

1a. STANDARD MET - Projected total operating revenues have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation: Federal Revenue (linked from 6A if NOT met)

Explanation: Other State Revenue (linked from 6A if NOT met)

Explanation: Other Local Revenue (linked from 6A if NOT met)

1b. STANDARD NOT MET - One or more total operating expenditures have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation: Books and Supplies (linked from 6A if NOT met)

One time funding and carryover has been added to the Current Year 2018-19 Budget. Out years have been adjusted to reflect the ending of grants, spending down of carried over funds, and a decrease in one-time spending.

Explanation: Services and Other Exps (linked from 6A if NOT met)

One time funding and carryover has been added to the Current Year 2018-19 Budget.

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: The Proposition 51 school facility program requires the district to deposit a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year (as EC Section 17070.75 read on January 1, 2015).

For all other school facility programs, AB 104 (Chapter 13, Statutes of 2015, effective January 1, 2016) requires the district to deposit into the account, for the 2017-18 to 2019-20 fiscal years, a minimum that is the greater of the following amounts:

A. The lesser of three percent of the total general fund expenditures and other financing uses for that fiscal year or the amount that the district deposited into the account for the 2014-15 fiscal year; or

B. Two percent of the total general fund expenditures and other financing uses for that fiscal year.

DATA ENTRY: Enter the Required Minimum Contribution if Budget data does not exist. If EC 17070.75(e)(1) and (e)(2) apply, input 3%. Budget data that exist will be extracted; otherwise, enter budget data into lines 1, if applicable, and 2. All other data are extracted.

	Required Minimum Contribution	First Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	1,022,955.00	1,070,079.00	Met
2. Budget Adoption Contribution (information only) (Form 01CS, Criterion 7, Lines 2c/3e)		1,069,379.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

	Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
	Other (explanation must be provided)

Explanation: (required if NOT met and Other is marked)

8. CRITERION: Deficit Spending

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves[1] as a percentage of total expenditures and other financing uses[2] in any of the current fiscal year or two subsequent fiscal years.

[1]Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

[2]A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
District's Available Reserve Percentages (Criterion 10C, Line 9)	12.8%	13.7%	12.9%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	4.3%	4.6%	4.3%

8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals: Net Change in Unrestricted Fund Balance (Form 01I, Section E) (Form MYPI, Line C)	Projected Year Totals: Total Unrestricted Expenditures and Other Financing Uses (Form 01I, Objects 1000-7999) (Form MYPI, Line B11)	Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
Current Year (2018-19)	45,007.38	35,920,784.62	N/A	Met
1st Subsequent Year (2019-20)	(310,603.00)	35,628,447.00	0.9%	Met
2nd Subsequent Year (2020-21)	(290,035.00)	36,342,142.00	0.8%	Met

8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Unrestricted deficit spending, if any, has not exceeded the standard percentage level in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals (Form 01I, Line F2) (Form MYPI, Line D2)	Status
Current Year (2018-19)	6,960,923.17	Met
1st Subsequent Year (2019-20)	6,554,401.17	Met
2nd Subsequent Year (2020-21)	6,142,754.17	Met

9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund (Form CASH, Line F, June Column)	Status
Current Year (2018-19)	7,440,911.38	Met

9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves[1] for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts[2] as applied to total expenditures and other financing uses[3]:

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA		
5% or $67,000 (greater of)	0	to	300
4% or $67,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

[1] Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

[2] Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

[3] A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
District Estimated P-2 ADA (Current Year, Form AI, Lines A4 and C4. Subsequent Years, Form MYPI, Line F2, if available.)	4,061	4,090	4,113
District's Reserve Standard Percentage Level:	3%	3%	3%

10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members? No
2. If you are the SELPA AU and are excluding special education pass-through funds.
   a. Enter the name(s) of the SELPA(s):

	Current Year Projected Year Totals (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
b. Special Education Pass-through Funds (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)	0.00	0.00	0.00

10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Expenditures and Other Financing Uses (Form 01I, objects 1000-7999) (Form MYPI, Line B11)	51,147,710.62	49,588,329.00	50,675,880.00
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)	0.00	0.00	0.00
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	51,147,710.62	49,588,329.00	50,675,880.00
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	1,534,431.32	1,487,649.87	1,520,276.40
6. Reserve Standard - by Amount ($67,000 for districts with less than 1,001 ADA, else 0)	0.00	0.00	0.00
7. **District's Reserve Standard (Greater of Line B5 or Line B6)**	1,534,431.32	1,487,649.87	1,520,276.40

10C. Calculating the District's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year Projected Year Totals (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	1,534,432.00	1,487,650.00	1,520,277.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	2,580,982.91	3,817,161.91	3,494,499.91
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	0.00	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00	0.00	0.00
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	2,436,589.71	1,487,650.00	1,520,277.00
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00	0.00	0.00
8. District's Available Reserve Amount (Lines C1 thru C7)	6,552,004.62	6,792,461.91	6,535,053.91
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	12.81%	13.70%	12.90%
District's Reserve Standard (Section 10B, Line 7):	1,534,431.32	1,487,649.87	1,520,276.40
Status:	Met	Met	Met

10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since budget adoption that may impact the budget? No

1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent? No

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

No ongoing expenditures are being funding by one-time revenues in 2018-19. In 2019-20 and 2020-21, the District is projected to deficit spend. If necessary, the technology budget of $400,000 can be reduced to cover the shortfall. Employee retirements are not factored into the subsequent year expenditures. Enrollment projections for new development are conservative figures.

S3. Temporary Interfund Borrowings

1a. Does your district have projected temporary borrowings between funds? (Refer to Education Code Section 42603) No

1b. If Yes, identify the interfund borrowings:

S4. Contingent Revenues

1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)? No

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than $20,000 and more than five percent since budget adoption.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than $20,000 and more than five percent since budget adoption.

Identify capital project cost overruns that have occurred since budget adoption that may impact the general fund budget.

District's Contributions and Transfers Standard: -5.0% to +5.0% or -$20,000 to +$20,000

S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the First Interim's Current Year data will be extracted. Enter First Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the First Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	Budget Adoption (Form 01CS, Item S5A)	First Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)					
Current Year (2018-19)	(7,985,231.00)	(7,992,269.00)	0.1%	7,038.00	Met
1st Subsequent Year (2019-20)	(8,987,559.00)	(9,268,184.00)	3.1%	280,625.00	Met
2nd Subsequent Year (2020-21)	(9,299,103.00)	(9,639,790.00)	3.7%	340,687.00	Met
1b. Transfers In, General Fund *					
Current Year (2018-19)	0.00	72,033.00	New	72,033.00	Not Met
1st Subsequent Year (2019-20)	0.00	112,764.00	New	112,764.00	Not Met
2nd Subsequent Year (2020-21)	0.00	0.00	0.0%	0.00	Met
1c. Transfers Out, General Fund *					
Current Year (2018-19)	250,000.00	750,973.00	200.4%	500,973.00	Not Met
1st Subsequent Year (2019-20)	250,000.00	0.00	-100.0%	(250,000.00)	Not Met
2nd Subsequent Year (2020-21)	250,000.00	0.00	-100.0%	(250,000.00)	Not Met

1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since budget adoption that may impact the general fund operational budget? No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

1a. MET - Projected contributions have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation: (required if NOT met)

1b. NOT MET - The projected transfers in to the general fund have changed since budget adoption by more than the standard for any of the current year or subsequent two fiscal years. Identify the amounts transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the district's plan, with timeframes, for reducing or eliminating the transfers.

Explanation: (required if NOT met)

Current Year: Took back excess contribution to Fund 14. 1st Subsequent Year: Will transfer funds from Global Youth Charter School to the District as advised by School Services of California.

1c. NOT MET - The projected transfers out of the general fund have changed since budget adoption by more than the standard for any of the current year or subsequent two fiscal years. Identify the amounts transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the district's plan, with timeframes, for reducing or eliminating the transfers.

Explanation:
(required if NOT met)

Current Year: Transfers to FD 14 and FD 20 that were not made in 2017-18 were instead made in 2018-19. Subsequent Years: Because the Routine Restricted Maintenance Account contribution must increase from 2% of general fund expenditures to 3% of general fund expenditures, the District will no longer contribute to FD 14.

1d. NO - There have been no capital project cost overruns occurring since budget adoption that may impact the general fund operational budget.

Project Information:
(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments[1] and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

[1] Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the District's Long-term Commitments

DATA ENTRY: If Budget Adoption data exist (Form 01CS, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no Budget Adoption data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your district have long-term (multiyear) commitments? (If No, skip items 1b and 2 and sections S6B and S6C) — No

   b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since budget adoption? — n/a

2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For: Funding Sources (Revenues)	Debt Service (Expenditures)	Principal Balance as of July 1, 2018
Capital Leases				
Certificates of Participation				
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (do not include OPEB):				
TOTAL:				0

Type of Commitment (continued)	Prior Year (2017-18) Annual Payment (P & I)	Current Year (2018-19) Annual Payment (P & I)	1st Subsequent Year (2019-20) Annual Payment (P & I)	2nd Subsequent Year (2020-21) Annual Payment (P & I)
Capital Leases				
Certificates of Participation				
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (continued):				
Total Annual Payments:	0	0	0	0
Has total annual payment increased over prior year (2017-18)?		No	No	No

S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

1a. No - Annual payments for long-term commitments have not increased in one or more of the current and two subsequent fiscal years.

Explanation:
(Required if Yes to increase in total annual payments)

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

n/a

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

Explanation:
(Required if Yes)

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since budget adoption, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7A) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4) — Yes

   b. If Yes to Item 1a, have there been changes since budget adoption in OPEB liabilities? — Yes

   c. If Yes to Item 1a, have there been changes since budget adoption in OPEB contributions? — Yes

2. OPEB Liabilities

	Budget Adoption (Form 01CS, Item S7A)	First Interim
a. Total OPEB liability	8,531,165.00	8,531,165.00
b. OPEB plan(s) fiduciary net position (if applicable)	0.00	0.00
c. Total/Net OPEB liability (Line 2a minus Line 2b)	8,531,165.00	8,531,165.00
d. Is total OPEB liability based on the district's estimate or an actuarial valuation?	Actuarial	Actuarial
e. If based on an actuarial valuation, indicate the date of the OPEB valuation.	Jun 30, 2017	Jun 30, 2018

3. OPEB Contributions

	Budget Adoption (Form 01CS, Item S7A)	First Interim
a. OPEB actuarially determined contribution (ADC) if available, per actuarial valuation or Alternative Measurement Method		
Current Year (2018-19)	462,344.00	0.00
1st Subsequent Year (2019-20)	634,631.00	0.00
2nd Subsequent Year (2020-21)	722,104.00	0.00
b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)		
Current Year (2018-19)	1,469.00	2,915.00
1st Subsequent Year (2019-20)	634,631.00	634,631.00
2nd Subsequent Year (2020-21)	722,104.00	722,104.00
c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)		
Current Year (2018-19)	835,949.00	234,951.00
1st Subsequent Year (2019-20)	875,949.00	284,951.00
2nd Subsequent Year (2020-21)	915,949.00	334,951.00
d. Number of retirees receiving OPEB benefits		
Current Year (2018-19)	25	32
1st Subsequent Year (2019-20)	30	39
2nd Subsequent Year (2020-21)	35	46

4. Comments:

A. The most recent actuarial states there are no actuarially determined contributions. B. Our financial system does not pull accurate figures. Center will be using the system's Benefits Module beginning January 1, 2019, so the current year figures will be accurate for Second Interim. C. Cost of OPEB Benefits: A figure from the Actuarial Report was used that should not have been. The First Interim Cost is the estimated amount to be paid by the District for retiree benefits in 2018-19.

S7B. Identification of the District's Unfunded Liability for Self-Insurance Programs

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7B) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

   No

   b. If Yes to item 1a, have there been changes since budget adoption in self-insurance liabilities?

   n/a

   c. If Yes to item 1a, have there been changes since budget adoption in self-insurance contributions?

   n/a

2. Self-Insurance Liabilities

	Budget Adoption (Form 01CS, Item S7B)	First Interim
a. Accrued liability for self-insurance programs		
b. Unfunded liability for self-insurance programs		

3. Self-Insurance Contributions

	Budget Adoption (Form 01CS, Item S7B)	First Interim
a. Required contribution (funding) for self-insurance programs		
Current Year (2018-19)		
1st Subsequent Year (2019-20)		
2nd Subsequent Year (2020-21)		
b. Amount contributed (funded) for self-insurance programs		
Current Year (2018-19)		
1st Subsequent Year (2019-20)		
2nd Subsequent Year (2020-21)		

4. Comments:

S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements that have been ratified since budget adoption, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period
Were all certificated labor negotiations settled as of budget adoption? Yes

If Yes, complete number of FTEs, then skip to section S8B.
If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2017-18)	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Number of certificated (non-management) full-time-equivalent (FTE) positions	235.0	236.4	236.4	236.4

1a. Have any salary and benefit negotiations been settled since budget adoption? n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.
If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled? No

If Yes, complete questions 6 and 7.

Negotiations Settled Since Budget Adoption

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement? n/a

If Yes, date of budget revision board adoption:

4. Period covered by the agreement: Begin Date: End Date:

5. Salary settlement:

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			
One Year Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year			
or			
Multiyear Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year (may enter text, such as "Reopener")			

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
7. Amount included for any tentative salary schedule increases			

Certificated (Non-management) Health and Welfare (H&W) Benefits	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Are costs of H&W benefit changes included in the interim and MYPs?			
2. Total cost of H&W benefits			
3. Percent of H&W cost paid by employer			
4. Percent projected change in H&W cost over prior year			

Certificated (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs

If Yes, explain the nature of the new costs:

Certificated (Non-management) Step and Column Adjustments	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Are step & column adjustments included in the interim and MYPs?			
2. Cost of step & column adjustments			
3. Percent change in step & column over prior year			

Certificated (Non-management) Attrition (layoffs and retirements)	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Are savings from attrition included in the interim and MYPs?			
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?			

Certificated (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of budget adoption?
If Yes, complete number of FTEs, then skip to section S8C.
If No, continue with section S8B.

Yes

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2017-18)	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Number of classified (non-management) FTE positions	209.5	215.1	215.1	215.1

1a. Have any salary and benefit negotiations been settled since budget adoption?
If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.
If No, complete questions 6 and 7.

n/a

1b. Are any salary and benefit negotiations still unsettled?
If Yes, complete questions 6 and 7.

No

Negotiations Settled Since Budget Adoption

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?
If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?
If Yes, date of budget revision board adoption:

n/a

4. Period covered by the agreement: Begin Date: End Date:

5. Salary settlement:

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			
One Year Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year			
or			
Multiyear Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year (may enter text, such as "Reopener")			

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
7. Amount included for any tentative salary schedule increases			

Classified (Non-management) Health and Welfare (H&W) Benefits

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Are costs of H&W benefit changes included in the interim and MYPs?			
2. Total cost of H&W benefits			
3. Percent of H&W cost paid by employer			
4. Percent projected change in H&W cost over prior year			

Classified (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs

If Yes, explain the nature of the new costs:

Classified (Non-management) Step and Column Adjustments

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Are step & column adjustments included in the interim and MYPs?			
2. Cost of step & column adjustments			
3. Percent change in step & column over prior year			

Classified (Non-management) Attrition (layoffs and retirements)

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Are savings from attrition included in the interim and MYPs?			
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?			

Classified (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of budget adoption? Yes

If Yes or n/a, complete number of FTEs, then skip to S9.
If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2017-18)	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Number of management, supervisor, and confidential FTE positions	24.7	25.0	25.0	25.0

1a. Have any salary and benefit negotiations been settled since budget adoption? n/a
If Yes, complete question 2.
If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled? No
If Yes, complete questions 3 and 4.

Negotiations Settled Since Budget Adoption

2. Salary settlement:

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			
Total cost of salary settlement			
Change in salary schedule from prior year (may enter text, such as "Reopener")			

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
4. Amount included for any tentative salary schedule increases			

Management/Supervisor/Confidential Health and Welfare (H&W) Benefits

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Are costs of H&W benefit changes included in the interim and MYPs?			
2. Total cost of H&W benefits			
3. Percent of H&W cost paid by employer			
4. Percent projected change in H&W cost over prior year			

Management/Supervisor/Confidential Step and Column Adjustments

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Are step & column adjustments included in the interim and MYPs?			
2. Cost of step & column adjustments			
3. Percent change in step and column over prior year			

Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Are costs of other benefits included in the interim and MYPs?			
2. Total cost of other benefits			
3. Percent change in cost of other benefits over prior year			

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year? No

   If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

   Fund 25 has had a negative balance in the past few years; however, developer fees should bring the fund into a positive balance by this year end.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

A1.	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)	No
A2.	Is the system of personnel position control independent from the payroll system?	No
A3.	Is enrollment decreasing in both the prior and current fiscal years?	Yes
A4.	Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?	No
A5.	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	Yes
A6.	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	No
A7.	Is the district's financial system independent of the county office system?	Yes
A8.	Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)	No
A9.	Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?	No

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

End of School District First Interim Criteria and Standards Review

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
A. DISTRICT						
1. **Total District Regular ADA** Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	4,076.46	4,076.46	4,061.27	4,076.46	0.00	0%
2. **Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA** Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
3. **Total Basic Aid Open Enrollment Regular ADA** Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
4. **Total, District Regular ADA (Sum of Lines A1 through A3)**	4,076.46	4,076.46	4,061.27	4,076.46	0.00	0%
5. **District Funded County Program ADA**						
a. County Community Schools	42.43	42.43	42.43	42.43	0.00	0%
b. Special Education-Special Day Class	43.79	43.79	43.79	43.79	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. **Total, District Funded County Program ADA (Sum of Lines A5a through A5f)**	86.22	86.22	86.22	86.22	0.00	0%
6. **TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)**	4,162.68	4,162.68	4,147.49	4,162.68	0.00	0%
7. **Adults in Correctional Facilities**	0.00	0.00	0.00	0.00	0.00	0%
8. **Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)**						

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____ Date: _____
District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:
This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: December 19, 2018 Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

X POSITIVE CERTIFICATION
As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

___ QUALIFIED CERTIFICATION
As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

___ NEGATIVE CERTIFICATION
As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Lisa Coronado Telephone: (916) 730-0595

Title: Director of Fiscal Services E-mail: coronado@centerusd.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.		X
4	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.	X	
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since budget adoption meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.	X	
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since budget adoption by more than $20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?	X	
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2017-18) annual payment?	n/a	
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	n/a	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since budget adoption in OPEB liabilities?		X
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since budget adoption in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of first interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	X	
		• Classified? (Section S8B, Line 1b)	X	
		• Management/supervisor/confidential? (Section S8C, Line 1b)	X	
S8	Labor Agreement Budget Revisions	For negotiations settled since budget adoption, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
		• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?		X
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?		X
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

LCFF Calculator Universal Assumptions
Center Joint Unified (73973) - CJUSD 18-19 First Interim

LEA: **Center Joint Unified**
District

73973 5 digit District code or 7 digit School code *(from the CDS code)*
Yes **Did the CDS code exist in 2012-13?** *(for calculation of EPA only)*
2013-14 **First LCFF certification year** *(clears prior years on the Calculator tab)*

Projection Title: CJUSD 18-19 First Interim

Projection Date: 10/31/18

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Statutory COLA & Augmentation *(prefilled as calculated by the Department of Finance, DOF)*	1.56%	3.70%	2.57%	2.67%	3.42%	3.26%
Statutory COLA	*1.56%*	*2.71%*	*2.57%*	*2.67%*	*3.42%*	*3.26%*
Augmentation	*0.00%*	*0.99%*	*0.00%*	*0.00%*	*0.00%*	*0.00%*
LCFF Gap Closed Percentage *(prefilled as calculated by the Department of Finance, DOF)*	42.96644273%	100.00%	100.00%	100.00%	100.00%	100.00%
Statewide 90th percentile rate *(used in Economic Recovery Target, ERT, calculation only)*	---	---	---	---	---	---
EPA Entitlement as % of statewide adjusted Revenue Limit (Annual)	25.89051467%	25.89%	25.89%	25.89%	25.89%	25.89%
EPA Entitlement as % of statewide adjusted Revenue Limit (P-2)	25.89051467%	25.89%	25.89%	25.89%	25.89%	25.89%
Historical Difference in EPA Rates between Annual & P-2						
Local EPA Accrual			$ -	$ -	$ -	$ -

PER ADA FUNDING LEVELS ***(calculated at TARGET)***

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Base Grants						
Grades TK-3	$ 7,193	$ 7,459	$ 7,651	$ 7,855	$ 8,124	$ 8,389
Grades 4-6	$ 7,301	$ 7,571	$ 7,766	$ 7,973	$ 8,246	$ 8,515
Grades 7-8	$ 7,518	$ 7,796	$ 7,996	$ 8,209	$ 8,490	$ 8,767
Grades 9-12	$ 8,712	$ 9,034	$ 9,266	$ 9,513	$ 9,838	$ 10,159
Grade Span Adjustment						
Grades TK-3	$ 748	$ 776	$ 796	$ 817	$ 845	$ 872
Grades 9-12	$ 227	$ 235	$ 241	$ 247	$ 256	$ 264
Necessary Small School Selection *(if applicable)*						
NSS #1	LCFF	LCFF	LCFF	LCFF	LCFF	LCFF
NSS #2	LCFF	LCFF	LCFF	LCFF	LCFF	LCFF
NSS #3	LCFF	LCFF	LCFF	LCFF	LCFF	LCFF
NSS #4	LCFF	LCFF	LCFF	LCFF	LCFF	LCFF
NSS #5	LCFF	LCFF	LCFF	LCFF	LCFF	LCFF

LCFF Calculator Universal Assumptions
Center Joint Unified (73973) - CJUSD 18-19 First Interim

LEA: **Center Joint Unified**
District

73973 5 digit District code or 7 digit School code *(from the CDS code)*
Yes **Did the CDS code exist in 2012-13?** *(for calculation of EPA only)*
2013-14 **First LCFF certification year** *(clears prior years on the Calculator tab)*

Projection Title: CJUSD 18-19 First Interim

Projection Date: 10/31/18

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Supplemental Grant	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%
Maximum - 1.00 ADA, 100% UPP						
Grades TK-3	$ 1,588	$ 1,647	$ 1,689	$ 1,734	$ 1,794	$ 1,852
Grades 4-6	$ 1,460	$ 1,514	$ 1,553	$ 1,595	$ 1,649	$ 1,703
Grades 7-8	$ 1,504	$ 1,559	$ 1,599	$ 1,642	$ 1,698	$ 1,753
Grades 9-12	$ 1,788	$ 1,854	$ 1,901	$ 1,952	$ 2,019	$ 2,085
Actual - 1.00 ADA, Local UPP as follows:	*66.23%*	*67.15%*	*67.60%*	*66.86%*	*66.66%*	*66.48%*
Grades TK-3	$ 1,052	$ 1,106	$ 1,142	$ 1,160	$ 1,196	$ 1,231
Grades 4-6	$ 967	$ 1,017	$ 1,050	$ 1,066	$ 1,099	$ 1,132
Grades 7-8	$ 996	$ 1,047	$ 1,081	$ 1,098	$ 1,132	$ 1,166
Grades 9-12	$ 1,184	$ 1,245	$ 1,285	$ 1,305	$ 1,346	$ 1,386
Concentration Grant (>55% population)	50.00%	50.00%	50.00%	50.00%	50.00%	50.00%
Maximum - 1.00 ADA, 100% UPP						
Grades TK-3	$ 3,971	$ 4,118	$ 4,224	$ 4,336	$ 4,485	$ 4,631
Grades 4-6	$ 3,651	$ 3,786	$ 3,883	$ 3,987	$ 4,123	$ 4,258
Grades 7-8	$ 3,759	$ 3,898	$ 3,998	$ 4,105	$ 4,245	$ 4,384
Grades 9-12	$ 4,470	$ 4,635	$ 4,754	$ 4,880	$ 5,047	$ 5,212
Actual - 1.00 ADA, Local UPP >55% as follows:	*11.2300%*	*12.1500%*	*12.6000%*	*11.8600%*	*11.6600%*	*11.4800%*
Grades TK-3	$ 446	$ 500	$ 532	$ 514	$ 523	$ 532
Grades 4-6	$ 410	$ 460	$ 489	$ 473	$ 481	$ 489
Grades 7-8	$ 422	$ 474	$ 504	$ 487	$ 495	$ 503
Grades 9-12	$ 502	$ 563	$ 599	$ 579	$ 588	$ 598

Created by: Lisa Coronado
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SCHOOL DISTRICT DATA ELEMENTS REQUIRED TO CALCULATE THE LCFF

Center Joint Unified (73973) - CJUSD 18-19 First Interim

10/31/18

		2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
COLA & Augmentation		1.56%	3.70%	2.57%	2.67%	3.42%	3.26%
GAP Funding rate		42.97%	100.00%	100.00%	100.00%	100.00%	100.00%
Estimated Property Taxes (with RDA)	A-6	7,784,080	8,251,030	8,251,030	8,251,030	8,251,030	8,251,030
Less In-Lieu transfer		$ -	$ -	$ -	$ -	$ -	$ -
Total Local Revenue		$ 7,784,080	$ 8,251,030	$ 8,251,030	$ 8,251,030	$ 8,251,030	$ 8,251,030
Statewide 90th percentile rate		---	---	---	---	---	---

OTHER LCFF TRANSITION INFORMATION

Enter class size penalties, longer day/longer year penalties and other special adjustments per the School District LCFF Transition Calculation exhibit.

		2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Floor Adjustments	B-10	-					
Miscellaneous Adjustments	E-1	-					
Minimum State Aid Adjustments	G-5	-					
Funded Based on Target Formula	True/False	FALSE	FALSE	TRUE	TRUE	TRUE	TRUE

UNDUPLICATED PUPIL PERCENTAGE

		2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
District Enrollment	A-1 / A-3	4,332	4,229	4,259	4,283	4,305	4,327
COE Enrollment	A-2 / A-4	48	48	48	48	48	48
Total Enrollment		4,380	4,277	4,307	4,331	4,353	4,375
District Unduplicated Pupil Count	B-1 / B-3	2,977	2,830	2,840	2,848	2,855	2,862
COE Unduplicated Pupil Count	B-2 / B-4	39	39	39	39	39	39
Total Unduplicated Pupil Count		3,016	2,869	2,879	2,887	2,894	2,901
		3-yr rolling percentage	*3-yr rolling percentage*	*3-yr rolling percentage*	*3-yr rolling percentage*	*3-yr rolling percentage*	*3-yr rolling percentage*
Single Year Unduplicated Pupil Percentage		68.86%	67.08%	66.84%	66.66%	66.48%	66.31%
Unduplicated Pupil Percentage (%)		**66.23%**	**67.15%**	**67.60%**	**66.86%**	**66.66%**	**66.48%**

AVERAGE DAILY ATTENDANCE (ADA)

Enter ADA. Calculator will use greater of total current or prior year ADA.

Enter ADA by grade span.

ADA	ADA to use:		2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
CURRENT YEAR ADA:								
Grades TK-3	P-2	B-1	1,261.34	1,242.06	1,247.76	1,252.46	1,256.73	1260.93
Grades 4-6	(Annual for Special	B-2	937.53	897.79	903.49	908.15	912.41	916.67
Grades 7-8	Day Class	B-3	606.82	618.54	626.74	633.45	639.60	645.76
Grades 9-12	extended year)	B-4	1,261.70	1,290.37	1,299.03	1,306.12	1,312.62	1319.11
Non Public School, NPS-Licensed Children Institutions, Community Day School:								
Grades TK-3		E-1	2.58	2.58	2.58	2.58	2.58	2.58
Grades 4-6	Annual	E-2	2.52	2.52	2.52	2.52	2.52	2.52
Grades 7-8		E-3	1.89	1.89	1.89	1.89	1.89	1.89
Grades 9-12		E-4	5.52	5.52	5.52	5.52	5.52	5.52
SUBTOTAL			4,079.90	4,061.27	4,089.53	4,112.69	4,133.87	4,154.98
County operated (Community School, Special Ed):								
Grades TK-3		E-6 & E-11	6.83	6.83	6.83	6.83	6.83	6.83
Grades 4-6	P-2 / Annual	E-7 & E-12	7.93	7.93	7.93	7.93	7.93	7.93
Grades 7-8		E-8 & E-13	29.75	29.75	29.75	29.75	29.75	29.75
Grades 9-12		E-9 & E-14	39.48	39.48	39.48	39.48	39.48	39.48
TOTAL			4,163.89	4,145.26	4,173.52	4,196.68	4,217.86	4,238.97
RATIO: District ADA to Enrollment			**0.9418**	**0.9603**	**0.9602**	**0.9602**	**0.9602**	**0.9602**
RATIO: Combined ADA to Enrollment			0.9507	0.9692	0.9690	0.9690	0.9690	0.9689

PRIOR YEAR GUARANTEE ADJUSTMENT FOR CHARTER SHIFT		2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
ADA transfer: Student from District to Charter (cross fiscal year)							
Grades TK-3	A-6	-					
Grades 4-6	A-7	-					
Grades 7-8	A-8	-					
Grades 9-12	A-9	-					
		-	-	-	-	-	-
ADA transfer: Student from Charter to District (cross fiscal year)							
Grades TK-3	A-11	-					
Grades 4-6	A-12	-					
Grades 7-8	A-13	-					
Grades 9-12	A-14	-					
		-	-	-	-	-	-
Difference (if diff. < 0, no adj. to PY ADA)		-	-	-	-	-	-

SCHOOL DISTRICT DATA ELEMENTS REQUIRED TO CALCULATE THE LCFF

Center Joint Unified (73973) - CJUSD 18-19 First Interim 10/31/18

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
LCFF ADA						
ADA Guarantee - Prior Year	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Grades TK-3	1,288.20	1,261.34	1,242.06	1,247.76	1,252.46	1,256.73
Grades 4-6	976.94	937.53	897.79	903.49	908.15	912.41
Grades 7-8	605.12	606.82	618.54	626.74	633.45	639.60
Grades 9-12	1,320.26	1,261.70	1,290.37	1,299.03	1,306.12	1,312.62
LCFF Subtotal	**4,190.52**	**4,067.39**	4,048.76	4,077.02	4,100.18	4,121.36
NSS	-	-	-	-	-	-
Combined Subtotal	4,190.52	4,067.39	4,048.76	4,077.02	4,100.18	4,121.36
ADA Guarantee - Current Year						
Grades TK-3	1,261.34	1,242.06	1,247.76	1,252.46	1,256.73	1,260.93
Grades 4-6	937.53	897.79	903.49	908.15	912.41	916.67
Grades 7-8	606.82	618.54	626.74	633.45	639.60	645.76
Grades 9-12	1,261.70	1,290.37	1,299.03	1,306.12	1,312.62	1,319.11
LCFF Subtotal	4,067.39	4,048.76	**4,077.02**	**4,100.18**	**4,121.36**	**4,142.47**
NSS	-	-	-	-	-	-
Combined Subtotal	4,067.39	4,048.76	4,077.02	4,100.18	4,121.36	4,142.47
Change in LCFF ADA (excludes NSS ADA)	(123.13) Decline	(18.63) Decline	28.26 Increase	23.16 Increase	21.18 Increase	21.11 Increase
Funded LCFF ADA						
Grades TK-3	1,288.20	1,261.34	1,247.76	1,252.46	1,256.73	1,260.93
Grades 4-6	976.94	937.53	903.49	908.15	912.41	916.67
Grades 7-8	605.12	606.82	626.74	633.45	639.60	645.76
Grades 9-12	1,320.26	1,261.70	1,299.03	1,306.12	1,312.62	1,319.11
Subtotal	4,190.52	4,067.39	4,077.02	4,100.18	4,121.36	4,142.47
	Prior	*Prior*	*Current*	*Current*	*Current*	*Current*
Funded NSS ADA						
Grades TK-3	-	-	-	-	-	-
Grades 4-6	-	-	-	-	-	-
Grades 7-8	-	-	-	-	-	-
Grades 9-12	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
	Prior	Prior	Prior	Prior	Prior	Prior
NPS, CDS, & COE Operated						
Grades TK-3	9.41	9.41	9.41	9.41	9.41	9.41
Grades 4-6	10.45	10.45	10.45	10.45	10.45	10.45
Grades 7-8	31.64	31.64	31.64	31.64	31.64	31.64
Grades 9-12	45.00	45.00	45.00	45.00	45.00	45.00
Subtotal	96.50	96.50	96.50	96.50	96.50	96.50
Combined Total						
Grades TK-3	1,297.61	1,270.75	1,257.17	1,261.87	1,266.14	1,270.34

SCHOOL DISTRICT DATA ELEMENTS REQUIRED TO CALCULATE THE LCFF

Center Joint Unified (73973) - CJUSD 18-19 First Interim

10/31/18

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Grades 4-6	987.39	947.98	913.94	918.60	922.86	927.12
Grades 7-8	636.76	638.46	658.38	665.09	671.24	677.40
Grades 9-12	1,365.26	1,306.70	1,344.03	1,351.12	1,357.62	1,364.11
Total	4,287.02	4,163.89	4,173.52	4,196.68	4,217.86	4,238.97

LCFF Calculator Universal Assumptions

Center Joint Unified (73973) - CJUSD 18-: 10/31/2018

Summary of Funding

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Target Components:						
COLA & Augmentation	*1.56%*	*3.70%*	*2.57%*	*2.67%*	*3.42%*	*3.26%*
Base Grant	33,223,950	33,437,843	34,434,454	35,548,916	36,951,119	38,348,068
Grade Span Adjustment	1,280,526	1,293,176	1,324,618	1,364,674	1,417,439	1,467,863
Supplemental Grant	4,570,462	4,664,375	4,834,626	4,936,085	5,115,296	5,293,926
Concentration Grant	1,937,427	2,109,909	2,252,822	2,188,976	2,236,886	2,285,434
Add-ons	501,241	501,241	501,241	501,241	501,241	501,241
Total Target	41,513,606	42,006,544	43,347,761	44,539,892	46,221,981	47,896,532
Transition Components:						
Target	$ 41,513,606	$ 42,006,544	$ 43,347,761	$ 44,539,892	$ 46,221,981	$ 47,896,532
Funded Based on Target Formula *(PY P-2)*	FALSE	FALSE	TRUE	TRUE	TRUE	TRUE
Floor	38,535,550	38,777,643	42,095,139	42,308,237	42,503,116	42,697,353
Remaining Need after Gap (informational only)	*1,698,491*	-	-	-	-	-
Gap %	*42.96644273%*	*100%*	*100%*	*100%*	*100%*	*100%*
Current Year Gap Funding	1,279,565	3,228,901	-	-	-	-
Miscellaneous Adjustments	-	-	-	-	-	-
Economic Recovery Target	-	-	-	-	-	-
Additional State Aid	-	-	-	-	-	-
Total LCFF Entitlement	**$ 39,815,115**	**$ 42,006,544**	**$ 43,347,761**	**$ 44,539,892**	**$ 46,221,981**	**$ 47,896,532**

Components of LCFF By Object Code

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
8011 - State Aid	$ 26,181,396	$ 28,073,999	$ 29,402,076	$ 30,562,606	$ 32,215,795	$ 33,861,542
8011 - Fair Share	-	-	-	-	-	-
8311 & 8590 - Categoricals	-	-	-	-	-	-
EPA (for LCFF Calculation purposes)	5,849,639	5,681,515	5,694,655	5,726,256	5,755,156	5,783,960
Local Revenue Sources:						
8021 to 8089 - Property Taxes	7,784,080	8,251,030	8,251,030	8,251,030	8,251,030	8,251,030
8096 - In-Lieu of Property Taxes	-	-	-	-	-	-
Property Taxes net of in-lieu	*7,784,080*	*8,251,030*	*8,251,030*	*8,251,030*	*8,251,030*	*8,251,030*
TOTAL FUNDING	$ 39,815,115	$ 42,006,544	$ 43,347,761	$ 44,539,892	$ 46,221,981	$ 47,896,532
Basic Aid Status	*Non-Basic Aid*	*Non-Basic Aid*	*Non-Basic Aid*	*Non-Basic Aid*	*Non-Basic Aid*	*Non-Basic Aid*
Less: Excess Taxes	$ -	$ -	$ -	$ -	$ -	$ -
Less: EPA in Excess to LCFF Funding	$ -	$ -	$ -	$ -	$ -	$ -
Total Phase-In Entitlement	***$ 39,815,115***	***$ 42,006,544***	***$ 43,347,761***	***$ 44,539,892***	***$ 46,221,981***	***$ 47,896,532***

EPA Details

% of Adjusted Revenue Limit - Annual	*25.89051467%*	*25.89000000%*	*25.89000000%*	*25.89000000%*	*25.89000000%*	*25.89000000%*
% of Adjusted Revenue Limit - P-2	*25.89051467%*	*25.89000000%*	*25.89000000%*	*25.89000000%*	*25.89000000%*	*25.89000000%*
EPA (for LCFF Calculation purposes)	*$ 5,849,639*	*$ 5,681,515*	*$ 5,694,655*	*$ 5,726,256*	*$ 5,755,156*	*$ 5,783,960*
8012 - EPA, Current Year Receipt (P-2 plus Current Year Accrual)	*5,848,192*	*5,681,515*	*5,694,655*	*5,726,256*	*5,755,156*	*5,783,960*
8019 - EPA, Prior Year Adjustment (P-A less Prior Year Accrual)	*36,068*	*1,447*	-	*0*	*0*	*(0)*
Accrual (from Assumptions)	-	-	-	-	-	-

LCFF Calculator Universal Assumptions						
Center Joint Unified (73973) - CJUSD 18-						10/31/2018
Summary of Student Population						
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Unduplicated Pupil Population						
Enrollment	4,332	4,229	4,259	4,283	4,305	4,327
COE Enrollment	48	48	48	48	48	48
Total Enrollment	*4,380*	*4,277*	*4,307*	*4,331*	*4,353*	*4,375*
Unduplicated Pupil Count	2,977	2,830	2,840	2,848	2,855	2,862
COE Unduplicated Pupil Count	39	39	39	39	39	39
Total Unduplicated Pupil Count	*3,016*	*2,869*	*2,879*	*2,887*	*2,894*	*2,901*
Rolling %, Supplemental Grant	66.2300%	67.1500%	67.6000%	66.8600%	66.6600%	66.4800%
Rolling %, Concentration Grant	66.2300%	67.1500%	67.6000%	66.8600%	66.6600%	66.4800%
FUNDED ADA						
Adjusted Base Grant ADA	*Prior Year*	*Prior Year*	*Current Year*	*Current Year*	*Current Year*	*Current Year*
Grades TK-3	1,297.61	1,270.75	1,257.17	1,261.87	1,266.14	1,270.34
Grades 4-6	987.39	947.98	913.94	918.60	922.86	927.12
Grades 7-8	636.76	638.46	658.38	665.09	671.24	677.40
Grades 9-12	1,365.26	1,306.70	1,344.03	1,351.12	1,357.62	1,364.11
Total Adjusted Base Grant ADA	***4,287.02***	***4,163.89***	***4,173.52***	***4,196.68***	***4,217.86***	***4,238.97***
Necessary Small School ADA	*Current year*	*Current year*	*Current year*	*Current year*	*Current year*	*Current year*
Grades TK-3	-	-	-	-	-	-
Grades 4-6	-	-	-	-	-	-
Grades 7-8	-	-	-	-	-	-
Grades 9-12	-	-	-	-	-	-
Total Necessary Small School ADA	-	-	-	-	-	-
Total Funded ADA	**4287.02**	**4163.89**	**4173.52**	**4196.68**	**4217.86**	**4238.97**
ACTUAL ADA *(Current Year Only)*						
Grades TK-3	1,270.75	1,251.47	1,257.17	1,261.87	1,266.14	1,270.34
Grades 4-6	947.98	908.24	913.94	918.60	922.86	927.12
Grades 7-8	638.46	650.18	658.38	665.09	671.24	677.40
Grades 9-12	1,306.70	1,335.37	1,344.03	1,351.12	1,357.62	1,364.11
Total Actual ADA	**4,163.89**	**4,145.26**	**4,173.52**	**4,196.68**	**4,217.86**	**4,238.97**
Funded Difference (Funded ADA less Actual ADA)	*123.13*	*18.63*	-	-	-	-

LCAP Percentage to Increase or Improve Services						
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Current year estimated supplemental and concen	$ 6,507,889	$ 6,774,284	$ 7,087,448	$ 7,125,061	$ 7,352,182	$ 7,579,360
Current year Percentage to Increase or Improve S	19.84%	19.50%	19.82%	19.30%	19.16%	19.04%

LCAP Percentage to Increase or Improve Services: Summary Supplemental & Concentration Grant

		2018-19	2019-20	2020-21	2021-22	2022-23
1.	LCFF Target Supplemental & Concentration Grant Funding *from Calculator tab*	6,774,284	7,087,448	7,125,061	7,352,182	7,579,360
2.	Prior Year (estimated) Expenditures for Unduplicated Pupils above what was spent on services for all pupils	3,734,329	5,972,335	6,121,643	6,274,684	6,431,551
3.	Difference *[1] less [2]*	3,039,955	1,115,113	1,003,418	1,077,498	1,147,809
4.	Estimated Additional Supplemental & Concentration Grant Funding *[3] * GAP funding rate*	3,039,955	1,115,113	1,003,418	1,077,498	1,147,809
	GAP funding rate	*100.00%*	*100.00%*	*100.00%*	*100.00%*	*100.00%*
5.	Estimated Supplemental and Concentration Grant Funds *[2] plus [4] (unless [3]<0 then [1]) (for LCAP entry)*	6,774,284	7,087,448	7,125,061	7,352,182	7,579,360
6.	Base Funding *LCFF Phase-In Entitlement less [5], excludes Targeted Instructional Improvement & Transportation*	34,731,019	35,759,072	36,913,590	38,368,558	39,815,931
	LCFF Phase-In Entitlement	*42,006,544*	*43,347,761*	*44,539,892*	*46,221,981*	*47,896,532*
7/8.	Percentage to Increase or Improve Services* *[5] / [6] (for LCAP entry)*	19.50%	19.82%	19.30%	19.16%	19.04%

*percentage by which services for unduplicated students must be increased or improved over services provided for all students in the LCAP year.
If Step 3a <=0, then calculate the minimum proportionality percentage at Estimated Supplemental & Concentration Grant Funding, step 5.

SUMMARY SUPPLEMENTAL & CONCENTRATION GRANT & PERCENTAGE TO INCREASE OR IMPROVE SERVICES

	2018-19	2019-20	2020-21	2021-22	2022-23
Current year estimated supplemental and concentration grant funding in the LCAP year	$ 6,774,284	$ 7,087,448	$ 7,125,061	$ 7,352,182	$ 7,579,360
Current year Percentage to Increase or Improve Services	19.50%	19.82%	19.30%	19.16%	19.04%

LOCAL CONTROL FUNDING FORMULA

2018-19

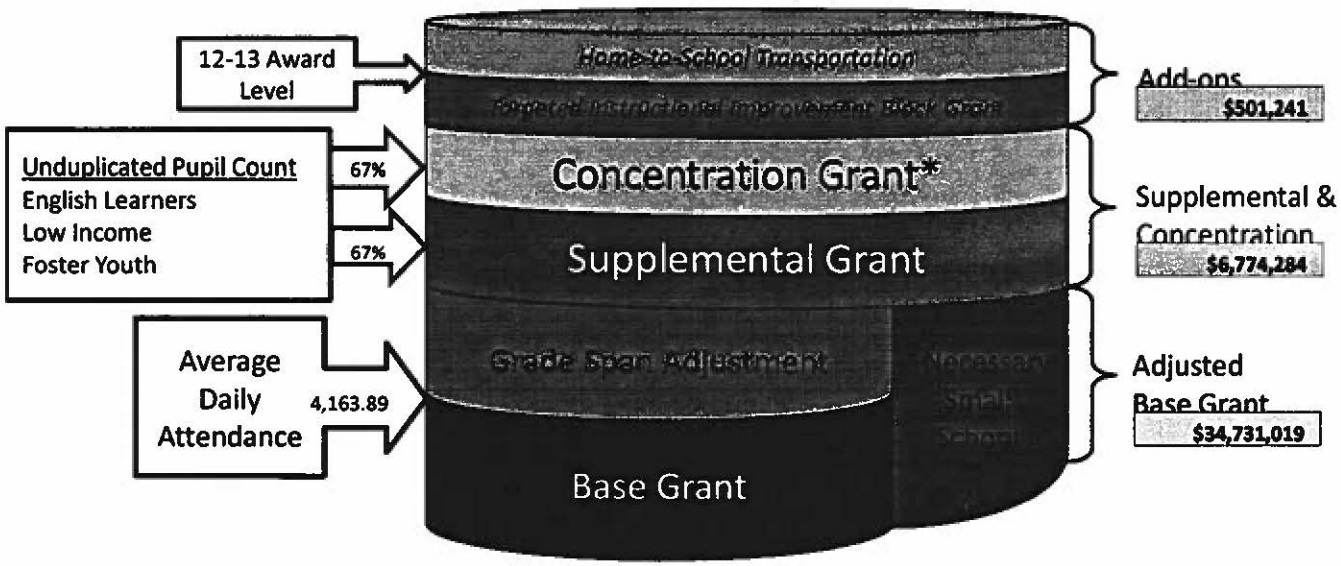
Change the fiscal year here to update all

Components of LCFF Target Entitlement

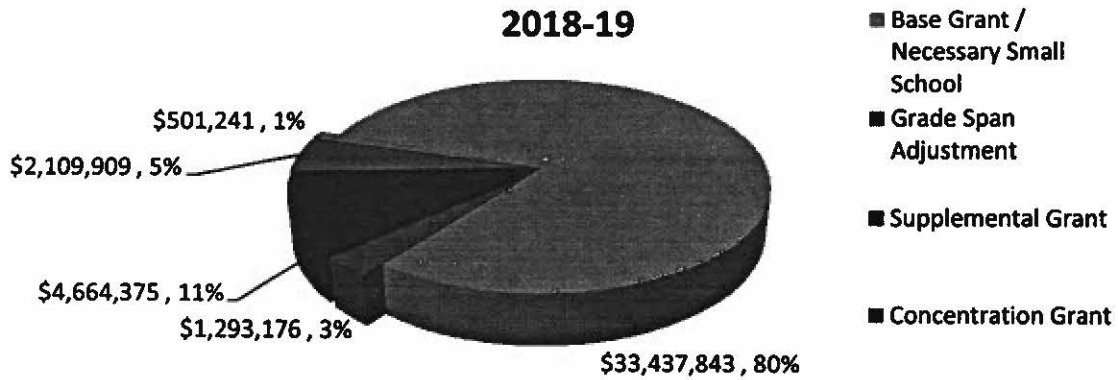
Change the fiscal year here to update all of the charts and graphics on this page that only display a single fiscal year.

		2018-19		
Base Grant / Necessary Small School	$	33,437,843		4,163.89 ADA
Grade Span Adjustment	$	1,293,176		
Supplemental Grant	$	4,664,375	67%	
Concentration Grant	$	2,109,909	67%	
Add-ons (TIIBG & Transportation)	$	501,241		
Total	$	42,006,544		

TOTAL TARGET LCFF: $42,006,544

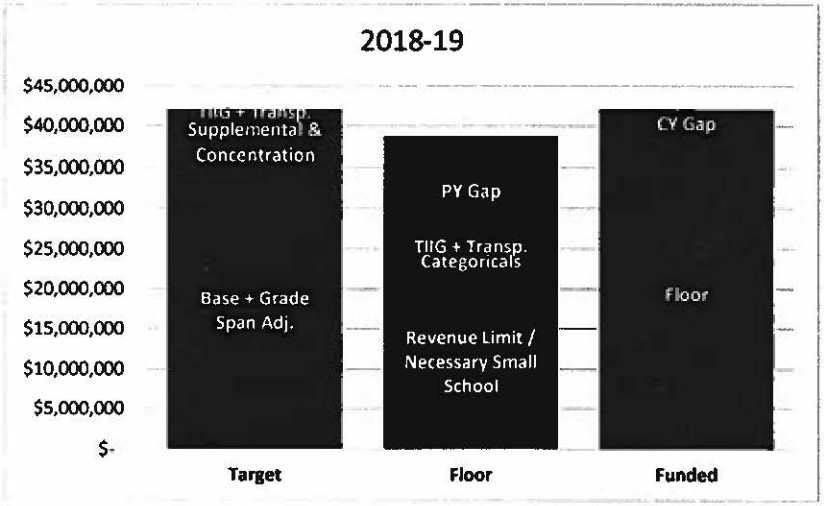


*Unduplicated Pupil Percentage must be above 55%



2018-19 Funding Components

Component	Target	Floor	Funded
Base + Grade Span Adj.	$ 34,731,019		
Supplemental & Concentration	$ 6,774,284		
Revenue Limit / Necessary Small School		$ 21,944,825	
Categoricals		$ 3,192,797	
TIIG + Transp.	$ 501,241	$ 501,241	
PY Gap		$ 13,138,780	
Floor			$ 38,777,643
CY Gap			$ 3,228,901



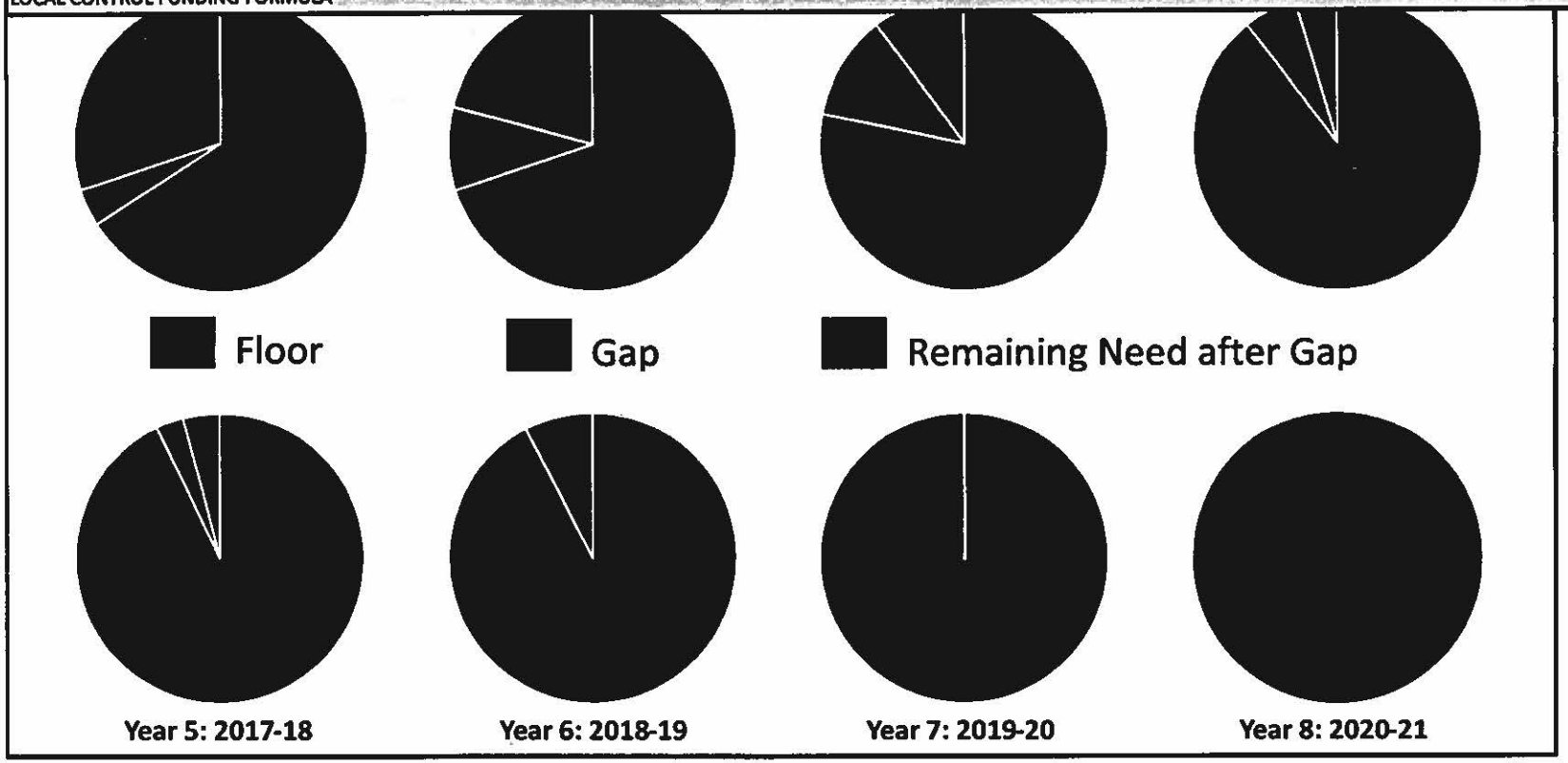
Summary of Funding	Year 1 2013-14	Year 2 2014-15	Year 3 2015-16	Year 4 2016-17	Year 5 2017-18	Year 6 2018-19
Target	$ 41,011,765	$ 40,035,929	$ 40,299,754	$ 40,816,377	$ 41,513,606	$ 42,006,544
Floor	27,047,711	28,029,667	31,516,665	36,476,647	38,535,550	38,777,643
Remaining Need (before Gap)	13,964,054	12,006,262	8,783,089	4,339,730	2,978,056	3,228,901
Current Year Gap Funding	1,675,923	3,621,108	4,616,182	2,433,582	1,279,565	3,228,901
Remaining Need after Gap (informational only)	*12,288,131*	*8,385,154*	*4,166,907*	*1,906,148*	*1,698,491*	-

Local Progress Towards Full LCFF Implementation:
Center Joint Unified

Year 1: 2013-14 **Year 2: 2014-15** **Year 3: 2015-16** **Year 4: 2016-17**



LOCAL CONTROL FUNDING FORMULA

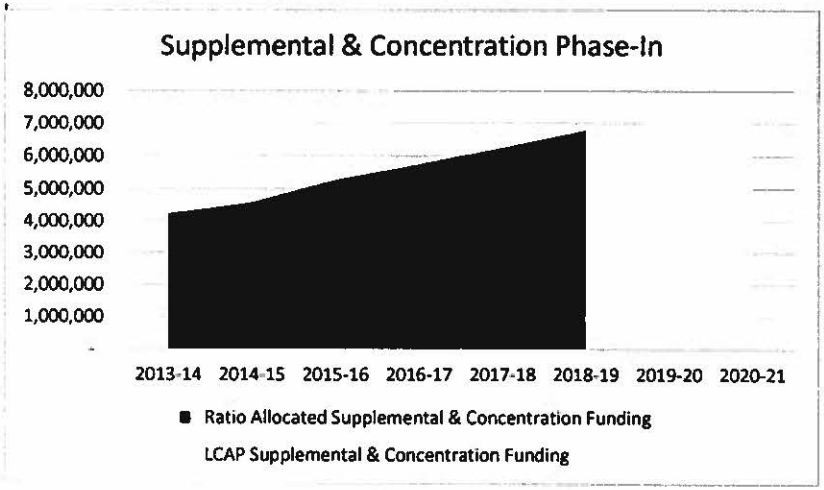


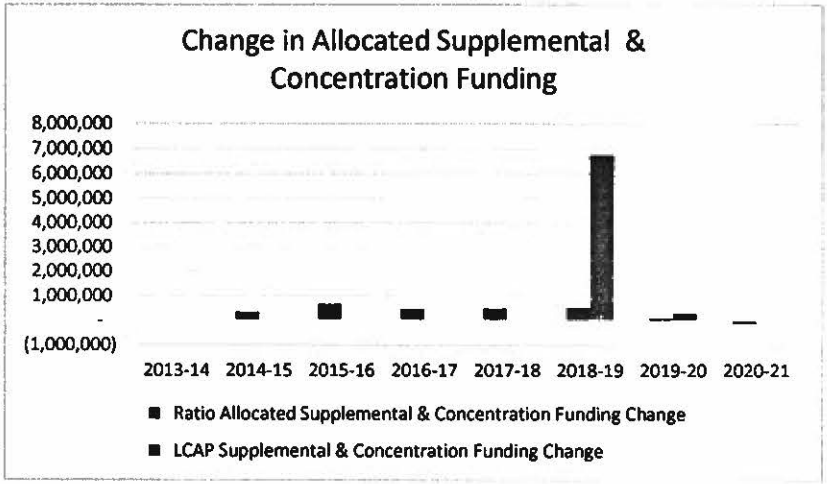
	Ratio Allocation of Phase-in Funding					
	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Target	$ 41,011,765	$ 40,035,929	$ 40,299,754	$ 40,816,377	$ 41,513,606	$ 42,006,544
Less: add-ons (TIIG, Transp.)	501,241	501,241	501,241	501,241	501,241	501,241
Target less add-ons	$ 40,510,524	$ 39,534,688	$ 39,798,513	$ 40,315,136	$ 41,012,365	$ 41,505,303
Floor & Gap	$ 28,723,634	$ 31,650,775	$ 36,132,847	$ 38,910,229	$ 39,815,115	$ 42,006,544
Less: add-ons (TIIG, Transp.)	501,241	501,241	501,241	501,241	501,241	501,241
Floor & Gap less add-ons	$ 28,222,393	$ 31,149,534	$ 35,631,606	$ 38,408,988	$ 39,313,874	$ 41,505,303
Funding Ratio	**69.67%**	**78.79%**	**89.53%**	**95.27%**	**95.86%**	**100.00%**
Target Funding	$ 41,011,765	$ 40,035,929	$ 40,299,754	$ 40,816,377	$ 41,513,606	$ 42,006,544
Adjusted Base Grant	34,443,332	33,732,093	33,924,777	34,289,452	34,504,476	34,731,019
Supplemental Funding	4,439,745	4,308,264	4,343,729	4,415,795	4,570,462	4,664,375
Concentration Funding	1,627,447	1,494,331	1,530,007	1,609,889	1,937,427	2,109,909
Add-ons (TIIG, Transp.)	501,241	501,241	501,241	501,241	501,241	501,241

	Component Allocation During Phase-In					
	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Phase-in Funding	$ 28,723,634	$ 31,650,775	$ 36,132,847	$ 38,910,229	$ 39,815,115	$ 42,006,544
Ratio* Allocated Components:	**69.67%**	**78.79%**	**89.53%**	**95.27%**	**95.86%**	**100.00%**

Center Joint Unified (73973) - CJUSD 18-19 First Interim						
LOCAL CONTROL FUNDING FORMULA						
Adjusted Base Grant	$ 23,995,573	$ 26,577,647	$ 30,372,851	$ 32,668,206	$ 33,075,503	$ 34,731,019
Supplemental Funding	3,093,029	3,394,498	3,888,940	4,207,011	4,381,180	4,664,375
Concentration Funding	1,133,791	1,177,389	1,369,815	1,533,772	1,857,190	2,109,909
Add-ons (TIIG, Transp.)	501,241	501,241	501,241	501,241	501,241	501,241
Ratio Allocated Supplemental & Concentration Funding	*4,226,820*	*4,571,887*	*5,258,755*	*5,740,782*	*6,238,371*	*6,774,284*
Ratio Allocated Supplemental & Concentration Funding Change		*345,067*	*686,868*	*482,027*	*497,588*	*535,913*
LCAP Percentage to Increase or Improve Services Allocated Components:						
Adjusted Base Grant		$ 31,650,775	$ 36,132,847	$ 38,910,229	$ 39,815,115	$ 35,232,260
LCAP Supplemental & Concentration Funding	*Per approved LCAP*					6,774,284
Add-ons (TIIG, Transp.)		501,241	501,241	501,241	501,241	501,241
LCAP Supplemental & Concentration Funding Change		-	-	-	-	6,774,284

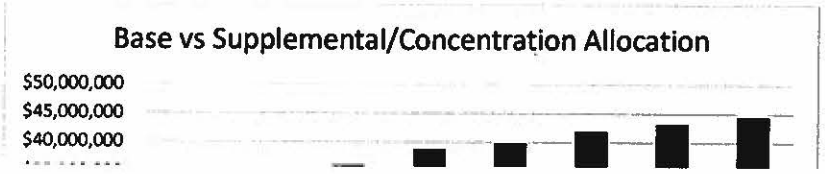
**Ratio allocation represents one computational methodology to disaggregate phase-in funding into comparable target funding categories. The state has not adopted a standard methodology, and demonstrated methoc to be used as an official basis.*



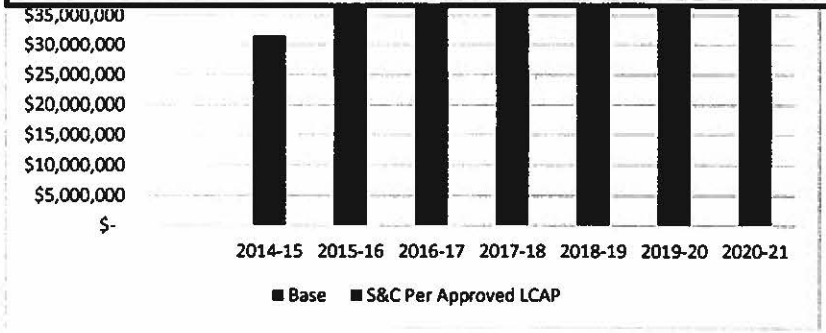


If LCAP Supplemental & Concentration funding appears low when compared to Ratio Allocated Supplemental & Concentration funding, verify that all appropriate services provided to benefit l Count students above general services is included on Step 2 of the LCAP calculation. Tip: Give the district credit for existing services it continues to provide in the LCAP calculation.

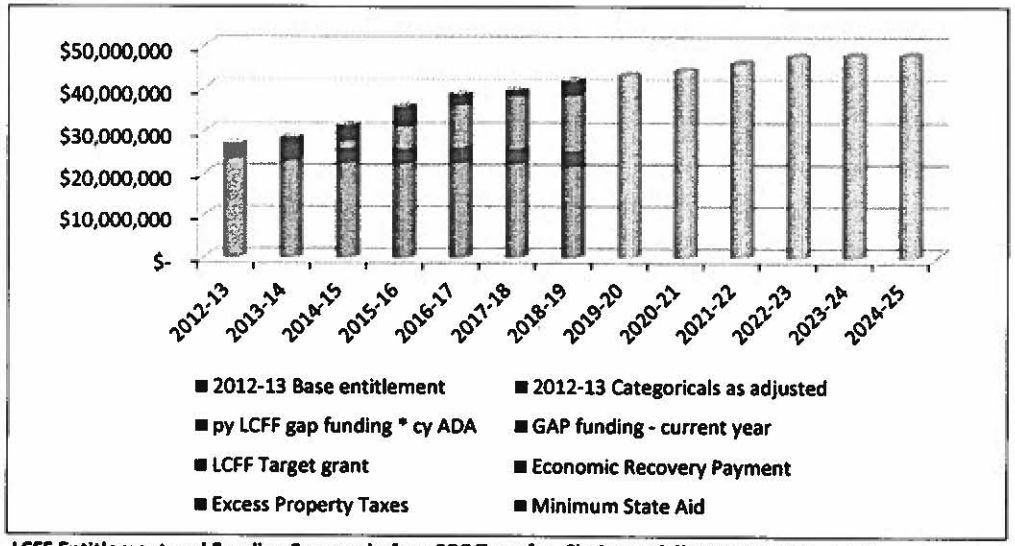
		Minimum Proportionality Analysis				
		2014-15	2015-16	2016-17	2017-18	2018-19
Base		$ 31,650,775	$ 36,132,847	$ 38,910,229	$ 39,815,115	$ 35,232,260
S&C	*Per Approved LCAP*	$ -	$ -	$ -	$ -	6,774,284
Total		$ 31,650,775	$ 36,132,847	$ 38,910,229	$ 39,815,115	$ 42,006,544



LOCAL CONTROL FUNDING FORMULA



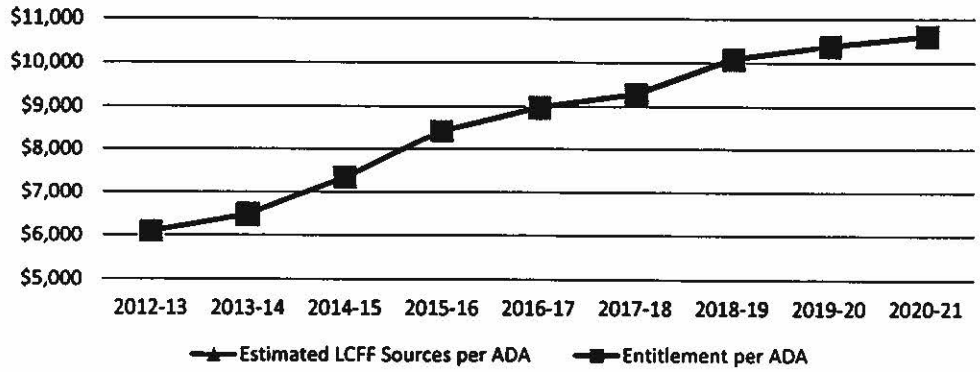
	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Excess Property Taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Minimum State Aid	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Economic Recovery Payment	$ -	$ -	$ -	$ -	$ -	$ -	$ -
LCFF Target grant	$ -	$ -	$ -	$ -	$ -	$ -	$ -
GAP funding - current year	$ -	$ 1,675,923	$ 3,621,108	$ 4,616,182	$ 2,433,582	$ 1,279,565	$ 3,228,901
py LCFF gap funding * cy ADA	$ -	$ -	$ 1,629,461	$ 5,225,396	$ 9,945,897	$ 12,247,759	$ 13,138,780
2012-13 Categoricals as adjusted	$ 3,694,038	$ 3,694,038	$ 3,694,038	$ 3,694,038	$ 3,694,038	$ 3,694,038	$ 3,694,038
2012-13 Base entitlement	$ 23,707,507	$ 23,353,673	$ 22,706,168	$ 22,597,231	$ 22,836,712	$ 22,593,753	$ 21,944,825
Total General Purpose Funding	$ 27,401,545	$ 28,723,634	$ 31,650,775	$ 36,132,847	$ 38,910,229	$ 39,815,115	$ 42,006,544
Calculator tab: Recap total LCFF	$ 27,401,545	$ 28,723,634	$ 31,650,775	$ 36,132,847	$ 38,910,229	$ 39,815,115	$ 42,006,544
Proof	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE



LCFF Entitlement and Funding Sources before COE Transfer, Choice and Charter Supplemental

LCFF Entitlement per ADA

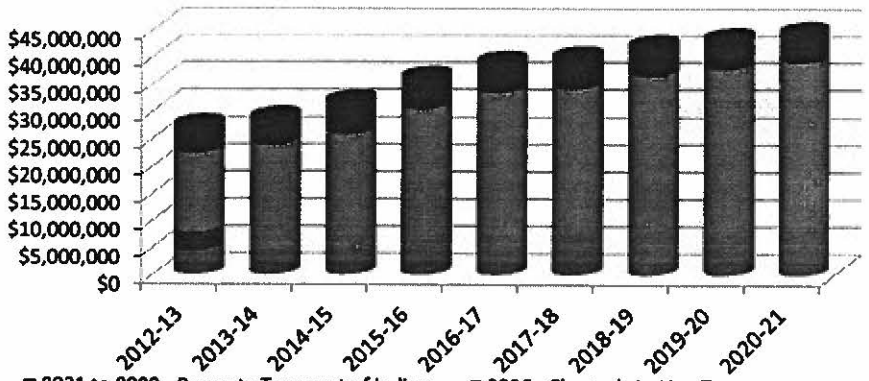
	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Funded ADA	4,498.35	4,431.21	4,308.35	4,287.68	4,333.12	4,287.02	4,163.89
Estimated LCFF Sources per ADA	$ 6,091.47	$ 6,482.12	$ 7,346.38	$ 8,427.13	$ 8,979.73	$ 9,287.36	$ 10,088.29
Net Change per ADA		$ 390.65	$ 864.26	$ 1,080.75	$ 552.59	$ 307.64	$ 800.93
Net Percent Change		6.41%	13.33%	14.71%	6.56%	3.43%	8.62%
Estimated LCFF Entitlement per ADA	$ 6,091.47	$ 6,482.12	$ 7,346.38	$ 8,427.13	$ 8,979.73	$ 9,287.36	$ 10,088.29
Net Change per ADA		$ 390.65	$ 864.26	$ 1,080.75	$ 552.59	$ 307.64	$ 800.93
Net Percent Change		6.41%	13.33%	14.71%	6.56%	3.43%	8.62%



Components of LCFF By Object Code

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
8011 - State Aid	$ 14,306,595	$ 19,123,943	$ 20,427,990	$ 23,928,537	$ 25,878,201	$ 26,181,396	$ 28,073,999
8011 - Fair Share	-	-	-	-	-	-	-
8311 & 8590 - Categoricals	3,694,038						
EPA (for LCFF Calculation purposes)	5,101,027	4,932,982	6,077,742	5,857,465	5,685,028	5,849,639	5,681,515
Local Revenue Sources:							
8021 to 8089 - Property Taxes net of in-lieu	4,299,885	4,666,709	5,145,043	6,346,845	7,347,000	7,784,080	8,251,030
8096 - Charter's In-Lieu Taxes	-	-	-	-	-	-	-
TOTAL FUNDING	**$ 27,401,545**	**$ 28,723,634**	**$ 31,650,775**	**$ 36,132,847**	**$ 38,910,229**	**$ 39,815,115**	**$ 42,006,544**
8012 - EPA Receipts	*$ 5,056,421*	*$ 4,948,227*	*$ 6,078,885*	*$ 5,834,763*	*$ 5,699,880*	*$ 5,884,260*	*$ 5,682,962*
Excess Taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -

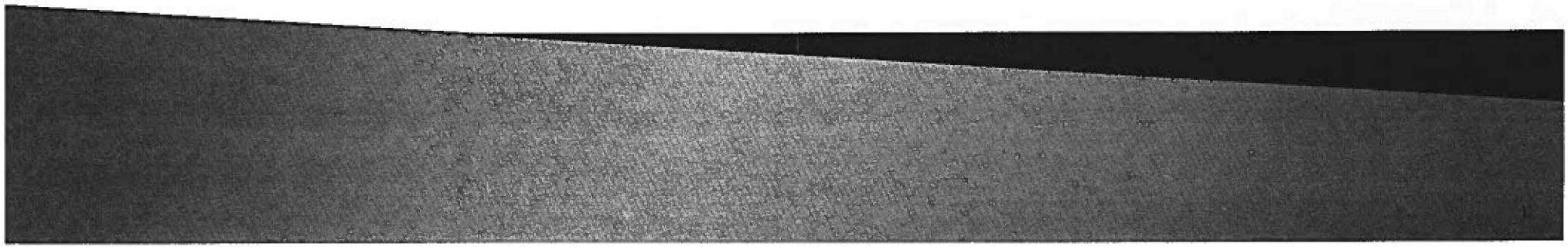
LOCAL CONTROL FUNDING FORMULA							
EPA in excess to LCFF Funding	$ -	$ -	$ -	$ -	$ -	$ -	$ -



	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
LCFF Entitlement	$ 27,401,545	$ 28,723,634	$ 31,650,775	$ 36,132,847	$ 38,910,229	$ 39,815,115	$ 42,006,544
Excess Taxes	-	-	-	-	-	-	-
Minimum EPA	-	-	-	-	-	-	-
Proof Total all Sources	$ 27,401,545	$ 28,723,634	$ 31,650,775	$ 36,132,847	$ 38,910,229	$ 39,815,115	$ 42,006,544
	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE

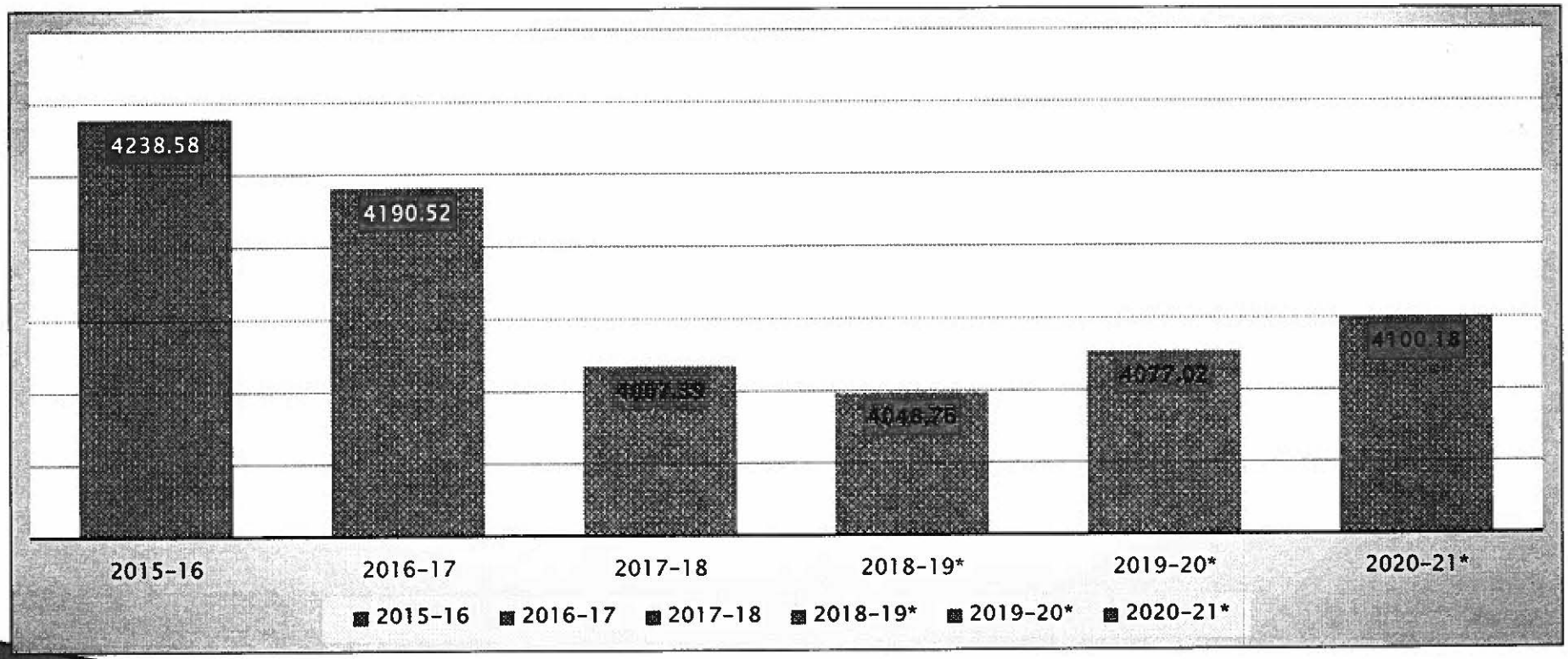
Center JUSD

First Interim Report
As of October 31, 2018



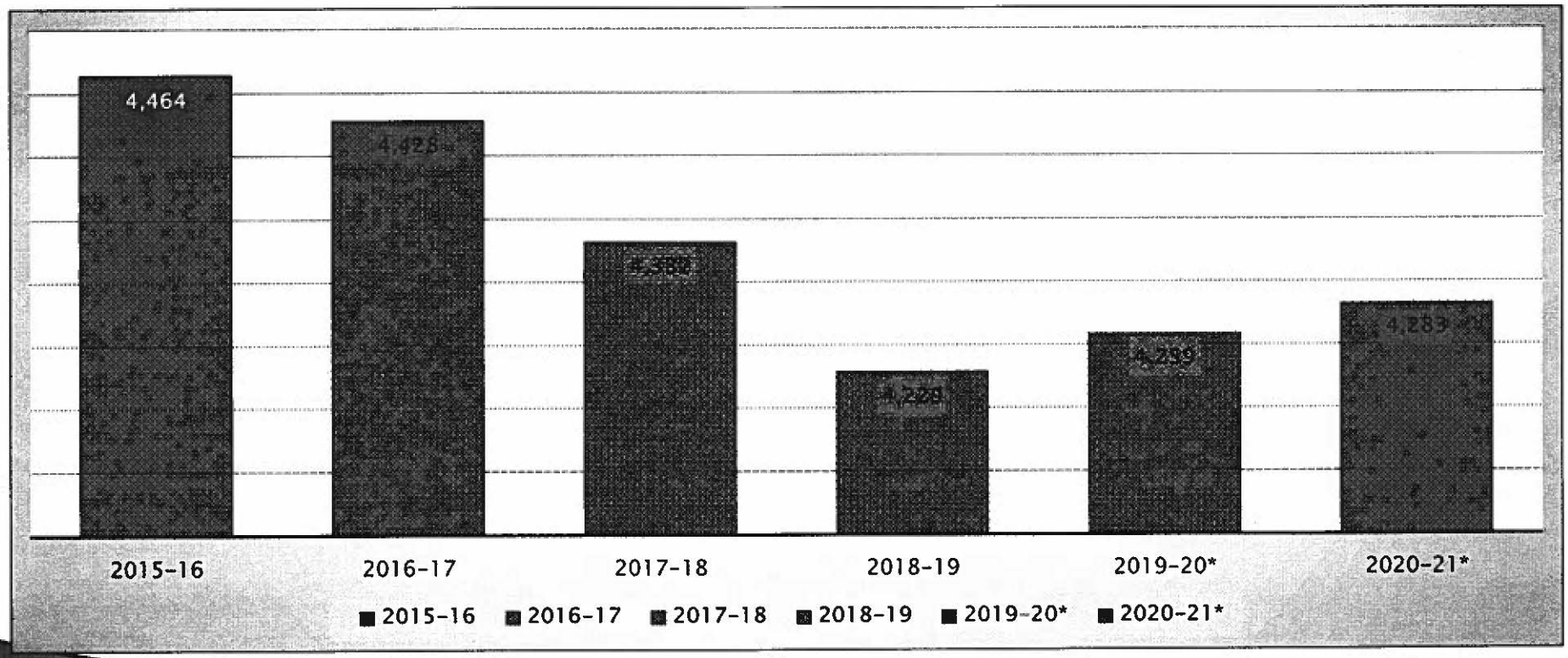
District-Only ADA

*Projected

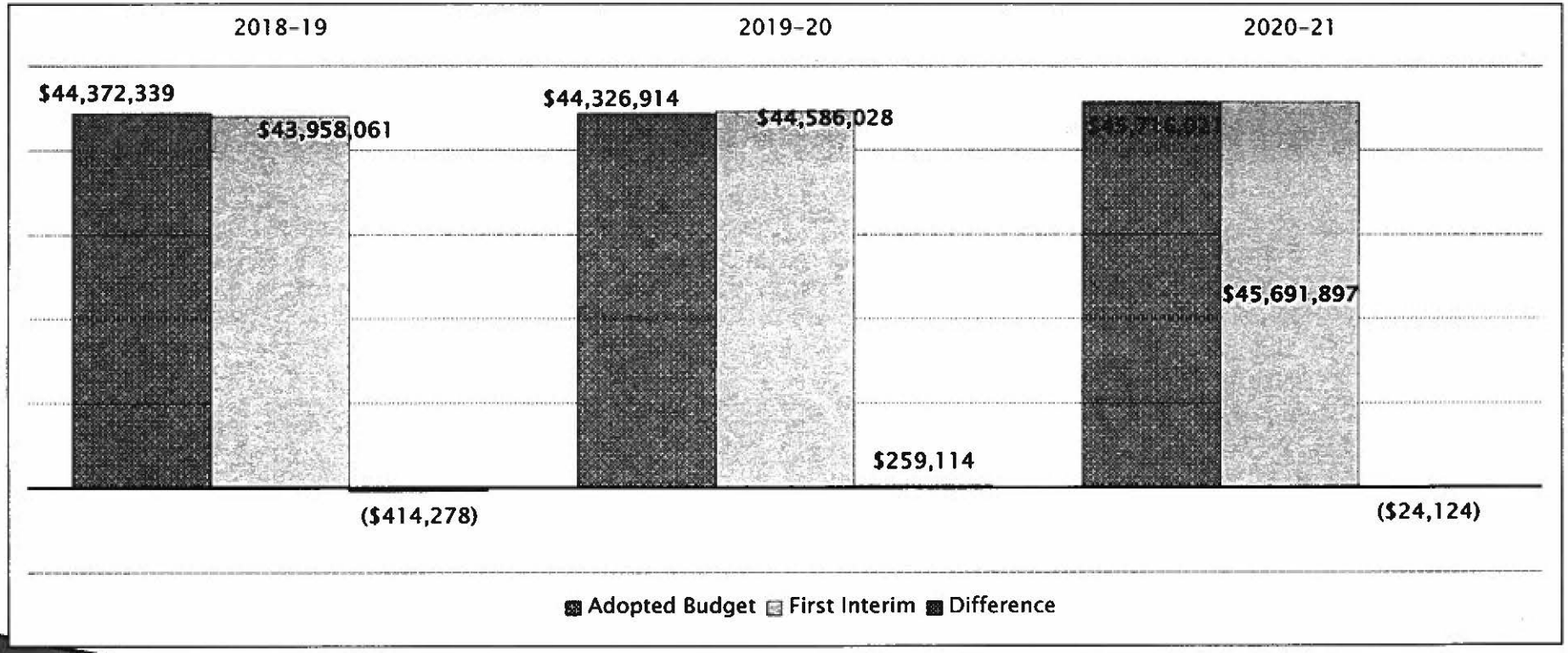


District Enrollment

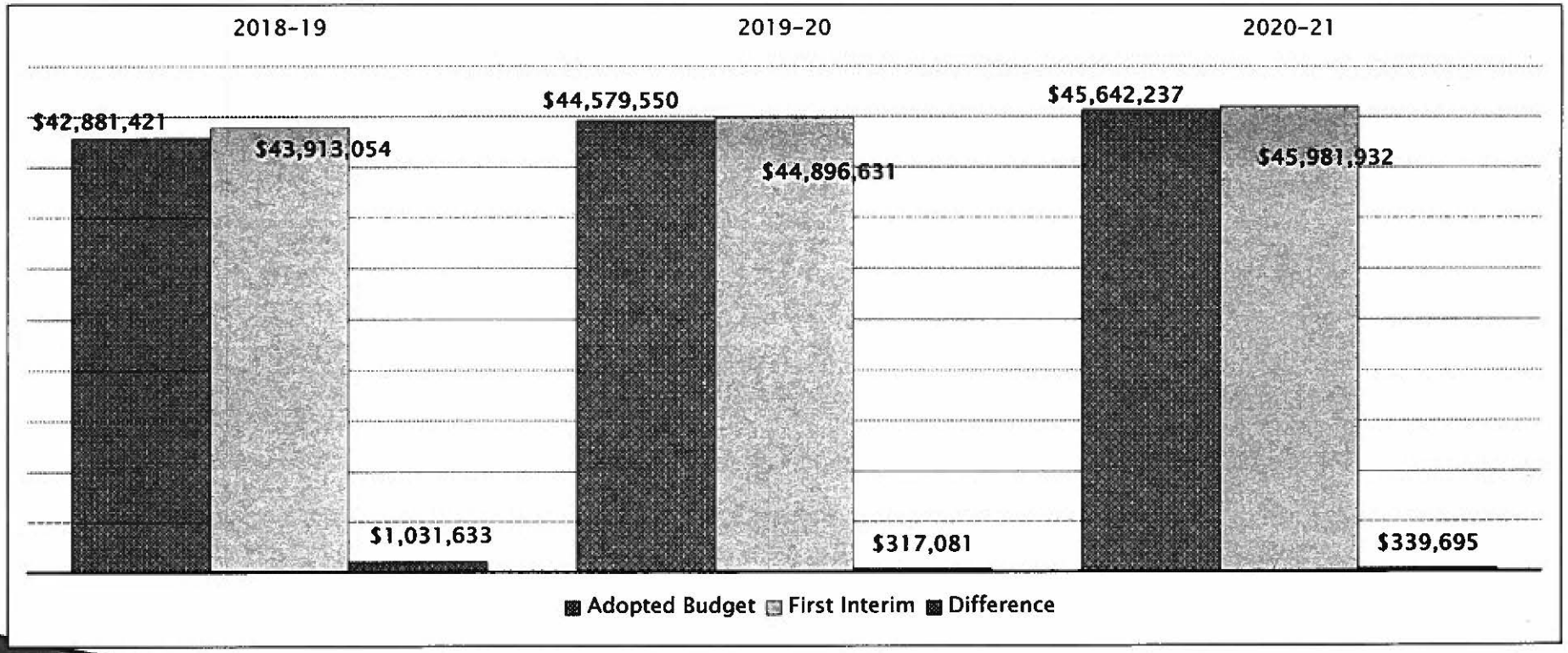
*Projected



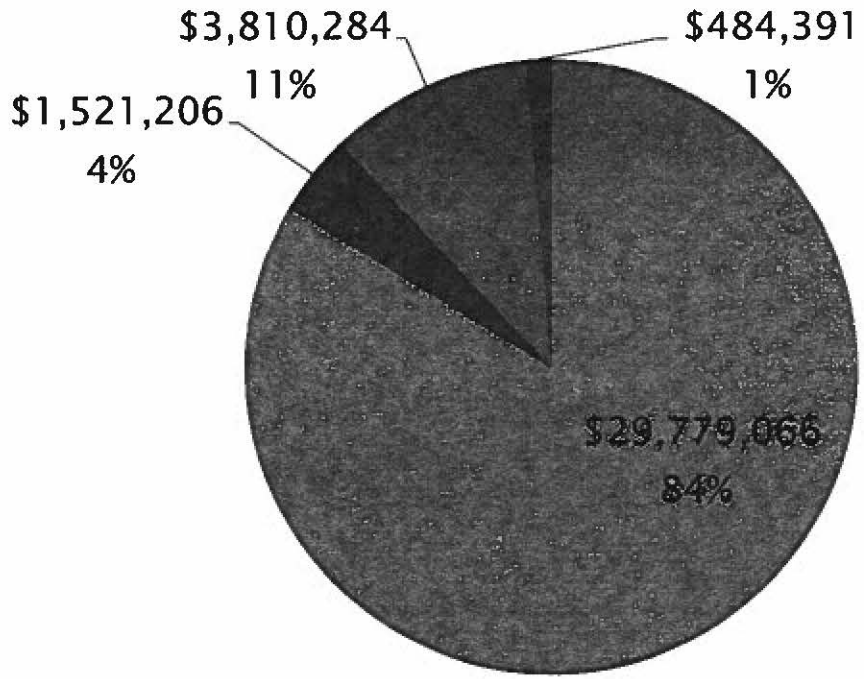
Total Unrestricted Revenue
Adopted Budget v. First Interim



Total Unrestricted Expenditures/Contributions Adopted Budget v. First Interim

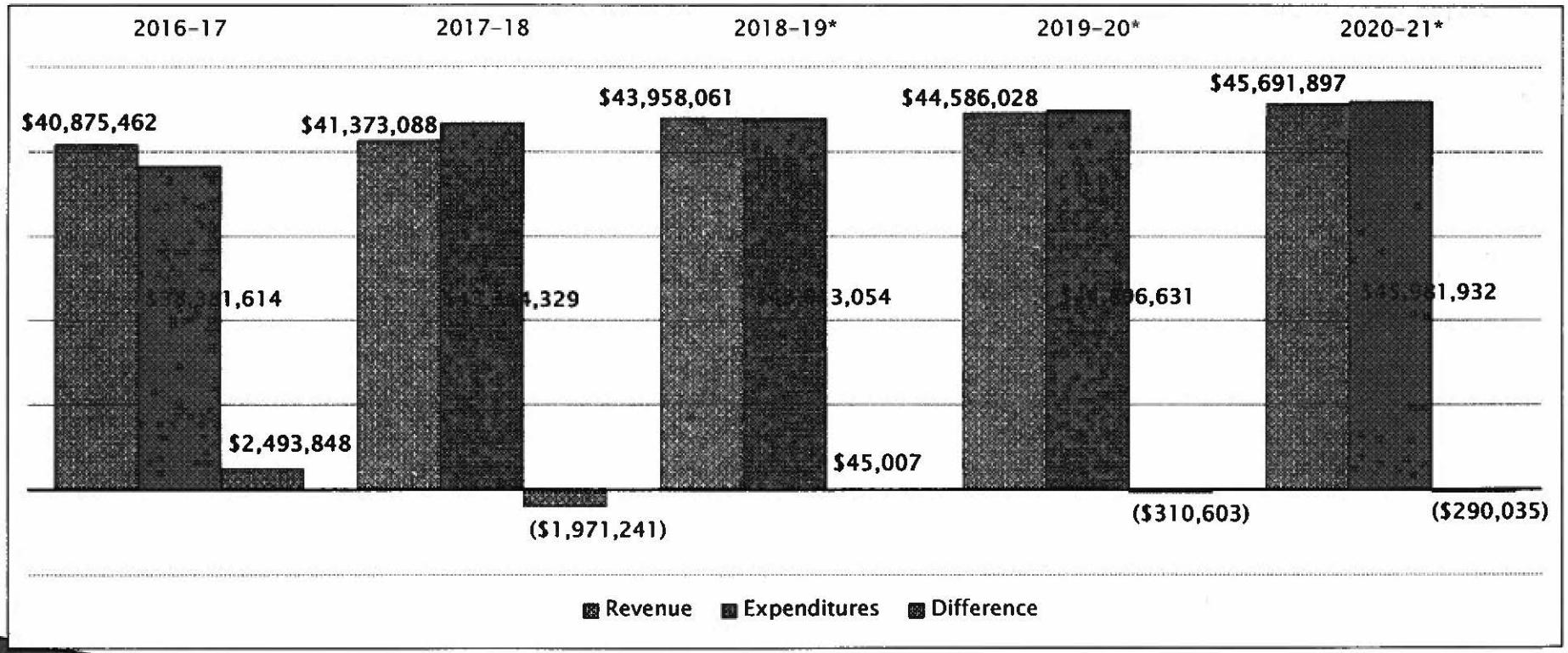


2018-19 Expenditure Budget



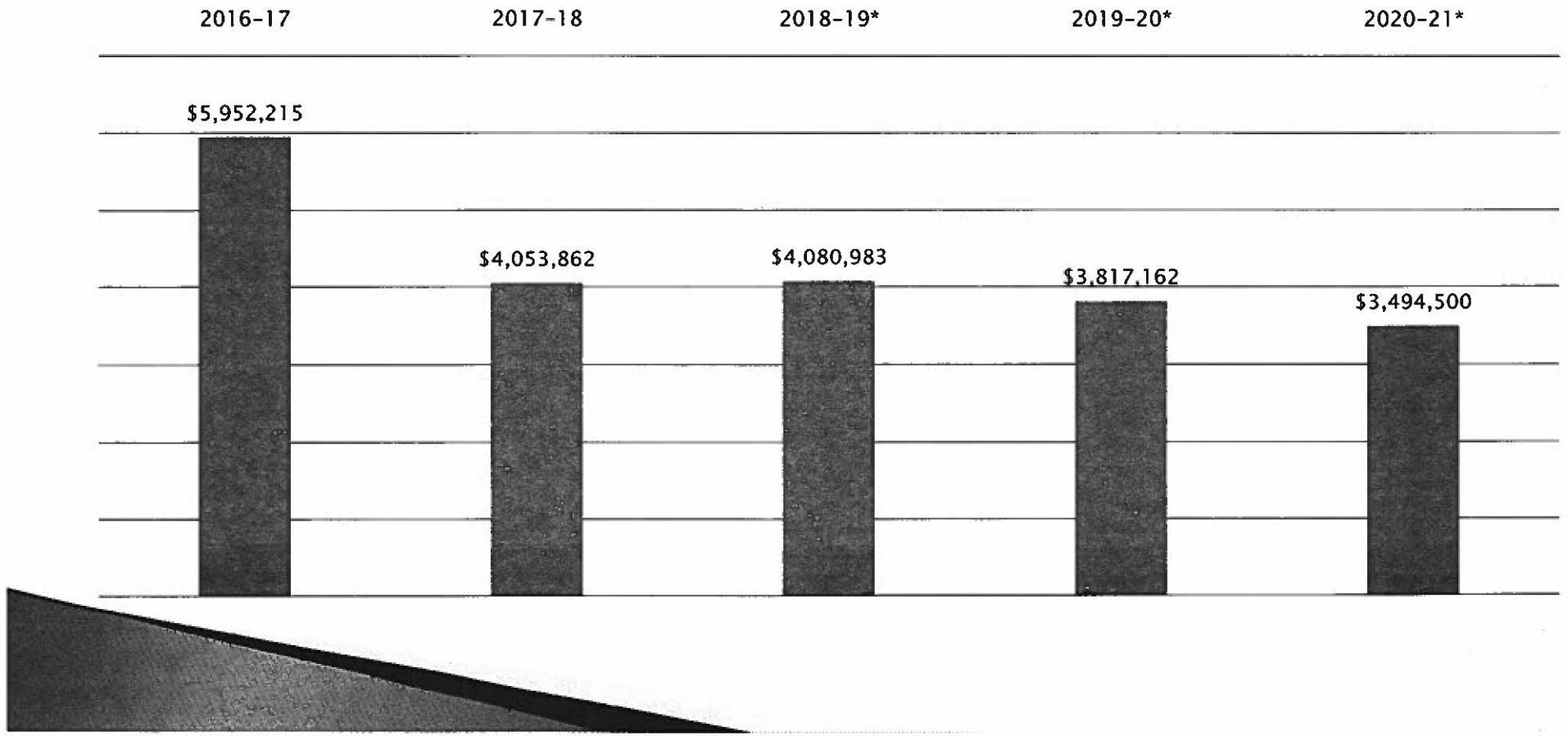
- Salaries & Benefits
- Books & Supplies
- Services
- Outlay & Other

Unrestricted Revenue v. Expenditures/Contributions



GF Unrestricted Ending Fund Balance

(less nonspendables and 3% reserve)



Other Funds

- Other Postemployment Benefits (OPEB)
  - $251,754 in Trust
  - $506,283 in Fund 20: Special Reserve for OPEB
- Fund 25 Capital Facilities
  - 18-19 EFB: $338,786

AGENDA ITEM # XVIII-F

Center Joint Unified School District

		AGENDA REQUEST FOR:
Dept./Site:	**Superintendent's Office**	**Action Item** X
To:	**Board of Trustees**	**Information Item**
Date:	**December 19, 2018**	**# Attached Pages**
From:	**Scott A. Loehr, Superintendent**	

Principal/Administrator Initials:

SUBJECT: Second Reading: Board Policies/Regulations/Exhibits

Replace	BP	0420.42	Charter School Renewal
Replace	BP	1100	Communication with the Public
Replace	BP	1330	Use of School Facilities
Replace	BP	3290	Gifts, Grants and Bequests
Replace	AR	3320	Claims and Actions Against the District
Replace	AR	3460	Financial Reports and Accountability
Replace	BP/AR	5144.1	Suspension and Expulsion/Due Process
Replace	BP/AR	5148.3	Preschool/Early Childhood Education
Replace	BP	6142.3	Civic Education
Replace	BP/AR	6145.2	Athletic Competition
Add	BP/AR	6152.1	Placement in Mathematics Courses
Replace	BP	6170.1	Transitional Kindergarten
Replace	BP	6190	Evaluation of the Instructional Program
Replace	BB	9110	Terms of Office

RECOMMENDATION: CJUSD Board of Trustees approve the second reading of presented policies/regulations/exhibits.

AGENDA ITEM # XVIII-F

CSBA Sample
Board Policy

Philosophy, Goals, Objectives, and Comprehensive Plans BP 0420.42(a)

CHARTER SCHOOL RENEWAL

Note: The following policy is **optional**. When the term of a charter granted by the Governing Board pursuant to Education Code 47605 (see BP/AR 0420.4 - Charter School Authorization) is due to expire, the charter school must submit a petition for renewal to the Board in accordance with Education Code 47607 and 5 CCR 11966.4.

For a charter that was granted by the State Board of Education (SBE) on appeal after being denied by the district, the renewal petition must be first submitted to the district board that denied the charter, pursuant to Education Code 47605. A petition for the renewal of a charter that was originally granted by the County Board of Education on appeal after being denied by the district must be submitted directly to the County Board as the chartering authority pursuant to 5 CCR 11966.5. ~~Pursuant to Education Code 47605, to renew a charter that was originally granted by the State Board of Education (SBE) on appeal, the charter school must first submit its petition for renewal to the district that initially denied the charter. If the Board denies the renewal, the school may then petition the SBE for renewal.~~

The Governing Board believes that the ongoing operation of a charter school ~~established within the district~~ should be dependent on the school's effectiveness in achieving its mission and goals for student learning and other student outcomes. Whenever a charter school submits a petition for renewal of its charter, the Board shall review the petition thoroughly and in a timely manner. **The Board shall consider renewal petitions only of charters originally authorized by the Board itself or by the State Board of Education on appeal after initial denial by the Board.**

(cf. 0420.4 - Charter School Authorization)
(cf. 0420.41 - Charter School Oversight)
(cf. 0420.43 - Charter School Revocation)
(cf. 0500 - Accountability)

Note: Education Code 47604, as amended by AB 406 (Ch. 291, Statutes of 2018), prohibits a charter school from being operated by a for-profit corporation or organization effective July 1, 2019. Any charter school that submits a renewal petition on or after that date must demonstrate that it has nonprofit management or it cannot be renewed.

No charter school that submits a renewal petition on or after July 1, 2019 shall be operated as, or be operated by, a for-profit corporation, a for-profit educational management organization, or a for-profit charter management organization. (Education Code 47604)

Note: The following **optional** paragraph may be revised to reflect district ~~practice~~ **timelines for the submission of charter renewal petitions. Although** 5 CCR 11966.4 requires that the Board grant or deny the renewal petition within 60 days of receiving ~~the petition;~~ (see section entitled "Timelines for Board Action" below),~~ However,~~ **it is recommended that charter schools submit their petition six to nine months before the term of the charter is due to expire. The timeline should take into consideration the date by which student achievement data needed for the petition will be available and the amount of**

CHARTER SCHOOL RENEWAL (continued)

time needed for the Board's deliberations and decision. In the event that the Board denies the renewal, the charter school may need time to appeal to the County Board and then to the SBE and, if the school closes, to allow students of the charter school to transfer to another school. ~~it is recommended that the charter school submit its renewal petition sufficiently early (e.g., as much as nine months before the term of the charter is due to expire) so that, in the event that the Board denies the renewal, the charter school may be able to appeal to the County Board of Education and then to the SBE pursuant to Education Code 47607.5 and, if the school closes, for students of the charter school to transfer to another school.~~

The Board recommends that a ~~A~~ charter school ~~seeking renewal of its charter is encouraged to~~ submit its petition for renewal to the Board sufficiently early before the **expiration of the** term of the charter ~~is due to expire~~ **to allow the Board's deliberations and decision on the renewal petition to be completed with minimal disruption to the charter school's educational program in the renewal year.**

Each renewal granted by the Board shall be for a period of five years. (Education Code 47607)

~~**Submission of Renewal Petition**~~

~~Note: The following optional paragraph may be revised to reflect district practice. 5 CCR 11966.4 requires that the Board grant or deny the renewal petition within 60 days of receiving the petition; see section entitled "Timelines for Board Action" below. However, it is recommended that the charter school submit its renewal petition sufficiently early (e.g., as much as nine months before the term of the charter is due to expire) so that, in the event that the Board denies the renewal, the charter school may be able to appeal to the County Board of Education and then to the SBE pursuant to Education Code 47607.5 and, if the school closes, for students of the charter school to transfer to another school.~~

~~A charter school seeking renewal of its charter is encouraged to submit its petition for renewal to the Board sufficiently early before the term of the charter is due to expire.~~

~~The signature requirement applicable to new charter petitions is not applicable to petitions for renewal. (5 CCR 11966.4)~~

~~The petition for renewal shall include a reasonably comprehensive description of how the charter school has met all new charter school requirements enacted into law after the charter was originally granted or last renewed. The petition also shall include documentation that the charter school meets at least one of the criteria for academic performance specified in Education Code 47607(b), as listed in item #5 in the section "Criteria for Granting or Denying Renewal" below. (Education Code 47607; 5 CCR 11966.4)~~

Criteria for Granting or Denying Renewal

Renewals shall be governed by the same standards and criteria that apply to new charter petitions as set forth in Education Code 47605, **except that the signature requirement for**

CHARTER SCHOOL RENEWAL (continued)

new petitions is not applicable to petitions for renewal. ~~The Board shall consider the past performance of the charter school's academics, finances, and operations in evaluating the likelihood of future success, along with plans for improvement, if any.~~ (Education Code 47607; 5 CCR 11966.4)

The petition for renewal shall include a reasonably comprehensive description of how the charter school has met all new charter school requirements enacted into law after the charter was originally granted or last renewed. (Education Code 47607; 5 CCR 11966.4)

~~Note: As amended by SB 1290 (Ch. 576, Statutes of 2012), Education Code 47607 requires the Board to consider increases in student achievement for all "numerically significant" student subgroups, as defined in Education Code 52052, as the most important factor in determining whether to grant a charter renewal.~~

In determining whether to grant a charter renewal, the Board shall consider **the past academic, financial, and operational performance of the charter school in evaluating the likelihood of future success, along with any plans for improvement. I**~~i~~ncreases in academic achievement for all "numerically significant" groups of students served by the charter school, as defined in Education Code 52052, ~~as~~ **shall be** the most important factor. (Education Code 47607; **5 CCR 11966.4**)

Note: Education Code 47607 and 5 CCR 11966.4 establish grounds for denial of charter renewals. See CSBA's publication Charter Schools: A Guide for Governance Teams for additional information about making the determinations specified in items #1-~~4~~ **5** below.

The Board shall **not** deny a renewal petition ~~only if~~ **unless** it makes ~~a~~ written factual findings**, specific to the particular petition,** setting forth specific facts to support one or more of the following grounds: (Education Code 47605, 47607; 5 CCR 11966.4)

1. The charter school presents an unsound educational program for the students enrolled in the school.

2. The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition.

3. The petition does not contain an affirmation of each of the conditions described in Education Code 47605(d).

4. The petition does not contain reasonably comprehensive descriptions of the charter provisions in Education Code 47605(b).

5. The charter school has failed to **demonstrate that it** meets at least one of the following criteria of academic performance:

CHARTER SCHOOL RENEWAL (continued)

Note: ~~SB 1290 (Ch. 576, Statutes of 2012) amended Education Code 47607 to revise the criterion related to the attainment of the Academic Performance Index growth target to (1) delete the option to consider attainment of the growth target in the aggregate for the prior three years and (2) require the growth target to be met both schoolwide and for all numerically significant groups of students served by the charter school.~~ **Although Education Code 47607 authorizes the use of the Academic Performance Index (API) to demonstrate academic performance for purposes of charter renewal, the API is no longer being calculated. Pursuant to Education Code 52052, as amended by AB 1808 (Ch. 32, Statutes of 2018), alternative measures that show increases in student achievement for all groups of students schoolwide and among numerically significant student subgroups may be used instead. For example, for purposes of meeting the academic criterion for charter renewal, charter schools may use indicators of student achievement and English learner progress available through the state's accountability system, the California School Dashboard.**

~~a. Attainment of its Academic Performance Index (API) growth target in the prior year or in two of the last three years, both schoolwide and for all numerically significant groups of students served by the charter school as defined in Education Code 52052.~~

~~b. An API ranking in deciles 4-10 in the prior year or in two of the last three years.~~

~~c. An API ranking in deciles 4-10 for a demographically comparable school in the prior year or in two of the last three years.~~

a. Increases in academic achievement for all groups of students schoolwide and among numerically significant student subgroups, as determined using measures identified pursuant to Education Code 52052

Note: When making a ~~written finding~~ **determination** based on item #5~~d~~ **b**, Education Code 47607 requires the district to submit copies of supporting documentation and a written summary of the basis for its determination to the Superintendent of Public Instruction (SPI), as provided below. The SPI will review the materials and make recommendations to the district. Those recommendations may be the basis for a revocation of the charter by the SBE.

~~d.~~ **b.** Academic performance at least equal to the academic performance of the public schools that the charter school students would otherwise have been required to attend as well as the academic performance of district schools, taking into account the composition of the student population that is served at the charter school

Such performance shall be determined based on a review of documented clear and convincing data; student achievement data from assessments, including, but not limited to, state academic achievement tests, for

CHARTER SCHOOL RENEWAL (continued)

demographically similar student populations in comparison schools; and information submitted by the charter school. The Board shall not grant a renewal until at least 30 days after the submission of any such documentation by the charter school. **The Superintendent or designee shall submit to the Superintendent of Public Instruction copies of supporting documentation and a written summary of the basis for the Board's determination.**

~~In determining whether the charter school satisfies this criterion, the Board shall base its decision on:~~

~~(1) Documented clear and convincing data~~

~~(2) Student achievement data from assessments, including, but not limited to, the Standardized Testing and Reporting Program, for demographically similar student populations in comparison schools~~

~~(3) Information submitted by the charter school~~

(cf. 6162.51 - State Academic Achievement Tests)

Note: Charter schools that serve high-risk students may qualify for the state's Dashboard Alternative School Status (DASS) program, which uses modified methods of measurement for accountability indicators when appropriate. Charter schools that participate in the DASS satisfy the academic criterion for charter renewal without being subject to the criteria listed above in item #5a or b.

~~c.~~**c.** Qualification for ~~an~~ **the state's** alternative accountability system ~~established pursuant to Education Code 52052(h)~~ **for schools that serve high-risk students**

Timelines for Board Action

Note: The following **optional** paragraph may be revised to reflect district practice. **Pursuant to Education Code 47607, the Board must grant or deny the request for renewal within 60 days of receiving the renewal petition. Thus, the Board should establish a timeline for holding a public hearing that will provide sufficient time for the Board to consider public input before taking action on the request.**

The Education Code does not specifically define when a petition is "received." However, because the Board conducts its business as an entity during public meetings, many education attorneys interpret the 30 days to begin when the petition is presented to the Board at the first Board meeting following the submission of the petition. Others consider the petition to be "received" when it is delivered to the district. Districts with questions regarding when the 30 days begin should consult legal counsel.

Within 30 days of receiving the renewal petition, the Board shall hold a public hearing to review documentation submitted by the charter school and obtain public input.

CHARTER SCHOOL RENEWAL (continued)

~~If the charter school submits documentation pursuant to item #5d in the section "Criteria for Granting or Denying Renewal" above, the Board shall not grant a renewal until at least 30 days after the submission of such documentation. (Education Code 47607)~~

Within 60 days of receiving the renewal petition, or within 90 days if extended by mutual written agreement of the Board and the charter school, the Board shall either grant or deny the request to renew the charter. (Education Code 47607; 5 CCR 11966.4)

If the Board fails to make a written factual finding pursuant to items #1-5 in the section "Criteria for Granting or Denying Renewal" above within the required time period, the absence of a written factual finding shall be deemed an approval of the renewal petition. (5 CCR 11966.4)

The Superintendent or designee shall provide notification to the California Department of Education, within 10 calendar days of the Board's action, whenever a renewal of the charter is granted or denied. (Education Code 47604.32; 5 CCR 11962.1)

If the Board denies a renewal petition, the charter school may submit its application for renewal to the County Board of Education within 30 days of the Board's written factual findings supporting the denial. ~~If the County Board then fails to deny or grant the petition within 60 days of receiving the petition, or within 90 days if extended by written mutual agreement of the charter school and the County Board, the charter school may submit the petition to the State Board of Education.~~ (Education Code 47605, 47607.5)

Note: Pursuant to Education Code 47604.32, if a charter school ceases operation for any reason, including denial of its renewal, the district must notify the California Department of Education; see BP 0420.41 - Charter School Oversight. In addition, the district and/or charter school must implement the school closure procedures specified in the charter in accordance with Education Code 47605 and 5 CCR 11962; see AR 0420.4 - Charter School Authorization.

Legal Reference: (see next page)

CHARTER SCHOOL RENEWAL (continued)

Legal Reference:

EDUCATION CODE
47600-47616.7 Charter Schools Act of 1992
52052 ~~Alternative accountability system; d~~Definition of numerically significant student subgroup
56145-56146 Special education services in charter schools
60600-60649 Assessment of academic achievement
CODE OF REGULATIONS, TITLE 5
11960-11969 Charter schools
UNITED STATES CODE, TITLE 20
7223-7225 Charter schools

Management Resources:

CSBA PUBLICATIONS
The Role of the Charter School Authorizer, Online Course
Charter Schools: A Guide for Governance Teams, rev. 2016
WEB SITES
CSBA: http://www.csba.org
California Charter Schools Association: http://www.calcharters.org
California Department of Education, Charter Schools: http://www.cde.ca.gov/sp/cs
National Association of Charter School Authorizers: http://www.charterauthorizers.org
U.S. Department of Education: http://www.ed.gov

Policy Reference UPDATE Service
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Center Unified SD

Board Policy

Charter School Renewal

BP 0420.42

Philosophy, Goals, Objectives and Comprehensive Plans

The Governing Board believes that the ongoing operation of a charter school established within the district should be dependent on the school's effectiveness in achieving its mission and goals for student learning and other student outcomes. Whenever a charter school submits a petition for renewal of its charter, the Board shall review the petition thoroughly and in a timely manner.

(cf. 0420.4 - Charter School Authorization)
(cf. 0420.41 - Charter School Oversight)
(cf. 0420.43 - Charter School Revocation)
(cf. 0500 - Accountability)

Each renewal granted by the Board shall be for a period of five years. (Education Code 47607)

Submission of Renewal Petition

A charter school seeking renewal of its charter is encouraged to submit its petition for renewal to the Board six months before the term of the charter is due to expire.

The signature requirement applicable to new charter petitions is not applicable to petitions for renewal. (5 CCR 11966.4)

The petition for renewal shall include a reasonably comprehensive description of how the charter school has met all new charter school requirements enacted into law after the charter was originally granted or last renewed. The petition also shall include documentation that the charter school meets at least one of the criteria for academic performance specified in Education Code 47607(b), as listed in item #5 in the section "Criteria for Granting or Denying Renewal" below. (Education Code 47607; 5 CCR 11966.4)

Criteria for Granting or Denying Renewal

Renewals shall be governed by the same standards and criteria that apply to new charter petitions as set forth in Education Code 47605. The Board shall consider the past performance of the charter school's academics, finances, and operations in evaluating the likelihood of future success, along with plans for improvement, if any. (Education Code 47607; 5 CCR 11966.4)

In determining whether to grant a charter renewal, the Board shall consider increases in academic achievement for all "numerically significant" groups of students served by the charter school, as defined in Education Code 52052, as the most important factor. (Education Code 47607)

The Board shall deny a renewal petition only if it makes a written factual finding setting forth specific facts to support one or more of the following grounds: (Education Code 47605, 47607; 5 CCR 11966.4)

1. The charter school presents an unsound educational program for the students enrolled in the school.

2. The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition.

3. The petition does not contain an affirmation of each of the conditions described in Education Code 47605(d).

4. The petition does not contain reasonably comprehensive descriptions of the charter provisions in Education Code 47605(b).

5. The charter school has failed to meet at least one of the following criteria of academic performance:

a. Attainment of its Academic Performance Index (API) growth target in the prior year or in two of the last three years, both schoolwide and for all numerically significant groups of students served by the charter school as defined in Education Code 52052.

b. An API ranking in deciles 4-10 in the prior year or in two of the last three years.

c. An API ranking in deciles 4-10 for a demographically comparable school in the prior year or in two of the last three years.

d. Academic performance at least equal to the academic performance of the public schools that the charter school students would otherwise have been required to attend as well as the academic performance of district schools, taking into account the composition of the student population that is served at the charter school. In determining whether the charter school satisfies this criterion, the Board shall base its decision on:

(1) Documented clear and convincing data

(2) Student achievement data from assessments, including, but not limited to, the Standardized Testing and Reporting Program, for demographically similar student populations in comparison schools

(3) Information submitted by the charter school

Whenever the Board makes a determination based on this criterion, the Superintendent or designee shall submit copies of supporting documentation and a written summary of the basis for the Board's determination to the Superintendent of Public Instruction.

(cf. 6162.51 - Standardized Testing and Reporting Program)

e. Qualification for an alternative accountability system pursuant to Education Code 52052(h)

Timelines for Board Action

Within 30 days of receiving the renewal petition, the Board shall hold a public hearing to review documentation submitted by the charter school and obtain public input.

If the charter school submits documentation pursuant to item #5d in the section "Criteria for Granting or Denying Renewal" above, the Board shall not grant a renewal until at least 30 days after the submission of such documentation. (Education Code 47607)

Within 60 days of receiving the renewal petition, or within 90 days if extended by mutual written agreement of the Board and the charter school, the Board shall either grant or deny the request to renew the charter. (Education Code 47607; 5 CCR 11966.4)

If the Board fails to make a written factual finding pursuant to items #1-5 in the section "Criteria for Granting or Denying Renewal" above within the required time period, the absence of a written factual finding shall be deemed an approval of the renewal petition. (5 CCR 11966.4)

The Superintendent or designee shall provide notification to the California Department of Education, within 10 calendar days of the Board's action, whenever a renewal of the charter is granted or denied. (Education Code 47604.32; 5 CCR 11962.1)

If the Board denies a renewal petition, the charter school may submit its application for renewal to the County Board of Education within 30 days of the Board's written factual findings supporting the denial. If the County Board then fails to deny or grant the petition within 60 days of receiving the petition, or within 90 days if extended by written mutual agreement of the charter school and the County Board, the charter school may submit the petition to the State Board of Education. (Education Code 47605, 47607.5)

Legal Reference:
EDUCATION CODE
47600-47616.7 Charter Schools Act of 1992
52052 Alternative accountability system; definition of numerically significant student

subgroup
56145-56146 Special education services in charter schools
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7223-7225 Charter schools

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WEB SITES
CSBA: http://www.csba.org
California Charter Schools Association: http://www.calcharters.org
California Department of Education, Charter Schools: http://www.cde.ca.gov/sp/cs
National Association of Charter School Authorizers: http://www.charterauthorizers.org
U.S. Department of Education: http://www.ed.gov

Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: April 17, 2013 Antelope, California

CSBA Sample
Board Policy

Community Relations BP 1100(a)

COMMUNICATION WITH THE PUBLIC

Note: The following **optional** policy may be revised to reflect district practice.

The Governing Board recognizes the district's responsibility to keep the public informed regarding the goals, programs, achievements, and needs of the schools and district and to be responsive to the concerns and interests of the community. The Superintendent or designee shall establish strategies for effective two-way communications between the district and the public and shall consult with the Board regarding the role of Board members as advocates for the district's students, programs, and policies.

(cf. 5020 - Parent Rights and Responsibilities)
(cf. 9000 - Role of the Board)

Note: Protocols for media relations, including the identification of Governing Board and staff spokespersons designated to meet with the media on behalf of the district, are addressed in BP 1112 - Media Relations. The district may choose to establish additional protocols for communications with other segments of the public.

The Superintendent or designee shall provide the Board and staff with communications protocols and procedures to assist the district in presenting a consistent, unified message on district issues. Such protocols and procedures may include, but are not limited to, identification of the spokesperson(s) authorized to speak to the media on behalf of the district, strategies for coordinating communications efforts and activities, and legal requirements pertaining to confidentiality as well as the public's right to access records.

(cf. 1112 - Media Relations)
(cf. 1340 - Access to District Records)
(cf. 2111 - Superintendent Governance Standards)
(cf. 3580 - District Records)
(cf. 5125 - Student Records)
(cf. 5125.1 - Release of Directory Information)
(cf. 9005 - Governance Standards)
(cf. 9010 - Public Statements)
(cf. 9011 - Disclosure of Confidential/Privileged Information)

The Superintendent or designee shall utilize a variety of ~~communications~~ methods ~~in order~~ to provide **information to** the public with access to information. Such methods may include, but are not limited to, district and school newsletters, web sites, social ~~networking pages~~ **media,** ~~or other online communications technologies, direct email~~ **electronic** communications, mailings, notices sent home with students, recorded telephone messages for parent/guardian information, community forums and public events, news releases, meetings with education reporters and editorial boards, presentations at parent organization meetings, and meetings with representatives of local governments, community organizations, and businesses.

COMMUNICATION WITH THE PUBLIC (continued)

(cf. 0510 - School Accountability Report Card)
~~*(cf. 1020 - Youth Services)*~~
(cf. 1113 - District and School Web Sites)
(cf. 1114 - District-Sponsored Social Media)
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 1700 - Relations Between Private Industry and the Schools)

Note: Pursuant to Education Code 48985, when 15 percent or more of students enrolled in a school speak a single primary language other than English, all notices and reports sent to the parents/guardians of those students must also be written in that primary language. In addition, the Americans with Disabilities Act (28 CFR 35.130 and 35.160) requires districts to provide services and aids to ensure that a disabled individual is not excluded from participation or denied a benefit, service, or program on the basis of a disability. See BP 0410 - Nondiscrimination in District Programs and Activities.

In developing communications strategies, the Superintendent or designee shall take into account the needs of all members of the public, including individuals with disabilities and those whose primary language is not English.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

The Superintendent or designee ~~shall ensure that staff members are responsive to requests by parents/guardians or members of the public for information or assistance and~~ may provide staff **members** with professional development ~~in their "customer service" role as needed~~ **to assist them in effectively responding to requests for information or assistance by parents/guardians or members of the public**.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

The Superintendent or designee shall provide multiple **avenues and** opportunities for members of the public to give input on district and school issues and operations. Community members are encouraged to become involved in school activities, participate on district and school committees, provide input at Board meetings, submit suggestions to district staff, and use the district's complaint procedures as appropriate.

(cf. 0460 - Local Control and Accountability Plan)
(cf. 1220 - Citizen Advisory Committees)
(cf. 1230 - School-Connected Organizations)
(cf. 1240 - Volunteer Assistance)
(cf. 1250 - Visitors/Outsiders)
(cf. 1260 - Educational Foundation)
(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 3555 - Nutrition Program Compliance)

COMMUNICATION WITH THE PUBLIC (continued)

(cf. 6020 - Parent Involvement)
(cf. 9322 - Agenda/Meeting Materials)
(cf. 9323 - Meeting Conduct)

~~Prohibition Against~~ Mass Mailings at Public Expense

Note: Education Code 7054 and 2 CCR 18901.1 prohibit the use of public funds for a mass mailing that (1) expressly advocates the election or defeat of a candidate or the qualification, passage, or defeat of a ballot measure or (2) if taken in context, unambiguously urges an election result. Violation of these provisions could result in an enforcement action by the Fair Political Practices Commission. See BP 1160 - Political Processes for language regarding the use of district funds for activities related to ballot measures, candidates, or lobbying.

~~Any n~~Newsletters or mass mailings regarding ballot measures, candidates, legislative activities, or any other campaign activities shall be sent and distributed in accordance with law and Board policy.

(cf. 1160 - Political Processes)

Note: Government Code 82041.5, ~~and~~ 89001, **and 89002** ~~and 2 CCR 18901~~ prohibit the use of public funds for a mass mailing which features a Board member or includes the name, signature, or photograph of a Board member, except as specifically allowed by law. "Mass mailing" is defined as over 200 substantially similar pieces of mail sent in a single calendar month or course of an election. A "mass mailing" does not include form letters or mail sent in response to an unsolicited request, letter, or other inquiry, or permissible informational materials otherwise authorized by ~~law~~ **Government Code 89002**. Because these laws are very complex, ~~with complicated definitions and numerous exceptions,~~ districts should consult with legal counsel if there is a question about the appropriateness of a planned mailing.

~~In addition, Education Code 7054 and 2 CCR 18901.1 prohibit the use of public funds for a mass mailing that (1) expressly advocates the election or defeat of a candidate or the qualification, passage, or defeat of a ballot measure or (2) if taken in context, unambiguously urges an election result. Violation of these provisions could result in an enforcement action by the Fair Political Practices Commission. See BP 1160 - Political Processes for language regarding the use of district funds for activities related to ballot measures, candidates, or lobbying. Because these laws are very complex, with complicated definitions and numerous exceptions, districts should consult with legal counsel if there is a question about the appropriateness of a planned mailing.~~

~~No newsletter or other mass mailing, as defined in Government Code 82041.5 and 2 CCR 18901 shall be sent by the district at public expense if such material aggrandizes one or more Board members. The name, signature, or photograph of a Board member may be included in such materials only as permitted by 2 CCR 18901. (Government Code 82041.5, 89001; 2 CCR 18901)~~

~~Any newsletter or mass mailing regarding ballot measures, candidates, legislative activities, or any other campaign activities shall be sent and distributed in accordance with law and Board policy.~~

COMMUNICATION WITH THE PUBLIC (continued)

~~*(cf. 1160 - Political Processes)*~~

A mass mailing is prohibited if all of the following criteria are met: (Government Code 89001-89002)

1. **The mailing involves sending a tangible item, such as a videotape, record, button, or written document, which is delivered by any means to recipients at their residence, place of employment or business, or post office box**

2. **The item features a Board member or includes the name, office, photograph, or other reference to a Board member and is prepared or sent in cooperation, consultation, coordination, or concert with the Board member.**

3. **The costs of distribution, or any costs of design, production, and printing exceeding $50, are paid with district funds.**

4. **More than 200 substantially similar items, as defined in Government Code 89002, are sent in a single calendar month.**

The above prohibition does not apply to the types of mass mailings specified in Government Code 89002(b), including, but not limited to: (Government Code 89002)

1. **An item in which the Board member's name appears only in a roster containing the names of all Board members or in the letterhead or logotype of the stationery, forms, and envelopes of the district, a district committee, or the Board member**

2. **An announcement including only a single mention of the Board member's name which concerns a public meeting related to the Board member's duties or any official district event(s) for which the district is providing the use of its facilities, staff, or other financial support**

3. **A business card that contains only one mention of the Board member's name and no photograph of the Board member**

However, any of the excepted mailings listed in items #1-3 above that meets the criteria for prohibited mass mailings shall not be sent within 60 days preceding an election in which a Board member to whom the mailing relates will appear on the ballot as a candidate. (Government Code 89003)

COMMUNICATION WITH THE PUBLIC (continued)

Comprehensive Communications Plan

Note: **The following optional section may be revised to reflect district practice.** A comprehensive district communications plan may include strategies for internal and external communications on issues that are important to the district and community. The plan also may incorporate specific communications strategies required by other Board policies and administrative regulations. For example, see AR 0450 - Comprehensive Safety Plan, BP 1112 - Media Relations, AR 3516 - Emergencies and Disaster Preparedness Plan, and BP/AR 6020 - Parent Involvement.

The Superintendent or designee ~~shall~~ may develop a written communications plan which establishes priorities for proactive community outreach to build support for district programs and issues. The plan ~~shall~~ may identify specific communications goals aligned with the district's vision and goals for student learning. For each communications goal, the plan ~~shall~~ may identify key messages, individuals or groups that can help the district achieve its goal, strategies tailored to each target audience, timelines, persons responsible for each activity, and budget implications.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)

As appropriate for each issue, target audiences may include parents/guardians, the media, local governmental agencies, businesses, community organizations and civic groups, postsecondary institutions, health care professionals, child care providers, community leaders, state or federal legislators or agencies, and/or other segments of the public.

The plan ~~shall~~ may incorporate strategies for effective communications during a crisis or other emergency situation that may arise.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)

The Superintendent or designee ~~shall~~ may periodically evaluate the implementation and effectiveness of the district's communications plan and recommend to the Board whether the goals and key issues identified in the plan need to be revised to meet changing circumstances or priorities.

Legal Reference: (see next page)

COMMUNICATION WITH THE PUBLIC (continued)

Legal Reference:

EDUCATION CODE
7054 Use of district property or funds re: ballot measures and candidates
35145.5 Board meetings, public participation
35172 Promotional activities
38130-38138 Civic Center Act
48980-48985 Parental notifications
GOVERNMENT CODE
54957.5 Meeting agendas and materials
82041.5 Mass mailing
*89001-**89003** Newsletter or mass mailing*
CODE OF REGULATIONS, TITLE 2
~~*18901 Mass mailings sent at public expense*~~
18901.1 Campaign-related mailings sent at public expense
CODE OF FEDERAL REGULATIONS, TITLE 28
35.101-35.190 Americans with Disabilities Act

Management Resources:

WEB SITES
CSBA: http://www.csba.org
California School Public Relations Association: http://www.calspra.org
Fair Political Practices Commission: http://www.fppc.ca.gov

Policy Reference UPDATE Service
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Center Unified SD

Board Policy

Communication With The Public

BP 1100
Community Relations

The Governing Board recognizes the district's responsibility to keep the public informed regarding the goals, programs, achievements, and needs of the schools and district and to be responsive to the concerns and interests of the community. The Superintendent or designee shall establish strategies for effective two-way communications between the district and the public and shall consult with the Board regarding the role of Board members as advocates for the district's students, programs, and policies.

(cf. 5020 - Parent Rights and Responsibilities)
(cf. 9000 - Role of the Board)

The Superintendent or designee shall provide the Board and staff with communications protocols and procedures to assist the district in presenting a consistent, unified message on district issues. Such protocols and procedures may include, but are not limited to, identification of the spokesperson(s) authorized to speak to the media on behalf of the district, strategies for coordinating communications efforts and activities, and legal requirements pertaining to confidentiality as well as the public's right to access records.

(cf. 1112 - Media Relations)
(cf. 1340 - Access to District Records)
(cf. 2111 - Superintendent Governance Standards)
(cf. 3580 - District Records)
(cf. 5125 - Student Records)
(cf. 5125.1 - Release of Directory Information)
(cf. 9005 - Governance Standards)
(cf. 9010 - Public Statements)
(cf. 9011 - Disclosure of Confidential/Privileged Information)

The Superintendent or designee shall utilize a variety of communications methods in order to provide the public with access to information. Such methods may include, but are not limited to, district and school newsletters, web sites, social networking pages or other online communications technologies, direct email communications, mailings, notices sent home with students, recorded telephone messages for parent/guardian information, community forums and public events, news releases, meetings with education reporters and editorial boards, presentations at parent organization meetings, and meetings with representatives of local governments, community organizations, and businesses.

(cf. 0510 - School Accountability Report Card)
(cf. 1020 - Youth Services)
(cf. 1113 - District and School Web Sites)
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 1700 - Relations Between Private Industry and the Schools)

In developing communications strategies, the Superintendent or designee shall take into account the needs of all members of the public, including individuals with disabilities and those whose primary language is not English.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

The Superintendent or designee shall ensure that staff members are responsive to requests by parents/guardians or members of the public for information or assistance and may provide staff with professional development in their "customer service" role as needed.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

The Superintendent or designee shall provide multiple opportunities for members of the public to give input on district and school issues and operations. Community members are encouraged to become involved in school activities, participate on district and school committees, provide input at Board meetings, submit suggestions to district staff, and use the district's complaint procedures as appropriate.

(cf. 1220 - Citizen Advisory Committees)
(cf. 1230 - School-Connected Organizations)
(cf. 1240 - Volunteer Assistance)
(cf. 1250 - Visitors/Outsiders)
(cf. 1260 - Educational Foundation)
(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 3555 - Nutrition Program Compliance)
(cf. 6020 - Parent Involvement)
(cf. 9322 - Agenda/Meeting Materials)
(cf. 9323 - Meeting Conduct)

Prohibition Against Mass Mailings at Public Expense

No newsletter or other mass mailing, as defined in Government Code 82041.5 and 2 CCR 18901, shall be sent by the district at public expense if such material aggrandizes one or more Board members. The name, signature, or photograph of a Board member may be included in such materials only as permitted by 2 CCR 18901. (Government Code

82041.5, 89001; 2 CCR 18901)

Any newsletter or mass mailing regarding ballot measures, candidates, legislative activities, or any other campaign activities shall be sent and distributed in accordance with law and Board policy.

(cf. 1160 - Political Processes)

Comprehensive Communications Plan

The Superintendent or designee may develop a written communications plan which establishes priorities for proactive community outreach to build support for district programs and issues. The plan shall identify specific communications goals aligned with the district's vision and goals for student learning. For each communications goal, the plan shall identify key messages, individuals or groups that can help the district achieve its goal, strategies tailored to each target audience, timelines, persons responsible for each activity, and budget implications.

(cf. 0200 - Goals for the School District)

As appropriate for each issue, target audiences may include parents/guardians, the media, local governmental agencies, businesses, community organizations and civic groups, postsecondary institutions, health care professionals, child care providers, community leaders, state or federal legislators or agencies, and/or other segments of the public.

The plan shall incorporate strategies for effective communications during a crisis or other emergency situation that may arise.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)

The Superintendent or designee may periodically evaluate the implementation and effectiveness of the district's communications plan and recommend to the Board whether the goals and key issues identified in the plan need to be revised to meet changing circumstances or priorities.

Legal Reference:
EDUCATION CODE
7054 Use of district property or funds re: ballot measures and candidates
35145.5 Board meetings, public participation
35172 Promotional activities
38130-38138 Civic Center Act
48980-48985 Parental notifications
GOVERNMENT CODE

54957.5 Meeting agendas and materials
82041.5 Mass mailing
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18901.1 Campaign-related mailings sent at public expense
CODE OF FEDERAL REGULATIONS, TITLE 28
35.101-35.190 Americans with Disabilities Act

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California School Public Relations Association: http://www.calspra.org
Fair Political Practices Commission: http://www.fppc.ca.gov

Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: June 15, 2011 Antelope, California

CSBA Sample
Board Policy

Community Relations BP 1330(a)

USE OF SCHOOL FACILITIES

Note: Education Code 38133 **mandates** that the Governing Board develop rules and regulations related to the management, direction, and control of school facilities. Pursuant to Education Code 38130-38138 (the Civic Center Act), school facilities are civic centers and, under certain circumstances, members of the school community must be allowed to use them for specified purposes. In granting access for use of school facilities to district residents and community groups, the Board must be careful to avoid discriminating against certain individuals, groups, or viewpoints and thereby violating constitutional requirements, including free speech rights. In Good News Club v. Milford Central School, the U.S. Supreme Court held that the school district violated the club's free speech rights when it denied the club use of school facilities for after-school meetings because of the religious nature of the meetings.

The Governing Board believes that school facilities and grounds are a vital community resource which should be used to foster community involvement and development. Therefore, the Board authorizes the use of school facilities by district residents and community groups for purposes specified in the Civic Center Act, to the extent that such use does not interfere with school activities or other school-related uses.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 6145.5 - Student Organizations and Equal Access)

The Superintendent or designee shall give priority to school-related activities in the use of school facilities and grounds. Other uses authorized under the Civic Center Act shall be on a first-come, first-served basis.

Note: Pursuant to Education Code 38133, the Board is **mandated** to develop rules and regulations which must include the items specified below for the management, direction, and control of school facilities.

For the effective management and control of school facilities and grounds, the Superintendent or designee shall maintain procedures and regulations that: (Education Code 38133)

1. Aid, encourage, and assist groups desiring to use school facilities for approved activities

2. Preserve order in school facilities and on school grounds and protect school facilities, designating a person to supervise this task, if necessary

(cf. 0450 - Comprehensive School Safety Plan)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)

3. Ensure that the use of school facilities or grounds is not inconsistent with their use for school purposes and does not interfere with the regular conduct of school work

USE OF SCHOOL FACILITIES (continued)

Note: The following paragraph is **optional** and may be modified to reflect district practice.

Subject to prior approval by the Board, the Superintendent or designee may grant the use of school facilities or grounds on those days on which district schools are closed. (Education Code 37220)

(cf. 6115 - Ceremonies and Observances)

There shall be no advertising on school facilities and grounds except as allowed by district policy specified in BP 1325 - Advertising and Promotion.

(cf. 1325 - Advertising and Promotion)

Note: The following **optional** paragraph may be modified to reflect district practice. A district may enter into an agreement with another entity for the joint use of school facilities or grounds. For considerations to guide the development of such an agreement, see BP 1330.1 - Joint Use Agreements. ~~Any district interested in entering into any such agreement is also encouraged to review CSBA's policy brief Maximizing Opportunities for Physical Activity Through Joint Use of Facilities and CSBA's publication Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement for tips regarding successful collaboration, information about funding sources for joint use, suggested components of joint use agreements, model agreements, and additional resources.~~

As necessary to ensure efficient use of school facilities, the Superintendent or designee may, with the Board's approval, enter into an agreement for the joint use of any school facilities or grounds. The Board shall approve any such agreement only if it determines that it is in the best interest of the district and the community.

(cf. 1330.1 - Joint Use Agreements)

Fees

Note: Education Code 38134 authorizes districts to charge an amount "not exceeding" direct costs for the use of school facilities or grounds by community groups and entities. 5 CCR 14037-14041 contain specific rules adopted by the State Board of Education for determining "direct costs" to be charged for use of school facilities and grounds. **See the section "Calculating Direct Costs" below. If the district chooses to charge fees,** ~~Pursuant to~~ 5 CCR 14041~~,~~ **requires** ~~as added by Register 2014, No. 19,~~ the Board ~~is required~~ to adopt a fee schedule that specifies the hourly fee to be charged by the district either for specific school facilities and grounds or for types or categories of school facilities or grounds (e.g., all gymnasiums or playgrounds~~), when the district chooses to charge fees for community use of school facilities and grounds~~.

The Board shall adopt a comprehensive schedule of fees to be charged for community use of school facilities and grounds, including, but not limited to, the multipurpose room(s), playing or athletic field(s), track and field venue(s), tennis court(s), and outdoor basketball court(s). The schedule of fees shall be prepared in accordance with 5 CCR 14037-14041. (5 CCR 14041)

USE OF SCHOOL FACILITIES (continued)

(cf. 9320 - Meetings and Notices)

Note: ~~In addition,~~ Education Code 38134 **mandates** each district **that chooses to charge the community a fee for the use of school facilities** to adopt a policy specifying the activities and organizations that shall be ~~charged an amount not to exceed direct costs~~ **subjected to the fees**. ~~5 CCR 14037-14041, as added by Register 2014, No. 19, contain specific rules adopted by the State Board of Education for determining "direct costs" to be charged for use of school facilities and grounds.~~The options below provide suggestions on how districts that choose to charge ~~up to direct costs~~ **fees** may categorize activities and organizations for that purpose. Option 1 is for use by districts that choose to charge an amount "not exceeding" direct costs to all community groups. Option 2 is for use by districts that choose to grant free use to nonprofit **organizations and to** groups organized to promote youth and school activities but charge other groups an amount "not exceeding" direct costs. Option 3 is for use by districts that grant free use to school-related organizations only.

~~However, r~~**R**egardless of the option chosen, there is an exception for the use of school facilities and grounds for religious services, as noted below.

~~**OPTION 1: (Amount not exceeding direct costs to all community groups)**~~

~~The Board believes that the use of school facilities or grounds should not result in costs **an expense** to the district. The Superintendent or designee shall charge all groups granted the use of school facilities or grounds under the Civic Center Act an amount not exceeding direct costs determined in accordance with 5 CCR 14037-14041. (Education Code 38134)~~

OPTION 2: (No charge to nonprofit organizations and youth and school-oriented ~~organizations~~ groups)

Note: This option reflects the common practice among districts to allow free use of school facilities by nonprofit organizations~~,~~ **and** clubs~~,~~ and ~~organizations~~ **associations** that promote youth and school activities~~, including the YMCA and religious organizations or churches that arrange for and supervise sports league activities for youth,~~ pursuant to Education Code 38134. Districts that wish to ~~give~~ **allow** free use ~~to~~ **by** some groups~~,~~ but charge other groups~~,~~ should proceed cautiously and ensure that such free use or discount is granted on a reasonable and nondiscriminatory basis. It is strongly recommended that districts consult legal counsel before deciding which groups will or will not be charged and, based upon legal counsel's advice, decide whether it would be appropriate to specifically name in the district's policy the community groups that will or will not be charged.

The Board authorizes the use of school facilities or grounds, without charge, by nonprofit organizations~~,~~ **and by** clubs~~,~~ or associations organized to promote youth and school activities~~,. As specified in Education Code 38134(a), these groups include, but are~~ **including, but** not limited to, Girl Scouts, Boy Scouts, Camp Fire USA, YMCA, parent-teacher associations, ~~and~~ school-community advisory councils, **and recreational youth sports leagues that charge participants no more than an average of $60 per month**. Other groups that request the use of school facilities under the Civic Center Act~~, including nonprofit groups not organized to promote youth and school activities and for-profit groups,~~ shall be charged an amount not exceeding direct costs determined in accordance with 5 CCR 14037-14041. (Education Code 38134)

USE OF SCHOOL FACILITIES (continued)

~~**OPTION 3: (No charge to school-related organizations)**~~

~~The Board shall grant **authorizes** the use of school facilities or grounds without charge to school-related organizations whose activities are directly related to or for the benefit of district schools. All other groups requesting the use of school facilities under the Civic Center Act shall be charged an amount not exceeding direct costs determined in accordance with 5 CCR 14037-14041.~~

Note: **The remainder of this section is for use by all districts** regardless of the option chosen above.

Pursuant to Education Code 38134, any group authorized to use school facilities for religious services must be charged "at least" direct costs.

Additionally, when any use of school facilities or grounds is for religious services, the district shall charge an amount at least equal to the district's direct costs. (Education Code 38134)

Note: Education Code 38134 requires the district to charge fair rental value when facilities are used for fundraising activities which are not beneficial to youth, public school activities, or charitable purposes, under the conditions specified below. "Fair rental value" is defined as direct costs plus the amortized costs of the school facilities or grounds used for the duration of the activity.

Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the district's students. (Education Code 38134)

Calculating Direct Costs

~~Note: The following paragraph provides specific guidance for calculating "direct costs" that a district may charge community groups and organizations for the use of school facilities or grounds. Pursuant to 5 CCR 14038, as added by Register 2014, No. 19, the district must determine the "proportionate share" of allowable capital and operational direct costs as provided below.~~

~~In determining d~~**D**irect costs to be charged for community use of each, or each type of, school facility or grounds~~, the Superintendent or designee shall calculate,~~ **shall be calculated** in accordance with 5 CCR 14038~~,~~ **and may reflect** the community's proportionate share of the following costs: (Education Code 38134; 5 CCR 14038-14041)

1. Capital direct costs calculated in accordance with 5 CCR 14039, including the estimated costs of maintenance, repair, restoration, and refurbishment of non-classroom space school facilities or grounds

   ~~However, capital direct costs shall not be charged to organizations retained by the~~

USE OF SCHOOL FACILITIES (continued)

~~district or school to provide instruction or instructional activities to students during school hours or for classroom-based programs that operate after school hours, including, but not limited to, after-school, tutoring, and child care programs. (5 CCR 14037)~~

~~*(cf. 5148 - Child Care and Development)*~~
~~*(cf. 5148.2 - Before/After School Programs)*~~

2. Operational direct costs calculated in accordance with 5 CCR 14040, including estimated costs of supplies, utilities, janitorial services, other services ~~of~~ **performed by** district employees and/or contracted workers, and salaries and benefits paid to district employees directly associated with the administration of the Civic Center Act to operate and maintain school facilities and grounds

Note: The following **optional** paragraph applies to districts that choose to discount direct cost fees based on the type or category of the applicant, such as to groups with tax-exempt status as authorized pursuant to 5 CCR 14041~~, added by Register 2014, No. 19~~.

Direct cost fees shall not be discounted to any group or organization except when the discount is specifically authorized in the adopted fee schedule. (5 CCR 14041)

~~Note: Education Code 38134 requires the district to charge fair rental value when facilities are used for fundraising activities which are not beneficial to youth, public school activities, or charitable purposes, under the conditions specified below. "Fair rental value" is defined as direct costs plus the amortized costs of the school facilities or grounds used for the duration of the activity.~~

~~Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the district's students. (Education Code 38134)~~

Expending Funds Collected as Capital Direct Costs

~~Note: Pursuant to 5 CCR 14042, added by Register 2014, No. 19, funds collected as capital direct costs must be expended as specified in the following optional paragraph.~~

Any funds collected as capital direct costs shall be deposited into a special fund to be used only for capital maintenance, repair, restoration, and refurbishment of school facilities and grounds. (5 CCR 14042)

Use of School Facility as Polling Place

Note: Pursuant to Elections Code 12283, an elections official requesting the use of a school building as

USE OF SCHOOL FACILITIES (continued)

a polling place must include in his/her request a list of the schools needed. Such requests must be made within sufficient time before the start of the school year so that the Board can determine and notify parents/guardians whether (1) the school will remain in session on those days, (2) the school day will be designated for staff training and development, or (3) the school will be closed to students and nonclassified employees. See BP 6111 - School Calendar.

The Board may authorize the use of school buildings as polling places on any election day, and may also authorize the use of school buildings, without cost, for the storage of voting machines and other vote-tabulating devices. However, if a city or county elections official specifically requests the use of a school building as a polling place, the Board shall allow its use for such purpose. If school will be in session, the Superintendent or designee shall identify to elections officials the specific areas of the school buildings not occupied by school activities that will be allowed for use as polling places. (Elections Code 12283)

(cf. 6111 - School Calendar)

When a school is used as a polling place, the Superintendent or designee shall provide the elections official a site with an adequate amount of space that will allow the precinct board to perform its duties in a manner that will not impede, interfere, or interrupt the normal process of voting and shall make a telephone line for Internet access available for use by local elections officials if so requested. He/she shall make a reasonable effort to ensure that the site is accessible to persons with disabilities. (Elections Code 12283)

The Superintendent or designee shall establish procedures to ensure student safety and minimize disruptions whenever school is in session while the facilities are being used as a polling place.

(cf. 3515.2 - Disruptions)

Legal Reference: (see next page)

USE OF SCHOOL FACILITIES (continued)

Legal Reference:

EDUCATION CODE
10900-10914.5 Community recreation programs
32282 School safety plan
37220 School holidays
38130-38138 Civic Center Act, use of school property for public purposes
BUSINESS AND PROFESSIONS CODE
25608 Alcoholic beverage on school premises
ELECTIONS CODE
12283 Polling places: schools
GOVERNMENT CODE
54950-54963 The Ralph M. Brown Act
MILITARY AND VETERANS CODE
1800 Definitions
CODE OF REGULATIONS, TITLE 5
14037-14042 Proportionate direct costs for use of school facilities and grounds
UNITED STATES CODE, TITLE 20
7905 Equal access to public school facilities
COURT DECISIONS
Good News Club v. Milford Central School, (2001) 533 U.S. 98
Lamb's Chapel v. Center Moriches Union Free School District, (1993) 508 U.S. 384
Cole v. Richardson, (1972) 405 U.S. 676
Connell v. Higgenbotham, (1971) 403 U.S. 207
ACLU v. Board of Education of Los Angeles, (1961) 55 Cal .2d 167
Ellis v. Board of Education, (1945) 27 Cal.2d 322
ATTORNEY GENERAL OPINIONS
82 Ops.Cal.Atty.Gen. 90 (1999)
79 Ops.Cal.Atty.Gen. 248 (1996)

Management Resources:

CSBA PUBLICATIONS
Maximizing Opportunities for Physical Activity Through Joint Use of Facilities, Policy Brief, February 2010
Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009
WEB SITES
CSBA: http://www.csba.org
California Department of Education: http://www.cde.ca.gov

Policy Reference UPDATE Service
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Center Unified SD

Board Policy

Use Of School Facilities

BP 1330
Community Relations

The Governing Board believes that school facilities and grounds are a vital community resource which should be used to foster community involvement and development. Therefore, the Board authorizes the use of school facilities by district residents and community groups for purposes specified in the Civic Center Act, to the extent that such use does not interfere with school activities or other school-related uses.

(cf. 6145.5 - Student Organizations and Equal Access)

The Superintendent or designee shall give priority to school-related activities in the use of school facilities and grounds. Other uses authorized under the Civic Center Act shall be on a first-come, first-served basis.

For the effective management and control of school facilities and grounds, the Superintendent or designee shall maintain procedures and regulations that: (Education Code 38133)

1. Aid, encourage, and assist groups desiring to use school facilities for approved activities

2. Preserve order in school facilities and on school grounds and protect school facilities, designating a person to supervise this task, if necessary

(cf. 0450 - Comprehensive School Safety Plan)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)

3. Ensure that the use of school facilities or grounds is not inconsistent with their use for school purposes and does not interfere with the regular conduct of school work

Subject to prior approval by the Board, the Superintendent or designee may grant the use of school facilities or grounds on those days on which district schools are closed. (Education Code 37220)

(cf. 6115 - Ceremonies and Observances)

There shall be no advertising on school facilities and grounds except as allowed by district policy specified in BP 1325 - Advertising and Promotion.

(cf. 1325 - Advertising and Promotion)

As necessary to ensure efficient use of school facilities, the Superintendent or designee may, with the Board's approval, enter into an agreement for the joint use of any school facilities or grounds. The Board shall approve any such agreement only if it determines that it is in the best interest of the district and the community.

(cf. 1330.1 - Joint Use Agreements)

Fees

The Board shall adopt a comprehensive schedule of fees to be charged for community use of school facilities and grounds, including, but not limited to, the multipurpose room(s), playing or athletic field(s), track and field venue(s), tennis court(s), and outdoor basketball court(s). The schedule of fees shall be prepared in accordance with 5 CCR 14037-14041. (5 CCR 14041)

(cf. 9320 - Meetings and Notices)

The Board authorizes the use of school facilities or grounds without charge by nonprofit organizations, clubs, or associations organized to promote youth and school activities. As specified in Education Code 38134(a), these groups include, but are not limited to, Girl Scouts, Boy Scouts, Camp Fire USA, YMCA, parent-teacher associations, and school-community advisory councils. Other groups that request the use of school facilities under the Civic Center Act, including nonprofit groups not organized to promote youth and school activities and for-profit groups, shall be charged an amount not exceeding direct costs determined in accordance with 5 CCR 14037-14041. (Education Code 38134)

Additionally, when any use of school facilities or grounds is for religious services, the district shall charge an amount at least equal to the district's direct costs. (Education Code 38134)

In determining direct costs to be charged for community use of each, or each type of, school facility or grounds, the Superintendent or designee shall calculate, in accordance with 5 CCR 14038, the community's proportionate share of the following costs: (Education Code 38134; 5 CCR 14038-14041)

1. Capital direct costs calculated in accordance with 5 CCR 14039, including the estimated costs of maintenance, repair, restoration, and refurbishment of non-classroom space school facilities or grounds

However, capital direct costs shall not be charged to organizations retained by the district or school to provide instruction or instructional activities to students during school hours or for classroom-based programs that operate after school hours, including, but not limited to, after-school, tutoring, and child care programs. (5 CCR 14037)

(cf. 5148 - Child Care and Development)
(cf. 5148.2 - Before/After School Programs)

2. Operational direct costs calculated in accordance with 5 CCR 14040, including estimated costs of supplies, utilities, janitorial services, other services of district employees and/or contracted workers, and salaries and benefits paid to district employees directly associated with the administration of the Civic Center Act to operate and maintain school facilities and grounds

Direct cost fees shall not be discounted to any group or organization except when the discount is specifically authorized in the adopted fee schedule. (5 CCR 14041)

Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the district's students. (Education Code 38134)

Expending Funds Collected as Capital Direct Costs

Any funds collected as capital direct costs shall be deposited into a special fund to be used only for capital maintenance, repair, restoration, and refurbishment of school facilities and grounds. (5 CCR 14042)

Legal Reference:
EDUCATION CODE
10900-10914.5 Community recreation programs
32282 School safety plan
37220 School holidays
38130-38138 Civic Center Act, use of school property for public purposes
BUSINESS AND PROFESSIONS CODE
25608 Alcoholic beverage on school premises
GOVERNMENT CODE
54950-54963 The Ralph M. Brown Act
MILITARY AND VETERANS CODE
1800 Definitions
CODE OF REGULATIONS, TITLE 5
14037-14042 Proportionate direct costs for use of school facilities and grounds
UNITED STATES CODE, TITLE 20
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Lamb's Chapel v. Center Moriches Union Free School District, (1993) 508 U.S. 384
Cole v. Richardson, (1972) 405 U.S. 676

Connell v. Higgenbotham, (1971) 403 U.S. 207
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Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: November 19, 2014 Antelope, California

CSBA Sample
Board Policy

Business and Noninstructional Operations BP 3290(a)

GIFTS, GRANTS AND BEQUESTS

Note: Education Code 41032 authorizes the Governing Board to accept gifts on behalf of the district and to prescribe conditions for their acceptance. Criteria listed in this **optional** policy may be revised to reflect district practice.

The Governing Board may accept any gift, grant, or bequest of money, property, or service to the district from any individual, ~~private agency~~ ~~or~~ organization, **foundation,** or ~~other~~ public **or private** agency that desires to support the district's educational program. While greatly appreciating suitable donations, the Board shall reject any gift which may directly or indirectly impair its authority to make decisions in the best interest of district students or its ability or commitment to provide equitable educational opportunities.

~~*(cf. 0100 - Philosophy)*~~
(cf. 0200 - Goals for the School District)
(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 0415 - Equity)
(cf. 1260 - Educational Foundation)
(cf. 9270 - Conflict of Interest)

Note: A donor may impose restrictions and conditions on the use of a gift. Unless the conditions are illegal, the district will be subject to those conditions if it accepts the gift.

Before accepting any gift, grant, or bequest, the Board shall carefully consider any conditions or restrictions imposed by the donor to ensure their consistency with the district's vision, philosophy, and operations. If the Board believes the district will be unable to fully satisfy the donor's conditions, the gift shall not be accepted.

(cf. 0000 - Vision)
(cf. 0100 - Philosophy)

In addition, the Board shall ensure that acceptance of the gift, grant, or bequest does not:

1. Involve creation of a program which the Board would be unable to sustain when the donation is exhausted

2. Entail undesirable or excessive costs

3. Promote the use of violence, drugs, tobacco, or alcohol ~~or the violation of any law or district policy~~

(cf. 5131.6 - Alcohol and Other Drugs)
(cf. 5131.62 - Tobacco)

GIFTS, GRANTS AND BEQUESTS (continued)

4. Advertise or endorse the use of non-nutritious food or beverages during the school day

(cf. 5030 - Student Wellness)

5. Encourage or enable the violation of any law or district policy

~~4.~~ **6.** Imply endorsement of any business or product or unduly commercialize or politicize the school environment

(cf. 1325 - Advertising and Promotion)

Any gift of books ~~and~~ **or** instructional materials ~~shall~~ **may only** be accepted ~~only~~ if they meet ~~regular~~ district criteria for selection of instructional materials.

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)
(cf. 6161.11 - Supplementary Instructional Materials)

All gifts, grants, and bequests shall become district property. Donors are encouraged to donate all gifts to the district rather than to a particular school**, classroom, or teacher**. At the Superintendent or designee's discretion, a gift may be used at a particular school **or classroom**.

Note: Education Code 41030 allows districts to invest monies gifted to them when not immediately needed. Education Code 41031 requires that such funds be placed in a district special fund in the county treasury and designated as the Foundation Fund. Funds donated for specific purposes must be placed in a separate account in that fund. **Pursuant to Education Code 41035-41038, districts** ~~Boards~~ that place money in a foundation fund pursuant to these laws must adopt related rules and regulations and appoint an advisory committee to advise the board about investments to be made. ~~(Education Code 41035-41038)~~

When any gift of money received by the district is not immediately used, it shall be placed in the county treasury in accordance with law. (Education Code 41030-41031)

(cf. 3430 - Investing)

The Superintendent or designee shall annually provide a report to the Board indicating the gifts, grants, and/or bequests received on behalf of the district in the preceding fiscal year. The report shall include a statement of account and expenditure of all gifts of money and an inventory of all gifts of physical assets.

(cf. 3440 - Inventories)
(cf. 3460 - Financial Reports and Accountability)

GIFTS, GRANTS AND BEQUESTS (continued)

~~**Appreciation**~~

~~The Board may show appreciation for any donation to the district in any manner it deems appropriate. Such appreciation may take the form of letters of recognition or Board resolutions; plaques, commendations, or awards; planting of commemorative trees or gardens; or naming or renaming of buildings, grounds, or facilities. Conferment of any such honor shall be in accordance with applicable Board policy.~~

~~*(cf. 1150 - Commendations and Awards)*~~
~~*(cf. 7310 - Naming of Facility)*~~

Corporate Sponsorship

Note: **Under the general authority granted to boards p**Pursuant to Education Code 35160, the Board is authorized to enter into **an a corporate sponsorship** agreement with an outside entity including for-profit and nonprofit corporations. In exchange for funds, products, and services provided by such entities, the Board may allow them to advertise and/or promote their products and services within district buildings or facilities. The Board may set guidelines for entering into such agreements to ensure that they are limited to appropriate matters. Standards related to advertising and promotions are addressed in BP 1325 - Advertising and Promotion. The Board may revise the following **optional** section to ensure consistency with those standards.

The Board may enter into an agreement or arrangement with an outside entity for the sponsorship of an educational, athletic, or other program or activity. When appropriate, the agreement may allow the outside entity to advertise or promote its business, product, or service in district publications or on district property or web sites.

(cf. 1113 - District and School Web Sites)
(cf. 1700 - Relations Between Private Industry and the Schools)
(cf. 3312 - Contracts)
(cf. 6145.2 - Athletic Competition)

Every sponsorship agreement shall be in writing and shall be approved by the Board. The Board shall ensure that the district's relationship and arrangement with the sponsor are consistent with the district's mission, values, and goals. Any advertising or promotional message, image, or other depiction to be used by the sponsor shall meet the standards set for commercial advertising on district property and in district-sponsored publications **in accordance with BP 1325 - Advertising and Promotion**. ~~No message, image, or other depiction that promotes the use of obscene language, pornography, alcohol, tobacco, or prohibited drugs or that advocates unlawful discrimination, use of violence, or the violation of law or district policy shall be allowed.~~

Each sponsorship agreement shall contain statements including, but not limited to:

1. The purpose of the relationship with the sponsor, details of the benefits to the district, and how the benefits will be distributed.

GIFTS, GRANTS AND BEQUESTS (continued)

2. The duration of the agreement and the roles, expectations, rights, and responsibilities of the district and the sponsor, including whether and to what extent the sponsor is allowed to advertise or promote its products and/or services.

3. The authority of the Board to retain exclusive right over the use of the district's name, logo, and other proprietary information **and the requirement that the sponsor obtain prior approval of the Board before using such information.** ~~The sponsor's use of such information shall require prior approval of the Board.~~

~~5.~~ **4.** The prohibition against the collection **or distribution** of students' personal information except as allowed by law.

~~4.~~ **5.** The authority of the Board to terminate the agreement without any penalty or sanction to the district if the sponsor's message, business, or product becomes inconsistent with **the** district**'s** vision, mission, or goals or the sponsor engages in any prohibited activity.

~~5. The prohibition against the collection of students' personal information except as allowed by law.~~

(cf. 5022 - Student and Family Privacy Rights)
(cf. 5125 - Student Records)

Online Fundraising

Note: The following optional section addresses the practice of using a crowdfunding Internet platform (e.g., GoFundMe, PledgeCents, Donors Choose, etc.) to raise funds for district, school or classroom projects or equipment and may be revised to reflect district practice.

Any person or entity who wishes to conduct an online fundraising campaign, including a crowdfunding campaign, for the benefit of the district, a school, or a classroom shall submit a written request for prior approval to the Superintendent or designee. Approval of requests shall take into consideration compatibility with the district's vision and goals, core beliefs, instructional priorities, and infrastructure; the manner in which donations are collected and distributed; equity of the use of funds; and any other factors deemed relevant or appropriate by the district.

Any person or entity approved to conduct an online fundraising campaign shall comply with relevant district policies and procedures, including ensuring financial transparency in describing the purpose and use of the funds and protecting student privacy as applicable. Such person or entity shall specify that the district, rather than a staff member, classroom, or school, will own the funded resources.

GIFTS, GRANTS AND BEQUESTS (continued)

Funds raised by an online fundraising campaign and donated to the district shall be subject to the same terms, criteria for acceptance, and accountability measures as any other donation as specified in this policy.

Appreciation

The Board may show appreciation for any donation to the district in any manner it deems appropriate. Such appreciation may take the form of letters of recognition or Board resolutions; plaques, commendations, or awards; planting of commemorative trees or gardens; or naming or renaming of buildings, grounds, or facilities. Conferment of any such honor shall be in accordance with applicable Board policy.

(cf. 1150 - Commendations and Awards)
(cf. 7310 - Naming of Facility)

Legal Reference:

EDUCATION CODE
1834 Acquisition of materials and apparatus
35160 Powers and duties
35162 Power to sue, be sued, hold and convey property
41030 School district may invest surplus monies from bequest or gifts
41031 Special fund or account in county treasury
41032 Authority of school board to accept gift or bequest; investments; gift of land requirements
41035 Advisory committee
41036 Function of advisory committee
41037 Rules and regulations
41038 Applicability of other provisions of chapter

Management Resources:

WEB SITES
California Consortium of Education Foundations: http://www.cceflink.org

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Policy Reference UPDATE Service
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Center Unified SD

Board Policy

Gifts, Grants And Bequests

BP 3290
Business and Noninstructional Operations

The Governing Board may accept any gift, grant, or bequest of money, property, or service to the district from any individual, private agency or organization, or other public agency that desires to support the district's educational program. While greatly appreciating suitable donations, the Board shall reject any gift which may directly or indirectly impair its authority to make decisions in the best interest of district students or its ability or commitment to provide equitable educational opportunities.

(cf. 0100 - Philosophy)
(cf. 0200 - Goals for the School District)
(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 1260 - Educational Foundation)

Before accepting any gift, grant, or bequest, the Board shall carefully consider any conditions or restrictions imposed by the donor to ensure their consistency with the district's vision, philosophy, and operations. If the Board believes the district will be unable to fully satisfy the donor's conditions, the gift shall not be accepted.

(cf. 0000 - Vision)

In addition, the Board shall ensure that acceptance of the gift, grant, or bequest does not:

1. Involve creation of a program which the Board would be unable to sustain when the donation is exhausted

2. Entail undesirable or excessive costs

3. Promote the use of violence, drugs, tobacco, or alcohol or the violation of any law or district policy

(cf. 5131.6 - Alcohol and Other Drugs)
(cf. 5131.62 - Tobacco)

4. Imply endorsement of any business or product or unduly commercialize or politicize the school environment

(cf. 1325 - Advertising and Promotion)

Any gift of books and instructional materials shall be accepted only if they meet regular district criteria for selection of instructional materials.

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

All gifts, grants, and bequests shall become district property. At the Superintendent or designee's discretion, a gift may be used at a particular school.

When any gift of money received by the district is not immediately used, it shall be placed in the county treasury in accordance with law. (Education Code 41030-41031)

The Superintendent or designee shall annually provide a report to the Board indicating the gifts, grants, and/or bequests received on behalf of the district in the preceding fiscal year. The report shall include a statement of account and expenditure of all gifts of money and an inventory of all gifts of physical assets.

(cf. 3440 - Inventories)
(cf. 3460 - Financial Reports and Accountability)

Appreciation

The Board may show appreciation for any donation to the district in any manner it deems appropriate. Such appreciation may take the form of letters of recognition or Board resolutions; plaques, commendations, or awards; planting of commemorative trees or gardens; or naming or renaming of buildings, grounds, or facilities. Conferment of any such honor shall be in accordance with applicable Board policy.

(cf. 1150 - Commendations and Awards)
(cf. 7310 - Naming of Facility)

Corporate Sponsorship

The Board may enter into an agreement or arrangement with an outside entity for the sponsorship of an educational, athletic, or other program or activity. When appropriate, the agreement may allow the outside entity to advertise or promote its business, product, or service in district publications or on district property or web sites.

(cf. 1113 - District and School Web Sites)
(cf. 1700 - Relations Between Private Industry and the Schools)
(cf. 3312 - Contracts)

Every sponsorship agreement shall be in writing and shall be approved by the Board. The Board shall ensure that the district's relationship and arrangement with the sponsor are consistent with the district's mission, values, and goals. Any advertising or promotional message, image, or other depiction to be used by the sponsor shall meet the standards set for commercial advertising on district property and in district-sponsored

publications. No message, image, or other depiction that promotes the use of obscene language, pornography, alcohol, tobacco, or prohibited drugs or that advocates unlawful discrimination, use of violence, or the violation of law or district policy shall be allowed.

Each sponsorship agreement shall contain statements including, but not limited to:

1. The purpose of the relationship with the sponsor, details of the benefits to the district, and how the benefits will be distributed.

2. The duration of the agreement and the roles, expectations, rights, and responsibilities of the district and the sponsor, including whether and to what extent the sponsor is allowed to advertise or promote its products and/or services.

3. The authority of the Board to retain exclusive right over the use of the district's name, logo, and other proprietary information. The sponsor's use of such information shall require prior approval of the Board.

4. The authority of the Board to terminate the agreement without any penalty or sanction to the district if the sponsor's message, business, or product becomes inconsistent with district vision, mission, or goals or the sponsor engages in any prohibited activity.

5. The prohibition against the collection of students' personal information except as allowed by law.

(cf. 5022 - Student and Family Privacy Rights)
(cf. 5125 - Student Records)

Legal Reference:
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41036 Function of advisory committee
41037 Rules and regulations
41038 Applicability of other provisions of chapter

Management Resources:
WEB SITES

California Consortium of Education Foundations: http://www.cceflink.org

Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: October 19, 2011 Antelope, California

CSBA Sample
Administrative Regulation

Business and Noninstructional Operations AR 3320(a)

CLAIMS AND ACTIONS AGAINST THE DISTRICT

Note: The Government Claims Act (Government Code 810-996.6) sets forth prelitigation requirements and deadlines for claims against public entities, including school districts~~, as well as statute of limitations and other requirements for lawsuits~~. In City of Stockton v. Superior Court, the California Supreme Court held that the claim requirements in Government Code 900-915.4 also apply to claims for breach of contract.

Because a district's insurance carrier or joint powers authority (JPA) may require the district to comply with certain claims management conditions as part of the district's contractual coverage obligation, it is strongly recommended that this administrative regulation be reviewed for consistency with any applicable conditions of coverage. A district's failure to follow those contractual conditions may result in a loss of coverage benefits. The district's risk manager and legal counsel should also be consulted, as appropriate.

Time Limitations

Note: Items #1~~-3~~ **-4** below list timelines for ~~presentation of~~ claims pursuant to the Government Claims Act **and other applicable statutes**. ~~If a claimant misses a deadline for a claim required to be submitted in accordance with item #1 or #3 below, he/she may present an application to present a late claim pursuant to Government Code 911.4; see section below entitled "Late Claims."~~ **As amended by SB 1053 (Ch. 153, Statutes of 2018), Government Code 935 clarifies that the authority of a district to adopt local claims presentation procedures for causes of action which are excepted from the Government Claims Act by Government Code 905 and are not governed by other statutes or regulations does not apply to childhood sexual abuse. Rather, claims for childhood sexual abuse are governed by the timelines and procedures specified in Code of Civil Procedure 340.1.**

The following time limitations apply to claims against the district:

1. Claims for money or damages relating to any cause of action which is governed by a statute or regulation, including childhood sexual abuse and other causes of action specifically excepted from the Government Claims Act by Government Code 905, shall be filed in accordance with the governing statute or regulation. (Government Code 905, 935)

~~1. Claims for money or damages relating to a cause of action for death or for injury to person, personal property, or growing crops shall be presented to the Governing Board not later than six months after the accrual of the cause of action. (Government Code 905, 911.2)~~

~~2. Claims for money or damages as authorized in Government Code 905 and not included in item #1 above shall be filed not later than one year after the accrual of the cause of action. (Government Code 905, 911.2)~~

CLAIMS AND ACTIONS AGAINST THE DISTRICT (continued)

Note: Pursuant to Government Code 935, a district may establish its own procedure for the presentation of those claims which are excluded from the Government Claims Act as specified in Government Code 905. **Optional** item ~~#3~~ **#2** below is for use by any district whose board has chosen to exercise the authority to establish district procedures for such claims; see the accompanying Board policy. Item ~~#3~~ **#2** provides six months as the time limitation for filing such claims, which is consistent with the requirement in Government Code 935 that the district's procedure not require a shorter time for presentation of a claim than the time specified in Government Code 911.2. However, the Governing Board has the discretion to adopt a more flexible time limitation and may increase the amount of time allowed for filing such claims. If the Board adopts a more flexible time limitation, ~~the following paragraph~~ **item #2** should be revised accordingly. ~~In Big Oak Flat-Groveland Unified School District v. Superior Court of Tuolumne County, the appellate court ruled that a claim of childhood sexual abuse, which is excepted from the Government Claims Act pursuant to Government Code 905, should have been presented to the district under the district procedures established pursuant to Government Code 935 prior to the filing of the lawsuit on that claim.~~

If a claimant misses a deadline for a claim required to be submitted in accordance with item ~~#1~~ **#2** or #3 below, he/she may present an application to present a late claim pursuant to Government Code 911.4; see section below entitled "Late Claims."

~~3.~~**2.** In accordance with the Board's authority pursuant to Government Code 935, claims for money or damages which ~~are~~ **relate to any cause of action** specifically ~~exempted~~ **excepted** from the Government Claims Act by Government Code 905 ~~and~~ **but which** are not governed by any other claims presentation statute or regulation shall be filed not later than six months after the accrual of the cause of action. (Government Code 905, ~~911.2,~~ 935)

~~1.~~ **3.** Claims for money or damages relating to a cause of action for death or for injury to person, personal property, or growing crops shall be presented to the Governing Board not later than six months after the accrual of the cause of action. (Government Code ~~905,~~ 911.2)

~~2.~~ **4.** Claims for money or damages ~~as authorized in Government Code 905 and not included in item #1 above~~ **relating to any other cause of action** shall be filed not later than one year after the accrual of the cause of action. (Government Code ~~905,~~ 911.2)

Receipt of Claims

A claim, any amendment thereto, or an application to present a late claim shall be deemed presented and received when delivered to the district office or deposited in a post office, mailbox, sub-post office, substation, mail chute, or other similar facility maintained by the U.S. government, in a sealed envelope properly addressed to the district office with postage paid, or when otherwise actually received in the district office or by the Board secretary or clerk. (Government Code 915, 915.2)

Note: In most circumstances, a district's insurance provider or JPA **is** responsible for claims management, including investigating, defending, and managing a district's response to a claim presented under the

CLAIMS AND ACTIONS AGAINST THE DISTRICT (continued)

Government Claims Act. The following paragraph requires the Superintendent or designee to immediately forward any claims received to the district's JPA or insurance provider in order to help ensure compliance with any conditions of coverage.

Upon receipt of a claim against the district pursuant to the Government Claims Act, the Superintendent or designee shall promptly provide written notice to the district's joint powers authority or insurance carrier in accordance with the applicable conditions of coverage.

Review of Contents of the Claim

Note: Most JPAs and insurance carriers provide a claim form. The person submitting the claim need not use the claim form provided by the district, but, pursuant to Government Code 910 and 910.2, the claim must contain a signature and all of the information listed below.

The Superintendent or designee shall review any claim received to ensure that the claim contains all of the following information as specified in Government Code 910 and 910.2:

1. The name and post office address of the claimant

2. The post office address to which the person presenting the claim desires notices to be sent

3. The date, place, and other circumstances of the occurrence or transaction which gave rise to the claim asserted

4. A general description of the indebtedness, obligation, injury, damage, or loss incurred insofar as it may be known at the time of presentation of the claim

5. The name(s) of the district employee(s) causing the injury, damage, or loss if known

6. The amount claimed if it totals less than $10,000, including the estimated amount of any prospective injury, damage, or loss, insofar as it may be known at the time of the claim, together with the basis of computation of the amount claimed. If the amount claimed exceeds $10,000, the dollar amount shall not be included in the claim and the claimant shall indicate whether the claim is a limited civil case.

7. The signature of the claimant or the person acting on his/her behalf

Notice of Claim Insufficiency

Note: Pursuant to Government Code 911, if the district, or the JPA or insurance carrier acting on the district's behalf, fails to give notice that the claim is insufficient, as specified below, then the district may not later raise that issue as a defense to the claim.

CLAIMS AND ACTIONS AGAINST THE DISTRICT (continued)

If a claim is found insufficient or not to satisfy the form requirements under Government Code 910 and 910.2, the Board or its designee shall, within 20 days of receipt of the claim, personally deliver or mail to the claimant, at the address stated in the claim or application, a notice that states the particular defects or omission in the claim. (Government Code 910.8, 915.4)

Note: Districts should be cautious before rejecting a claim because of insufficiency of information and consult legal counsel and/or the district's JPA or insurance provider, as appropriate. Courts have held that a claim is sufficient as long as enough information is disclosed to allow the district to adequately conduct an investigation of the claim's merits.

The Board shall not act upon the claim until at least 15 days after such notice is given. (Government Code 910.8)

Amendment to Claims

Within the time limits provided in the section "Time Limitations" above or prior to final action by the Board, whichever is later, a claim may be amended if, as amended, it relates to the same transaction or occurrence which gave rise to the original claim. (Government Code 910.6)

Late Claims

Note: The reference to item ~~#3~~ **#2** in the following paragraph should be deleted if the district has not established district procedures pursuant to Government Code 935 for claims that are specifically exempted in **Government** Code 905 or adopted a time limitation that is not less than one year (see the accompanying Board policy and item ~~#3~~ **#2** in the section "Time Limitations" above).

For claims under items ~~#1~~ **#2** and #3 in the section "Time Limitations" above, any person who presents a claim later than six months after the accrual of the cause of action shall present, along with the claim, an application to present a late claim. Such claim and the application to present a late claim shall be presented not later than one year after the accrual of the cause of action. (Government Code 905, 911.4)

Note: If the claim is presented late and is not accompanied by an application to present a late claim, the Board or its agent should notify the claimant that "no action" was taken because the claim was presented late. If the Board were to state that the claim was "rejected," this would indicate that the Board had accepted the filing of the late claim and taken action to reject it.

If the claim is presented late and is not accompanied by an application to present a late claim, the Board or its designee may, within 45 days, give written notice that the claim was not presented timely and that it is being returned without further action. (Government Code 911.3)

CLAIMS AND ACTIONS AGAINST THE DISTRICT (continued)

The Board shall grant or deny the application to present a late claim within 45 days after it is presented. This 45-day period may be extended by written agreement of the claimant and the Board provided that such agreement is made before the expiration of the 45-day period. (Government Code 911.6)

The Board shall grant the application to present a late claim where one or more of the following conditions are applicable: (Government Code 911.6)

1. The failure to present the claim was through mistake, inadvertence, surprise, or excusable neglect and the district was not prejudiced in its defense regarding the claim by the claimant's failure to present the claim within the time limit.

2. The person who sustained the alleged injury, damage, or loss was a minor during all of the time specified for presentation of the claim.

3. The person who sustained the alleged injury, damage, or loss was physically or mentally incapacitated during all of the time specified for presentation of the claim and the disability was the reason he/she failed to present the claim.

4. The person who sustained the alleged injury, damage, or loss died before the expiration of the time specified for the presentation of the claim.

If the application to present a late claim is denied, the claimant shall be given notice in substantially the same form as set forth in Government Code 911.8. (Government Code 911.8)

If the Board does not take action on the application to present a late claim within 45 days, the application shall be deemed to have been denied on the 45th day unless the time period has been extended, in which case it shall be denied on the last day of the period specified in the extension agreement. (Government Code 911.6)

Action on Claims

Note: If the Board formally acts to reject a claim and provides notice of such rejection, the claimant has only six months from the rejection to initiate a lawsuit. If the Board takes no action, the claim is considered to be rejected, but the claimant then has two years to initiate a suit against the district. The notice of rejection must comply with the notification requirements of Government Code 913 unless the claim has no address on it.

Although the Board takes final action on claims as specified below, such action is based on the evaluation of the claim by the district's insurance provider or JPA.

Within 45 days after the presentation or amendment of a claim, the Board shall take action on the claim. This time limit may be extended by written agreement between the district and the

CLAIMS AND ACTIONS AGAINST THE DISTRICT (continued)

claimant before the expiration of the 45-day period. If the 45-day period has expired, the time limit may be extended if legal action has not commenced or been barred by legal limitations. (Government Code 912.4)

The Board may act on the claim in one of the following ways: (Government Code 912.4, 912.6)

1. If the Board finds that the claim is not a proper charge against the district, the claim shall be rejected.

2. If the Board finds that the claim is a proper charge against the district and is for an amount justly due, the claim shall be allowed.

3. If the Board finds that the claim is a proper charge against the district but is for an amount greater than is justly due, the Board shall either reject the claim or allow it in the amount justly due and reject it as to the balance.

4. If legal liability of the district or the amount justly due is disputed, the Board may reject or compromise the claim.

5. If the Board takes no action on the claim, the claim shall be deemed rejected.

If the Board allows the claim in whole or in part or compromises the claim and the claimant accepts the amount allowed or offered to settle the claim, the Board may require the claimant to accept it in settlement of the entire claim. (Government Code 912.6)

The Board or its designee shall transmit to the claimant written notice of action taken or of inaction which is deemed rejection. The notice shall be in the form set forth in Government Code 913 and shall either be personally delivered or mailed to the address stated in the claim or application. (Government Code 913, 915.4)

Policy Reference UPDATE Service
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Center Unified SD

Administrative Regulation

Claims and Actions Against the District

BP 3290
Business and Noninstructional Operations

Time Limitations

The following time limitations apply to claims against the district:

1. Claims for money or damages relating to a cause of action for death or for injury to person, personal property, or growing crops shall be presented to the Governing Board not later than six months after the accrual of the cause of action. (Government Code 905, 911.2)

2. Claims for money or damages as authorized in Government Code 905 and not included in item #1 above shall be filed not later than one year after the accrual of the cause of action. (Government Code 905, 911.2)

3. In accordance with the Board's authority pursuant to Government Code 935, claims for money or damages which are specifically exempted from the Government Claims Act by Government Code 905 and are not governed by any other claims presentation statute or regulation shall be filed not later than six months after the accrual of the cause of action. (Government Code 905, 911.2, 935)

Receipt of Claims

A claim, any amendment thereto, or an application to present a late claim shall be deemed presented and received when delivered to the district office or deposited in a post office, mailbox, sub-post office, substation, mail chute, or other similar facility maintained by the U.S. government, in a sealed envelope properly addressed to the district office with postage paid, or when otherwise actually received in the district office or by the Board secretary or clerk. (Government Code 915, 915.2)

Upon receipt of a claim against the district pursuant to the Government Claims Act, the Superintendent or designee shall promptly provide written notice to the district's joint powers authority or insurance carrier in accordance with the applicable conditions of coverage.

Review of Contents of the Claim

CLAIMS AND ACTIONS AGAINST THE DISTRICT (continued)

The Superintendent or designee shall review any claim received to ensure that the claim contains all of the following information as specified in Government Code 910 and 910.2:

1. The name and post office address of the claimant

2. The post office address to which the person presenting the claim desires notices to be sent

3. The date, place, and other circumstances of the occurrence or transaction which gave rise to the claim asserted

4. A general description of the indebtedness, obligation, injury, damage, or loss incurred insofar as it may be known at the time of presentation of the claim

5. The name(s) of the district employee(s) causing the injury, damage, or loss if known

6. The amount claimed if it totals less than $10,000, including the estimated amount of any prospective injury, damage, or loss, insofar as it may be known at the time of the claim, together with the basis of computation of the amount claimed. If the amount claimed exceeds $10,000, the dollar amount shall not be included in the claim and the claimant shall indicate whether the claim is a limited civil case.

7. The signature of the claimant or the person acting on his/her behalf

Notice of Claim Insufficiency

If a claim is found insufficient or not to satisfy the form requirements under Government Code 910 and 910.2, the Board or its designee shall, within 20 days of receipt of the claim, personally deliver or mail to the claimant, at the address stated in the claim or application, a notice that states the particular defects or omission in the claim. (Government Code 910.8, 915.4)

The Board shall not act upon the claim until at least 15 days after such notice is given. (Government Code 910.8)

Amendment to Claims

CLAIMS AND ACTIONS AGAINST THE DISTRICT (continued)

Within the time limits provided in the section "Time Limitations" above or prior to final action by the Board, whichever is later, a claim may be amended if, as amended, it relates to the same transaction or occurrence which gave rise to the original claim. (Government Code 910.6)

Late Claims

For claims under item #1 and #3 in the section "Time Limitations" above, any person who presents a claim later than six months after the accrual of the cause of action shall present, along with the claim, an application to present a late claim. Such claim and the application to present a late claim shall be presented not later than one year after the accrual of the cause of action. (Government Code 905, 911.4)

If the claim is presented late and is not accompanied by an application to present a late claim, the Board or its designee may, within 45 days, give written notice that the claim was not presented timely and that it is being returned without further action. (Government Code 911.3)

The Board shall grant or deny the application to present a late claim within 45 days after it is presented. This 45-day period may be extended by written agreement of the claimant and the Board provided that such agreement is made before the expiration of the 45-day period. (Government Code 911.6)

The Board shall grant the application to present a late claim where one or more of the following conditions are applicable: (Government Code 911.6)

1. The failure to present the claim was through mistake, inadvertence, surprise, or excusable neglect and the district was not prejudiced in its defense regarding the claim by the claimant's failure to present the claim within the time limit.

2. The person who sustained the alleged injury, damage, or loss was a minor during all of the time specified for presentation of the claim.

3. The person who sustained the alleged injury, damage, or loss was physically or mentally incapacitated during all of the time specified for presentation of the claim and the disability was the reason he/she failed to present the claim.

4. The person who sustained the alleged injury, damage, or loss died before the expiration of the time specified for the presentation of the claim.

CLAIMS AND ACTIONS AGAINST THE DISTRICT (continued)

If the application to present a late claim is denied, the claimant shall be given notice in substantially the same form as set forth in Government Code 911.8. (Government Code 911.8)

If the Board does not take action on the application to present a late claim within 45 days, the application shall be deemed to have been denied on the 45th day unless the time period has been extended, in which case it shall be denied on the last day of the period specified in the extension agreement. (Government Code 911.6)

Action on Claims

Within 45 days after the presentation or amendment of a claim, the Board shall take action on the claim. This time limit may be extended by written agreement between the district and the claimant before the expiration of the 45-day period. If the 45-day period has expired, the time limit may be extended if legal action has not commenced or been barred by legal limitations. (Government Code 912.4)

The Board may act on the claim in one of the following ways: (Government Code 912.4, 912.6)

1. If the Board finds that the claim is not a proper charge against the district, the claim shall be rejected.

2. If the Board finds that the claim is a proper charge against the district and is for an amount justly due, the claim shall be allowed.

3. If the Board finds that the claim is a proper charge against the district but is for an amount greater than is justly due, the Board shall either reject the claim or allow it in the amount justly due and reject it as to the balance.

4. If legal liability of the district or the amount justly due is disputed, the Board may reject or compromise the claim.

5. If the Board takes no action on the claim, the claim shall be deemed rejected.

If the Board allows the claim in whole or in part or compromises the claim and the claimant accepts the amount allowed or offered to settle the claim, the Board may require the claimant to accept it in settlement of the entire claim. (Government Code 912.6)

CLAIMS AND ACTIONS AGAINST THE DISTRICT (continued)

The Board or its designee shall transmit to the claimant written notice of action taken or of inaction which is deemed rejection. The notice shall be in the form set forth in Government Code 913 and shall either be personally delivered or mailed to the address stated in the claim or application. (Government Code 913, 915.4)

CSBA Sample
Administrative Regulation

Business and Noninstructional Operations AR 3460(a)

FINANCIAL REPORTS AND ACCOUNTABILITY

Interim Reports

Note: Education Code 42130 requires that the district issue two interim fiscal reports; see the accompanying Board policy for information about the use of these reports to certify whether the district will be able to meet its fiscal obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years.

Each interim fiscal report developed pursuant to Education Code 42130 shall include an assessment of the district budget as revised to reflect current information regarding the adopted state budget, district property tax revenues, if any, and ending balances for the preceding fiscal year. (Education Code 42130, 42131)

Note: Interim reports must be based on the criteria and standards adopted by the State Board of Education (SBE) pursuant to Education Code 33127. These criteria and standards are specified in 5 CCR 15453-15464 and address the areas listed below.

The interim reports shall be based on State Board of Education (SBE) criteria and standards which address fund and cash balances, reserves, deficit spending, estimation of average daily attendance (ADA), projected enrollment, ratio of ADA to enrollment, projected local control funding formula (LCFF) revenue, salaries and benefits, other revenues and expenditures, and facilities maintenance. For purposes of assessing projections of LCFF revenue, the first interim report shall be compared to the adopted district budget, and the second interim report shall be compared to the projections in the first interim report. (Education Code 42130; 5 CCR 15453-15464)

(cf. 3100 - Budget)
(cf. 3220.1 - Lottery Funds)
(cf. 3300 - Expenditures and Purchases)
(cf. 3314 - Payment for Goods and Services)

The report shall also provide supplemental information regarding contingent liabilities, use of one-time revenues for ongoing expenditures, contingent revenues, contributions (i.e., projected contributions from unrestricted general fund resources to restricted general fund resources, projected transfers to or from the general fund to cover operating deficits in the general fund or any other fund, and capital project cost overruns that may impact the general fund budget), long-term commitments, unfunded liabilities, temporary interfund borrowings, the status of labor agreements, and the status of other funds. (Education Code 42130; 5 CCR 15453, 15464)

(cf. 3110 - Transfer of Funds)

FINANCIAL REPORTS AND ACCOUNTABILITY (continued)

Audit Report

Note: Pursuant to Education Code 41020, each year the district is required to arrange for an independent audit of all the district's funds. The audit must be approved by the Governing Board and submitted to the County Superintendent of Schools, California Department of Education (CDE), and State Controller within specified timelines. See the accompanying Board policy.

The Superintendent or designee shall establish a timetable for the completion and review of the annual audit within the deadlines established by law.

Note: The following paragraph is **optional**. Governmental Accounting Standards Board (GASB) Statement 34 contains requirements for the contents of the district's annual audited financial reports.

The Superintendent or designee shall provide the necessary financial records and cooperate with the auditor selected by the Governing Board to ensure that the audit report contains all information required by law and the Governmental Accounting Standards Board (GASB).

Note: Pursuant to Education Code 41020, the audit must include an audit of income and expenditures for all district funds, as provided below. Additionally, Education Code 41020 requires that the audit include a determination of whether funds were expended in accordance with the district's local control and accountability plan (LCAP). Pursuant to Education Code 52061, the annual update to the LCAP must list expenditures for specific actions to be taken to achieve the goals in the LCAP, including expenditures for services to English learners, foster youth, and students eligible for free and reduced-price meals. See BP/AR 0460 - Local Control and Accountability Plan for requirements pertaining to the LCAP.

The audit shall include an audit of income and expenditures by source of funds for all funds of the district, including the student body and cafeteria funds and accounts, state and federal grant funds, and any other funds under the control or jurisdiction of the district, as well as an audit of student attendance procedures. The audit shall also include a determination of whether LCFF funds were expended in accordance with the district's local control and accountability plan or an approved annual update of the plan. (Education Code 41020)

(cf. 0460 - Local Control and Accountability Plan)
(cf. 3230 - Federal Grant Funds)
(cf. 3430 - Investing)
(cf. 3451 - Petty Cash Funds)
(cf. 3452 - Student Activity Funds)
(cf. 3551 - Food Service Operations/Cafeteria Fund)

Note: The following **optional** paragraph is for use by districts that elect to participate in the school district of choice program (Education Code 48300-48316); see BP/AR 5117 - Interdistrict Attendance. Pursuant to Education Code 48301, any district that elects to participate in the school district of choice program must ensure that its annual financial audit includes a review of the district's compliance with program requirements to establish a random, unbiased process for student admittance and to provide appropriate and factually accurate parent/guardian communications. ~~A summary of any audit exceptions found by the auditor must be included in reports to each geographically adjacent school district, the county office of education, CDE, and Department of Finance as required by Education Code 48313.~~

FINANCIAL REPORTS AND ACCOUNTABILITY (continued)

If the district participates in the school district of choice program to accept interdistrict transfers, the Superintendent or designee shall notify the auditor, prior to the commencement of the audit, that the audit must include a review of the district's compliance with specified program requirements. (Education Code 48301)

(cf. 5117 - Interdistrict Attendance)

Note: Pursuant to Education Code 41344 and 41344.1, the district may appeal to the Education Audit Appeals Panel (EAAP) when an audit finding requires the district to repay an apportionment or pay a penalty. If the EAAP finds that there has been substantial compliance with the law, it may waive or reduce repayments or order other remedial measures to induce future compliance.

If an audit finding results in the district being required to repay an apportionment or pay a penalty, the district may appeal the finding to the Education Audit Appeals Panel by making an informal summary appeal within 30 days of receiving the final audit report or initiating a formal appeal within 60 days of receiving the report. (Education Code 41344, 41344.1)

While a public accounting firm is performing the audit of the district, it shall not provide any nonauditing, management, or other consulting services for the district except as provided in Government Auditing Standards, Amendment #3, published by the U.S. Government Accountability Office. (Education Code 41020)

Report on Expenditures of State Facilities Funds

Note: Pursuant to Education Code 41024, as added by AB 99 (Ch. 15, Statutes of 2017) and amended by AB 1808 (Ch. 32, Statutes of 2018), districts that receive state facilities funding pursuant to the Leroy F. Greene School Facilities Act (Education Code 17070.10-17079.30) must annually report a detailed list of all expenditures of state funds, including interest, and of the district's matching funds for completed projects. Education Code 41024 requires that an audit of completed facilities projects be submitted within one year of project completion.

Education Code 41024 requires CDE to provide the Office of Public School Construction with a copy of the audit identifying any adjustments to be made in grant funding as a result of the audit findings. The district may appeal any finding in accordance with the timelines and process specified in Education Code 41344.

When the district participates in the school facilities program pursuant to Education Code 17070.10-17079.30, the Superintendent or designee shall annually report a detailed list of all expenditures of state facilities funds, including interest, and of the district's matching funds for completed projects until all such funds are expended. The report shall identify expenditures on a project-by-project basis, reflect completed projects that were reimbursed within that fiscal year, and clearly indicate the list of projects that have been completed. (Education Code 41024; 2 CCR 1859.104)

FINANCIAL REPORTS AND ACCOUNTABILITY (continued)

Audits of facilities projects shall be concluded within one year of project completion, and shall be included as part of the district's audit for the fiscal year in which the project is reported as completed. A project shall be deemed completed when any of the following conditions is met: (Education Code 41024; 2 CCR 1859.104)

1. **When the notice of completion for the project has been filed, all outstanding invoices, claims, and change orders have been satisfied, and the facility is currently in use by the district**

2. **Three years from the date of the final fund release for an elementary school project**

3. **Four years from the date of the final fund release for a middle or high school project**

Fund Balance

Note: The following **optional** section reflects GASB Statement 54, which addresses the manner in which fund balances in the general fund must be reported in external financial reports. Pursuant to GASB 54, the Board has sole authority to specify purposes of committed funds (item #3 below) and also must express, or **delegate** the authority to express, intended purposes of resources resulting in the assigned fund balance (item #4 below); see BP 3100 - Budget.

In accordance with GASB Statement 54, external financial reports shall report fund balances in the general fund within the following classifications based on the relative strength of constraints placed on the purposes for which resources can be used:

1. Nonspendable fund balance, including amounts that are not expected to be converted to cash, such as resources that are not in a spendable form or are legally or contractually required to be maintained intact

2. Restricted fund balance, including amounts constrained to specific purposes by their providers or by law

3. Committed fund balance, including amounts constrained to specific purposes by the Board

4. Assigned fund balance, including amounts which the Board or its designee intends to use for a specific purpose

5. Unassigned fund balance, including amounts that are available for any purpose

FINANCIAL REPORTS AND ACCOUNTABILITY (continued)

Negative Balance Report

Note: When applicable, Education Code 42127.5 requires districts to report the reasons for a negative unrestricted fund balance or negative cash balance. "Unrestricted funds" are any funds that are not constrained by law to be spent on specific purposes and which therefore may be spent as the Board deems appropriate. Such funds may be reported in the committed fund balance, assigned fund balance, or unassigned fund balance as provided in items #3-5 in the section "Fund Balance" above.

Whenever the district reports a negative unrestricted fund balance or a negative cash balance in its annual budget or annual audit report, it shall include in the budget a statement that identifies the reasons for the negative unrestricted fund balance or negative cash balance and the steps that have been taken to ensure that the negative balance will not occur at the end of the current fiscal year. (Education Code 42127.5)

Non-Voter-Approved Debt Report

Note: The following section addresses notices regarding the issuance of revenue bonds, certificates of participation, and other non-voter-approved debts. Pursuant to Education Code 17150 and 17150.1, the County Superintendent and county auditor may, within 15 days of receiving these notices from the district, comment publicly to the Board regarding the capability of the district to repay the debt obligation.

Pursuant to Education Code 42133, a district that has a qualified or negative certification in any fiscal year cannot issue non-voter-approved debt in that fiscal year or in the next fiscal year unless the County Superintendent determines that the district's repayment of the debt is probable.

Upon approval by the Board to proceed with the issuance of revenue bonds or any agreement for financing school construction pursuant to Education Code 17170-17199.5, the Superintendent or designee shall notify the County Superintendent of Schools and the county auditor. The Superintendent or designee shall provide the Board, the county auditor, the County Superintendent, and the public with related repayment schedules and evidence of the district's ability to repay the obligation. (Education Code 17150)

(cf. 3470 - Debt Issuance and Management)
(cf. 7214 - General Obligation Bonds)

When the Board is considering the issuance of certificates of participation and other debt instruments that are secured by real property and do not require the approval of the voters of the district, the Superintendent or designee shall provide notice to the County Superintendent and county auditor no later than 30 days before the Board's approval to proceed with issuance. The Superintendent or designee shall provide the Board, the county auditor, the County Superintendent, and the public with information necessary to assess the anticipated effect of the debt issuance, including related repayment schedules, evidence of the district's ability to repay the obligation, and the issuance costs. (Education Code 17150.1)

FINANCIAL REPORTS AND ACCOUNTABILITY (continued)

Other Postemployment Benefits Report

Note: The following section reflects GASB Statement 75, which ~~replaces Statement 45 for fiscal years beginning after June 15, 2017 or sooner at the district's discretion. GASB 75~~ contains reporting requirements pertaining to "other postemployment benefits" (OPEBs) (i.e., medical, dental, vision, hearing, life insurance, long-term care, long-term disability, and other nonpension benefits for retired employees). Under GASB 75, districts that do not provide OPEB through a trust are required to report the total unfunded liability (i.e., OPEBs that are not prefunded), as calculated in the most recent actuary report, in the district's financial statements. ~~Previously, districts were allowed to amortize the unfunded liability over a period of up to 30 years and report the annual amount in financial statements.~~ The decision of whether to prefund the benefits, and by how much, is at the Board's discretion; see BP 3100 - Budget.

The SBE's criteria and standards for budget adoption (5 CCR 15440-15451) require districts to estimate unfunded OPEBs as well as the unfunded portion of any self-insured benefits program. Changes to the unfunded liabilities are disclosed at interim reporting periods pursuant to 5 CCR 15453 and 15464. These reports are included in the state's standardized account code structure software used to develop budget and interim reports.

CSBA's OPEB Solutions Program provides access to qualified actuaries and consultants and a GASB ~~45-75~~-compliant trust to prefund future obligations. See CSBA's web site for further information.

The following **optional** section may be revised to reflect district practice and should be deleted by districts that do not provide OPEBs.

In accordance with GASB Statement 75, the district's financial statements shall report the expense of nonpension other postemployment benefits (OPEBs) on an accrual basis over retirees' active working lifetime, as determined by a qualified actuary procured by the Superintendent or designee. To the extent that these OPEBs are not prefunded, the district shall report a liability on its financial statements.

(cf. 4154/4254/4354 - Health and Welfare Benefits)
(cf. 9250 - Remuneration, Reimbursement and Other Benefits)

The Superintendent or designee shall annually present the estimated accrued but unfunded cost of OPEBs and the actuarial report upon which those costs are based at a public meeting of the Board. (Education Code 42140)

Note: Pursuant to GASB 75, the district must arrange for an actuary to update the valuation of its OPEB obligations every two years. ~~The exception allowing OPEB plans with fewer than 200 members to perform the actuarial valuation every three years has been eliminated effective June 15, 2017.~~ However, GASB 75 includes an option for the use of a specified alternative method in lieu of an actuarial valuation for purposes of determining the total OPEB liability for benefits provided through an OPEB plan with fewer than 100 members. Such districts may modify the following paragraph to reflect district practice.

The district's financial obligation for OPEBs shall be reevaluated every two years in accordance with GASB 75.

FINANCIAL REPORTS AND ACCOUNTABILITY (continued)

Workers' Compensation Claims Report

Note: The following **optional** section is for use by districts that are self-insured for workers' compensation claims, either individually or as part of a joint powers agency. See BP 3100 - Budget for provisions related to funding the estimated accrued cost of workers' compensation claims.

The Superintendent or designee shall annually provide the Board, at a public meeting, information and related actuarial reports showing the estimated accrued but unfunded cost of workers' compensation claims. The estimate of costs shall be based on an actuarial report completed at least every three years by a qualified actuary. (Education Code 42141)

Policy Reference UPDATE Service
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Center Unified SD

Administrative Regulation

Financial Reports And Accountability

AR 3460
Business and Noninstructional Operations

Interim Reports

Each interim fiscal report developed pursuant to Education Code 42130 shall include an assessment of the district budget as revised to reflect current information regarding the adopted state budget, district property tax revenues, if any, and ending balances for the preceding fiscal year. (Education Code 42130, 42131)

The interim reports shall be based on State Board of Education (SBE) criteria and standards which address fund and cash balances, reserves, deficit spending, estimation of average daily attendance (ADA), projected enrollment, ratio of ADA to enrollment, projected local control funding formula (LCFF) revenue, salaries and benefits, other revenues and expenditures, and facilities maintenance. For purposes of assessing projections of LCFF revenue, the first interim report shall be compared to the adopted district budget, and the second interim report shall be compared to the projections in the first interim report. (Education Code 42130; 5 CCR 15453-15464)

(cf. 3100 - Budget)
(cf. 3220.1 - Lottery Funds)
(cf. 3300 - Expenditures and Purchases)
(cf. 3314 - Payment for Goods and Services)

The report shall also provide supplemental information regarding contingent liabilities, use of one-time revenues for ongoing expenditures, contingent revenues, contributions (i.e., projected contributions from unrestricted general fund resources to restricted general fund resources, projected transfers to or from the general fund to cover operating deficits in the general fund or any other fund, and capital project cost overruns that may impact the general fund budget), long-term commitments, unfunded liabilities, temporary interfund borrowings, the status of labor agreements, and the status of other funds. (Education Code 42130; 5 CCR 15453, 15464)

(cf. 3110 - Transfer of Funds)

Audit Report

The Superintendent or designee shall establish a timetable for the completion and review of the annual audit within the deadlines established by law.

The Superintendent or designee shall provide the necessary financial records and cooperate with the auditor selected by the Governing Board to ensure that the audit report contains all information required by law and the Governmental Accounting Standards Board (GASB).

The audit shall include an audit of income and expenditures by source of funds for all funds of the district, including the student body and cafeteria funds and accounts, state and federal grant funds, and any other funds under the control or jurisdiction of the district, as well as an audit of student attendance procedures. The audit shall also include a determination of whether LCFF funds were expended in accordance with the district's local control and accountability plan or an approved annual update of the plan. (Education Code 41020)

(cf. 0460 - Local Control and Accountability Plan)
(cf. 3230 - Federal Grant Funds)
(cf. 3430 - Investing)
(cf. 3451 - Petty Cash Funds)
(cf. 3452 - Student Activity Funds)
(cf. 3551 - Food Service Operations/Cafeteria Fund)

If the district participates in the school district of choice program to accept interdistrict transfers, the Superintendent or designee shall notify the auditor, prior to the commencement of the audit, that the audit must include a review of the district's compliance with specified program requirements. (Education Code 48301)

(cf. 5117 - Interdistrict Attendance)

If an audit finding results in the district being required to repay an apportionment or pay a penalty, the district may appeal the finding to the Education Audit Appeals Panel by making an informal summary appeal within 30 days of receiving the final audit report or initiating a formal appeal within 60 days of receiving the report. (Education Code 41344, 41344.1)

While a public accounting firm is performing the audit of the district, it shall not provide any nonauditing, management, or other consulting services for the district except as provided in Government Auditing Standards, Amendment #3, published by the U.S. Government Accountability Office. (Education Code 41020)

Fund Balance

In accordance with GASB Statement 54, external financial reports shall report fund balances in the general fund within the following classifications based on the relative strength of constraints placed on the purposes for which resources can be used:

1. Nonspendable fund balance, including amounts that are not expected to be converted to cash, such as resources that are not in a spendable form or are legally or

contractually required to be maintained intact

2. Restricted fund balance, including amounts constrained to specific purposes by their providers or by law

3. Committed fund balance, including amounts constrained to specific purposes by the Board

4. Assigned fund balance, including amounts which the Board or its designee intends to use for a specific purpose

5. Unassigned fund balance, including amounts that are available for any purpose

Negative Balance Report

Whenever the district reports a negative unrestricted fund balance or a negative cash balance in its annual budget or annual audit report, it shall include in the budget a statement that identifies the reasons for the negative unrestricted fund balance or negative cash balance and the steps that have been taken to ensure that the negative balance will not occur at the end of the current fiscal year. (Education Code 42127.5)

Non-Voter-Approved Debt Report

Upon approval by the Board to proceed with the issuance of revenue bonds or any agreement for financing school construction pursuant to Education Code 17170-17199.5, the Superintendent or designee shall notify the County Superintendent of Schools and the county auditor. The Superintendent or designee shall provide the Board, the county auditor, the County Superintendent, and the public with related repayment schedules and evidence of the district's ability to repay the obligation. (Education Code 17150)

(cf. 7214 - General Obligation Bonds)

When the Board is considering the issuance of certificates of participation and other debt instruments that are secured by real property and do not require the approval of the voters of the district, the Superintendent or designee shall provide notice to the County Superintendent and county auditor no later than 30 days before the Board's approval to proceed with issuance. The Superintendent or designee shall provide the Board, the county auditor, the County Superintendent, and the public with information necessary to assess the anticipated effect of the debt issuance, including related repayment schedules, evidence of the district's ability to repay the obligation, and the issuance costs. (Education Code 17150.1)

Other Postemployment Benefits Report

In accordance with GASB Statement 75, the district's financial statements shall report the expense of nonpension other postemployment benefits (OPEBs) on an accrual basis over

retirees' active working lifetime, as determined by a qualified actuary procured by the Superintendent or designee. To the extent that these OPEBs are not prefunded, the district shall report a liability on its financial statements.

(cf. 4154/4254/4354 - Health and Welfare Benefits)
(cf. 9250 - Remuneration, Reimbursement and Other Benefits)

The Superintendent or designee shall annually present the estimated accrued but unfunded cost of OPEBs and the actuarial report upon which those costs are based at a public meeting of the Board. (Education Code 42140)

The district's financial obligation for OPEBs shall be reevaluated every two years in accordance with GASB 75.

Workers' Compensation Claims Report

The Superintendent or designee shall annually provide the Board, at a public meeting, information and related actuarial reports showing the estimated accrued but unfunded cost of workers' compensation claims. The estimate of costs shall be based on an actuarial report completed at least every three years by a qualified actuary. (Education Code 42141)

Regulation CENTER UNIFIED SCHOOL DISTRICT
approved: November 16, 2016 Antelope, California

CSBA Sample
Board Policy

Students BP 5144.1(a)

SUSPENSION AND EXPULSION/DUE PROCESS

Note: Education Code 35291 requires the Governing Board to prescribe rules and regulations for maintaining discipline in the schools under its jurisdiction. Education Code 48918 **mandates** the setting of rules and regulations for student expulsion as specified in this Board policy and the accompanying administrative regulation.

While recognizing that suspension or expulsion of students is sometimes necessary, legislative, administrative, regulatory, civic, and educational leaders are united in the belief that instructional time should be used for student learning purposes and that school discipline should be imposed in a way that, as much as possible, does not exclude students from school or limit their ability or opportunity to learn. According to the U.S. Department of Justice's Civil Rights Division (DOJ) and the U.S. Department of Education's Office for Civil Rights (OCR), in their joint January 2014 Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, studies suggest a correlation between exclusionary discipline policies and practices (such as suspension and expulsion) and an array of serious educational, economic, and social problems, including school avoidance and diminished educational engagement, decreased academic achievement, increased behavior problems, and increased likelihood of dropping out, substance abuse, and involvement with the juvenile justice system. Consequently, they recommend that districts adopt alternative disciplinary measures that provide students with appropriate interventions and supports as a means for preventing and addressing student misbehaviors.

Pursuant to Education Code 48900.5, a district is not authorized to suspend a student for certain specified violations unless the student has been subjected to other means of correction which have failed to bring about proper conduct. Such other means of correction include, but are not limited to, conferences between school personnel and the student and his/her parents/guardians; use of study, guidance, or other intervention teams to develop a plan to address the behavior in partnership with the student; and participation in a restorative justice program. For further information about specific disciplinary strategies, including alternatives to class or school removals, see BP/AR 5144 - Discipline. Education Code 48900.5 authorizes a district to document in a student's records the alternative means of correction used to address the student's behavior. Furthermore, when a student is being suspended by the Superintendent, principal, or designee, Education Code 48911~~, as amended by AB 667 (Ch. 445, Statutes of 2017),~~ requires that the student be informed, during the informal conference that precedes the suspension, of the other means of correction that were attempted before the suspension.

The Governing Board desires to provide district students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development. The Board shall develop rules and regulations setting the standards of behavior expected of district students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion.

(cf. 5131 - Conduct)
(cf. 5131.1 - Bus Conduct)
(cf. 5131.2 - Bullying)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

The grounds for suspension and expulsion and the procedures for considering, recommending, and/or implementing suspension and expulsion shall be only those specified in law, in this policy, and in the accompanying administrative regulation.

Note: Pursuant to Education Code 48900(s), a student may be subject to discipline only when the violation is related to a school activity or school attendance as specified below. A student may also be disciplined for a violation committed away from school if it is related to a school activity or to school attendance. For example, Education Code 48900 defines bullying by means of an electronic act as including an act that originates off campus; see the accompanying administrative regulation and BP/AR 5131.2 - Bullying. Another example is the hostile school environment which a victim may suffer from sexual harassment that occurs off campus; see BP/AR 5145.7 - Sexual Harassment.

Except when otherwise permitted by law, a student may be suspended or expelled only when his/her behavior is related to a school activity or school attendance occurring within any district school or another school district, regardless of when it occurs, including, but not limited to, the following: (Education Code 48900(s))

1. While on school grounds

2. While going to or coming from school

3. During the lunch period, whether on or off the school campus

(cf. 5112.5 - Open/Closed Campus)

4. During, going to, or coming from a school-sponsored activity

Note: The following paragraph addresses the problem of unlawful discrimination in the administration of student discipline. In their joint January 2014 Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, DOJ and OCR noted that, based on the civil rights data collection conducted by OCR, students of certain racial or ethnic groups tended to be disciplined more, and sometimes more harshly, than their similarly situated peers in violation of federal nondiscrimination laws. The letter warned that any district determined to have engaged in unlawful discrimination could be subject to OCR investigation and significant remedial action.

District staff shall enforce the rules concerning suspension and expulsion of students fairly, consistently, equally, and in accordance with the district's nondiscrimination policies.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Appropriate Use of Suspension Authority

Note: Education Code 48900.5 requires districts to use other means of correction instead of suspension or expulsion except when a student commits certain enumerated offenses. The following section reflects legislative intent regarding appropriate use of suspension as a means of disciplining students and may be modified to reflect district practice.

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

Except when a student's act violates Education Code 48900(a)-(e), as listed in items #1-5 under "Grounds for Suspension and Expulsion: Grades K-12" of the accompanying administrative regulation, or when his/her presence causes a danger to others, suspension shall be used only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5, 48900.6)

~~*(cf. 1020 - Youth Services)*~~
(cf. 5138 - Conflict Resolution/Peer Mediation)
(cf. 5144 - Discipline)
(cf. 6142.4 - Service Learning/Community Service Classes)
(cf. 6164.2 - Guidance/Counseling Services)
(cf. 6164.5 - Student Success Teams)

Note: The following **optional** paragraph may be revised to reflect district practice.

A student's parents/guardians shall be notified as soon as possible when there is an escalating pattern of misbehavior that could lead to on-campus or off-campus suspension.

Note: Education Code 48900(k) prohibits a district from suspending students in grades K-3 for disruption or willful defiance and authorizes, but does not require, a district to suspend students in grades 4-12 for disruption or willful defiance. Even with this authority, districts should be careful in using these grounds, as available data have indicated a disproportionate use with certain student subgroups. Option 1 below is for use by any district that chooses to suspend students in grades 4-12 for disruption and/or willful defiance as authorized pursuant to Education Code 48900(k). Any district that chooses to eliminate disruption and willful defiance as reasons for suspending any of its students from school should select Option 2 below. Such districts should also delete the first paragraph in the section titled "Additional Grounds for Suspension and Expulsion: Grades 4-12" in the accompanying administrative regulation.

Each option below reflects an exception granted to teachers pursuant to Education Code 48910 to suspend students, including a K-3 student, from class; see section "Suspension from Class by a Teacher" in the accompanying administrative regulation.

OPTION 1: No student in grades K-3 may be suspended for disruption or willful defiance, except by a teacher pursuant to Education Code 48910. (Education Code 48900)

~~**OPTION 2:** No student may be suspended for disruption or willful defiance, except by a teacher pursuant to Education Code 48910. (Education Code 48900)~~

Note: The following **optional** paragraph reflects the Legislature's intent, expressed in Education Code 48900, concerning disciplinary actions against truant, tardy, or absent students. Since these are not enumerated offenses, a district does not have the authority to suspend or expel students for committing any of these acts.

Students shall not be suspended or expelled for truancy, tardiness, or absenteeism from assigned school activities.

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

(cf. 5113 - Absences and Excuses)
(cf. 5113.1 - Chronic Absence and Truancy)

On-Campus Suspension

Note: As an alternative to off-campus suspension, Education Code 48911.1 authorizes a supervised suspension classroom program for students who pose no imminent danger to anyone at school and who have not been recommended for expulsion, as specified below. Education Code 48911.2 states that, if the number of students suspended during the prior year exceeds 30 percent of the school's enrollment, the district should consider implementing this program and/or another on-campus progressive discipline program.

The following **optional** section is for use by districts implementing a supervised suspension classroom program. Such districts may continue to claim funding apportionments for students so assigned, provided they meet specific criteria which are set forth under "Supervised Suspension Classroom" in the accompanying administrative regulation. A district does not receive funding for off-campus suspensions.

To ensure the proper supervision and ongoing learning of students who are suspended for any of the reasons enumerated in Education Code 48900 and 48900.2, but who pose no imminent danger or threat to anyone at school and for whom expulsion proceedings have not been initiated, the Superintendent or designee shall establish a supervised suspension classroom program which meets the requirements of law.

Except where a supervised suspension is permitted by law for a student's first offense, supervised suspension shall be imposed only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

Authority to Expel

A student may be expelled only by the Board. (Education Code 48918(j))

As required by law, the Superintendent or principal shall recommend expulsion and the Board shall expel any student found to have committed any of the following "mandatory recommendation and mandatory expulsion" acts at school or at a school activity off school grounds: (Education Code 48915)

1. Possessing a firearm which is not an imitation firearm, as verified by a certificated employee, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence

(cf. 5131.7 - Weapons and Dangerous Instruments)

2. Selling or otherwise furnishing a firearm

3. Brandishing a knife at another person

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

4. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058

5. Committing or attempting to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committing a sexual battery as defined in Penal Code 243.4

6. Possessing an explosive as defined in 18 USC 921

For all other violations listed in the accompanying administrative regulation under "Grounds for Suspension and Expulsion: Grades K-12" and "Additional Grounds for Suspension and Expulsion: Grades 4-12," the Superintendent or principal shall have the discretion to recommend expulsion of a student. If expulsion is recommended, the Board shall order the student expelled only if it makes a finding of either or both of the following: (Education Code 48915(b) and (e))

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct

2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

A vote to expel a student shall be taken in an open session of a Board meeting.

Note: Pursuant to Education Code 48917, the Board may decide to suspend the enforcement of an order for expulsion as long as a student satisfies specific conditions. See the accompanying administrative regulation for criteria. In addition, the Attorney General opined in 80 Ops.Cal.Atty.Gen. 85 (1997) that the enforcement of an expulsion order may be suspended even in those cases where the student has committed an offense for which expulsion is required by law. Legal counsel should be consulted as appropriate.

The Board may vote to suspend the enforcement of the expulsion order pursuant to the requirements of law and the accompanying administrative regulation. (Education Code 48917)

No student shall be expelled for disruption or willful defiance. (Education Code 48900)

Note: The following paragraph is for use by districts that contract with the California Department of Education (CDE) to operate a California State Preschool Program. Education Code 8239.1, as added by AB 752 (Ch. 708, Statutes of 2017), prohibits the expulsion or disenrollment of a child in a preschool program unless the district has taken specified steps and the child's continued enrollment would present a serious safety threat to the child or other enrolled children. For further details regarding the steps the district must take prior to expelling a child, see BP 5148.3 - Preschool/Early Childhood Education.

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

No child enrolled in a preschool program shall be expelled except under limited circumstances as specified in AR 5148.3 - Preschool/Early Childhood Education.

(cf. 5148.3 - Preschool/Early Childhood Education)

Due Process

The Board shall provide for the fair and equitable treatment of students facing suspension and/or expulsion by affording them their due process rights under the law. The Superintendent or designee shall comply with procedures for notices, hearings, and appeals as specified in law and administrative regulation. (Education Code 48911, 48915, 48915.5, 48918)

(cf. 5119 - Students Expelled from Other Districts)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Maintenance and Monitoring of Outcome Data

Note: ~~Pursuant to~~ Education Code 48900.8 and 48916.1~~,~~ **require** the district ~~is required~~ to maintain data related to suspensions and expulsions **as provided below. Pursuant to Education Code 48916.1, the** ~~and to report such data to the~~ Superintendent of Public Instruction **may require submission of such data as part of the Federal Program Monitoring process. In addition, 20 USC 7961 requires districts to submit to the CDE a description of the circumstances surrounding any expulsions based on bringing or possessing a firearm on campus, including the name of the school, the number of students expelled, and the type of firearms involved.**

The Superintendent or designee shall ~~annually present to the Board a report of the~~ **maintain** outcome data **related to student suspensions and expulsions in accordance with** ~~which the district is required to collect~~ ~~pursuant to~~ Education Code 48900.8 and 48916.1, including, **but not limited to,** the number of students recommended for expulsion, the grounds for each recommended expulsion, the actions taken by the Board, the types of referral made after each expulsion, and the disposition of the students after the expulsion period. **For any expulsion that involves the possession of a firearm, such data shall include the name of the school and the type of firearm involved, as required pursuant to 20 USC 7961. Suspension and expulsion data shall be reported to the Board annually and to the California Department of Education when so required.**

Note: Pursuant to Education Code 52060, districts are required to address school climate in the local control and accountability plan, as measured by student suspension and expulsion rates and other local measures for each school and each numerically significant student subgroup. As defined in Education Code 52052, numerically significant subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when there are at least 30 students in the subgroup or at least 15 foster youth or homeless students.

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

In presenting the report to the Board, the Superintendent or designee shall disaggregate data on suspensions and expulsions by school and by numerically significant student subgroups, including, but not limited to, ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students. Based on the data, the Board shall address any identified disparities in the imposition of student discipline and shall determine whether and how the district is meeting its goals for improving school climate as specified in its local control and accountability plan.

(cf. 0460 - Local Control and Accountability Plan)

Legal Reference:

EDUCATION CODE
212.5 Sexual harassment
233 Hate violence
1981-1981.5 Enrollment of students in community school
8239.1 Prohibition against expulsion of preschool student
17292.5 Program for expelled students
32261 Interagency School Safety Demonstration Act of 1985
35145 Open board meetings
35146 Closed sessions (regarding suspensions)
35291 Rules (for government and discipline of schools)
35291.5 Rules and procedures on school discipline
48645.5 Readmission; contact with juvenile justice system
48660-48666 Community day schools
48853.5 Foster youth
48900-48927 Suspension and expulsion
48950 Speech and other communication
48980 Parental notifications
49073-49079 Privacy of student records
52052 Numerically significant student subgroups
52060-52077 Local control and accountability plan
64000-64001 Consolidated application
CIVIL CODE
47 Privileged communication
48.8 Defamation liability
CODE OF CIVIL PROCEDURE
1985-1997 Subpoenas; means of production
GOVERNMENT CODE
11455.20 Contempt
54950-54963 Ralph M. Brown Act
HEALTH AND SAFETY CODE
11014.5 Drug paraphernalia
11053-11058 Standards and schedules

Legal Reference continued: (see next page)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

Legal Reference: (continued)

LABOR CODE
230.7 ~~*Discharge or discrimination against employee for taking*~~ ***Employee*** *time off to appear in school on behalf of a child*
PENAL CODE
31 Principal of a crime, defined
240 Assault defined
241.2 Assault fines
242 Battery defined
243.2 Battery on school property
243.4 Sexual battery
245 Assault with deadly weapon
245.6 Hazing
261 Rape defined
266c Unlawful sexual intercourse
286 Sodomy defined
288 Lewd or lascivious acts with child under age 14
288a Oral copulation
289 Penetration of genital or anal openings
417.27 Laser pointers
422.55 Hate crime defined
422.6 Interference with exercise of civil rights
422.7 Aggravating factors for punishment
422.75 Enhanced penalties for hate crimes
626.2 Entry upon campus after written notice of suspension or dismissal without permission
626.9 Gun-Free School Zone Act of 1995
626.10 Dirks, daggers, knives, razors, or stun guns
868.5 Supporting person; attendance during testimony of witness
WELFARE AND INSTITUTIONS CODE
729.6 Counseling
UNITED STATES CODE, TITLE 18
921 Definitions, firearm
UNITED STATES CODE, TITLE 20
1415(K) Placement in alternative educational setting
7961 Gun-free schools
UNITED STATES CODE, TITLE 42
11432-11435 Education of homeless children and youths
COURT DECISIONS
T.H. v. San Diego Unified School District (2004) 122 Cal. App. 4th 1267
Woodbury v. Dempsey (2003) 108 Cal. App. 4th 421
Board of Education of Sacramento City Unified School District v. Sacramento County Board of Education and Kenneth H. (2001) 85 Cal.App.4th 1321
Fremont Union High School District v. Santa Clara County Board (1991) 235 Cal. App. 3d 118
Garcia v. Los Angeles Board of Education (1991) 123 Cal. App. 3d 807
John A. v. San Bernardino School District (1982) 33 Cal. 3d 301

Legal Reference: (see next page)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

Legal Reference: (continued)

ATTORNEY GENERAL OPINIONS
84 Ops.Cal.Atty.Gen. 146 (2001)
80 Ops.Cal.Atty.Gen. 348 (1997)
80 Ops.Cal.Atty.Gen. 91 (1997)
80 Ops.Cal.Atty.Gen. 85 (1997)

Management Resources:

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS
Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, January 2014
WEB SITES
CSBA: http://www.csba.org
California Attorney General's Office: http://www.oag.ca.gov
California Department of Education: http://www.cde.ca.gov
U.S. Department of Education, Office for Civil Rights: http://www.ed.gov/about/offices/list/ocr/docs/crdc-2012-data-summary.pdf
U.S. Department of Education, Office of Safe and Healthy Students: https://www2.ed.gov/about/offices/list/oese/oshs

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Center Unified SD

Board Policy

Suspension And Expulsion/Due Process

BP 5144.1
Students

The Governing Board desires to provide district students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development. The Board shall develop rules and regulations setting the standards of behavior expected of district students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion.

(cf. 5131 - Conduct)
(cf. 5131.1 - Bus Conduct)
(cf. 5131.2 - Bullying)

The grounds for suspension and expulsion and the procedures for considering, recommending, and/or implementing suspension and expulsion shall be only those specified in law, in this policy, and in the accompanying administrative regulation.

Except when otherwise permitted by law, a student may be suspended or expelled only when his/her behavior is related to a school activity or school attendance occurring within any district school or another school district, regardless of when it occurs, including, but not limited to, the following: (Education Code 48900(s))

1. While on school grounds

2. While going to or coming from school

3. During the lunch period, whether on or off the school campus

(cf. 5112.5 - Open/Closed Campus)

4. During, going to, or coming from a school-sponsored activity

District staff shall enforce the rules concerning suspension and expulsion of students fairly, consistently, equally, and in accordance with the district's nondiscrimination policies.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Appropriate Use of Suspension Authority

Except when a student's act violates Education Code 48900(a)-(e), as listed in items #1-5 under "Grounds for Suspension and Expulsion: Grades K-12" of the accompanying administrative regulation, or when his/her presence causes a danger to others, suspension shall be used only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5, 48900.6)

(cf. 1020 - Youth Services)
(cf. 5138 - Conflict Resolution/Peer Mediation)
(cf. 5144 - Discipline)
(cf. 6142.4 - Service Learning/Community Service Classes)
(cf. 6164.2 - Guidance/Counseling Services)
(cf. 6164.5 - Student Success Teams)

A student's parents/guardians shall be notified as soon as possible when there is an escalating pattern of misbehavior that could lead to on-campus or off-campus suspension.

No student in grades K-3 may be suspended for disruption or willful defiance, except by a teacher pursuant to Education Code 48910. (Education Code 48900)

Students shall not be suspended or expelled for truancy, tardiness, or absenteeism from assigned school activities.

(cf. 5113 - Absences and Excuses)
(cf. 5113.1 - Chronic Absence and Truancy)

On-Campus Suspension

To ensure the proper supervision and ongoing learning of students who are suspended for any of the reasons enumerated in Education Code 48900 and 48900.2, but who pose no imminent danger or threat to anyone at school and for whom expulsion proceedings have not been initiated, the Superintendent or designee shall establish a supervised suspension classroom program which meets the requirements of law.

Except where a supervised suspension is permitted by law for a student's first offense, supervised suspension shall be imposed only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

Authority to Expel

A student may be expelled only by the Board. (Education Code 48918(j))

As required by law, the Superintendent or principal shall recommend expulsion and the Board shall expel any student found to have committed any of the following "mandatory recommendation and mandatory expulsion" acts at school or at a school activity off school grounds: (Education Code 48915)

1. Possessing a firearm which is not an imitation firearm, as verified by a certificated employee, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence

(cf. 5131.7 - Weapons and Dangerous Instruments)

2. Selling or otherwise furnishing a firearm

3. Brandishing a knife at another person

4. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058

5. Committing or attempting to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committing a sexual battery as defined in Penal Code 243.4

6. Possessing an explosive as defined in 18 USC 921

For all other violations listed in the accompanying administrative regulation under "Grounds for Suspension and Expulsion: Grades K-12" and "Additional Grounds for Suspension and Expulsion: Grades 4-12," the Superintendent or principal shall have the discretion to recommend expulsion of a student. If expulsion is recommended, the Board shall order the student expelled only if it makes a finding of either or both of the following: (Education Code 48915(b) and (e))

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct

2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

A vote to expel a student shall be taken in an open session of a Board meeting.

The Board may vote to suspend the enforcement of the expulsion order pursuant to the requirements of law and the accompanying administrative regulation. (Education Code 48917)

No student shall be expelled for disruption or willful defiance. (Education Code 48900)

Due Process

The Board shall provide for the fair and equitable treatment of students facing suspension and/or expulsion by affording them their due process rights under the law. The Superintendent or designee shall comply with procedures for notices, hearings, and

appeals as specified in law and administrative regulation. (Education Code 48911, 48915, 48915.5, 48918)

(cf. 5119 - Students Expelled from Other Districts)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Maintenance and Monitoring of Outcome Data

The Superintendent or designee shall annually present to the Board a report of the outcome data which the district is required to collect pursuant to Education Code 48900.8 and 48916.1, including the number of students recommended for expulsion, the grounds for each recommended expulsion, the actions taken by the Board, the types of referral made after each expulsion, and the disposition of the students after the expulsion period.

In presenting the report to the Board, the Superintendent or designee shall disaggregate data on suspensions and expulsions by school and by numerically significant student subgroups, including, but not limited to, ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students. Based on the data, the Board shall address any identified disparities in the imposition of student discipline and shall determine whether and how the district is meeting its goals for improving school climate as specified in its local control and accountability plan.

(cf. 0460 - Local Control and Accountability Plan)

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U.S. Department of Education, Office for Civil Rights: http://www.ed.gov/about/offices/list/ocr/docs/crdc-2012-data-summary.pdf
U.S. Department of Education, Office of Safe and Healthy Students: https://www2.ed.gov/about/offices/list/oese/oshs

Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: February 21, 2018 Antelope, California

CSBA Sample
Administrative Regulation

Students AR 5144.1(a)

SUSPENSION AND EXPULSION/DUE PROCESS

Note: CSBA recommends that this administrative regulation be approved by the Governing Board, regardless of district practice.

Education Code 35291 requires the Board to adopt rules and regulations, which are not inconsistent with law or rules adopted by the State Board of Education, for the government and discipline of the schools under its jurisdiction. In addition, Education Code 48918 and 48918.5 **mandate** that districts adopt rules concerning the due process rights of students in expulsion situations, and Education Code 48916 **mandates** procedures for filing and processing requests for readmission. Specific language complying with these mandates is included throughout this administrative regulation.

The acts for which students may be suspended or expelled are specified in law and in the sections below titled "Grounds for Suspension and Expulsion: Grades K-12" and "Additional Grounds for Suspension and Expulsion: Grades 4-12." The Board does not have authority to add to those enumerated acts. However, the Board has authority to prohibit suspension or expulsion for certain acts for which suspension or expulsion is permissible rather than mandatory. The Board may consider limiting the use of suspension and expulsion for such offenses as part of the district plan to address school climate within the local control and accountability plan required pursuant to Education Code 52060. In addition, pursuant to Education Code 48900.5, a district is not authorized to suspend a student for certain specified violations unless other means of correction have failed to bring about proper conduct.

Definitions

Suspension means removal of a student from ongoing instruction for adjustment purposes. However, suspension does not mean any of the following: (Education Code 48925)

1. Reassignment to another education program or class at the same school where the student will receive continuing instruction for the length of day prescribed by the Governing Board for students of the same grade level

2. Referral to a certificated employee designated by the principal to advise students

3. Removal from the class, but without reassignment to another class or program, for the remainder of the class period without sending the student to the principal or designee as provided in Education Code 48910

Expulsion means removal of a student from the immediate supervision and control or the general supervision of school personnel. (Education Code 48925)

Notice of Regulations

At the beginning of each school year, the principal of each school shall ensure that all students and parents/guardians are notified in writing of all school rules related to discipline, including suspension and expulsion. (Education Code 35291, 48900.1, 48980)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

(cf. 5144 - Discipline)
(cf. 5145.6 - Parental Notifications)

Grounds for Suspension and Expulsion: Grades K-12

Acts for which a student, including a student with disabilities, may be suspended or expelled shall be only those specified as follows:

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

1. Caused, attempted to cause, or threatened to cause physical injury to another person; willfully used force or violence upon another person, except in self-defense; or committed as an aider or abettor, as adjudged by a juvenile court, a crime of physical violence in which the victim suffered great or serious bodily injury (Education Code 48900(a) and (t))

> Note: The Attorney General, in 80 Ops.Cal.Atty.Gen. 91 (1997), determined that a student may be expelled for "possession" of a firearm if the student knowingly and voluntarily had direct control over the firearm. The only exceptions are when the student has permission from school officials to possess the firearm (pursuant to Education Code 48900 and 48915) or when the possession is brief and solely for the purpose of disposing of the firearm, such as handing it to school officials. Note that "firearm" does not include "imitation firearm" which is listed separately in item #12 below. See BP 5131.7 - Weapons and Dangerous Instruments.
>
> Pursuant to Penal Code 417.27, students are prohibited from possessing a laser pointer on school premises, except for a valid instructional or other school-related purpose. See BP 5131 - Conduct.

2. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object, unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the principal or designee's concurrence (Education Code 48900(b))

(cf. 5131 - Conduct)
(cf. 5131.7 - Weapons and Dangerous Instruments)

3. Unlawfully possessed, used, sold, otherwise furnished, or was under the influence of any controlled substance as defined in Health and Safety Code 11053-11058, alcoholic beverage, or intoxicant of any kind (Education Code 48900(c))

(cf. 3513.4 - Drug and Alcohol Free Schools)
(cf. 5131.6 - Alcohol and Other Drugs)

4. Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code 11053-11058, alcoholic beverage, or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented same as such controlled substance, alcoholic beverage, or intoxicant (Education Code 48900(d))

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

5. Committed or attempted to commit robbery or extortion (Education Code 48900(e))

6. Caused or attempted to cause damage to school property or private property (Education Code 48900(f))

7. Stole or attempted to steal school property or private property (Education Code 48900(g))

8. Possessed or used tobacco or products containing tobacco or nicotine products, including, but not limited to, cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel, except that this restriction shall not prohibit a student from using or possessing his/her own prescription products (Education Code 48900(h))

(cf. 5131.62 - Tobacco)

9. Committed an obscene act or engaged in habitual profanity or vulgarity (Education Code 48900(i))

10. Unlawfully possessed, offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code 11014.5 (Education Code 48900(j))

11. Knowingly received stolen school property or private property (Education Code 48900(l))

12. Possessed an imitation firearm (Education Code 48900(m))

    Imitation firearm means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. (Education Code 48900(m))

13. Committed or attempted to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committed a sexual battery as defined in Penal Code 243.4 (Education Code 48900(n))

14. Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness (Education Code 48900(o))

15. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma (Education Code 48900(p))

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

16. Engaged in, or attempted to engage in, hazing (Education Code 48900(q))

Hazing means a method of initiation or pre-initiation into a student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student. *Hazing* does not include athletic events or school-sanctioned events. (Education Code 48900(q))

Note: Education Code 48900(r) defines "bullying" as "any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of electronic act," which is directed toward a student and which would have serious detrimental consequences upon a reasonable student. Pursuant to Education Code 48900, a student may be disciplined for bullying by means of an electronic act even when the act originated off campus. See also BP 5131.2 - Bullying.

17. Engaged in an act of bullying (Education Code 48900(r))

Bullying means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, directed toward one or more students that has or can reasonably be predicted to have the effect of placing a reasonable student in fear of harm to himself/herself or his/her property; cause the student to experience a substantially detrimental effect on his/her physical or mental health; or cause the student to experience substantial interferences with his/her academic performance or ability to participate in or benefit from the services, activities, or privileges provided by a school. (Education Code 48900(r))

Note: "Bullying" also would include any act of sexual harassment, hate violence, or harassment, threat, or intimidation committed by a student at any grade level, as set forth in Education Code 48900.2, 48900.3, or 48900.4, when the act results in harm to a reasonable student as specified in the above paragraph. However, when bullying is found under these circumstances, students below grade 4 may be disciplined for the "bullying" but not for the underlying act of sexual harassment, hate violence, or harassment, threat, or intimidation as specified below in items #1-3 of "Additional Grounds for Suspension and Expulsion: Grades 4-12."

Bullying includes any act of sexual harassment, hate violence, or harassment, threat, or intimidation, as defined in Education Code 48900.2, 48900.3, or 48900.4 and below in items #1-3 of "Additional Grounds for Suspension and Expulsion: Grades 4-12," that has any of the effects described above on a reasonable student.

~~Note: AB 2536 (Ch. 419, Statutes of 2016) amended Education Code 48900(r) to include an act of cyber sexual bullying, as defined, as an act of bullying for which a student may be suspended or expelled from school.~~

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

Bullying also includes an act of cyber sexual bullying by a student through the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording that depicts a nude, semi-nude, or sexually explicit photograph or other visual recording of an identifiable minor, when such dissemination is to another student or to school personnel by means of an electronic act and has or can be reasonably predicted to have one or more of the effects of bullying described above. Cyber sexual bullying does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.

Electronic act means the creation or transmission originated on or off the school site by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication including, but not limited to: (Education Code 48900(r))

a. A message, text, sound, video, or image

b. A post on a social network Internet web site, including, but not limited to, posting to or creating a burn page or creating a credible impersonation or false profile for the purpose of causing a reasonable student any of the effects of bullying described above.

Reasonable student means a student, including, but not limited to, a student who has been identified as a student with a disability, who exercises average care, skill, and judgment in conduct for a person of his/her age, or for a person of his/her age with his/her disability. (Education Code 48900(r))

(cf. 1114 - District-Sponsored Social Media)
(cf. 5131.2 - Bullying)
(cf. 6163.4 - Student Use of Technology)
(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)
(cf. 6164.6 - Identification and Education under Section 504)

Note: Education Code 48900(t) allows for the suspension, but not expulsion, of a student who "aids or abets," as defined in Penal Code 31, the infliction or attempted infliction of physical injury to another person. The term "aiding or abetting," is a complex legal term and requires that, at the time he/she committed the crime, the aider or abettor was aware of the crime and specifically intended to commit the crime. Because of the complexities of criminal law, legal counsel should be consulted as appropriate.

Pursuant to Education Code 48900(t), any student who aids or abets a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury is subject to suspension or expulsion as provided in item #1 above.

18. Aided or abetted the infliction or attempted infliction of physical injury on another person, as defined in Penal Code 31 (Education Code 48900(t))

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

19. Made terrorist threats against school officials and/or school property (Education Code 48900.7)

A *terrorist threat* includes any written or oral statement by a person who willfully threatens to commit a crime which will result in death or great bodily injury to another person or property damage in excess of $1,000, with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out. (Education Code 48900.7)

Additional Grounds for Suspension and Expulsion: Grades 4-12

Note: The following section applies only to students in grades 4-12 and may be revised to reflect grade levels offered by the district.

Pursuant to Education Code 48900(k), except as otherwise provided in Education Code 48910, students in grades K-3 must not be suspended for disruption of school activities or willful defiance of school authority, and students in grades K-12 must not be expelled on these grounds. Since districts are authorized but not required to suspend students in grades 4-12 based on these grounds, a district may choose, consistent with Option 2 in the accompanying Board policy, to prohibit the use of these reasons for suspending its students. **Any district that chooses to do so should delete the following paragraph.**

None of the prohibitions or restrictions in Education Code 48900(k) affect a teacher's authority to remove a student from class for one day pursuant to Education Code 48910.

Any student in grades 4-12 may be suspended, but not expelled, for disrupting school activities or otherwise willfully defying the valid authority of supervisors, teachers, administrators, other school officials, or other school personnel engaged in the performance of their duties. (Education Code 48900(k))

(cf. 5131.4 - Student Disturbances)

Note: As discussed in item #17 of "Grounds for Suspension and Expulsion: Grades K-12" above, although Education Code 48900(r) defines bullying to include acts involving items #1-3 below, Education Code 48900.2-48900.4 provide that only students in grades 4-12 may be suspended or expelled for the individual acts that constitute sexual harassment, hate violence, and harassment. The interplay between "bullying" and items #1-3 can raise complex legal issues. Districts should consult legal counsel as appropriate.

A student in grades 4-12 shall be subject to suspension or recommendation for expulsion when it is determined that he/she:

1. Committed sexual harassment as defined in Education Code 212.5 (Education Code 48900.2)

Sexual harassment means conduct which, when considered from the perspective of a reasonable person of the same gender as the victim, is sufficiently severe or pervasive

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

as to have a negative impact upon the victim's academic performance or to create an intimidating, hostile, or offensive educational environment. (Education Code 212.5, 48900.2)

(cf. 5145.7 - Sexual Harassment)

2. Caused, attempted to cause, threatened to cause, or participated in an act of hate violence as defined in Education Code 233 (Education Code 48900.3)

   Hate violence means any act punishable under Penal Code 422.6, 422.7, or 422.75. Such acts include injuring or intimidating a victim, interfering with the exercise of a victim's civil rights, or damaging a victim's property because of the victim's race, ethnicity, religion, nationality, disability, gender, gender identity, gender expression, or sexual orientation; a perception of the presence of any of those characteristics in the victim; or the victim's association with a person or group with one or more of those actual or perceived characteristics. (Education Code 233; Penal Code 422.55)

(cf. 5145.9 - Hate-Motivated Behavior)

3. Intentionally engaged in harassment, threats, or intimidation against district personnel or students that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of school personnel or students by creating an intimidating or hostile educational environment (Education Code 48900.4)

(cf. 5145.3 - Nondiscrimination/Harassment)

Suspension from Class by a Teacher

Note: The following section is **optional** and may be revised to reflect district practice. While Education Code 48900(k) prohibits a district from suspending students in grades K-3 for disruption or willful defiance, it still allows for a teacher to suspend a K-3 student on these grounds.

A teacher may suspend a student, including a grade K-3 student, from class for the remainder of the day and the following day for disruption, willful defiance, or any of the other acts specified in Education Code 48900 and listed as items #1-18 under "Grounds for Suspension and Expulsion: Grades K-12" above. (Education Code 48910)

When suspending a student from class, the teacher shall immediately report this action to the principal or designee and send the student to the principal or designee for appropriate action. If that action requires the continuing presence of the student at school, he/she shall be appropriately supervised during the class periods from which he/she has been suspended. (Education Code 48910)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

As soon as possible after the teacher decides to suspend the student, he/she shall ask the student's parent/guardian to attend a parent-teacher conference regarding the suspension. A counselor or psychologist may attend the conference if it is practicable, and a school administrator shall attend if either the parent/guardian or teacher so requests. (Education Code 48910)

A student suspended from class shall not be returned to class during the period of the suspension without the approval of the teacher of the class and the principal or designee. (Education Code 48910)

A student suspended from class shall not be placed in another regular class during the period of suspension. However, a student assigned to more than one class per day may continue to attend other regular classes except those held at the same time as the class from which he/she was suspended. (Education Code 48910)

The teacher of any class from which a student is suspended may require the student to complete any assignments and tests missed during the removal. (Education Code 48913)

Suspension by Superintendent, Principal or Principal's Designee

To implement disciplinary procedures at a school site, the principal may, in writing, designate as the principal's designee another administrator or, if the principal is the only administrator at the school site, a certificated employee. As necessary, the principal may, in writing, also designate another administrator or certificated employee as the secondary designee to assist with disciplinary procedures when the principal and the principal's primary designee are absent from the school site.

The Superintendent, principal, or designee shall immediately suspend any student found at school or at a school activity to have committed any of the acts listed in the Board policy under "Authority to Expel" and for which he/she is required to recommend expulsion. (Education Code 48915(c))

Note: Education Code 48900.5 limits situations warranting suspension for a first offense to when the violation involves Education Code 48900(a)-(e) or the student's presence causes a danger to persons.

The Superintendent, principal, or designee may impose a suspension for a first offense if he/she determines that the student violated any of items #1-5 listed under "Grounds for Suspension and Expulsion: Grades K-12" above or if the student's presence causes a danger to persons. (Education Code 48900.5)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

Note: Pursuant to Education Code 48900 and 48915, except for certain egregious acts or offenses for which suspension is permissible or mandatory, as specified above pursuant to Education Code 48915(a) or (c), the Superintendent or principal is authorized to use his/her discretion to provide an alternative, age-appropriate disciplinary measure that is tailored to correct a student's specific misbehavior. In addition, the U.S. Department of Justice's Civil Rights Division (DOJ) and the U.S. Department of Education's Office for Civil Rights (OCR), in their joint January 2014 Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, recommend that effective alternatives to suspension and expulsion be implemented for correcting student misbehavior. For a list of appropriate alternatives, see AR 5144 - Discipline.

For all other offenses, a student may be suspended only when the Superintendent or principal has determined that other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

When other means of correction are implemented prior to imposing suspension or supervised suspension upon a student, the Superintendent, principal, or designee shall document the other means of correction used and retain the documentation in the student's record. (Education Code 48900.5)

(cf. 5125 - Student Records)

Length of Suspension

The Superintendent, principal, or designee may suspend a student from school for not more than five consecutive school days. (Education Code 48911)

A student may be suspended from school for not more than 20 school days in any school year. However, if a student enrolls in or is transferred to another regular school, an opportunity school, or continuation school or class for the purpose of adjustment, he/she may be suspended for not more than 30 school days in a school year. The district may count suspensions that occur while a student is enrolled in another school district toward the maximum number of days for which the student may be suspended in any school year. (Education Code 48903, 48911, 48912)

(cf. 6184 - Continuation Education)

These restrictions on the number of days of suspension shall not apply when the suspension is extended pending an expulsion. (Education Code 48911)

Due Process Procedures for Suspension

Suspensions shall be imposed in accordance with the following procedures:

~~Note: Pursuant to Education Code 48911, before a student is suspended by the Superintendent, principal, or designee, an informal conference must be held with the student and, when practicable, the teacher, supervisor, or other school employee who referred the student to the principal. AB 667 (Ch. 445, Statutes of~~

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

~~2017) amended Education Code 48911 to require that a student be informed during this informal conference of other means of correction that were attempted before the suspension.~~

1. **Informal Conference:** Suspension shall be preceded by an informal conference conducted by the Superintendent, principal, or designee with the student and, whenever practicable, the teacher, supervisor, or school employee who referred the student to the principal. At the conference, the student shall be informed of the reason for the disciplinary action, including the other means of correction that were attempted before the suspension as required pursuant to Education Code 48900.5, and the evidence against him/her, and shall be given the opportunity to present his/her version and evidence in support of his/her defense. (Education Code 48911)

   This conference may be omitted if the Superintendent, principal, or designee determines that an emergency situation exists involving a clear and present danger to the lives, safety, or health of students or school personnel. If a student is suspended without this conference, both the parent/guardian and student shall be notified of the student's right to return to school for the purpose of the conference and the conference shall be held within two school days, unless the student waives his/her right to it or is physically unable to attend for any reason. In such a case, the conference shall be held as soon as the student is physically able to return to school. (Education Code 48911)

Note: Item #2 below should be revised to reflect the district's processing and reporting procedures.

2. **Administrative Actions:** All requests for student suspension are to be processed by the principal or designee. A school employee shall report the suspension, including the name of the student and the cause for the suspension, to the Superintendent or designee. (Education Code 48911)

3. **Notice to Parents/Guardians:** At the time of the suspension, a school employee shall make a reasonable effort to contact the parent/guardian by telephone or in person. Whenever a student is suspended, the parent/guardian shall also be notified in writing of the suspension. (Education Code 48911)

   This notice shall state the specific offense committed by the student. (Education Code 48900.8)

Note: The following **optional** paragraph may be revised to reflect district practice.

   In addition, the notice may state the date and time when the student may return to school.

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

4. **Parent/Guardian Conference:** Whenever a student is suspended, school officials may request a meeting with the parent/guardian to discuss the cause(s) and duration of the suspension, the school policy involved, and any other pertinent matter. (Education Code 48914)

   If school officials request to meet with the parent/guardian, the notice may state that the law requires the parent/guardian to respond to such requests without delay. However, no penalties may be imposed on the student for the failure of the parent/guardian to attend such a conference. The student may not be denied reinstatement solely because the parent/guardian failed to attend the conference. (Education Code 48911)

5. **Extension of Suspension:** If the Board is considering the expulsion of a suspended student from any school or the suspension of a student for the balance of the semester from continuation school, the Superintendent or designee may, in writing, extend the suspension until such time as the Board has made a decision, provided the following requirements are followed: (Education Code 48911)

   a. The extension of the original period of suspension is preceded by notice of such extension with an offer to hold a conference concerning the extension, giving the student an opportunity to be heard. This conference may be held in conjunction with a meeting requested by the student or parent/guardian to challenge the original suspension.

   b. The Superintendent or designee determines, following a meeting in which the student and the student's parent/guardian were invited to participate, that the student's presence at the school or at an alternative school would endanger persons or property or threaten to disrupt the instructional process. (Education Code 48911)

Note: When the student being considered for expulsion is a foster youth, Education Code 48911 and 48918.1 require the district to invite the student's attorney and an appropriate county child welfare agency representative to the meeting specified above. **See the section below titled "Additional Notice of Expulsion Hearing for Foster Youth and Homeless Students."** To ensure such invitation, the following paragraph provides that the district liaison for foster youth be notified. However, any district that has designated another position to carry out this responsibility may modify the paragraph to specify that position. For designation of the liaison for foster youth, see AR 6173.1 - Education for Foster Youth.

   c. If the student involved is a foster youth, the Superintendent or designee shall notify the district liaison for foster youth of the need to invite the student's attorney and a representative of the appropriate county child welfare agency to attend the meeting. (Education Code 48853.5, 48911, 48918.1)

(cf. 6173.1 - Education for Foster Youth)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

Note: Pursuant to Education Code 48918.1, the district's liaison for homeless students must be notified when the student being considered for expulsion is a homeless student. See the section below titled "Additional Notice of Expulsion Hearing for Foster Youth and Homeless Students."

d. If the student involved is a homeless child or youth, the Superintendent or designee shall notify the district liaison for homeless students. (Education Code 48918.1)

(cf. 6173 - Education for Homeless Children)

Note: The following **optional** paragraph may be revised to reflect district practice. Since Education Code 48900 and 48900.5 require a district, under certain circumstances, to use alternative disciplinary measures prior to imposing suspension, including supervised suspension, the district may, as necessary, provide services that would address the student's specific misbehavior along with the suspension program. For example, the district may require the student to enroll in a program that teaches prosocial behavior or anger management even while the student is suspended.

In lieu of or in addition to suspending a student, the Superintendent, principal, or designee may provide services or require the student to participate in an alternative disciplinary program designed to correct his/her behavior and keep him/her in school.

Suspension by the Board

Note: The following **optional** section reflects the Board's authority to suspend students from school pursuant to Education Code 48912. In practice, it is impractical for boards to directly exercise this authority since circumstances warranting suspension usually require quick and sometimes immediate action which may not be possible for a board due to legal requirements for taking board actions, such as having a meeting.

The Board may suspend a student for any of the acts listed under "Grounds for Suspension and Expulsion: Grades K-12" and "Additional Grounds for Suspension and Expulsion: Grades 4-12" above and within the limits specified under "Suspension by Superintendent, Principal, or Designee" above. (Education Code 48912)

The Board may suspend a student enrolled in a continuation school or class for a period not longer than the remainder of the semester. The suspension shall meet the requirements of Education Code 48915. (Education Code 48912.5)

When the Board is considering a suspension, disciplinary action, or any other action (except expulsion) against any student, it shall hold a closed session if a public hearing would lead to disclosure of information **that would violate** ~~violating~~ a student's right to privacy under Education Code 49073-49079. (Education Code 35146, 48912)

(cf. 9321 - Closed Session Purposes and Agendas)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

The Board shall provide the student and his/her parent/guardian with written notice of the closed session by registered or certified mail or personal service. Upon receiving this notice, the student or parent/guardian may request a public meeting, and this request shall be granted if made in writing within 48 hours after receipt of the Board's notice. However, any discussion that conflicts with any other student's right to privacy still shall be held in closed session. (Education Code 35146, 48912)

On-Campus Suspension

Note: The following **optional** section is for use by any district establishing an on-campus suspension program pursuant to Education Code 48911.1. However, pursuant to Education Code 48900.5, such a district is required to use other means of correcting a student's behavior before imposing a supervised suspension, unless such a supervised suspension is otherwise permitted by law for a student's first offense. Use of a supervised suspension classroom program does not in any way limit the district's ability to transfer a student to an opportunity school or class or a continuation education school or class in accordance with law.

A student for whom an expulsion action has not been initiated and who poses no imminent danger or threat to the school, students, or staff may be assigned to on-campus suspension in a separate classroom, building, or site for the entire period of suspension. The following conditions shall apply: (Education Code 48911.1)

1. The on-campus suspension classroom shall be staffed in accordance with law.

2. The student shall have access to appropriate counseling services.

3. The on-campus suspension classroom shall promote completion of schoolwork and tests missed by the student during the suspension.

4. The student shall be responsible for contacting his/her teacher(s) to receive assignments to be completed in the supervised suspension classroom. The teacher(s) shall provide all assignments and tests that the student will miss while suspended. If no such work is assigned, the person supervising the suspension classroom shall assign schoolwork.

At the time a student is assigned to an on-campus suspension classroom, the principal or designee shall notify the student's parent/guardian in person or by telephone. When the assignment is for longer than one class period, this notification may be made in writing. (Education Code 48911.1)

Superintendent or Principal's Authority to Recommend Expulsion

Unless the Superintendent or principal determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct, he/she shall recommend a student's expulsion for any of the following acts: (Education Code 48915)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

1. Causing serious physical injury to another person, except in self-defense

2. Possession of any knife or other dangerous object of no reasonable use to the student

3. Unlawful possession of any controlled substance as listed in Health and Safety Code 11053-11058, except for (a) the first offense for the possession of not more than one ounce of marijuana, other than concentrated cannabis, or (b) the student's possession of over-the-counter medication for his/her use or other medication prescribed for him/her by a physician

4. Robbery or extortion

5. Assault or battery, as defined in Penal Code 240 and 242, upon any school employee

In determining whether or not to recommend the expulsion of a student, the Superintendent, principal, or designee shall act as quickly as possible to ensure that the student does not lose instructional time. (Education Code 48915)

Student's Right to Expulsion Hearing

Note: Education Code 48918 **mandates** that the Board establish rules and regulations governing procedures for the expulsion of students. The timelines of Education Code 48918 must be strictly followed; failure to do so may result in loss of the district's power to act (Garcia v. Los Angeles Board of Education). In calculating timelines, the district should also be aware of the difference between the calculation of "school days" and "calendar days" under Education Code 48918.

Any student recommended for expulsion shall be entitled to a hearing to determine whether he/she should be expelled. The hearing shall be held within 30 school days after the Superintendent, principal, or designee determines that the student has committed the act(s) that form the basis for the expulsion recommendation. (Education Code 48918(a))

The student is entitled to at least one postponement of an expulsion hearing for a period of not more than 30 calendar days. The request for postponement shall be in writing. Any subsequent postponement may be granted at the Board's discretion. (Education Code 48918(a))

If the Board finds it impractical during the regular school year to comply with these time requirements for conducting an expulsion hearing, the Superintendent or designee may, for good cause, extend the time period by an additional five school days. Reasons for the extension shall be included as a part of the record when the expulsion hearing is held. (Education Code 48918(a))

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

If the Board finds it impractical to comply with the time requirements of the expulsion hearing due to a summer recess of Board meetings of more than two weeks, the days during the recess shall not be counted as school days. The days not counted during the recess may not exceed 20 school days, as defined in Education Code 48925. Unless the student requests in writing that the expulsion hearing be postponed, the hearing shall be held not later than 20 calendar days prior to the first day of the next school year. (Education Code 48918(a))

Once the hearing starts, all matters shall be pursued with reasonable diligence and concluded without unnecessary delay. (Education Code 48918(a))

Stipulated Expulsion

Note: The following section is **optional** and may be revised to reflect district practice. "Stipulated expulsion" is for districts that have adopted an expedited procedure which allows a student to waive his/her right to a pre-expulsion hearing in exchange for an agreement as to the terms of the expulsion. Such waivers are not specifically addressed in law and districts should ensure that the due process rights of students are included in the stipulated agreement and are clearly explained to them before the agreement is signed. Districts should consult legal counsel as appropriate.

After a determination that a student has committed an expellable offense, the Superintendent, principal, or designee shall offer the student and his/her parent/guardian the option to waive a hearing and stipulate to the expulsion or to a suspension of the expulsion under certain conditions. The offer shall be made only after the student or his/her parent/guardian has been given written notice of the expulsion hearing pursuant to Education Code 48918.

The stipulation agreement shall be in writing and shall be signed by the student and his/her parent/guardian. The stipulation agreement shall include notice of all the rights that the student is waiving, including the waiving of his/her right to have a full hearing, to appeal the expulsion to the County Board of Education, and to consult legal counsel.

A stipulated expulsion agreed to by the student and his/her parent/guardian shall be effective upon approval by the Board.

Rights of Complaining Witness

Note: Education Code 48918.5 **mandates** the following rights related to the treatment of witnesses alleging acts of sexual assault or sexual battery. Other procedures related to complaining witnesses also may be added as desired by the district. Additional mandated procedures related to the rights and treatment of complaining witnesses are included where appropriate throughout this regulation.

An expulsion hearing involving allegations of sexual assault or sexual battery may be postponed for one school day in order to accommodate the special physical, mental, or emotional needs of a student who is the complaining witness. (Education Code 48918.5)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

Whenever the Superintendent or designee recommends an expulsion hearing that addresses allegations of sexual assault or sexual battery, he/she shall give the complaining witness a copy of the district's suspension and expulsion policy and regulation and shall advise the witness of his/her right to: (Education Code 48918.5)

1. Receive five days' notice of his/her scheduled testimony at the hearing

2. Have up to two adult support persons of his/her choosing present at the hearing at the time he/she testifies

3. Have a closed hearing during the time he/she testifies

Whenever any allegation of sexual assault or sexual battery is made, the Superintendent or designee shall immediately advise complaining witnesses and accused students to refrain from personal or telephone contact with each other during the time when an expulsion process is pending. (Education Code 48918.5)

Written Notice of the Expulsion Hearing

Note: Education Code 48918 **mandates** the Board to adopt procedures that include the following items.

Written notice of the expulsion hearing shall be forwarded to the student and the student's parent/guardian at least 10 calendar days before the date of the hearing. The notice shall include: (Education Code 48900.8, 48918(b))

1. The date and place of the hearing

2. A statement of the specific facts, charges, and offense upon which the proposed expulsion is based

3. A copy of district disciplinary rules which relate to the alleged violation

4. Notification of the student's or parent/guardian's obligation, pursuant to Education Code 48915.1, to provide information about the student's status in the district to any other district in which the student seeks enrollment

   This obligation applies when a student is expelled for acts other than those described in Education Code 48915(a) or (c).

(cf. 5119 - Students Expelled from Other Districts)

5. The opportunity for the student or the student's parent/guardian to appear in person or be represented by legal counsel or by a nonattorney adviser

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

Legal counsel means an attorney or lawyer who is admitted to the practice of law in California and is an active member of the State Bar of California.

Nonattorney adviser means an individual who is not an attorney or lawyer, but who is familiar with the facts of the case and has been selected by the student or student's parent/guardian to provide assistance at the hearing.

6. The right to inspect and obtain copies of all documents to be used at the hearing

7. The opportunity to confront and question all witnesses who testify at the hearing

8. The opportunity to question all evidence presented and to present oral and documentary evidence on the student's behalf, including witnesses

Additional Notice of Expulsion Hearing for Foster Youth and Homeless Students

Note: Prior to conducting an expulsion hearing to determine whether a foster youth should be expelled, Education Code 48918.1 requires the district to notify the student's attorney and a representative of an appropriate county child welfare agency, provided that the violation does not require a mandatory recommendation for expulsion. Pursuant to Education Code 48918.1, such additional notice must be given to the district liaison for homeless students when the student involved is a homeless child or youth and the violation does not require a mandatory recommendation for expulsion. While such a notice is not required if the offense requires a mandatory recommendation for expulsion, it is nonetheless recommended and the following section reflects this recommendation.

If the student facing expulsion is a foster student, the Superintendent or designee shall also send notice of the hearing to the student's attorney and a representative of an appropriate child welfare agency at least 10 days prior to the hearing. (Education Code 48918.1)

If the student facing expulsion is a homeless student, the Superintendent or designee shall also send notice of the hearing to the district liaison for homeless students at least 10 days prior to the hearing. (Education Code 48918.1)

Any notice for these purposes may be provided by the most cost-effective method possible, including by email or a telephone call. (Education Code 48918.1)

Conduct of Expulsion Hearing

Note: Education Code 48918 **mandates** that the Board adopt procedures that include the following items.

Instead of the Board conducting an expulsion hearing, it may appoint a hearing officer or an impartial administrative panel to conduct the hearing; see section "Alternative Expulsion Hearing: Hearing Officer or Administrative Panel" below. Even if the district conducts all expulsion hearings in this manner, the requirements of Education Code 48918 pertaining to the conduct of the hearing must be met.

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

1. **Closed Session:** Notwithstanding Education Code 35145, the Board shall conduct a hearing to consider the expulsion of the student in a session closed to the public unless the student requests in writing at least five days prior to the hearing that the hearing be a public meeting. If such a request is made, the meeting shall be public to the extent that privacy rights of other students are not violated. (Education Code 48918)

Note: For the purpose of Board deliberations during the closed session described below, the presence of any person other than the Board members, including the Superintendent, necessitates allowing the presence of the parent/guardian, student, and student's counsel.

Whether the expulsion hearing is held in closed or public session, the Board may meet in closed session to deliberate and determine whether or not the student should be expelled. If the Board admits any other person to this closed session, the parent/guardian, the student, and the counsel of the student also shall be allowed to attend the closed session. (Education Code 48918(c))

If a hearing that involves a charge of sexual assault or sexual battery is to be conducted in public, a complaining witness shall have the right to have his/her testimony heard in closed session when testifying in public would threaten serious psychological harm to the witness and when there are no alternative procedures to avoid the threatened harm, including, but not limited to, a videotaped deposition or contemporaneous examination in another place communicated to the hearing room by closed-circuit television. (Education Code 48918(c))

2. **Record of Hearing:** A record of the hearing shall be made and may be maintained by any means, including electronic recording, as long as a reasonably accurate and complete written transcription of the proceedings can be made. (Education Code 48918(g))

Note: Education Code 48918 authorizes the Board to issue subpoenas for the personal appearance of percipient witnesses at an expulsion hearing. In Woodbury v. Dempsey, the court held that a district's authority to determine whether to issue subpoenas is discretionary, but a district could not have a blanket policy denying the issuance of subpoenas in all cases.

In accordance with Code of Civil Procedure 1987, the subpoena must be served at least 10 days before the time required for attendance unless the court prescribes a shorter time. Unless they are parties to the hearing or are district or government employees, witnesses who appear pursuant to a subpoena receive fees equal to those prescribed for witnesses in civil actions in a superior court, and all witnesses other than the parties to the hearing receive mileage; these fees and mileage must be paid by the party requesting the subpoena.

3. **Subpoenas:** Before commencing a student expulsion hearing, the Board may issue subpoenas, at the request of either the student or the Superintendent or designee, for the personal appearance at the hearing of any person who actually witnessed the

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

action that gave rise to the recommendation for expulsion. After the hearing has commenced, the Board or the hearing officer or administrative panel may issue such subpoenas at the request of the student or the County Superintendent of Schools or designee. All subpoenas shall be issued in accordance with Code of Civil Procedure 1985-1985.2 and enforced in accordance with Government Code 11455.20. (Education Code 48918(i))

Any objection raised by the student or the Superintendent or designee to the issuance of subpoenas may be considered by the Board in closed session, or in open session if so requested by the student, before the meeting. The Board's decision in response to such an objection shall be final and binding. (Education Code 48918(i))

If the Board determines, or if the hearing officer or administrative panel finds and submits to the Board, that a witness would be subject to unreasonable risk of harm by testifying at the hearing, a subpoena shall not be issued to compel the personal attendance of that witness at the hearing. However, that witness may be compelled to testify by means of a sworn declaration as described in item #4 below. (Education Code 48918(i))

4. **Presentation of Evidence:** Technical rules of evidence shall not apply to the expulsion hearing, but relevant evidence may be admitted and used as proof only if it is the kind of evidence on which reasonable persons can rely in the conduct of serious affairs. The decision of the Board to expel shall be supported by substantial evidence that the student committed any of the acts pursuant to Education Code 48900 and listed in "Grounds for Suspension and Expulsion: Grades K-12" and "Additional Grounds for Suspension and Expulsion: Grades 4-12" above. (Education Code 48918(h))

Note: Findings of fact made by the Board or a hearing panel must not be based on hearsay alone. "Hearsay" is evidence of an oral or written statement made by a person who is not present at the hearing which is offered to establish a fact as being true. Some exceptions to the hearsay rule exist under the Evidence Code and Education Code; the district should consult legal counsel as appropriate.

Findings of fact shall be based solely on the evidence at the hearing. Although no finding shall be based solely on hearsay, sworn declarations may be admitted as testimony from witnesses whose disclosure of their identity or testimony at the hearing may subject them to an unreasonable risk of physical or psychological harm. (Education Code 48918(f))

In cases where a search of a student's person or property has occurred, evidence describing the reasonableness of the search shall be included in the hearing record.

Note: Education Code 48918.6 provides that testimony by a student witness at an expulsion hearing is privileged and thus protected from liability for defamation pursuant to Civil Code 47(b).

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

5. **Testimony by Complaining Witnesses:** The following procedures shall be observed when a hearing involves allegations of sexual assault or sexual battery by a student: (Education Code 48918, 48918.5)

   a. Any complaining witness shall be given five days' notice before being called to testify.

   b. Any complaining witness shall be entitled to have up to two adult support persons, including, but not limited to, a parent/guardian or legal counsel, present during his/her testimony.

   c. Before a complaining witness testifies, support persons shall be admonished that the hearing is confidential.

   d. The person presiding over the hearing may remove a support person whom he/she finds is disrupting the hearing.

   e. If one or both support persons are also witnesses, the hearing shall be conducted in accordance with Penal Code 868.5.

   f. Evidence of specific instances of prior sexual conduct of a complaining witness shall be presumed inadmissible and shall not be heard unless the person conducting the hearing determines that extraordinary circumstances require the evidence to be heard. Before such a determination is made, the complaining witness shall be given notice and an opportunity to oppose the introduction of this evidence. In the hearing on the admissibility of this evidence, the complaining witness shall be entitled to be represented by a parent/guardian, legal counsel, or other support person. Reputation or opinion evidence regarding the sexual behavior of a complaining witness shall not be admissible for any purpose.

   g. In order to facilitate a free and accurate statement of the experiences of the complaining witness and to prevent discouragement of complaints, the district shall provide a nonthreatening environment.

      (1) The district shall provide a room separate from the hearing room for the use of the complaining witness before and during breaks in testimony.

      (2) At the discretion of the person conducting the hearing, the complaining witness shall be allowed reasonable periods of relief from examination and cross-examination during which he/she may leave the hearing room.

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

(3) The person conducting the hearing may:

(a) Arrange the seating within the hearing room so as to facilitate a less intimidating environment for the complaining witness

(b) Limit the time for taking the testimony of a complaining witness to the hours he/she is normally in school, if there is no good cause to take the testimony during other hours

(c) Permit one of the support persons to accompany the complaining witness to the witness stand

6. **Decision:** The Board's decision as to whether to expel a student shall be made within 40 school days after the student is removed from his/her school of attendance, unless the student requests in writing that the decision be postponed. (Education Code 48918(a))

Alternative Expulsion Hearing: Hearing Officer or Administrative Panel

Note: For districts that use a hearing officer or administrative panel, Education Code 48918 **mandates** that the Board adopt procedures that include the following section.

Instead of conducting an expulsion hearing itself, the Board may contract with the county hearing officer or with the Office of Administrative Hearings of the State of California for a hearing officer. The Board may also appoint an impartial administrative panel composed of three or more certificated personnel, none of whom shall be members of the Board or on the staff of the school in which the student is enrolled. (Education Code 48918)

A hearing conducted by the hearing officer or administrative panel shall conform to the same procedures applicable to a hearing conducted by the Board as specified above in "Conduct of Expulsion Hearing," including the requirement to issue a decision within 40 school days of the student's removal from school, unless the student requests that the decision be postponed. (Education Code 48918(a) and (d))

Note: Pursuant to Education Code 48918, if the hearing officer or administrative panel does not recommend expulsion, a student must be permitted to return to the classroom instructional program from which the expulsion referral was made, unless the student's parent/guardian requests a different placement. Education Code 48918 also states that a student who is found to have committed any of the violations listed in "Authority to Expel" in the accompanying Board policy but for whom expulsion is not recommended may be referred to his/her prior school. However, the hearing officer or administrative panel, like the Board, must recommend expulsion or a suspended expulsion under Education Code 48915, if it finds that a student committed any such violation that mandates expulsion. District should consult legal counsel to resolve this apparent discrepancy.

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

The hearing officer or administrative panel shall, within three school days after the hearing, determine whether to recommend expulsion of the student to the Board. If expulsion is not recommended, the expulsion proceeding shall be terminated and the student shall be immediately reinstated and permitted to return to the classroom instructional program from which the referral was made, unless another placement is requested in writing by the student's parent/guardian. Before the student's placement decision is made by his/her parent/guardian, the Superintendent or designee shall consult with the parent/guardian and district staff, including the student's teachers, regarding other placement options for the student in addition to the option to return to the classroom instructional program from which the student's expulsion referral was made. The decision to not recommend expulsion shall be final. (Education Code 48918(e))

If expulsion is recommended, findings of fact in support of the recommendation shall be prepared and submitted to the Board. All findings of fact and recommendations shall be based solely on the evidence presented at the hearing. The Board may accept the recommendation based either upon a review of the findings of fact and recommendations submitted or upon the results of any supplementary hearing the Board may order. (Education Code 48918(f))

In accordance with Board policy, the hearing officer or administrative panel may recommend that the Board suspend the enforcement of the expulsion. If the hearing officer or administrative panel recommends that the Board expel a student but suspend the enforcement of the expulsion, the student shall not be reinstated and permitted to return to the classroom instructional program from which the referral was made until the Board has ruled on the recommendation. (Education Code 48917, 48918)

Final Action by the Board

Note: Education Code 48918 **mandates** that the Board adopt procedures that include the following paragraph.

Whether the expulsion hearing is conducted in closed or open session by the Board, a hearing officer, or an administrative panel or is waived through the signing of a stipulated expulsion agreement, the final action to expel shall be taken by the Board in public. (Education Code 48918(j))

(cf. 9321.1 - Closed Session Actions and Reports)

The Board's decision is final. If the decision is to not expel, the student shall be reinstated immediately. If the decision is to suspend the enforcement of the expulsion, the student shall be reinstated under the conditions of the suspended expulsion.

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

Note: ~~The Gun Free Schools Act, 20 USC 7861, requires that information in the following paragraph be sent to the California Department of Education (CDE) for assurances of compliance with federal and state law. For other language that must be submitted to the CDE, see section below entitled "Notifications to Law Enforcement Authorities."~~ **20 USC 7961 requires the district, in the consolidated application for federal funding, to provide an assurance that it will comply with the state requirement to expel, for a period not less than one year, any student who brings a firearm to school or possesses a firearm at school.**

Upon ordering an expulsion, the Board shall set a date when the student shall be reviewed for readmission to a school within the district. For a student expelled for any **"mandatory recommendation and mandatory expulsion"** act listed ~~under "Mandatory Recommendation and Mandatory Expulsion" above~~ **in the section "Authority to Expel" in the accompanying Board policy**, this date shall be one year from the date the expulsion occurred, except that the Board may set an earlier date on a case-by-case basis. For a student expelled for other acts, this date shall be no later than the last day of the semester following the semester in which the expulsion occurred. If an expulsion is ordered during summer session or the intersession period of a year-round program, the Board shall set a date when the student shall be reviewed for readmission not later than the last day of the semester following the summer session or intersession period in which the expulsion occurred. (Education Code 48916)

At the time of the expulsion order, the Board shall recommend a plan for the student's rehabilitation, which may include: (Education Code 48916)

1. Periodic review, as well as assessment at the time of review, for readmission

2. Recommendations for improved academic performance, tutoring, special education assessments, job training, counseling, employment, community service, or other rehabilitative programs

Note: The following paragraph is **optional**. Education Code 48916.5 authorizes, but does not mandate, the Board to make the following requirement of certain expelled students.

With parent/guardian consent, students who have been expelled for reasons relating to controlled substances or alcohol may be required to enroll in a county-sponsored drug rehabilitation program before returning to school. (Education Code 48916.5)

Written Notice to Expel

The Superintendent or designee shall send written notice of the decision to expel to the student or parent/guardian. This notice shall include the following:

1. The specific offense committed by the student for any of the causes for suspension or expulsion listed above under "Grounds for Suspension and Expulsion: Grades K-12"

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

or "Additional Grounds for Suspension and Expulsion: Grades 4-12" (Education Code 48900.8)

2. The fact that a description of readmission procedures will be made available to the student and his/her parent/guardian (Education Code 48916)

3. Notice of the right to appeal the expulsion to the County Board (Education Code 48918)

4. Notice of the alternative educational placement to be provided to the student during the time of expulsion (Education Code 48918)

5. Notice of the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of the student's status with the expelling district, pursuant to Education Code 48915.1 (Education Code 48918)

Decision to Suspend Expulsion Order

Note: Pursuant to Education Code 48917, the Board's criteria for suspending the enforcement of expulsions must be applied uniformly to all students. Items #1-3 below are **optional** and should be revised to reflect district criteria.

In accordance with Board policy, when deciding whether to suspend the enforcement of an expulsion order, the Board shall take into account the following criteria:

1. The student's pattern of behavior

2. The seriousness of the misconduct

3. The student's attitude toward the misconduct and his/her willingness to follow a rehabilitation program

The suspension of the enforcement of an expulsion shall be governed by the following:

1. The Board may, as a condition of the suspension of enforcement, assign the student to a school, class, or program appropriate for the student's rehabilitation. This rehabilitation program may provide for the involvement of the student's parent/guardian in the student's education. However, a parent/guardian's refusal to participate in the rehabilitation program shall not be considered in the Board's determination as to whether the student has satisfactorily completed the rehabilitation program. (Education Code 48917)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

2. During the period when enforcement of the expulsion order is suspended, the student shall be on probationary status. (Education Code 48917)

3. The suspension of the enforcement of an expulsion order may be revoked by the Board if the student commits any of the acts listed under "Grounds for Suspension and Expulsion: Grades K-12" or "Additional Grounds for Suspension and Expulsion: Grades 4-12" above or violates any of the district's rules and regulations governing student conduct. (Education Code 48917)

4. When the suspension of enforcement of an expulsion order is revoked, a student may be expelled under the terms of the original expulsion order. (Education Code 48917)

5. Upon satisfactory completion of the rehabilitation assignment, the Board shall reinstate the student in a district school. Upon reinstatement, the Board may order the expunging of any or all records of the expulsion proceedings. (Education Code 48917)

6. The Superintendent or designee shall send written notice of any decision to suspend the enforcement of an expulsion order during a period of probation to the student or parent/guardian. The notice shall inform the parent/guardian of the right to appeal the expulsion to the County Board, the alternative educational placement to be provided to the student during the period of expulsion, and the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of his/her status with the expelling district, pursuant to Education Code 48915.1(b). (Education Code 48918(j))

7. Suspension of the enforcement of an expulsion order shall not affect the time period and requirements for the filing of an appeal of the expulsion order with the County Board. (Education Code 48917)

Appeal

The student or parent/guardian is entitled to file an appeal of the Board's decision with the County Board. The appeal must be filed within 30 days of the Board's decision to expel, even if the expulsion order is suspended and the student is placed on probation. (Education Code 48919)

If the student submits a written request for a copy of the written transcripts and supporting documents from the district simultaneously with the filing of the notice of appeal with the County Board, the district shall provide the student with these documents within 10 school days following the student's written request. (Education Code 48919)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

Notification to Law Enforcement Authorities

Note: ~~The Gun Free Schools Act (20 USC 7151) requires that information in the following two paragraphs be sent to the CDE for assurances of compliance with federal and state law.~~

~~In addition,~~ Education Code 48902 requires the principal or designee to notify law enforcement authorities when a student ~~or nonstudent~~ possesses a firearm or explosive or sells or furnishes a firearm at school However, when the student involved in such a case is a student with a disability, Education Code 49076 requires any law enforcement authority to which student information is disclosed to certify that those records will not be disclosed to another party without the prior written consent of the student's parent/guardian or other person invested with the student's educational right; see AR 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities).

When submitting the consolidated application for federal funding, the district must provide assurance that it has adopted a policy requiring referral to the criminal justice system or juvenile delinquency system of any student who brings a firearm or weapon to a school. The following section fulfills this requirement.

Prior to the suspension or expulsion of any student, the principal or designee shall notify appropriate city or county law enforcement authorities of any student acts of assault which may have violated Penal Code 245. (Education Code 48902)

The principal or designee ~~also~~ shall notify appropriate city or county law enforcement authorities of any student acts which may involve the possession or sale of narcotics or of a controlled substance, **or of any student acts involving** ~~. In addition, law enforcement authorities shall be notified regarding any acts by students regarding~~ the possession, sale, or furnishing of firearms, explosives, or other dangerous weapons in violation of Education Code 48915(c)(1) or (5) or Penal Code 626.9 and 626.10. (Education Code 48902)

Within one school day after a student's suspension or expulsion, the principal or designee shall notify appropriate ~~city or~~ county **or district** law enforcement authorities, by telephone or other appropriate means, of any student acts which may violate Education Code 48900(c) or (d), relating to the possession, use, offering, or sale of controlled substances, alcohol, or intoxicants of any kind. (Education Code 48902)

Placement During Expulsion

Note: Education Code 48915 requires the Board to refer all expelled students to a program of study that is prepared to accommodate students with discipline problems and that is not located at the school the student currently attends or at any regular elementary, middle, junior, or senior high school. However, students expelled for the acts described in Education Code 48900(f) through (m) or Education Code 48900.2, 48900.3, or 48900.4 may be referred to a program of study that is at another elementary, middle, junior, or senior high school if the County Superintendent of Schools certifies that an alternative program is not available at a site away from such a school.

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

Education Code 48915.01 states that if the Board has established a community day school pursuant to Education Code 48661 on the same site as an elementary, middle, junior, or senior high school, expelled students may be referred to the community day school at that site. Although Education Code 48663 prohibits the use of independent study in community day schools, Education Code 48916.1 does not in any way restrict the district from offering independent study as a voluntary alternative placement option for expelled students.

The Board shall refer expelled students to a program of study that is: (Education Code 48915, 48915.01)

1. Appropriately prepared to accommodate students who exhibit discipline problems

2. Not provided at a comprehensive middle, junior, or senior high school or at any elementary school, unless the program is offered at a community day school established at any of these

3. Not housed at the school site attended by the student at the time of suspension

(cf. 6158 - Independent Study)
(cf. 6185 - Community Day School)

When the placement described above is not available and when the County Superintendent so certifies, students expelled for only acts described in items #6-12 under "Grounds for Suspension and Expulsion: Grades K-12" and items #1-3 under "Additional Grounds for Suspension and Expulsion: Grades 4-12" above may be referred to a program of study that is provided at another comprehensive middle, junior, or senior high school or at an elementary school. (Education Code 48915)

The program for a student expelled from any of grades K-6 shall not be combined or merged with programs offered to students in any of grades 7-12. (Education Code 48916.1)

Readmission After Expulsion

Note: Education Code 48916 **mandates** that the Board adopt rules and regulations establishing a procedure for filing and processing requests for readmission and a process for Board review of all expelled students for readmission. Items #1-2 below should be revised to reflect district practice.

Prior to the date set by the Board for the student's readmission:

1. The Superintendent or designee shall hold a conference with the parent/guardian and the student. At the conference, the student's rehabilitation plan shall be reviewed and the Superintendent or designee shall verify that the provisions of this plan have been met. School regulations shall be reviewed and the student and parent/guardian shall be asked to indicate in writing their willingness to comply with these regulations.

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

2. The Superintendent or designee shall transmit to the Board his/her recommendation regarding readmission. The Board shall consider this recommendation in closed session. If a written request for open session is received from the parent/guardian or adult student, it shall be honored to the extent that privacy rights of other students are not violated.

3. If the readmission is granted, the Superintendent or designee shall notify the student and parent/guardian, by registered mail, of the Board's decision regarding readmission.

4. The Board may deny readmission only if it finds that the student has not satisfied the conditions of the rehabilitation plan or that the student continues to pose a danger to campus safety or to other district students or employees. (Education Code 48916)

5. If the Board denies the readmission of a student, the Board shall determine either to continue the student's placement in the alternative educational program initially selected or to place the student in another program that serves expelled students, including placement in a county community school.

6. The Board shall provide written notice to the expelled student and parent/guardian describing the reasons for denying readmittance into the regular program. This notice shall indicate the Board's determination of the educational program which the Board has chosen. The student shall enroll in that program unless the parent/guardian chooses to enroll the student in another school district. (Education Code 48916)

No student shall be denied readmission into the district based solely on the student's arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile court school, or other such contact with the juvenile justice system. (Education Code 48645.5)

Maintenance of Records

The district shall maintain a record of each suspension and expulsion, including its specific cause(s). (Education Code 48900.8)

Expulsion records of any student shall be maintained in the student's mandatory interim record and sent to any school in which the student subsequently enrolls upon written request by that school. (Education Code 48918(k))

Note: Education Code 48915.1 requires that, when an expelled student asks to enroll in another district, the receiving district must hold a hearing to determine whether the student poses a danger to its students or staff. The receiving district then may either deny or permit the enrollment. Upon request from another district, the expelling district must provide information about the expulsion within five days.

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

The Superintendent or designee shall, within five working days, honor any other district's request for information about an expulsion from this district. (Education Code 48915.1)

(cf. 5119 - Students Expelled from Other Districts)

Policy Reference UPDATE Service
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Center Unified SD

Administrative Regulation

Suspension And Expulsion/Due Process

AR 5144.1
Students

Definitions

Suspension means removal of a student from ongoing instruction for adjustment purposes. However, suspension does not mean any of the following: (Education Code 48925)

1. Reassignment to another education program or class at the same school where the student will receive continuing instruction for the length of day prescribed by the Governing Board for students of the same grade level

2. Referral to a certificated employee designated by the principal to advise students

3. Removal from the class, but without reassignment to another class or program, for the remainder of the class period without sending the student to the principal or designee as provided in Education Code 48910

Expulsion means removal of a student from the immediate supervision and control or the general supervision of school personnel. (Education Code 48925)

Notice of Regulations

At the beginning of each school year, the principal of each school shall ensure that all students and parents/guardians are notified in writing of all school rules related to discipline, including suspension and expulsion. (Education Code 35291, 48900.1, 48980)

(cf. 5144 - Discipline)
(cf. 5145.6 - Parental Notifications)

Grounds for Suspension and Expulsion: Grades K-12

Acts for which a student, including a student with disabilities, may be suspended or expelled shall be only those specified as follows:

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

1. Caused, attempted to cause, or threatened to cause physical injury to another person; willfully used force or violence upon another person, except in self-defense; or

committed as an aider or abettor, as adjudged by a juvenile court, a crime of physical violence in which the victim suffered great or serious bodily injury (Education Code 48900(a) and (t))

2. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object, unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the principal or designee's concurrence (Education Code 48900(b))

(cf. 5131 - Conduct)
(cf. 5131.7 - Weapons and Dangerous Instruments)

3. Unlawfully possessed, used, sold, otherwise furnished, or was under the influence of any controlled substance as defined in Health and Safety Code 11053-11058, alcoholic beverage, or intoxicant of any kind (Education Code 48900(c))

(cf. 3513.4 - Drug and Alcohol Free Schools)
(cf. 5131.6 - Alcohol and Other Drugs)

4. Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code 11053-11058, alcoholic beverage, or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented same as such controlled substance, alcoholic beverage, or intoxicant (Education Code 48900(d))

5. Committed or attempted to commit robbery or extortion (Education Code 48900(e))

6. Caused or attempted to cause damage to school property or private property (Education Code 48900(f))

7. Stole or attempted to steal school property or private property (Education Code 48900(g))

8. Possessed or used tobacco or products containing tobacco or nicotine products, including, but not limited to, cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel, except that this restriction shall not prohibit a student from using or possessing his/her own prescription products (Education Code 48900(h))

(cf. 5131.62 - Tobacco)

9. Committed an obscene act or engaged in habitual profanity or vulgarity (Education Code 48900(i))

10. Unlawfully possessed, offered, arranged, or negotiated to sell any drug

paraphernalia, as defined in Health and Safety Code 11014.5 (Education Code 48900(j))

11. Knowingly received stolen school property or private property (Education Code 48900(l))

12. Possessed an imitation firearm (Education Code 48900(m))

Imitation firearm means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. (Education Code 48900(m))

13. Committed or attempted to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committed a sexual battery as defined in Penal Code 243.4 (Education Code 48900(n))

14. Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness (Education Code 48900(o))

15. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma (Education Code 48900(p))

16. Engaged in, or attempted to engage in, hazing (Education Code 48900(q))

Hazing means a method of initiation or pre-initiation into a student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student. Hazing does not include athletic events or school-sanctioned events. (Education Code 48900(q))

17. Engaged in an act of bullying (Education Code 48900(r))

Bullying means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, directed toward one or more students that has or can reasonably be predicted to have the effect of placing a reasonable student in fear of harm to himself/herself or his/her property; cause the student to experience a substantially detrimental effect on his/her physical or mental health; or cause the student to experience substantial interferences with his/her academic performance or ability to participate in or benefit from the services, activities, or privileges provided by a school. (Education Code 48900(r))

Bullying includes any act of sexual harassment, hate violence, or harassment, threat, or intimidation, as defined in Education Code 48900.2, 48900.3, or 48900.4 and below in items #1-3 of "Additional Grounds for Suspension and Expulsion: Grades 4-12," that has

any of the effects described above on a reasonable student.

Bullying also includes an act of cyber sexual bullying by a student through the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording that depicts a nude, semi-nude, or sexually explicit photograph or other visual recording of an identifiable minor, when such dissemination is to another student or to school personnel by means of an electronic act and has or can be reasonably predicted to have one or more of the effects of bullying described above. Cyber sexual bullying does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.

Electronic act means the creation or transmission originated on or off the school site by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication including, but not limited to: (Education Code 48900(r))

a. A message, text, sound, video, or image

b. A post on a social network Internet web site, including, but not limited to, posting to or creating a burn page or creating a credible impersonation or false profile for the purpose of causing a reasonable student any of the effects of bullying described above.

Reasonable student means a student, including, but not limited to, a student who has been identified as a student with a disability, who exercises average care, skill, and judgment in conduct for a person of his/her age, or for a person of his/her age with his/her disability. (Education Code 48900(r))

(cf. 1114 - District-Sponsored Social Media)
(cf. 5131.2 - Bullying)
(cf. 6163.4 - Student Use of Technology)
(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)
(cf. 6164.6 - Identification and Education under Section 504)

18. Aided or abetted the infliction or attempted infliction of physical injury on another person, as defined in Penal Code 31 (Education Code 48900(t))

19. Made terrorist threats against school officials and/or school property (Education Code 48900.7)

A terrorist threat includes any written or oral statement by a person who willfully threatens to commit a crime which will result in death or great bodily injury to another person or property damage in excess of $1,000, with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out. (Education Code 48900.7)

Additional Grounds for Suspension and Expulsion: Grades 4-12

Any student in grades 4-12 may be suspended, but not expelled, for disrupting school activities or otherwise willfully defying the valid authority of supervisors, teachers, administrators, other school officials, or other school personnel engaged in the performance of their duties. (Education Code 48900(k))

(cf. 5131.4 - Student Disturbances)

A student in grades 4-12 shall be subject to suspension or recommendation for expulsion when it is determined that he/she:

1. Committed sexual harassment as defined in Education Code 212.5 (Education Code 48900.2)

Sexual harassment means conduct which, when considered from the perspective of a reasonable person of the same gender as the victim, is sufficiently severe or pervasive as to have a negative impact upon the victim's academic performance or to create an intimidating, hostile, or offensive educational environment. (Education Code 212.5, 48900.2)

(cf. 5145.7 - Sexual Harassment)

2. Caused, attempted to cause, threatened to cause, or participated in an act of hate violence as defined in Education Code 233 (Education Code 48900.3)

Hate violence means any act punishable under Penal Code 422.6, 422.7, or 422.75. Such acts include injuring or intimidating a victim, interfering with the exercise of a victim's civil rights, or damaging a victim's property because of the victim's race, ethnicity, religion, nationality, disability, gender, gender identity, gender expression, or sexual orientation; a perception of the presence of any of those characteristics in the victim; or the victim's association with a person or group with one or more of those actual or perceived characteristics. (Education Code 233; Penal Code 422.55)

(cf. 5145.9 - Hate-Motivated Behavior)

3. Intentionally engaged in harassment, threats, or intimidation against district personnel or students that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of school personnel or students by creating an intimidating or hostile educational environment (Education Code 48900.4)

(cf. 5145.3 - Nondiscrimination/Harassment)

Suspension from Class by a Teacher

A teacher may suspend a student, including a grade K-3 student, from class for the remainder of the day and the following day for disruption, willful defiance, or any of the other acts specified in Education Code 48900 and listed as items #1-18 under "Grounds for Suspension and Expulsion: Grades K-12" above. (Education Code 48910)

When suspending a student from class, the teacher shall immediately report this action to the principal or designee and send the student to the principal or designee for appropriate action. If that action requires the continuing presence of the student at school, he/she shall be appropriately supervised during the class periods from which he/she has been suspended. (Education Code 48910)

As soon as possible after the teacher decides to suspend the student, he/she shall ask the student's parent/guardian to attend a parent-teacher conference regarding the suspension. A counselor or psychologist may attend the conference if it is practicable, and a school administrator shall attend if either the parent/guardian or teacher so requests. (Education Code 48910)

A student suspended from class shall not be returned to class during the period of the suspension without the approval of the teacher of the class and the principal or designee. (Education Code 48910)

A student suspended from class shall not be placed in another regular class during the period of suspension. However, a student assigned to more than one class per day may continue to attend other regular classes except those held at the same time as the class from which he/she was suspended. (Education Code 48910)

The teacher of any class from which a student is suspended may require the student to complete any assignments and tests missed during the removal. (Education Code 48913)

Suspension by Superintendent, Principal or Principal's Designee

To implement disciplinary procedures at a school site, the principal may, in writing, designate as the principal's designee another administrator or, if the principal is the only administrator at the school site, a certificated employee. As necessary, the principal may, in writing, also designate another administrator or certificated employee as the secondary designee to assist with disciplinary procedures when the principal and the principal's primary designee are absent from the school site.

The Superintendent, principal, or designee shall immediately suspend any student found at school or at a school activity to have committed any of the acts listed in the Board policy under "Authority to Expel" and for which he/she is required to recommend expulsion. (Education Code 48915(c))

The Superintendent, principal, or designee may impose a suspension for a first offense if he/she determines that the student violated any of items #1-5 listed under "Grounds for Suspension and Expulsion: Grades K-12" above or if the student's presence causes a

danger to persons. (Education Code 48900.5)

For all other offenses, a student may be suspended only when the Superintendent or principal has determined that other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

When other means of correction are implemented prior to imposing suspension or supervised suspension upon a student, the Superintendent, principal, or designee shall document the other means of correction used and retain the documentation in the student's record. (Education Code 48900.5)

(cf. 5125 - Student Records)

Length of Suspension

The Superintendent, principal, or designee may suspend a student from school for not more than five consecutive school days. (Education Code 48911)

A student may be suspended from school for not more than 20 school days in any school year. However, if a student enrolls in or is transferred to another regular school, an opportunity school, or continuation school or class for the purpose of adjustment, he/she may be suspended for not more than 30 school days in a school year. The district may count suspensions that occur while a student is enrolled in another school district toward the maximum number of days for which the student may be suspended in any school year. (Education Code 48903, 48911, 48912)

(cf. 6184 - Continuation Education)

These restrictions on the number of days of suspension shall not apply when the suspension is extended pending an expulsion. (Education Code 48911)

Due Process Procedures for Suspension

Suspensions shall be imposed in accordance with the following procedures:

1. Informal Conference: Suspension shall be preceded by an informal conference conducted by the Superintendent, principal, or designee with the student and, whenever practicable, the teacher, supervisor, or school employee who referred the student to the principal. At the conference, the student shall be informed of the reason for the disciplinary action, including the other means of correction that were attempted before the suspension as required pursuant to Education Code 48900.5, and the evidence against him/her, and shall be given the opportunity to present his/her version and evidence in support of his/her defense. (Education Code 48911)

This conference may be omitted if the Superintendent, principal, or designee determines that an emergency situation exists involving a clear and present danger to the lives,

safety, or health of students or school personnel. If a student is suspended without this conference, both the parent/guardian and student shall be notified of the student's right to return to school for the purpose of the conference and the conference shall be held within two school days, unless the student waives his/her right to it or is physically unable to attend for any reason. In such a case, the conference shall be held as soon as the student is physically able to return to school. (Education Code 48911)

2. Administrative Actions: All requests for student suspension are to be processed by the principal or designee. A school employee shall report the suspension, including the name of the student and the cause for the suspension, to the Superintendent or designee. (Education Code 48911)

3. Notice to Parents/Guardians: At the time of the suspension, a school employee shall make a reasonable effort to contact the parent/guardian by telephone or in person. Whenever a student is suspended, the parent/guardian shall also be notified in writing of the suspension. (Education Code 48911)

This notice shall state the specific offense committed by the student. (Education Code 48900.8)

In addition, the notice may state the date and time when the student may return to school.

4. Parent/Guardian Conference: Whenever a student is suspended, school officials may request a meeting with the parent/guardian to discuss the cause(s) and duration of the suspension, the school policy involved, and any other pertinent matter. (Education Code 48914)

If school officials request to meet with the parent/guardian, the notice may state that the law requires the parent/guardian to respond to such requests without delay. However, no penalties may be imposed on the student for the failure of the parent/guardian to attend such a conference. The student may not be denied reinstatement solely because the parent/guardian failed to attend the conference. (Education Code 48911)

5. Extension of Suspension: If the Board is considering the expulsion of a suspended student from any school or the suspension of a student for the balance of the semester from continuation school, the Superintendent or designee may, in writing, extend the suspension until such time as the Board has made a decision, provided the following requirements are followed: (Education Code 48911)

a. The extension of the original period of suspension is preceded by notice of such extension with an offer to hold a conference concerning the extension, giving the student an opportunity to be heard. This conference may be held in conjunction with a meeting requested by the student or parent/guardian to challenge the original suspension.

b. The Superintendent or designee determines, following a meeting in which the student and the student's parent/guardian were invited to participate, that the student's presence at the school or at an alternative school would endanger persons or property or threaten to disrupt the instructional process. (Education Code 48911)

c. If the student involved is a foster youth, the Superintendent or designee shall notify the district liaison for foster youth of the need to invite the student's attorney and a representative of the appropriate county child welfare agency to attend the meeting. (Education Code 48853.5, 48911, 48918.1)

(cf. 6173.1 - Education for Foster Youth)

d. If the student involved is a homeless child or youth, the Superintendent or designee shall notify the district liaison for homeless students. (Education Code 48918.1)

(cf. 6173 - Education for Homeless Children)

In lieu of or in addition to suspending a student, the Superintendent, principal, or designee may provide services or require the student to participate in an alternative disciplinary program designed to correct his/her behavior and keep him/her in school.

Suspension by the Board

The Board may suspend a student for any of the acts listed under "Grounds for Suspension and Expulsion: Grades K-12" and "Additional Grounds for Suspension and Expulsion:

Grades 4-12" above and within the limits specified under "Suspension by Superintendent, Principal, or Designee" above. (Education Code 48912)

The Board may suspend a student enrolled in a continuation school or class for a period not longer than the remainder of the semester. The suspension shall meet the requirements of Education Code 48915. (Education Code 48912.5)

When the Board is considering a suspension, disciplinary action, or any other action (except expulsion) against any student, it shall hold a closed session if a public hearing would lead to disclosure of information violating a student's right to privacy under Education Code 49073-49079. (Education Code 35146, 48912)

(cf. 9321 - Closed Session Purposes and Agendas)

The Board shall provide the student and his/her parent/guardian with written notice of the closed session by registered or certified mail or personal service. Upon receiving this notice, the student or parent/guardian may request a public meeting, and this request shall be granted if made in writing within 48 hours after receipt of the Board's notice. However, any discussion that conflicts with any other student's right to privacy still shall

be held in closed session. (Education Code 35146, 48912)

On-Campus Suspension

A student for whom an expulsion action has not been initiated and who poses no imminent danger or threat to the school, students, or staff may be assigned to on-campus suspension in a separate classroom, building, or site for the entire period of suspension. The following conditions shall apply: (Education Code 48911.1)

1. The on-campus suspension classroom shall be staffed in accordance with law.

2. The student shall have access to appropriate counseling services.

3. The on-campus suspension classroom shall promote completion of schoolwork and tests missed by the student during the suspension.

4. The student shall be responsible for contacting his/her teacher(s) to receive assignments to be completed in the supervised suspension classroom. The teacher(s) shall provide all assignments and tests that the student will miss while suspended. If no such work is assigned, the person supervising the suspension classroom shall assign schoolwork.

At the time a student is assigned to an on-campus suspension classroom, the principal or designee shall notify the student's parent/guardian in person or by telephone. When the assignment is for longer than one class period, this notification may be made in writing. (Education Code 48911.1)

Superintendent or Principal's Authority to Recommend Expulsion

Unless the Superintendent or principal determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct, he/she shall recommend a student's expulsion for any of the following acts: (Education Code 48915)

1. Causing serious physical injury to another person, except in self-defense

2. Possession of any knife or other dangerous object of no reasonable use to the student

3. Unlawful possession of any controlled substance as listed in Health and Safety Code 11053-11058, except for (a) the first offense for the possession of not more than one ounce of marijuana, other than concentrated cannabis, or (b) the student's possession of over-the-counter medication for his/her use or other medication prescribed for him/her by a physician

4. Robbery or extortion

5. Assault or battery, as defined in Penal Code 240 and 242, upon any school employee

In determining whether or not to recommend the expulsion of a student, the Superintendent, principal, or designee shall act as quickly as possible to ensure that the student does not lose instructional time. (Education Code 48915)

Student's Right to Expulsion Hearing

Any student recommended for expulsion shall be entitled to a hearing to determine whether he/she should be expelled. The hearing shall be held within 30 school days after the Superintendent, principal, or designee determines that the student has committed the act(s) that form the basis for the expulsion recommendation. (Education Code 48918(a))

The student is entitled to at least one postponement of an expulsion hearing for a period of not more than 30 calendar days. The request for postponement shall be in writing. Any subsequent postponement may be granted at the Board's discretion. (Education Code 48918(a))

If the Board finds it impractical during the regular school year to comply with these time requirements for conducting an expulsion hearing, the Superintendent or designee may, for good cause, extend the time period by an additional five school days. Reasons for the extension shall be included as a part of the record when the expulsion hearing is held. (Education Code 48918(a))

If the Board finds it impractical to comply with the time requirements of the expulsion hearing due to a summer recess of Board meetings of more than two weeks, the days during the recess shall not be counted as school days. The days not counted during the recess may not exceed 20 school days, as defined in Education Code 48925. Unless the student requests in writing that the expulsion hearing be postponed, the hearing shall be held not later than 20 calendar days prior to the first day of the next school year. (Education Code 48918(a))

Once the hearing starts, all matters shall be pursued with reasonable diligence and concluded without unnecessary delay. (Education Code 48918(a))

Stipulated Expulsion

After a determination that a student has committed an expellable offense, the Superintendent, principal, or designee shall offer the student and his/her parent/guardian the option to waive a hearing and stipulate to the expulsion or to a suspension of the expulsion under certain conditions. The offer shall be made only after the student or his/her parent/guardian has been given written notice of the expulsion hearing pursuant to Education Code 48918.

The stipulation agreement shall be in writing and shall be signed by the student and his/her parent/guardian. The stipulation agreement shall include notice of all the rights that the student is waiving, including the waiving of his/her right to have a full hearing, to appeal the expulsion to the County Board of Education, and to consult legal counsel.

A stipulated expulsion agreed to by the student and his/her parent/guardian shall be effective upon approval by the Board.

Rights of Complaining Witness

An expulsion hearing involving allegations of sexual assault or sexual battery may be postponed for one school day in order to accommodate the special physical, mental, or emotional needs of a student who is the complaining witness. (Education Code 48918.5)

Whenever the Superintendent or designee recommends an expulsion hearing that addresses allegations of sexual assault or sexual battery, he/she shall give the complaining witness a copy of the district's suspension and expulsion policy and regulation and shall advise the witness of his/her right to: (Education Code 48918.5)

1. Receive five days' notice of his/her scheduled testimony at the hearing

2. Have up to two adult support persons of his/her choosing present at the hearing at the time he/she testifies

3. Have a closed hearing during the time he/she testifies

Whenever any allegation of sexual assault or sexual battery is made, the Superintendent or designee shall immediately advise complaining witnesses and accused students to refrain from personal or telephone contact with each other during the time when an expulsion process is pending. (Education Code 48918.5)

Written Notice of the Expulsion Hearing

Written notice of the expulsion hearing shall be forwarded to the student and the student's parent/guardian at least 10 calendar days before the date of the hearing. The notice shall include: (Education Code 48900.8, 48918(b))

1. The date and place of the hearing

2. A statement of the specific facts, charges, and offense upon which the proposed expulsion is based

3. A copy of district disciplinary rules which relate to the alleged violation

4. Notification of the student's or parent/guardian's obligation, pursuant to Education Code 48915.1, to provide information about the student's status in the district to any other

district in which the student seeks enrollment

This obligation applies when a student is expelled for acts other than those described in Education Code 48915(a) or (c).

(cf. 5119 - Students Expelled from Other Districts)

5. The opportunity for the student or the student's parent/guardian to appear in person or be represented by legal counsel or by a nonattorney adviser

Legal counsel means an attorney or lawyer who is admitted to the practice of law in California and is an active member of the State Bar of California.

Nonattorney adviser means an individual who is not an attorney or lawyer, but who is familiar with the facts of the case and has been selected by the student or student's parent/guardian to provide assistance at the hearing.

6. The right to inspect and obtain copies of all documents to be used at the hearing

7. The opportunity to confront and question all witnesses who testify at the hearing

8. The opportunity to question all evidence presented and to present oral and documentary evidence on the student's behalf, including witnesses

Additional Notice of Expulsion Hearing for Foster Youth and Homeless Students

If the student facing expulsion is a foster student, the Superintendent or designee shall also send notice of the hearing to the student's attorney and a representative of an appropriate child welfare agency at least 10 days prior to the hearing. (Education Code 48918.1)

If the student facing expulsion is a homeless student, the Superintendent or designee shall also send notice of the hearing to the district liaison for homeless students at least 10 days prior to the hearing. (Education Code 48918.1)

Any notice for these purposes may be provided by the most cost-effective method possible, including by email or a telephone call. (Education Code 48918.1)

Conduct of Expulsion Hearing

1. Closed Session: Notwithstanding Education Code 35145, the Board shall conduct a hearing to consider the expulsion of the student in a session closed to the public unless the student requests in writing at least five days prior to the hearing that the hearing be a public meeting. If such a request is made, the meeting shall be public to the extent that privacy rights of other students are not violated. (Education Code 48918)

Whether the expulsion hearing is held in closed or public session, the Board may meet in closed session to deliberate and determine whether or not the student should be expelled. If the Board admits any other person to this closed session, the parent/guardian, the student, and the counsel of the student also shall be allowed to attend the closed session. (Education Code 48918(c))

If a hearing that involves a charge of sexual assault or sexual battery is to be conducted in public, a complaining witness shall have the right to have his/her testimony heard in closed session when testifying in public would threaten serious psychological harm to the witness and when there are no alternative procedures to avoid the threatened harm, including, but not limited to, a videotaped deposition or contemporaneous examination in another place communicated to the hearing room by closed-circuit television. (Education Code 48918(c))

2. Record of Hearing: A record of the hearing shall be made and may be maintained by any means, including electronic recording, as long as a reasonably accurate and complete written transcription of the proceedings can be made. (Education Code 48918(g))

3. Subpoenas: Before commencing a student expulsion hearing, the Board may issue subpoenas, at the request of either the student or the Superintendent or designee, for the personal appearance at the hearing of any person who actually witnessed the action that gave rise to the recommendation for expulsion. After the hearing has commenced, the Board or the hearing officer or administrative panel may issue such subpoenas at the request of the student or the County Superintendent of Schools or designee. All subpoenas shall be issued in accordance with Code of Civil Procedure 1985-1985.2 and enforced in accordance with Government Code 11455.20. (Education Code 48918(i))

Any objection raised by the student or the Superintendent or designee to the issuance of subpoenas may be considered by the Board in closed session, or in open session if so requested by the student, before the meeting. The Board's decision in response to such an objection shall be final and binding. (Education Code 48918(i))

If the Board determines, or if the hearing officer or administrative panel finds and submits to the Board, that a witness would be subject to unreasonable risk of harm by testifying at the hearing, a subpoena shall not be issued to compel the personal attendance of that witness at the hearing. However, that witness may be compelled to testify by means of a sworn declaration as described in item #4 below. (Education Code 48918(i))

4. Presentation of Evidence: Technical rules of evidence shall not apply to the expulsion hearing, but relevant evidence may be admitted and used as proof only if it is the kind of evidence on which reasonable persons can rely in the conduct of serious affairs. The decision of the Board to expel shall be supported by substantial evidence that the student committed any of the acts pursuant to Education Code 48900 and listed in "Grounds for Suspension and Expulsion: Grades K-12" and "Additional Grounds for Suspension and Expulsion: Grades 4-12" above. (Education Code 48918(h))

Findings of fact shall be based solely on the evidence at the hearing. Although no finding shall be based solely on hearsay, sworn declarations may be admitted as testimony from witnesses whose disclosure of their identity or testimony at the hearing may subject them to an unreasonable risk of physical or psychological harm. (Education Code 48918(f))

In cases where a search of a student's person or property has occurred, evidence describing the reasonableness of the search shall be included in the hearing record.

5. Testimony by Complaining Witnesses: The following procedures shall be observed when a hearing involves allegations of sexual assault or sexual battery by a student: (Education Code 48918, 48918.5)

a. Any complaining witness shall be given five days' notice before being called to testify.

b. Any complaining witness shall be entitled to have up to two adult support persons, including, but not limited to, a parent/guardian or legal counsel, present during his/her testimony.

c. Before a complaining witness testifies, support persons shall be admonished that the hearing is confidential.

d. The person presiding over the hearing may remove a support person whom he/she finds is disrupting the hearing.

e. If one or both support persons are also witnesses, the hearing shall be conducted in accordance with Penal Code 868.5.

f. Evidence of specific instances of prior sexual conduct of a complaining witness shall be presumed inadmissible and shall not be heard unless the person conducting the hearing determines that extraordinary circumstances require the evidence to be heard. Before such a determination is made, the complaining witness shall be given notice and an opportunity to oppose the introduction of this evidence. In the hearing on the admissibility of this evidence, the complaining witness shall be entitled to be represented by a parent/guardian, legal counsel, or other support person. Reputation or opinion evidence regarding the sexual behavior of a complaining witness shall not be admissible for any purpose.

g. In order to facilitate a free and accurate statement of the experiences of the complaining witness and to prevent discouragement of complaints, the district shall provide a nonthreatening environment.

(1) The district shall provide a room separate from the hearing room for the use of the complaining witness before and during breaks in testimony.

(2) At the discretion of the person conducting the hearing, the complaining witness shall be allowed reasonable periods of relief from examination and cross-examination during which he/she may leave the hearing room.

(3) The person conducting the hearing may:

(a) Arrange the seating within the hearing room so as to facilitate a less intimidating environment for the complaining witness

(b) Limit the time for taking the testimony of a complaining witness to the hours he/she is normally in school, if there is no good cause to take the testimony during other hours

(c) Permit one of the support persons to accompany the complaining witness to the witness stand

6. Decision: The Board's decision as to whether to expel a student shall be made within 40 school days after the student is removed from his/her school of attendance, unless the student requests in writing that the decision be postponed. (Education Code 48918(a))

Alternative Expulsion Hearing: Hearing Officer or Administrative Panel

Instead of conducting an expulsion hearing itself, the Board may contract with the county hearing officer or with the Office of Administrative Hearings of the State of California for a hearing officer. The Board may also appoint an impartial administrative panel composed of three or more certificated personnel, none of whom shall be members of the Board or on the staff of the school in which the student is enrolled. (Education Code 48918)

A hearing conducted by the hearing officer or administrative panel shall conform to the same procedures applicable to a hearing conducted by the Board as specified above in "Conduct of Expulsion Hearing," including the requirement to issue a decision within 40 school days of the student's removal from school, unless the student requests that the decision be postponed. (Education Code 48918(a) and (d))

The hearing officer or administrative panel shall, within three school days after the hearing, determine whether to recommend expulsion of the student to the Board. If expulsion is not recommended, the expulsion proceeding shall be terminated and the student shall be immediately reinstated and permitted to return to the classroom instructional program from which the referral was made, unless another placement is requested in writing by the student's parent/guardian. Before the student's placement decision is made by his/her parent/guardian, the Superintendent or designee shall consult with the parent/guardian and district staff, including the student's teachers, regarding other placement options for the student in addition to the option to return to the classroom

instructional program from which the student's expulsion referral was made. The decision to not recommend expulsion shall be final. (Education Code 48918(e))

If expulsion is recommended, findings of fact in support of the recommendation shall be prepared and submitted to the Board. All findings of fact and recommendations shall be based solely on the evidence presented at the hearing. The Board may accept the recommendation based either upon a review of the findings of fact and recommendations submitted or upon the results of any supplementary hearing the Board may order. (Education Code 48918(f))

In accordance with Board policy, the hearing officer or administrative panel may recommend that the Board suspend the enforcement of the expulsion. If the hearing officer or administrative panel recommends that the Board expel a student but suspend the enforcement of the expulsion, the student shall not be reinstated and permitted to return to the classroom instructional program from which the referral was made until the Board has ruled on the recommendation. (Education Code 48917, 48918)

Final Action by the Board

Whether the expulsion hearing is conducted in closed or open session by the Board, a hearing officer, or an administrative panel or is waived through the signing of a stipulated expulsion agreement, the final action to expel shall be taken by the Board in public. (Education Code 48918(j))

(cf. 9321.1 - Closed Session Actions and Reports)

The Board's decision is final. If the decision is to not expel, the student shall be reinstated immediately. If the decision is to suspend the enforcement of the expulsion, the student shall be reinstated under the conditions of the suspended expulsion.

Upon ordering an expulsion, the Board shall set a date when the student shall be reviewed for readmission to a school within the district. For a student expelled for any act listed under "Mandatory Recommendation and Mandatory Expulsion" above, this date shall be one year from the date the expulsion occurred, except that the Board may set an earlier date on a case-by-case basis. For a student expelled for other acts, this date shall be no later than the last day of the semester following the semester in which the expulsion occurred. If an expulsion is ordered during summer session or the intersession period of a year-round program, the Board shall set a date when the student shall be reviewed for readmission not later than the last day of the semester following the summer session or intersession period in which the expulsion occurred. (Education Code 48916)

At the time of the expulsion order, the Board shall recommend a plan for the student's rehabilitation, which may include: (Education Code 48916)

1. Periodic review, as well as assessment at the time of review, for readmission

2. Recommendations for improved academic performance, tutoring, special education assessments, job training, counseling, employment, community service, or other rehabilitative programs

With parent/guardian consent, students who have been expelled for reasons relating to controlled substances or alcohol may be required to enroll in a county-sponsored drug rehabilitation program before returning to school. (Education Code 48916.5)

Written Notice to Expel

The Superintendent or designee shall send written notice of the decision to expel to the student or parent/guardian. This notice shall include the following:

1. The specific offense committed by the student for any of the causes for suspension or expulsion listed above under "Grounds for Suspension and Expulsion: Grades K-12" or "Additional Grounds for Suspension and Expulsion: Grades 4-12" (Education Code 48900.8)

2. The fact that a description of readmission procedures will be made available to the student and his/her parent/guardian (Education Code 48916)

3. Notice of the right to appeal the expulsion to the County Board (Education Code 48918)

4. Notice of the alternative educational placement to be provided to the student during the time of expulsion (Education Code 48918)

5. Notice of the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of the student's status with the expelling district, pursuant to Education Code 48915.1 (Education Code 48918)

Decision to Suspend Expulsion Order

In accordance with Board policy, when deciding whether to suspend the enforcement of an expulsion order, the Board shall take into account the following criteria:

1. The student's pattern of behavior

2. The seriousness of the misconduct

3. The student's attitude toward the misconduct and his/her willingness to follow a rehabilitation program

The suspension of the enforcement of an expulsion shall be governed by the following:

1. The Board may, as a condition of the suspension of enforcement, assign the

student to a school, class, or program appropriate for the student's rehabilitation. This rehabilitation program may provide for the involvement of the student's parent/guardian in the student's education. However, a parent/guardian's refusal to participate in the rehabilitation program shall not be considered in the Board's determination as to whether the student has satisfactorily completed the rehabilitation program. (Education Code 48917)

2. During the period when enforcement of the expulsion order is suspended, the student shall be on probationary status. (Education Code 48917)

3. The suspension of the enforcement of an expulsion order may be revoked by the Board if the student commits any of the acts listed under "Grounds for Suspension and Expulsion: Grades K-12" or "Additional Grounds for Suspension and Expulsion: Grades 4-12" above or violates any of the district's rules and regulations governing student conduct. (Education Code 48917)

4. When the suspension of enforcement of an expulsion order is revoked, a student may be expelled under the terms of the original expulsion order. (Education Code 48917)

5. Upon satisfactory completion of the rehabilitation assignment, the Board shall reinstate the student in a district school. Upon reinstatement, the Board may order the expunging of any or all records of the expulsion proceedings. (Education Code 48917)

6. The Superintendent or designee shall send written notice of any decision to suspend the enforcement of an expulsion order during a period of probation to the student or parent/guardian. The notice shall inform the parent/guardian of the right to appeal the expulsion to the County Board, the alternative educational placement to be provided to the student during the period of expulsion, and the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of his/her status with the expelling district, pursuant to Education Code 48915.1(b). (Education Code 48918(j))

7. Suspension of the enforcement of an expulsion order shall not affect the time period and requirements for the filing of an appeal of the expulsion order with the County Board. (Education Code 48917)

Appeal

The student or parent/guardian is entitled to file an appeal of the Board's decision with the County Board. The appeal must be filed within 30 days of the Board's decision to expel, even if the expulsion order is suspended and the student is placed on probation. (Education Code 48919)

If the student submits a written request for a copy of the written transcripts and supporting documents from the district simultaneously with the filing of the notice of

appeal with the County Board, the district shall provide the student with these documents within 10 school days following the student's written request. (Education Code 48919)

Notification to Law Enforcement Authorities

Prior to the suspension or expulsion of any student, the principal or designee shall notify appropriate city or county law enforcement authorities of any student acts of assault which may have violated Penal Code 245. (Education Code 48902)

The principal or designee also shall notify appropriate city or county law enforcement authorities of any student acts which may involve the possession or sale of narcotics or of a controlled substance. In addition, law enforcement authorities shall be notified regarding any acts by students regarding the possession, sale, or furnishing of firearms, explosives, or other dangerous weapons in violation of Education Code 48915(c)(1) or (5) or Penal Code 626.9 and 626.10. (Education Code 48902)

Within one school day after a student's suspension or expulsion, the principal or designee shall notify appropriate city or county law enforcement authorities, by telephone or other appropriate means, of any student acts which may violate Education Code 48900(c) or (d), relating to the possession, use, offering, or sale of controlled substances, alcohol, or intoxicants of any kind. (Education Code 48902)

Placement During Expulsion

The Board shall refer expelled students to a program of study that is: (Education Code 48915, 48915.01)

1. Appropriately prepared to accommodate students who exhibit discipline problems

2. Not provided at a comprehensive middle, junior, or senior high school or at any elementary school, unless the program is offered at a community day school established at any of these

3. Not housed at the school site attended by the student at the time of suspension

(cf. 6158 - Independent Study)
(cf. 6185 - Community Day School)

When the placement described above is not available and when the County Superintendent so certifies, students expelled for only acts described in items #6-12 under "Grounds for Suspension and Expulsion: Grades K-12" and items #1-3 under "Additional Grounds for Suspension and Expulsion: Grades 4-12" above may be referred to a program of study that is provided at another comprehensive middle, junior, or senior high school or at an elementary school. (Education Code 48915)

The program for a student expelled from any of grades K-6 shall not be combined or

merged with programs offered to students in any of grades 7-12. (Education Code 48916.1)

Readmission After Expulsion

Prior to the date set by the Board for the student's readmission:

1. The Superintendent or designee shall hold a conference with the parent/guardian and the student. At the conference, the student's rehabilitation plan shall be reviewed and the Superintendent or designee shall verify that the provisions of this plan have been met. School regulations shall be reviewed and the student and parent/guardian shall be asked to indicate in writing their willingness to comply with these regulations.

2. The Superintendent or designee shall transmit to the Board his/her recommendation regarding readmission. The Board shall consider this recommendation in closed session. If a written request for open session is received from the parent/guardian or adult student, it shall be honored to the extent that privacy rights of other students are not violated.

3. If the readmission is granted, the Superintendent or designee shall notify the student and parent/guardian, by registered mail, of the Board's decision regarding readmission.

4. The Board may deny readmission only if it finds that the student has not satisfied the conditions of the rehabilitation plan or that the student continues to pose a danger to campus safety or to other district students or employees. (Education Code 48916)

5. If the Board denies the readmission of a student, the Board shall determine either to continue the student's placement in the alternative educational program initially selected or to place the student in another program that serves expelled students, including placement in a county community school.

6. The Board shall provide written notice to the expelled student and parent/guardian describing the reasons for denying readmittance into the regular program. This notice shall indicate the Board's determination of the educational program which the Board has chosen. The student shall enroll in that program unless the parent/guardian chooses to enroll the student in another school district. (Education Code 48916)

No student shall be denied readmission into the district based solely on the student's arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile court school, or other such contact with the juvenile justice system. (Education Code 48645.5)

Maintenance of Records

The district shall maintain a record of each suspension and expulsion, including its

specific cause(s). (Education Code 48900.8)

Expulsion records of any student shall be maintained in the student's mandatory interim record and sent to any school in which the student subsequently enrolls upon written request by that school. (Education Code 48918(k))

The Superintendent or designee shall, within five working days, honor any other district's request for information about an expulsion from this district. (Education Code 48915.1)

(cf. 5119 - Students Expelled from Other Districts)

CSBA Sample
Board Policy

Students BP 5148.3(a)

PRESCHOOL/EARLY CHILDHOOD EDUCATION

Note: The following **optional** policy may be used by districts that operate their own preschool/early childhood education programs and/or collaborate to provide preschool opportunities within the community~~; see the appropriate sections below~~. CSBA's publication ~~Expanding Access to High Quality Preschool Programs~~ **What Boards of Education Can Do about Kindergarten Readiness** provides information about characteristics of effective preschool programs and actions that the district and Governing Board can take to encourage and/or provide high-quality preschool education~~, including a worksheet to assist districts in the development of policy pertaining to preschool and early childhood education~~. **Education Code 8492, as added by AB 1808 (Ch. 32, Statutes of 2018), establishes the Early Education Expansion Program to provide grants for the purpose of increasing access to inclusive early care and education programs for children with and without disabilities.**

~~The Governing Board recognizes that **the value of** high-quality preschool experiences help children ages 3-4 years to develop **to enhance children's social-emotional development,** knowledge, skills, abilities, and attributes necessary for a successful transition into the elementary education program. Early education programs should provide **The Board desires to provide children ages 3-4 years access to** developmentally appropriate activities in a safe, adequately supervised, and cognitively rich environment.~~

~~**Collaboration with Community Programs**~~

Note: The following **optional** ~~section~~ **paragraphs** may be used by all districts, regardless of whether they provide their own preschool programs, and may be revised to reflect district practice.

Education Code 8499-8499.7 establish county-level child care and development planning councils, with members selected by the County Board of Supervisors and County Superintendent of Schools, to identify local priorities for child care, including preschool programs, and to develop policies to meet identified needs; see BP 5148 - Child Care and Development. Such councils ~~also~~ may **also** develop centralized student eligibility lists; see section on "Eligibility and Enrollment" in the accompanying administrative regulation.

The Superintendent or designee shall collaborate with the local child care and development planning council, the county office of education, other public agencies, organizations, ~~the county office of education,~~ and/or private preschool providers to assess the availability of preschool programs in the community and the extent to which the community's preschool needs are being met. The Board encourages the development of a comprehensive districtwide and/or countywide plan to increase children's access to high-quality preschool programs.

~~*(cf. 1020 - Youth Services)*~~
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 1700 - Relations Between Private Industry and the Schools)
(cf. 5148 - Child Care and Development)

The Superintendent or designee shall provide information about preschool options in the community to parents/guardians upon request.

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

District Preschool Programs

Note: The following **optional** section is for use by districts that choose to provide preschool/early childhood education programs for children ages 3-4 years and should be revised to reflect district practice.

The district may contract with the California Department of Education (CDE) to offer a program through the California State Preschool Program (CSPP) pursuant to Education Code 8235-8239.**1**. The CSPP consolidates a number of state programs that serve children ages 3-4, including state preschool programs (Education Code 8235-8237), family literacy programs (Education Code 8238-8238.4), and general child care and development programs to the extent that they serve children ages 3-4 (Education Code 8240-8244). Children ages 3-4 years from low-income or otherwise disadvantaged families may be eligible for subsidized services. See the accompanying administrative regulation for major program requirements for CSPP.

Preschool programs ~~also~~ may **also** receive funding through the state migrant child care and development program (Education Code 8230-8233), ~~state~~ **child care and development services for children with special needs** program ~~for severely disabled children~~ (Education Code 8250-8252), federal Head Start program (42 USC 9831-9852), Title I preschool program (20 USC 6311-6322), or other funding sources available to the district.

When the Board determines that it is feasible, the district may contract with the California Department of Education (CDE) to provide preschool services in facilities at or near district schools**, either directly or through a subcontract with a public or private provider**.

Note: Beginning July 1, 2019 or upon the adoption of emergency regulations, whichever comes first, Health and Safety Code 1596.792, as amended by AB 99 (Ch. 15, Statutes of 2017) and AB 1808 (Ch. 32, Statutes of 2018), exempts CSPP programs from specified licensure and regulation requirements if they are operated in a school building by a school district under contract with CDE. However, such CSPP programs are required to comply with other specified health and safety requirements.

District preschool programs shall comply with all health and safety laws and regulations, including, when applicable, licensure requirements pursuant to 22 CCR 101156.

Note: 5 CCR 18130 specifies the state regulations for child care and development programs that are applicable to CSPP programs, including the requirement in 5 CCR 18271 that the Board approve a written philosophical statement, goals, and objectives addressing each program component specified in 5 CCR 18272-18281. See the accompanying administrative regulation and AR 5148 - Child Care and Development for further information about these required program components.

The Board shall approve**,** for the district's preschool program**,** a written philosophical statement, goals, and objectives that reflect the cultural and linguistic characteristics of the families to be served and address the program components specified in 5 CCR 18272-18281 and the accompanying administrative regulation. (5 CCR 18271)

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

The Board shall set priorities for establishing or expanding services as resources become available, giving consideration to the benefits of providing early education programs for at-risk children and/or children residing in the attendance areas of the lowest performing district schools.

(cf. 6171 - Title I Programs)

~~Note: Pursuant to Education Code 8236, districts have the authority to subcontract with an appropriate public or private agency to operate a district CSPP program.~~

~~On a case-by-case basis, the Board shall determine whether the district shall directly administer a preschool program or contract with a public or private provider to offer such a program.~~

~~Facilities for p~~**P**reschool classrooms **needs** shall be addressed in the district's facilities master plan, including an assessment as to whether adequate and appropriate space exists on school sites. As necessary, the Superintendent or designee shall provide information to the Board regarding facilities financing options for preschool classrooms and/or facilities available through partnering organizations or agencies.

(cf. 1330.1 - Joint Use Agreements)
(cf. 7110 - Facilities Master Plan)
(cf. 7210 - Facilities Financing)

Because parents/guardians are essential partners in supporting the development of their children, the Superintendent or designee shall involve them in program planning.

(cf. 5020 - Parent Rights and Responsibilities)
(cf. 6020 - Parent Involvement)

Note: The following **optional** paragraph provides for coordination of the preschool program with the **transitional kindergarten** (TK) program and may be revised to reflect district practice. Pursuant to Education Code 48000, children whose fifth birthday is between September 2 and December 2 must be offered a ~~transitional kindergarten (~~TK~~)~~ program which operates as the first year of a two-year kindergarten program; see BP 6170.1 - Transitional Kindergarten. ~~The following optional paragraph provides for coordination of the preschool program with the TK program and may be revised to reflect district practice.~~

The Superintendent or designee shall coordinate ~~planning efforts for~~ the district's preschool program, transitional kindergarten program **(TK)**, and elementary education program to provide a developmental continuum that builds upon children's growing skills and knowledge.

(cf. 6011 - Academic Standards)
(cf. 6170.1 - Transitional Kindergarten)

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

Note: CDE has developed voluntary "preschool learning foundations" which describe the knowledge, skills, and competencies that children are expected to exhibit as they complete their first or second year of preschool. These standards address essential skills in the subject areas listed below. The standards and companion preschool curriculum frameworks are available on CDE's web site.

The district's program shall be aligned with preschool learning foundations and curriculum frameworks developed by ~~the~~ CDE which identify the knowledge, skills, and competencies that children typically attain as they complete their first or second year of preschool. The program shall be designed to facilitate children's development in essential skills ~~related to~~ **in the areas of** language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, and social-emotional development.

The district's preschool program shall provide appropriate services to support the needs of ~~English learners and children with disabilities~~ **at-risk children**.

(cf. 0415 - Equity)
(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)
(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6173.2 - Education of Children of Military Families)
(cf. 6174 - Education for English Learners)
(cf. 6175 - Migrant Education Program)

~~The district shall encourage volunteerism in the program and shall communicate frequently with parents/guardians of enrolled children regarding their child's progress.~~

~~*(cf. 1240 - Volunteer Assistance)*~~

To maximize the ability of children to succeed in the preschool program, the program shall support children's health through proper nutrition and physical activity and shall provide or make referrals to available health and social services as needed.

(cf. 3550 - Food Services/Child Nutrition Program)
(cf. 5030 - Student Wellness)
(cf. 5141.31 - Immunizations)
(cf. 5141.32 - Health Screening for School Entry)
(cf. 5141.6 - School Health Services)

The district shall encourage volunteerism in the program and shall communicate frequently with parents/guardians of enrolled children regarding their child's progress.

(cf. 1240 - Volunteer Assistance)

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

Note: The Commission on Teacher Credentialing issues permits for child development program directors, site supervisors, master teachers, teachers, associate teachers, and assistants pursuant to criteria established in Education Code 8360-8370 and 5 CCR 80105-80125. The district may request from CDE a waiver of the qualification requirements for a site supervisor upon demonstration of a compelling need, in accordance with Education Code 8208(aa) and 5 CCR 18295.

Health and Safety Code 1596.7995~~, as added by SB 792 (Ch. 807, Statutes of 2015),~~ requires that employees and volunteers at a day care center be immunized against influenza, pertussis, and measles, with specified exemptions. In addition, Health and Safety Code 1597.055~~, as amended by SB 792,~~ requires that teachers in a day care center obtain a tuberculosis clearance. See the accompanying administrative regulation.

Education Code 8450 authorizes the district to create a reserve fund and use 10 percent of it for purposes of professional development for CSPP instructional staff. Professional development resources pertaining to preschool/early childhood education are available through CDE **and organizations such as the** California Preschool Instructional Network~~, and others. See the management resources below~~.

~~Education Code 8450 authorizes the district to create a reserve fund and use 10 percent of it for purposes of professional development for CSPP instructional staff.~~

The Superintendent or designee shall ensure that administrators, teachers, and paraprofessionals in district preschool programs possess the appropriate permit(s) issued by the Commission on Teacher Credentialing, meet any additional qualifications established by the Board, and participate in professional development opportunities designed to continually enhance their knowledge and skills.

(cf. 4112.2 - Certification)
(cf. 4112.4/4212.4/4312.4 - Health Examinations)
(cf. 4112.5/4212.5/4312.5 - Criminal Record Check)
(cf. 4131 - Staff Development)
(cf. 4222 - Teacher Aides/Paraprofessionals)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

Note: Pursuant to 5 CCR 18130, CSPP programs are subject to the requirements of 5 CCR 18105. 5 CCR 18105 **mandates** that districts offering a CSPP program develop written admissions policies and procedures that conform to the requirements of 22 CCR 101218, as provided in the following paragraph. See the accompanying administrative regulation for additional language that fulfills this mandate.

Preschool admissions policies and procedures shall be in writing and available to the public. Such policies and procedures shall include criteria designating those children whose needs can be met by the program and services, the ages of children who will be accepted, program activities, any supplementary services provided, any field trip provisions, any transportation arrangements, food service provisions, and a health examination requirement. (CCR 18105; 22 CCR 101218)

Note: Education Code 8263 and 5 CCR 18106 establish eligibility criteria and priorities for subsidized preschool services, as provided below and in the accompanying administrative regulation

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

Eligibility is generally limited to children who reside within district boundaries. However, Education Code 8322 and 5 CCR 18107 authorize the Board to enter into an agreement with the boards of other districts to serve children who reside within those districts. The district may revise the following paragraph to reflect any such agreement approved by the Board.

The Superintendent or designee shall ensure that subsidized preschool is provided to eligible families to the extent that state and/or federal funding is available and shall establish enrollment priorities in accordance with Education Code 8263 and 5 CCR 18106.

Note: The following paragraph is **optional**. Pursuant to Education Code 8235, programs operated under the CSPP are part-day programs only. Education Code 8239 encourages the provision of "wraparound child care services" which combine part-day preschool and general child care services to provide a full day of services for qualifying families. See the accompanying administrative regulation for program requirements.

The Superintendent or designee shall recommend strategies to link the district's preschool program with other available child care and development programs in the district or community in order to assist families whose child care needs extend beyond the length of time that the district's part-day preschool program is offered.

Note: 5 CCR 18279-18281 require an annual evaluation using ~~the~~ **CDE's** standardized "Desired Results for Children and Families" system ~~developed by the CDE~~. The system requires a self-evaluation that includes, but is not limited to, an assessment of the program by staff and the Board, a parent survey, and an environment rating scale using forms selected by CDE. In addition, every three years, CDE conducts a Federal Program Monitoring/Contract Monitoring Review (FPM/CMR) process with each contract agency which reviews compliance with program requirements. The FPM/CMR instrument is available on the CDE's web site.

Education Code 8203.1~~, as added by SB 858 (Ch. 32, Statutes of 2014),~~ establishes the early learning quality rating and improvement system (QRIS) block grant to support continuous local improvement efforts that increase the number of low-income children in high-quality preschool programs. Grant funds may be awarded to eligible local consortia, which then allocate funds to districts and other agencies contracting to provide CSPP programs. Pursuant to Education Code 8203.1, QRIS is based on a tiered rating structure with progressively higher quality standards for each tier. It is designed to (1) provide supports and incentives for programs, teachers, and administrators to reach higher levels of quality; (2) monitor and evaluate program impacts on child outcomes; and (3) disseminate information to parents/guardians and the public about program quality. For further information about the QRIS block grant, see CDE's web site and its publication Dream Big for Our Youngest Children.

The Superintendent or designee shall develop and implement an annual plan of evaluation which conforms to state requirements. (5 CCR 18279)

Note: The following paragraph may be revised to reflect programs offered by the district. Education Code 8235.5, as added by AB 1808 (Ch. 32, Statutes of 2018), requires CSPP programs that are exempt from licensing pursuant to Health and Safety Code 1596.792 to utilize district complaint procedures, with modifications as necessary, to resolve any deficiencies related to the CSPP health and safety requirements of Health and Safety Code 1596.7925. The bill summary clarifies that the Williams uniform complaint procedures established pursuant to 5 CCR 4680-4687 are the applicable procedures. See BP/AR 1312.4 - Williams Uniform Complaint Procedures.

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

The district's Williams uniform complaint procedures, with modifications as necessary, shall be used to investigate and resolve complaints alleging violation of applicable health or safety requirements for license-exempt programs operating under the California State Preschool Program. However, licensed programs shall refer complaints alleging health and safety violations to the California Department of Social Services. (Education Code 8235.5; 5 CCR 4610, 4611)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

The Superintendent or designee shall regularly report to the Board regarding enrollment in district preschool programs and the effectiveness of the programs in preparing preschoolers for transition into the elementary education program.

(cf. 0500 - Accountability)

Legal Reference:

EDUCATION CODE
8200-8499.10 Child Care and Development Services Act, especially:
8200-8209 General provisions for child care and development services
8230-8233 Migrant child care and development program
8235-8239.1 California State Preschool Program
8240-8244 General child care and development programs
8250-8252 Programs for children with special needs
8263 Eligibility and priorities for subsidized child development services
8263.3 Disenrollment of families due to reduced funding levels
8264.8 Center-based child care programs, staffing ratios
8273.1 Family fees
~~*8300-8303 Early Learning Quality Improvement System Advisory Committee*~~
8360-8370 Personnel qualifications
8400-8409 Contracts, ***administrative appeal procedure***
8493-8498 Facilities, ***capital outlay***
8499.3-8499.7 Local child care and development planning councils
44065 Interchange between certificated and classified positions
44256 Credential types
48000 Transitional kindergarten
48985 Notification, primary language other than English
HEALTH AND SAFETY CODE
1596.70-1596.895 California Child Day Care Act
1596.90-1597.21 Day care centers
120325-120380 Immunization requirements

Legal Reference continued: (see next page)

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

Legal Reference: (continued)

CODE OF REGULATIONS, TITLE 5
4680-4687 Williams uniform complaint procedures
18000-18434 Child care and development programs, especially:
18130-18136 California State Preschool Program
18295 Waiver of qualifications for site supervisor
80105-80125 Permits authorizing service in child development programs
CODE OF ~~FEDERAL~~ REGULATIONS, TITLE 22
101151-101239.2 General requirements, licensed child care centers, especially:
101151-101163 Licensing and application procedures
101212-101231 Continuing requirements
101237-101239.2 Facilities and equipment
UNITED STATES CODE, TITLE 20
1400-1482 Individuals with Disabilities Education Act
6311-6322 Title I, relative to preschool
6371-6376 Early Reading First
6381-6381k Even Start family literacy programs
6391-6399 Education of migratory children
UNITED STATES CODE, TITLE 42
9831-9852c Head Start programs
*~~9858-9858q~~ **9857-9858r** Child Care and Development Block Grant*
~~CODE OF FEDERAL REGULATIONS, TITLE 22~~
~~101151-101239.2 General requirements, licensed child care centers, including:~~
~~101151-101163 Licensing and application procedures~~
~~101212-101231 Continuing requirements~~
~~101237-101239.2 Facilities and equipment~~
CODE OF FEDERAL REGULATIONS, TITLE 45
*~~1301-1310~~ **1301.1-1305.2** Head Start*

Management Resources:

CSBA PUBLICATIONS
What Boards of Education Can Do About Kindergarten Readiness, Governance Brief, May 2016
~~Expanding Access to High Quality Preschool Programs, 2008~~
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
California Preschool Learning Foundations
~~14-02 Enrolling and Reporting Children in California State Preschool Programs, April 2014~~
Dream Big for Our Youngest Children: Final Report of the California Early Learning Quality Improvement System Advisory Committee, 2010
Preschool English Learners: Principles and Practices to Promote Language, Literacy, and Learning, 2nd ed., 2009
Prekindergarten Learning Development Guidelines, 2000
First Class: A Guide for Early Primary Education, 1999
U.S. DEPARTMENT OF EDUCATION PUBLICATIONS
Policy Statement on Expulsion and Suspension Policies in Early Childhood Settings, 2016
Good Start, Grow Smart, April 2002

Management Resources continued: (see next page)

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

Management Resources: (continued)
CSBA: http://www.csba.org
California Association for the Education of Young Children: http://www.caeyc.org
~~*California Children and Families Commission: http://www.ccfc.ca.gov*~~
California County Superintendents Educational Services Association: http://www.ccsesa.org
California Department of Education: http://www.cde.ca.gov
California Head Start Association: http://caheadstart.org
California Preschool Instructional Network: http://www.cpin.us
Child Development Policy Institute: http://www.cdpi.net
Cities, Counties, and Schools Partnership: http://www.ccspartnership.org
First 5 Association of California: ~~http://www.f5ac.org~~ ***http://www.ccfc.ca.gov***
National Institute for Early Education Research: http://nieer.org
~~*National School Boards Association: http://www.nsba.org*~~
~~*Preschool California: http://www.preschoolcalifornia.org*~~
U.S. Department of Education: http://www.ed.gov

Policy Reference UPDATE Service
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Center Unified SD

Board Policy

Preschool/Early Childhood Education

BP 5148.3
Students

The Governing Board recognizes that high-quality preschool experiences help children ages 3-4 years to develop knowledge, skills, abilities, and attributes necessary for a successful transition into the elementary education program. Early education programs should provide developmentally appropriate activities in a safe, adequately supervised, and cognitively rich environment.

Collaboration with Community Programs

The Superintendent or designee shall collaborate with the local child care and development planning council, other public agencies, organizations, the county office of education, and/or private preschool providers to assess the availability of preschool programs in the community and the extent to which the community's preschool needs are being met. The Board encourages the development of a comprehensive districtwide and/or countywide plan to increase children's access to high-quality preschool programs.

(cf. 1020 - Youth Services)
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 1700 - Relations Between Private Industry and the Schools)
(cf. 5148 - Child Care and Development)

The Superintendent or designee shall provide information about preschool options in the community to parents/guardians upon request.

District Preschool Programs

When the Board determines that it is feasible, the district may contract with the California Department of Education (CDE) to provide preschool services in facilities at or near district schools.

The Board shall approve for the district's preschool program a written philosophical statement, goals, and objectives that reflect the cultural and linguistic characteristics of the families to be served and address the program components specified in 5 CCR 18272-18281 and the accompanying administrative regulation. (5 CCR 18271)

The Board shall set priorities for establishing or expanding services as resources become available, giving consideration to the benefits of providing early education programs for at-risk children and/or children residing in the attendance areas of the lowest performing

district schools.

(cf. 0520.2 - Title I Program Improvement Schools)
(cf. 6171 - Title I Programs)

On a case-by-case basis, the Board shall determine whether the district shall directly administer a preschool program or contract with a public or private provider to offer such a program.

Facilities for preschool classrooms shall be addressed in the district's facilities master plan, including an assessment as to whether adequate and appropriate space exists on school sites. As necessary, the Superintendent or designee shall provide information to the Board regarding facilities financing options for preschool classrooms and/or facilities available through partnering organizations or agencies.

(cf. 1330.1 - Joint Use Agreements)
(cf. 7110 - Facilities Master Plan)
(cf. 7210 - Facilities Financing)

Because parents/guardians are essential partners in supporting the development of their children, the Superintendent or designee shall involve them in program planning.

(cf. 5020 - Parent Rights and Responsibilities)
(cf. 6020 - Parent Involvement)

The Superintendent or designee shall coordinate planning efforts for the district's preschool program, transitional kindergarten program, and elementary education program to provide a developmental continuum that builds upon children's growing skills and knowledge.

(cf. 6011 - Academic Standards)
(cf. 6170.1 - Transitional Kindergarten)

The district's program shall be aligned with preschool learning foundations and curriculum frameworks developed by the CDE which identify the knowledge, skills, and competencies that children typically attain as they complete their first or second year of preschool. The program shall be designed to facilitate children's development in essential skills related to language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, and social-emotional development.

The district's preschool program shall provide appropriate services to support the needs of English learners and children with disabilities.

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)
(cf. 6174 - Education for English Language Learners)

The district shall encourage volunteerism in the program and shall communicate frequently with parents/guardians of enrolled children regarding their child's progress.

(cf. 1240 - Volunteer Assistance)

To maximize the ability of children to succeed in the preschool program, the program shall support children's health through proper nutrition and physical activity and shall provide or make referrals to available health and social services as needed.

(cf. 3550 - Food Services/Child Nutrition Program)
(cf. 5030 - Student Wellness)
(cf. 5141.31 - Immunizations)
(cf. 5141.32 - Health Screening for School Entry)
(cf. 5141.6 - School Health Services)

The Superintendent or designee shall ensure that administrators, teachers, and paraprofessionals in district preschool programs possess the appropriate permit(s) issued by the Commission on Teacher Credentialing, meet any additional qualifications established by the Board, and participate in professional development opportunities designed to continually enhance their knowledge and skills.

(cf. 4112.2 - Certification)
(cf. 4112.4/4212.4/4312.4 - Health Examinations)
(cf. 4112.5/4212.5/4312.5 - Criminal Record Check)
(cf. 4131 - Staff Development)
(cf. 4222 - Teacher Aides/Paraprofessionals)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

Preschool admissions policies and procedures shall be in writing and available to the public. Such policies and procedures shall include criteria designating those children whose needs can be met by the program and services, the ages of children who will be accepted, program activities, any supplementary services provided, any field trip provisions, any transportation arrangements, food service provisions, and a health examination requirement. (CCR 18105; 22 CCR 101218)

The Superintendent or designee shall ensure that subsidized preschool is provided to eligible families to the extent that state and/or federal funding is available and shall establish enrollment priorities in accordance with Education Code 8263 and 5 CCR 18106.

The Superintendent or designee shall recommend strategies to link the district's preschool program with other available child care and development programs in the district or community in order to assist families whose child care needs extend beyond the length of time that the district's part-day preschool program is offered.

The Superintendent or designee shall develop and implement an annual plan of evaluation which conforms to state requirements. (5 CCR 18279)

The Superintendent or designee shall regularly report to the Board regarding enrollments in district preschool programs and the effectiveness of the programs in preparing preschoolers for transition into the elementary education program.

(cf. 0500 - Accountability)

Legal Reference:
EDUCATION CODE
8200-8499.10 Child Care and Development Services Act, especially:
8200-8209 General provisions for child care and development services
8230-8233 Migrant child care and development program
8235-8239 California State Preschool Program
8240-8244 General child care and development programs
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8263 Eligibility and priorities for subsidized child development services
8263.3 Disenrollment of families due to reduced funding levels
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18000-18434 Child care and development programs, especially:
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California Department of Education: http://www.cde.ca.gov
California Head Start Association: http://caheadstart.org
California Preschool Instructional Network: http://www.cpin.us
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Cities, Counties, and Schools Partnership: http://www.ccspartnership.org
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National Institute for Early Education Research: http://nieer.org
National School Boards Association: http://www.nsba.org
Preschool California: http://www.preschoolcalifornia.org
U.S. Department of Education: http://www.ed.gov

Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: October 21, 2015 Antelope, California

CSBA Sample
Administrative Regulation

Students AR 5148.3(a)

PRESCHOOL/EARLY CHILDHOOD EDUCATION

Note: The following administrative regulation reflects the major requirements of the California State Preschool Program (CSPP) pursuant to Education Code 8235-8239.1. The CSPP consolidates state preschool programs (Education Code 8235-8237), family literacy programs (Education Code 8238-8238.4), and general child care and development programs to the extent that they serve children 3-4 years of age (Education Code 8240-8244).

The following administrative regulation does not reflect all requirements for other state and federally funded preschool program(s). The district may revise this administrative regulation to reflect other preschool program(s) it offers, such as the state migrant child care and development program (Education Code 8230-8233), ~~state~~ **child care and development services for children with special needs** program ~~for severely disabled children~~ (Education Code 8250-8252), federal Head Start program (42 USC 9831-9852), Title I preschool program (20 USC 6311-6322), or preschool program developed and funded by the district.

In addition to the program requirements described below, preschool programs may be subject to other policies contained throughout the district's policy manual (e.g., BP/AR 1240 - Volunteer Assistance, AR 3514.2 - Integrated Pest Management, BP/AR 3550 - Food Service/Child Nutrition Program, and BP/AR 5148 - Child Care and Development~~, AR 3514.2 - Integrated Pest Management, BP/AR 1240 - Volunteer Assistance, and food safety standards and nutrition requirements in BP/AR 3550 - Food Service/Child Nutrition Program~~). Districts should consult legal counsel if they have questions regarding the applicability of other laws to the district's preschool program.

When approved by the California Department of Education (CDE) under the California State Preschool Program **(CSPP)**, the district may operate one or more part-day preschool programs in accordance with law and the terms of its contract with ~~the~~ CDE.

(cf. 5148 - Child Care and Development)

Note: 5 CCR 18130 specifies the state regulations for child care and development programs that are applicable to CSPP programs. These requirements include, but are not limited to, the program components listed in 5 CCR 18272-18281. See AR 5148 - Child Care and Development for details regarding these required program components.

The district's preschool program shall include all required program components, as described in 5 CCR 18272-18281 and AR 5148 - Child Care and Development, for the educational program, the creation of a developmental profile for each child, staff development, parent involvement and education, community involvement, health and social services, nutrition, and program evaluation. (5 CCR 18271-28281)

Minimum Hours/Days of Operation

The district's part-day preschool program shall operate a minimum of three hours per day, excluding time for home-to-school transportation, and for a minimum of 175 days per year unless otherwise specified in the program's contract. (Education Code 8235; 5 CCR 18136)

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

Staffing

The preschool program shall maintain an adult-child ratio of at least one adult for every eight children and a teacher-child ratio of at least one teacher for every 24 children. If the district cannot recruit a sufficient number of parents/guardians or volunteers to meet the required adult-child ratio, teacher aides shall be hired as necessary. (5 CCR 18135, 18290)

(cf. 1240 - Volunteer Assistance)
(cf. 6020 - Parent Involvement)

Note: Health and Safety Code 1596.7995~~, as added by SB 792 (Ch. 807, Statutes of 2015),~~ requires employees and volunteers at a day care center to be immunized against influenza, pertussis, and measles, with specified exemptions. Health and Safety Code 1597.055~~, as amended by SB 792, incorporates the immunization requirements into the qualifications of day care teachers and~~ adds a requirement for such teachers to obtain a tuberculosis clearance. Pursuant to Health and Safety Code 1596.76, a day care center includes a preschool. See AR 5148 - Child Care and Development for further information regarding immunization requirements for staff and volunteers. Districts that ~~do not offer child care and development programs and/or~~ have not adopted AR 5148 - Child Care and Development may revise the following paragraph accordingly and expand it to include the exemptions specified in Health and Safety Code ~~1596.7996~~ **1596.7995**.

Any person employed at a district preschool and any volunteer who provides care and supervision to children at a preschool shall, unless exempted by law, be immunized against influenza, pertussis, and measles in accordance with Health and Safety Code 1596.7995 and AR 5148 - Child Care and Development. Documentation of required immunizations, or applicable exemptions, shall be maintained in the employee's personnel file. (Health and Safety Code 1596.7995)

(cf. 4112.4/4212.4/4312.4 - Health Examinations)
(cf. 4112.6/4212.6/4312.6 - Personnel Files)

In addition, preschool teachers shall present evidence of a current tuberculosis clearance and meet other requirements as specified in Health and Safety Code 1597.055.

Wraparound Child Care Services

Note: The following section is **optional.** Because preschool programs operated under the CSPP are part-day programs only, Education Code 8329 encourages districts to contract with the **California Department of Education** (CDE) to offer "wraparound child care services" which combine preschool and general child care services to provide a full day of services for eligible families. Such programs must be consistent with requirements for general child care and development programs offered pursuant to Education Code 8240-8244; see BP/AR 5148 - Child Care and Development.

In accordance with its contract with ~~the~~ CDE, the district may offer full-day services to meet the needs of eligible families through a combination of part-day preschool and wraparound child care services that are offered for the remaining portion of the day or year following

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

completion of the preschool services. Child care and development services offered through this program shall meet the requirements of general child care and development programs pursuant to Education Code 8240-8244. (Education Code 8239)

Wraparound services shall operate a minimum of 246 days per year unless otherwise specified in the contract. Within this period of time, the part-day preschool program shall operate 175-180 days. After the completion of the preschool program, a part-time general child care and development program may operate a full day for the remainder of the year. (Education Code 8239)

Family Literacy Services

Note: The following section is **optional.** Contingent upon funding in the state Budget Act, Education Code 8238 and 8238.4 provide for the Superintendent of Public Instruction ~~(SPI)~~ to distribute family literacy supplemental grant funds to qualifying CSPP contractors for the purposes described below.

When any district preschool program receives funding for family literacy services pursuant to Education Code 8238.4, the Superintendent or designee shall coordinate the provision of: (Education Code 8238)

1. Opportunities for parents/guardians to work with their children on interactive literacy activities, including activities in which parents/guardians actively participate in facilitating their children's acquisition of prereading skills through guided activities such as shared reading, learning the alphabet, and basic vocabulary development

2. Parenting education for parents/guardians of **children in** participating ~~children~~ **classrooms** to support their child's development of literacy skills, including, but not limited to, parent education in:

   a. Providing support for the educational growth and success of their children

   b. Improving parent-school communications and parental understanding of school structures and expectations

   c. Becoming active partners with teachers in the education of their children

   d. Improving parental knowledge of local resources for the identification of and services for developmental disabilities, including, but not limited to, contact information for the district special education referral

3. Referrals to providers of adult education and instruction in English as a second language as necessary to improve ~~parents/guardians'~~ academic skills **of parents/guardians**

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

(cf. 6200 - Adult Education)

4. Staff development for teachers in participating classrooms that includes, but is not limited to:

   a. Development of a pedagogical knowledge, including, but not limited to, improved instructional **and behavioral** strategies

   b. Knowledge and application of developmentally appropriate assessments of the prereading skills of children in participating classrooms

   c. Information on working with families, including the use of on-site coaching, for guided practice in interactive literacy activities

   d. Providing targeted interventions for all young children to improve kindergarten readiness upon program completion

(cf. 4131 - Staff Development)

Eligibility and Enrollment

Note: The following section reflects eligibility criteria and enrollment priorities for the CSPP pursuant to state law and regulations. 5 CCR 18105 **mandates** that a district operating a CSPP program develop written admissions policies and procedures that conform to the requirements of 22 CCR 101218, including, **but not limited to,** criteria designating those children whose needs can be met by the program and services and the ages of children who will be accepted. **AB 2626 (Ch. 945, Statutes of 2018) amended Education Code 8208 to change the birthdate by which children are eligible for CSPP, as provided below.**

Children eligible for the district's **CSPP** ~~preschool~~ program include those who will have their third or fourth birthday on or before ~~September~~ **December** 1 of the fiscal year that they are being served. **Children who have their third birthday on or after December 2 may be enrolled on or after their third birthday.** (Education Code 8208, 8235, 8236)

~~Note: The following paragraph reflects guidance in CDE's Management Bulletin 14-02. See BP 6170.1 - Transitional Kindergarten for eligibility requirements pertaining to the transitional kindergarten program pursuant to Education Code 48000.~~

~~When a child is eligible for both the preschool program and the district's transitional kindergarten program, the family may choose the most appropriate program for the child. In accordance with the enrollment priorities described below, the child may be enrolled in both programs provided that the child is not enrolled in both programs for the same time period on the same day.~~

~~*(cf. 5111 - Admission)*~~
~~*(cf. 6170.1 - Transitional Kindergarten)*~~

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

Note: Pursuant to 5 CCR 18082-18083, the parent/guardian must submit an application for services which contains specified information and documentation. The application form is available on CDE's web site. Upon receiving an application, a person designated by the district must certify the family's or child's eligibility.

Eligibility for ~~subsidized preschool~~ **the CSPP program** shall be as follows:

1. Children shall be eligible for subsidized preschool services if their family is a current aid recipient, income eligible, or homeless and/or the children are recipients of protective services or have been identified as being, or at risk of being, abused, neglected, or exploited. (Education Code 8235, 8263, 8263.1~~; 5 CCR 18131, 18134~~)

2. Children shall be eligible for subsidized wraparound preschool and child care services if their family meets at least one of the criteria specified in item #1 above and needs child care services due to either of the following circumstances: (Education Code 8239, 8263)

~~Note: AB 982 (Ch. 567, Statutes of 2015) amended Education Code 8263 to expand the list of entities that can identify a child in need of subsidized services to include a local educational agency liaison for homeless children and youth, a Head Start program, or a transitional shelter and to expand the list of children to be identified to include a homeless child.~~

   a. The child is identified by a legal, medical, or social services agency, the district liaison for homeless students, a Head Start program, or an emergency or transitional shelter as being a recipient of protective services, as being or at risk of being neglected, abused, or exploited, or as being homeless.

(cf. 6173 - Education for Homeless Children)

Note: Education Code 8263, as amended by AB 273 (Ch. 689, Statutes of 2017), provides that eligibility for child care and development programs may be established by parent/guardian engagement in an educational program for English learners or for attainment of a high school diploma or general educational development certificate.

   b. The parents/guardians are engaged in vocational training leading directly to a recognized trade, paraprofession, or profession; **are engaged in an educational program for English language learners or for the attainment of a high school diploma or general educational development certificate;** are employed or seeking employment; are seeking permanent housing for family stability; or are incapacitated.

Note: The following paragraph may be revised to reflect district practice. Unless state funding is allocated to support the "centralized eligibility list" established in each county pursuant to Education Code 8499.5, such lists will be maintained only if locally funded. In situations where there is no locally funded centralized eligibility list or the district elects not to participate in the local list, the district must establish its own waiting list in accordance with admission priorities pursuant to 5 CCR 18106.

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

The Superintendent or designee shall consult the county's centralized eligibility list, when available, or shall maintain a district waiting list in accordance with admission priorities. As vacancies occur, applicants shall be contacted in order of their priority. (5 CCR 18106)

First priority for enrollment in a preschool program shall be given to neglected or abused children ~~3 or 4 years of age~~ **ages 3-4** who are recipients of child protective services or who, based upon written referral from a legal, medical, or social service agency, are at risk of being neglected, abused, or exploited. If unable to enroll a child in this category, the district shall refer the child's parent/guardian to local resource and referral services so that services for the child can be located. (Education Code 8236; 5 CCR 18131)

~~*(cf. 1020 - Youth Services)*~~
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 1700 - Relations Between Private Industry and the Schools)

Note: Pursuant to Education Code 8236, second priority for enrollment must be granted to children 4 years of age who are not enrolled in a **transitional kindergarten** (TK) program, as provided in the following paragraph.

~~In any CSPP program operating with funding that was initially allocated in a prior fiscal year, at least one-half of the children enrolled at a preschool site must be children who are 4 years of age unless an exception is granted by the SPI.~~ **Education Code 8236, as amended by AB 2626 (Ch. 945, Statutes of 2018), eliminates the requirement, for CSPP programs operating with funding that was initially allocated in a prior fiscal year, that at least one-half of the children enrolled at a preschool must be children who are age 4 years.**

After all children with first priority are enrolled, the district shall give second priority to eligible children 4 years of age who are not enrolled in a transitional kindergarten **(TK)** program prior to enrolling eligible children 3 years of age. (Education Code 8236)

Note: Education Code 8235, as amended by AB 99 (Ch. 15, Statutes of 2017), allows CSPP programs to provide services to children with disabilities whose family income is above the income eligibility threshold. Such children do not count towards the 10 percent limitation for otherwise ineligible children as described below.

After all otherwise eligible children have been enrolled, the program may provide services to children with disabilities who are ages 3-4 and whose family income is above the income eligibility threshold. (Education Code 8235)

In addition, a~~A~~After enrolling all eligible children ~~who meet the criteria for subsidized services~~, up to 10 percent of the program's enrollment, calculated throughout the entire contract, may be filled with children who exceed the age limitations and children whose family income **exceeds** ~~is no more than 15 percent above~~ the income eligibility threshold **by no more than 15 percent**. (Education Code 8235; 5 CCR 18133)

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

The district may certify eligibility and enrollment up to 120 calendar days prior to the first day of the beginning of the preschool year. After establishing eligibility at the time of initial enrollment, a child shall remain eligible for the remainder of the program year. (Education Code 8237; 5 CCR 18082)

Note: Pursuant to 5 CCR 18130, CSPP programs are subject to 5 CCR 18094 and 18118, which require the district to provide written notification to parents/guardians as to whether their application for subsidized services has been approved or denied. For this purpose, the district should use the Notice of Action form available on the CDE's web site. If the services are denied, the parent/guardian may appeal the decision in accordance with 5 CCR 18120-18122; see section "Parent Hearing" below.

The district's decision to approve or deny a child's enrollment shall be communicated to the family through a written Notice of Action mailed or delivered within 30 days from the date the application is signed by the parent/guardian. (5 CCR 18094, 18095, 18118)

(cf. 5145.6 - Parental Notifications)

Note: 5 CCR 18095 and 18119 require the district to notify a parent/guardian of any change in services or fees as described below. For such notification, the district should use the Notice of Action form available on the CDE's web site. Parents/guardians may appeal such actions pursuant to 5 CCR 18120-18122; see section "Parent Hearing" below.

Subsequently, the Superintendent or designee shall mail or deliver a Notice of Action to a parent/guardian at least 14 calendar days before any intended change in services, including, but not limited to, an increase or decrease in fees, an increase or decrease in the amount of services, or termination of services, due to any of the following circumstances: (5 CCR 18095, 18119)

1. A determination during recertification or update of the application that the need or eligibility requirements are no longer being met or the fee or amount of service needs to be modified

2. Failure of the parent/guardian to document the family's need or eligibility after the district requested such documentation in writing

3. An indication by the parent/guardian that he/she no longer wants the service

4. The death of a parent/guardian or child

5. The conclusion of a limited-term agreement, provided that the parent/guardian has been informed in writing of the date that the services would terminate

For each child enrolled in the district's preschool program, the Superintendent or designee shall maintain a family data file ~~containing~~ **including, but not limited to,** a completed and

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

signed application for services, documentation of income eligibility, and a copy of all Notices of Action. For each child not receiving subsidized services, the family data file shall also include records of the specific reason(s) for enrolling each child, the child's family income, and evidence that the district has made a diligent search for children eligible for subsidized services. (5 CCR 18130, 18133, 18081, 18084)

(cf. 1340 - Access to District Records)
(cf. 3580 - District Records)
(cf. 5125 - Student Records)

Combined Preschool/Transitional Kindergarten Classroom

Note: **AB 1808 (Ch. 32, Statutes of 2018) amended Education Code 8235 and 48000 to allow districts to place 4-year-old children enrolled in a CSPP program into a TK program and to commingle children from both programs in the same classroom as long as all of the requirements of each program are met and the district adheres to the requirements listed in the following section. See BP 6170.1 - Transitional Kindergarten for eligibility requirements pertaining to the TK program pursuant to Education Code 48000.**

When a child is eligible for both the preschool program and the district's TK program, the district may place the child in a classroom which is commingled with children from both programs as long as the commingled program meets all of the requirements of each program as well as the following requirements: (Education Code 8235, 48000)

1. **An early childhood environment rating scale, as specified in 5 CCR 18281, shall be completed for the classroom.**

2. **All children enrolled for 10 or more hours per week shall be evaluated using the Desired Results Developmental Profile, as specified in 5 CCR 18272.**

3. **The classroom shall be taught by a teacher who holds a credential issued by the Commission on Teacher Credentialing in accordance with Education Code 44065 and 44256.**

4. **The classroom shall comply with the adult-child ratio specified in Education Code 8264.8.**

5. **Contractors of the district shall report the services, revenues, and expenditures for children in the preschool program in accordance with 5 CCR 18068.**

6. **The classroom shall not include children enrolled in TK for a second year or children enrolled in a regular kindergarten classroom.**

(cf. 5111 - Admission)

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

(cf. 6170.1 - Transitional Kindergarten)

Fees and Charges

Fees for participation in the district's preschool program shall be assessed and collected in accordance with the fee schedule established by the Superintendent of Public Instruction **(SPI)**. (Education Code 8273~~, 8273.2~~; 5 CCR 18078)

(cf. 3260 - Fees and Charges)

However, no fee shall be charged to an income-eligible family whose child is enrolled in a part-day preschool program~~,~~ **or** a family that is receiving CalWORKs cash aid~~, or a family that is otherwise exempted pursuant to Education Code 8273.1~~. (Education Code 8273.1; 5 CCR 18110)

Note: Education Code 8273.1, as amended by AB 99 (Ch. 15, Statutes of 2017), extends the length of time, from three months to 12 months, for which a family who establishes preschool eligibility on the basis of abuse or neglect may be exempt from family fees.

~~In addition, any family qualifying for subsidized preschool on the basis of having a child who is a recipient of child protective services, or having a certification by a county child welfare agency that services continue to be necessary, may be exempt from these fees for up to 12 months. Any family whose child is receiving subsidized preschool on the basis of being at risk of abuse, neglect, or exploitation may be exempt from these fees for up to three months, unless the family becomes eligible based on receipt of child protective services or certification of need by a county child welfare agency. The cumulative period of exemption for these purposes shall not exceed 12 months.~~ **A family may be exempt from the fees for up to 12 months if the child qualifies for preschool on the basis of being the recipient of child protective services or as being, or at risk of being, abused or neglected.** (Education Code 8273.1)

Note: Education Code 8273.3 authorizes a district offering a CSPP program to charge a fee for field trips and/or to require parents/guardians to provide diapers, but **mandates** that the district adopt policy to include parents/guardians in the decision-making about such fees, as provided below. Pursuant to Education Code 8273.3, the fees cannot exceed $25 per child in the contract year. The following paragraph may be modified to delete diapers as appropriate for the age of the children served.

The Superintendent or designee shall establish a process that involves parents/guardians in determining whether to require parents/guardians to provide diapers~~. This process shall also be used to determine~~ **and/or** whether and how much to charge parents/guardians for field trip expenses, within the limit specified in law. A child shall not be denied participation in a field trip due to the parent/guardian's inability or refusal to pay the fee, and no adverse action shall be taken against a parent/guardian for that inability or refusal. (Education Code 8273.3)

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

Disenrollment Based on Reduced Funding

Note: Education Code 8263.3 specifies the order by which families will be disenrolled from child care and development services when funding levels are reduced. The following list applies that order of disenrollment to CSPP programs but takes into account the priority specified in Education Code 8236 to enroll children 4 years of age before enrolling children 3 years of age.

When necessary due to a reduction in state reimbursements, families shall be disenrolled in the following order: (Education Code 8236, 8263.3)

1. Children 3 years of age whose families have the highest income in relation to family size shall be disenrolled first, followed by children 4 years of age whose families have the highest income in relation to family size.

   At each age level, if two or more families have the same income ranking, the child with disabilities shall be disenrolled last. If there are no families that have a child with disabilities, the child who has received services the longest shall be disenrolled first.

2. Families of children 3 or 4 years of age who are receiving child protective services or who have been documented to be at risk of being neglected~~,~~ **or** abused~~, or exploited,~~ regardless of income, shall be disenrolled last.

Expulsion/Unenrollment Based on Behavior

Note: Education Code 8239.1, as added by AB 752 (Ch. 708, Statutes of 2017), prohibits the expulsion or unenrollment of a child from a CSPP program because of the child's behavior unless the district has followed the steps specified below.

A district preschool program shall not expel or unenroll a child based on the child's behavior, unless the district first takes the following actions to address the child's behavior: (Education Code 8239.1)

1. **Inform the parents/guardians of the child's persistent and serious challenging behaviors and consult with the parents/guardians and teacher in an effort to maintain the child's safe participation in the program**

2. **If the child has an individualized family service plan (IFSP) or individualized education program (IEP), with written parent/guardian consent, contact the agency or district employee responsible for such plan or program to seek consultation in regard to serving the child**

(cf. 6159 - Individualized Education Program)

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

3. **If the child does not have an IFSP or IEP, consider if it is appropriate to complete a universal screening of the child, including, but not limited to, screening the child's social and emotional development, referring the parents/guardians to community resources, implementing behavior supports within the program, and considering an IEP for the child**

If the district has taken the actions specified in items #1-3 above and the child's continued enrollment would present a serious safety threat to the child or other enrolled children, the district shall refer the parents/guardians to other potentially appropriate placements, the local child care resource and referral agency, or any other referral service available in the local community. Within 180 days of the start of the process, the district may unenroll the child. (Education Code 8239.1)

Note: A joint statement by the U.S. Department of Education and U.S. Department of Health and Human Services, Policy Statement on Expulsion and Suspension Policies in Early Childhood Settings, clarifies that preschool children with disabilities who are eligible for services under the Individuals with Disabilities Education Act (IDEA) (20 USC 1400-1482) are entitled to the same disciplinary protections that apply to all other IDEA-eligible students with disabilities, may not be subjected to impermissible disciplinary changes of placement for misconduct that is caused by or related to their disability, and must continue to receive educational services consistent with their right to a free appropriate public education. The statement indicates the need for the child's individualized education program (IEP) team to consider the use of positive behavioral interventions and supports when developing or modifying the IEP to reduce the need for discipline of a child with disabilities and avoid suspension or expulsion from a preschool program.

Children with disabilities may only be suspended or expelled in conformance with the procedures and limitations of the Individuals with Disabilities Education Act.

Parent Hearing

Note: Pursuant to 5 CCR 18130, districts are subject to the requirements of 5 CCR 18120-18122 to provide due process to parents/guardians who disagree with certain district actions, such as when services are denied, there is a change in services or fees, or their child is disenrolled.

If a parent/guardian disagrees with any district action to deny his/her child's eligibility for subsidized preschool services, disenroll the child due to a funding shortage, increase or decrease fees, increase or decrease the amount of services, terminate services, or otherwise change the level of services, he/she may file a request for a hearing with the Superintendent or designee within 14 calendar days of the date the Notice of Action was received. Within 10 calendar days of receiving the request for a hearing, the Superintendent or designee shall notify the parent/guardian of the time and place of the hearing, which, to the extent possible, shall be convenient for the parent/guardian. (5 CCR 18120)

PRESCHOOL/EARLY CHILDHOOD EDUCATION (continued)

The hearing shall be conducted in accordance with the procedures specified in 5 CCR 18120 by a district administrator who is at a staff level higher in authority than the staff person who made the contested decision. Within 10 calendar days after the hearing, the district administrator shall mail or deliver a written decision to the parent/guardian. If the parent/guardian disagrees with the written decision, he/she may, within 14 calendar days, appeal the decision to ~~the~~ CDE. (5 CCR 18120-18122)

Policy Reference UPDATE Service
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Center Unified SD

Administrative Regulation

Preschool/Early Childhood Education

AR 5148.3
Students

When approved by the California Department of Education (CDE) under the California State Preschool Program, the district may operate one or more part-day preschool programs in accordance with law and the terms of its contract with the CDE.

(cf. 5148 - Child Care and Development)

The district's preschool program shall include all required program components, as described in 5 CCR 18272-18281 and AR 5148 - Child Care and Development, for the educational program, the creation of a developmental profile for each child, staff development, parent involvement and education, community involvement, health and social services, nutrition, and program evaluation. (5 CCR 18271-28281)

Minimum Hours/Days of Operation

The district's part-day preschool program shall operate a minimum of three hours per day, excluding time for home-to-school transportation, and for a minimum of 175 days per year unless otherwise specified in the program's contract. (Education Code 8235; 5 CCR 18136)

Staffing

The preschool program shall maintain an adult-child ratio of at least one adult for every eight children and a teacher-child ratio of at least one teacher for every 24 children. If the district cannot recruit a sufficient number of parents/guardians or volunteers to meet the required adult-child ratio, teacher aides shall be hired as necessary. (5 CCR 18135, 18290)

(cf. 1240 - Volunteer Assistance)
(cf. 6020 - Parent Involvement)

Any person employed at a district preschool and any volunteer who provides care and supervision to children at a preschool shall, unless exempted by law, be immunized against influenza, pertussis, and measles in accordance with Health and Safety Code 1596.7995 and AR 5148 - Child Care and Development. Documentation of required immunizations, or applicable exemptions, shall be maintained in the employee's personnel file. (Health and Safety Code 1596.7995)

(cf. 4112.4 - Health Examinations)
(cf. 4112.6 - Personnel Files)

In addition, preschool teachers shall present evidence of a current tuberculosis clearance and meet other requirements as specified in Health and Safety Code 1597.055.

Wraparound Child Care Services

In accordance with its contract with the CDE, the district may offer full-day services to meet the needs of eligible families through a combination of part-day preschool and wraparound child care services that are offered for the remaining portion of the day or year following completion of the preschool services. Child care and development services offered through this program shall meet the requirements of general child care and development programs pursuant to Education Code 8240-8244. (Education Code 8239)

Wraparound services shall operate a minimum of 246 days per year unless otherwise specified in the contract. Within this period of time, the part-day preschool program shall operate 175-180 days. After the completion of the preschool program, a part-time general child care and development program may operate a full day for the remainder of the year. (Education Code 8239)

Family Literacy Services

When any district preschool program receives funding for family literacy services pursuant to Education Code 8238.4, the Superintendent or designee shall coordinate the provision of: (Education Code 8238)

1. Opportunities for parents/guardians to work with their children on interactive literacy activities, including activities in which parents/guardians actively participate in facilitating their children's acquisition of prereading skills through guided activities such as shared reading, learning the alphabet, and basic vocabulary development

2. Parenting education for parents/guardians of participating children to support their child's development of literacy skills, including, but not limited to, parent education in:

a. Providing support for the educational growth and success of their children

b. Improving parent-school communications and parental understanding of school structures and expectations

c. Becoming active partners with teachers in the education of their children

d. Improving parental knowledge of local resources for the identification of and services for developmental disabilities, including, but not limited to, contact information for the district special education referral

3. Referrals to providers of adult education and instruction in English as a second language as necessary to improve parents/guardians' academic skills

(cf. 6200 - Adult Education)

4. Staff development for teachers in participating classrooms that includes, but is not limited to:

a. Development of a pedagogical knowledge, including, but not limited to, improved instructional strategies

b. Knowledge and application of developmentally appropriate assessments of the prereading skills of children in participating classrooms

c. Information on working with families, including the use of on-site coaching, for guided practice in interactive literacy activities

d. Providing targeted interventions for all young children to improve kindergarten readiness upon program completion

(cf. 4131 - Staff Development)

Eligibility and Enrollment

Children eligible for the district's preschool program include those who will have their third or fourth birthday on or before September 1 of the fiscal year that they are being served. (Education Code 8208, 8235, 8236)

When a child is eligible for both the preschool program and the district's transitional kindergarten program, the family may choose the most appropriate program for the child. In accordance with the enrollment priorities described below, the child may be enrolled in both programs provided that the child is not enrolled in both programs for the same time period on the same day.

(cf. 5111 - Admission)
(cf. 6170.1 - Transitional Kindergarten)

Eligibility for subsidized preschool shall be as follows:

1. Children shall be eligible for subsidized preschool services if their family is a current aid recipient, income eligible, or homeless and/or the children are recipients of protective services or have been identified as being or at risk of being abused, neglected, or exploited. (Education Code 8235, 8263, 8263.1; 5 CCR 18131, 18134)

2. Children shall be eligible for subsidized wraparound preschool and child care services if their family meets at least one of the criteria specified in item #1 above and

needs child care services due to either of the following circumstances: (Education Code 8239, 8263)

a. The child is identified by a legal, medical, or social services agency, the district liaison for homeless students, a Head Start program, or an emergency or transitional shelter as being a recipient of protective services, as being or at risk of being neglected, abused, or exploited, or as being homeless.

(cf. 6173 - Education for Homeless Children)

b. The parents/guardians are engaged in vocational training leading directly to a recognized trade, paraprofession, or profession; are employed or seeking employment; are seeking permanent housing for family stability; or are incapacitated.

The Superintendent or designee shall consult the county's centralized eligibility list, when available, or shall maintain a district waiting list in accordance with admission priorities. As vacancies occur, applicants shall be contacted in order of their priority. (5 CCR 18106)

First priority for enrollment in a preschool program shall be given to neglected or abused children 3 or 4 years of age who are recipients of child protective services or who, based upon written referral from a legal, medical, or social service agency, are at risk of being neglected, abused, or exploited. If unable to enroll a child in this category, the district shall refer the child's parent/guardian to local resource and referral services so that services for the child can be located. (Education Code 8236; 5 CCR 18131)

(cf. 1020 - Youth Services)
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 1700 - Relations Between Private Industry and the Schools)

After all children with first priority are enrolled, the district shall give second priority to eligible children 4 years of age who are not enrolled in a transitional kindergarten program prior to enrolling eligible children 3 years of age. (Education Code 8236)

After enrolling all eligible children who meet the criteria for subsidized services, up to 10 percent of the program's enrollment, calculated throughout the entire contract, may be filled with children who exceed the age limitations and children whose family income is no more than 15 percent above the income eligibility threshold. (Education Code 8235; 5 CCR 18133)

The district may certify eligibility and enrollment up to 120 calendar days prior to the first day of the beginning of the preschool year. After establishing eligibility at the time of initial enrollment, a child shall remain eligible for the remainder of the program year. (Education Code 8237; 5 CCR 18082)

The district's decision to approve or deny a child's enrollment shall be communicated to

the family through a written Notice of Action mailed or delivered within 30 days from the date the application is signed by the parent/guardian. (5 CCR 18094, 18095, 18118)

(cf. 5145.6 - Parental Notifications)

Subsequently, the Superintendent or designee shall mail or deliver a Notice of Action to a parent/guardian at least 14 calendar days before any intended change in services, including, but not limited to, an increase or decrease in fees, an increase or decrease in the amount of services, or termination of services, due to any of the following circumstances: (5 CCR 18095, 18119)

1. A determination during recertification or update of the application that the need or eligibility requirements are no longer being met or the fee or amount of service needs to be modified

2. Failure of the parent/guardian to document the family's need or eligibility after the district requested such documentation in writing

3. An indication by the parent/guardian that he/she no longer wants the service

4. The death of a parent/guardian or child

5. The conclusion of a limited-term agreement, provided that the parent/guardian has been informed in writing of the date that the services would terminate

For each child enrolled in the district's preschool program, the Superintendent or designee shall maintain a family data file containing a completed and signed application for services, documentation of income eligibility, and a copy of all Notices of Action. For each child not receiving subsidized services, the family data file shall also include records of the specific reason(s) for enrolling each child, the child's family income, and evidence that the district has made a diligent search for children eligible for subsidized services. (5 CCR 18130, 18133, 18081, 18084)

(cf. 1340 - Access to District Records)
(cf. 3580 - District Records)
(cf. 5125 - Student Records)

Fees and Charges

Fees for participation in the district's preschool program shall be assessed and collected in accordance with the fee schedule established by the Superintendent of Public Instruction. (Education Code 8273, 8273.2; 5 CCR 18078)

(cf. 3260 - Fees and Charges)

However, no fee shall be charged to an income-eligible family whose child is enrolled in

a part-day preschool program, a family that is receiving CalWORKs cash aid, or a family that is otherwise exempted pursuant to Education Code 8273.1. (Education Code 8273.1; 5 CCR 18110)

In addition, any family qualifying for subsidized preschool on the basis of having a child who is a recipient of child protective services, or having a certification by a county child welfare agency that services continue to be necessary, may be exempt from these fees for up to 12 months. Any family whose child is receiving subsidized preschool on the basis of being at risk of abuse, neglect, or exploitation may be exempt from these fees for up to three months, unless the family becomes eligible based on receipt of child protective services or certification of need by a county child welfare agency. The cumulative period of exemption for these purposes shall not exceed 12 months. (Education Code 8273.1)

The Superintendent or designee shall establish a process that involves parents/guardians in determining whether to require parents/guardians to provide diapers. This process shall also be used to determine whether and how much to charge parents/guardians for field trip expenses, within the limit specified in law. A child shall not be denied participation in a field trip due to the parent/guardian's inability or refusal to pay the fee, and no adverse action shall be taken against a parent/guardian for that inability or refusal. (Education Code 8273.3)

Disenrollment

When necessary due to a reduction in state reimbursements, families shall be disenrolled in the following order: (Education Code 8236, 8263.3)

1. Children 3 years of age whose families have the highest income in relation to family size shall be disenrolled first, followed by children 4 years of age whose families have the highest income in relation to family size.

At each age level, if two or more families have the same income ranking, the child with disabilities shall be disenrolled last. If there are no families that have a child with disabilities, the child who has received services the longest shall be disenrolled first.

2. Families of children 3 or 4 years of age who are receiving child protective services or who have been documented to be at risk of being neglected, abused, or exploited, regardless of income, shall be disenrolled last.

Parent Hearing

If a parent/guardian disagrees with any district action to deny his/her child's eligibility for subsidized preschool services, disenroll the child due to a funding shortage, increase or decrease fees, increase or decrease the amount of services, terminate services, or otherwise change the level of services, he/she may file a request for a hearing with the Superintendent or designee within 14 calendar days of the date the Notice of Action was received. Within 10 calendar days of receiving the request for a hearing, the

Superintendent or designee shall notify the parent/guardian of the time and place of the hearing, which, to the extent possible, shall be convenient for the parent/guardian. (5 CCR 18120)

The hearing shall be conducted in accordance with the procedures specified in 5 CCR 18120 by a district administrator who is at a staff level higher in authority than the staff person who made the contested decision. Within 10 calendar days after the hearing, the district administrator shall mail or deliver a written decision to the parent/guardian. If the parent/guardian disagrees with the written decision, he/she may, within 14 calendar days, appeal the decision to the CDE. (5 CCR 18120-18122)

Regulation CENTER UNIFIED SCHOOL DISTRICT
approved: September 20, 2017 Antelope, California

CSBA Sample
Board Policy

Instruction BP 6142.3(a)

CIVIC EDUCATION

Note: The following **optional** policy may be revised to reflect district practice.

Education Code 51470-51474, as added by AB 24 (Ch. 604, Statutes of 2017), establish the State Seal of Civic Engagement, a voluntary program to recognize high school graduates who have demonstrated excellence in civic education and participation, as well as an understanding of the U.S. Constitution, the California Constitution, and the democratic system of government. The Superintendent of Public Instruction will provide an insignia that can be affixed to the diploma or transcript of eligible students. Criteria for the award will be approved by the State Board of Education by January 31, 2021.

The Governing Board recognizes that ~~citizen~~ involvement in civic and political institutions is essential to a democratic government and desires to provide a comprehensive civic education program to help students acquire the knowledge, skills, and principles essential for informed, **engaged, and** responsible citizenship.

Note: State standards and guidelines for **instruction in** civics and government are included in the standards and curriculum framework for history-social science. **The history-social science curriculum framework contains suggestions for lessons and activities that include simulations of government, student-led debates, research projects, voter education, and service learning.** In addition, the Center for Civic Education has developed voluntary National Standards for Civics and Government describing what students should know and be able to do in the field of civics and government ~~by the end of grades 4, 8, and 12~~ **in grades K-4, 5-8, and 9-12**.

The Board shall approve, upon the recommendation of the Superintendent or designee, academic standards and curriculum in civics and government that are aligned with state academic standards and curriculum frameworks.

(cf. 6000 - Concepts and Roles)
(cf. 6011 - Academic Standards)
(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6142.94 - History-Social Science Instruction)
(cf. 9000 - Role of the Board)

The Superintendent or designee shall determine specific courses within the K-12 curriculum in which civic education and government may be explicitly and systematically taught. He/she ~~also~~ shall **also** encourage the integration of civic education into other subjects as appropriate.

(cf. 6143 - Courses of Study)
(cf. 6146.1 - High School Graduation Requirements)

CIVIC EDUCATION (continued)

The district's civic education program shall provide students with an understanding of the rights and responsibilities of citizens in American democracy and the workings of federal, state, and local governments. As appropriate, instruction should include an examination of fundamental American documents, including, but not limited to, the Declaration of Independence, the United States Constitution, the Federalist Papers, and other significant writings and speeches. Instruction ~~also~~ should **also** promote a student's understanding of shared democratic principles and values, such as personal responsibility, justice, equality, respect for others, civic-mindedness, and patriotism, and enable students to make their own commitment to these civic values.

~~To develop a sense of political effectiveness, instruction should develop students' understanding of the importance of civic participation in a democratic society.~~ Service learning, extracurricular and cocurricular activities, class and school elections, **simulations of government, student-led debates, voter education,** and observation of local government processes may be used to reinforce classroom instruction by linking civic knowledge to practical experience and encouraging civic involvement.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 6142.4 - Service Learning/Community Service Classes)
(cf. 6145 - Extracurricular and Cocurricular Activities)
(cf. 9150 - Student Board Members)

~~Instruction also should promote a student's understanding of shared democratic principles and values, such as personal responsibility, justice, equality, respect for others, civic-mindedness, and patriotism, and enable students to make their own commitment to these civic values.~~

Whenever civic education includes topics that may be controversial due to political beliefs or other influences, instruction shall be presented in a balanced manner that does not promote any particular viewpoint. Students shall not be discriminated against for expressing their ideas and opinions and shall be encouraged to respect different points of view.

(cf. 5145.2 - Freedom of Speech/Expression)
(cf. 6144 - Controversial Issues)

Constitution/Citizenship Day

Each year on or near September 17, in commemoration of Constitution and Citizenship Day, the district shall hold an educational program for students in grades K-12 pertaining to the United States Constitution which shall include exercises and instruction in the purpose, meaning, and importance of the Constitution, including the Bill of Rights. (Education Code 37221~~; P.L. 108-447, Sec. 111~~ **36 USC 106 Note)**

(cf. 6115 - Ceremonies and Observances)

CIVIC EDUCATION (continued)

Student Voter Registration

Note: The following section is for use by districts that maintain high schools. Elections Code 2146 requires the California Secretary of State to annually provide high schools with voter registration forms in numbers specifically requested by the school.

To encourage students to participate in the elections process when they are of voting age, the Superintendent or designee shall provide high school students with voter registration information, including information regarding the state's online voter registration system.

The Superintendent or designee shall identify an employee at each high school whom the California Secretary of State may contact to facilitate the distribution of voter registration forms to eligible students. The Superintendent or designee shall provide the business address, phone number, and email address of each contact person to the Secretary of State. (Elections Code 2148)

Note: The following optional paragraph reflects examples of methods of distributing voter registration forms as specified in Elections Code 2146 and may be revised to reflect district practice.

The designated employee shall determine the most effective means of distributing voter registration forms provided by the Secretary of State, which may include, but are not limited to, distributing the forms at the start of the school year with orientation materials, placing voter registration forms at central locations, including voter registration forms with graduation materials, and/or providing links and the web site address of the Secretary of State's online voter registration system on the district's web site and in email notices sent to students.

The principal or designee may appoint one or more students enrolled at each high school to serve as voter outreach coordinators at that school. The voter outreach coordinator(s) may coordinate voter registration activities at the school to encourage eligible persons to register to vote. With the approval of the principal or designee, the voter outreach coordinator(s) may also coordinate election-related activities on campus, including voter registration drives, mock elections, debates, and other election-related student outreach activities. (Education Code 49041)

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5145.13 - Response to Immigration Enforcement)

Note: Education Code 49040 designates the last two full weeks in April and the last two full weeks in September as "high school voter education weeks" during which elections officials may, at their discretion, visit high school campuses to register students and school personnel to vote. This does not preclude registration events on a high school campus as otherwise permitted by the Elections Code.

CIVIC EDUCATION (continued)

During the last two full weeks in April and September, in areas on each high school campus that are reasonably accessible to all students as designated by the principal or designee, the county elections official shall be allowed to register students and school personnel to vote. (Education Code 49040)

Legal Reference:

EDUCATION CODE
54 Student service on boards and commissions
233.5 Teaching of principles
33540 Standards for government and civics instruction
37221 Commemorative exercises including anniversary of U.S. Constitution
48205 Absence from school for jury duty or precinct board service
49040-49041 Student voter registration
51210 Courses of study, grades 1-6
51220 Courses of study, grades 7-12
51470-51474 State Seal of Civic Engagement
ELECTIONS CODE
2146 Student voter registration
2148 Student voter registration, contact person
12302 Precinct boards, appointment of students
UNITED STATES CODE, TITLE 20
6711-6716 Education for Democracy Act
UNITED STATES CODE, TITLE 36
101-144 Patriotic observances

Management Resources:

~~*CSBA PUBLICATIONS*~~
~~*School Board Leadership: The Role and Function of California's School Boards, 1996*~~
~~*FEDERAL REGISTER*~~
~~*77 Fed. Reg. 29727 Constitution Day and Citizenship Day*~~
AMERICAN BAR ASSOCIATION PUBLICATIONS
Essentials of Law-Related Education, rev. 2003
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
History-Social Science Content Standards
History-Social Science Framework for California Public Schools
CENTER FOR CIVIC EDUCATION PUBLICATIONS
Education for Democracy: California Civic Education Scope & Sequence, 2003
National Standards for Civics and Government, 1994
NATIONAL ASSESSMENT OF EDUCATIONAL PROGRESS (NAEP) PUBLICATIONS
~~*1998 Civics Report Card for the Nation, November 18, 1999*~~
Civics Assessment
WEB SITES
CSBA: http://www.csba.org
American Bar Association, ~~*Law-Related Education Projects*~~ *:* ~~*http://www.abanet.org/publiced/lre*~~
https://www.americanbar.org/groups/public_education.html

Management Resources continued: (see next page)

CIVIC EDUCATION (continued)

Management Resources: (continued)
WEB SITES (continued)
American Political Science Association: http://www.apsanet.org
Bill of Rights Institute: http://www.billofrightsinstitute.org
California Association of Student Leaders: http://www.casl1.org
California Council for the Social Studies: http://www.ccss.org
California Secretary of State Online Voter Registration: https://registertovote.ca.gov
Center for California Studies: http://www.csus.edu/calst
Center for Civic Education: http://www.civiced.org
Center for Information and Research on Civic Learning and Engagement: http://www.civicyouth.org
~~*Center for Youth Citizenship: http://www.youthcitizenship.org*~~
Constitutional Rights Foundation: http://www.crf-usa.org
National Assessment of Educational Progress ~~(NAEP)~~, Civics Assessment: https://nces.ed.gov/nationsreportcard/civics
National Council for the Social Studies: http://www.ncss.org

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Center Unified SD

Board Policy

Civic Education

BP 6142.3
Instruction

The Governing Board recognizes that citizen involvement in civic and political institutions is essential to a democratic government and desires to provide a comprehensive civic education program to help students acquire the knowledge, skills, and principles essential for informed, responsible citizenship.

The Board shall approve, upon the recommendation of the Superintendent or designee, academic standards and curriculum in civics and government that are aligned with state academic standards and curriculum frameworks.

(cf. 6000 - Concepts and Roles)
(cf. 6011 - Academic Standards)
(cf. 6141 - Curriculum Development and Evaluation)
(cf. 9000 - Role of the Board)

The Superintendent or designee shall determine specific courses within the K-12 curriculum in which civic education and government may be explicitly and systematically taught. He/she also shall encourage the integration of civic education into other subjects as appropriate.

(cf. 6143 - Courses of Study)
(cf. 6146.1 - High School Graduation Requirements)

The district's civic education program shall provide students with an understanding of the rights and responsibilities of citizens in American democracy and the workings of federal, state, and local governments. As appropriate, instruction should include an examination of fundamental American documents, including, but not limited to, the Declaration of Independence, the United States Constitution, the Federalist Papers, and other significant writings and speeches.

To develop a sense of political effectiveness, instruction should develop students' understanding of the importance of civic participation in a democratic society. Service learning, extracurricular and cocurricular activities, class and school elections, and observation of local government processes may be used to reinforce classroom instruction by linking civic knowledge to practical experience and encouraging civic involvement.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 6142.4 - Learning Through Community Service)
(cf. 6145 - Extracurricular and Cocurricular Activities)

Instruction also should promote a student's understanding of shared democratic principles and values, such as personal responsibility, justice, equality, respect for others, civic-mindedness, and patriotism, and enable students to make their own commitment to these civic values.

Constitution/Citizenship Day

Each year on or near September 17, in commemoration of Constitution and Citizenship Day, the district shall hold an educational program for students in grades K-12 pertaining to the United States Constitution which shall include exercises and instruction in the purpose, meaning, and importance of the Constitution, including the Bill of Rights. (Education Code 37221; P.L. 108-447, Sec. 111)

(cf. 6115 - Ceremonies and Observances)

Legal Reference:
EDUCATION CODE
233.5 Teaching of principles
33540 Standards for government and civics instruction
37221 Commemorative exercises including anniversary of U.S. Constitution
48205 Absence from school for jury duty or precinct board service
51210 Courses of study, grades 1-6
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ELECTIONS CODE
12302 Precinct boards, appointment of students
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Essentials of Law-Related Education, rev. 2003
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
History-Social Science Content Standards
CENTER FOR CIVIC EDUCATION PUBLICATIONS
Education for Democracy: California Civic Education Scope & Sequence, 2003

National Standards for Civics and Government, 1994
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WEB SITES
CSBA: http://www.csba.org
American Bar Association, Law-Related Education Projects: http://www.abanet.org/publiced/lre
American Political Science Association: http://www.apsanet.org
Bill of Rights Institute: http://www.billofrightsinstitute.org
California Association of Student Leaders: http://www.casl1.org
California Council for the Social Studies: http://www.ccss.org
Center for California Studies: http://www.csus.edu/calst
Center for Civic Education: http://www.civiced.org
Center for Information and Research on Civic Learning and Engagement: http://www.civicyouth.org
Center for Youth Citizenship: http://www.youthcitizenship.org
Constitutional Rights Foundation: http://www.crf-usa.org
National Assessment of Educational Progress (NAEP), Civics Assessment: http://nces.ed.gov/nationsreportcard/civics
National Council for the Social Studies: http://www.ncss.org

Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: October 18, 2006 Antelope, California

CSBA Sample
Board Policy

Instruction BP 6145.2(a)

ATHLETIC COMPETITION

Note: Pursuant to Education Code 35179, the Governing Board has control of and responsibility for all aspects of district interscholastic athletic policies, programs, and activities.

Pursuant to Education Code 51242, the Board may exempt any high school student engaged in a school-sponsored interscholastic athletic program after regular school hours from the requirement to attend physical education courses; see BP 6142.7 - Physical Education and Activity.

The Governing Board recognizes that the district's athletic program constitutes an integral component of the educational program and helps to build a positive school climate. The athletic program also promotes the physical, social, and emotional well-being and character development of participating students. The district's athletic program shall be designed to meet students' interests and abilities and shall be varied in scope to attract wide participation.

(cf. 3541.1 - Transportation for School-Related Trips)
(cf. 5030 - Student Wellness)
(cf. 5137 - Positive School Climate)
(cf. 6142.7 - Physical Education and Activity)
(cf. 7110 - Facilities Master Plan)

All athletic teams shall be supervised by qualified coaches to ensure that student athletes receive appropriate instruction and guidance related to safety, health, sports skills, and sportsmanship. Athletic events shall be officiated by qualified personnel.

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

The Board encourages business and community support for district athletic programs, subject to applicable district policies and regulations governing advertisements and donations.

(cf. 1260 - Educational Foundation)
(cf. 1321 - Solicitation of Funds from and by Students)
(cf. 1325 - Advertising and Promotion)
(cf. 1700 - Relations Between Private Industry and the Schools)
(cf. 3290 - Gifts, Grants and Bequests)

Nondiscrimination and Equivalent Opportunities in the Athletic Program

Note: Pursuant to Education Code 35179, the Board is responsible for ensuring that district and interscholastic athletic policies, programs, and activities are in compliance with ~~federal and state~~ law. Gender equity and nondiscrimination in district and interscholastic athletic programs and activities are governed by both federal **law** ~~and state laws~~ (Title IX, 20 USC 1681-1688) **and state law** (Education Code 200-262.4; 5 CCR 4900-4965).

ATHLETIC COMPETITION (continued)

In Mansourian v. Regents of University of California, the Ninth Circuit Court of Appeals ruled that a university receiving federal funds can be held liable for failing to effectively accommodate the athletic interests of both men and women even if the aggrieved women did not first provide the appropriate university officials with notice of their disadvantageous treatment and an opportunity to cure it. See the accompanying administrative regulation for factors the district must consider in determining whether equivalent opportunities are being provided.

Education Code 221.2-221.3 (the California Racial Mascot Act) declare the use of racially derogatory or discriminatory school or athletic team names, mascots, or nicknames in public schools to be contrary to an equal education and specifically prohibit public schools from using the term "Redskins" as a school or athletic team name, mascot, or nickname. The following paragraph includes an expansion of this prohibition to cover any racially derogatory or discriminatory athletic team name, mascot, or nickname and may be revised to reflect district practice. Also see BP 0410 - Nondiscrimination in District Programs and Activities.

The district's athletic program shall be free from discrimination and discriminatory practices prohibited by state and federal law, including, but not limited to, the use of any racially derogatory or discriminatory school or athletic team name, mascot, or nickname. The Superintendent or designee shall ensure that equivalent athletic opportunities are provided for males and females, and that students are permitted to participate in athletic activities consistent with their gender identity.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)

Any complaint ~~regarding~~ **alleging discrimination in** the district's athletic program shall be filed in accordance with the district's uniform complaint procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

California Interscholastic Federation

Note: The following **optional** section is for use by districts that maintain grades 9-12. Pursuant to Education Code 35179, the district may join an association, such as the California Interscholastic Federation (CIF), for the purpose of providing regional or statewide interscholastic athletic programs and activities for district students. Pursuant to Education Code 33353, CIF is responsible for setting rules governing interscholastic athletic programs. Students who attend schools that participate in interscholastic sports are therefore subject to CIF regulations as well as applicable district rules.

Any district school that participates in the California Interscholastic Federation (CIF) shall conduct its athletic activities in accordance with CIF bylaws and rules and any applicable district policy and regulation. The Superintendent or designee shall have responsibility for the district's interscholastic athletic program, while the principal or designee at each participating school shall be responsible for site-level decisions, as appropriate.

ATHLETIC COMPETITION (continued)

Note: Pursuant to CIF rules established in accordance with Education Code 33353, the Board is required to designate an individual from each school that participates in CIF sports to serve as a representative to the local CIF league. The name and contact information of these representatives must be annually reported to CIF. The following paragraph may be revised to reflect district practice.

The Board shall annually designate a representative to the local CIF league from each school that participates in CIF sports. The Superintendent or designee shall recommend a candidate for the position who demonstrates an understanding of the district's goals for student learning and interscholastic activities, knowledge of the athletic programs, awareness of the implications of league decisions for the school and the district, and interpersonal communication and leadership skills.

The designated representative(s) shall vote on issues that impact interscholastic athletics at the league and section levels, perform any other duties required by the CIF league, and report regularly to the Board on league, section, and statewide issues related to athletic programs.

(cf. 0500 - Accountability)

Student Eligibility

Note: The following section provides that student eligibility for participation in athletic programs shall be based on the same criteria adopted by the Board for all other extracurricular or cocurricular activities (see BP/AR 6145 - Extracurricular and Cocurricular Activities), and may be revised to reflect district practice.

Education Code 48850 specifies that a homeless student, or a foster youth whose residence changes pursuant to a court order or decision of a child welfare worker, shall be deemed to meet all residency requirements for participation in extracurricular activities and interscholastic sports; see AR 6173 - Education for Homeless Children and AR 6173.1 - Education for Foster Youth.

In addition, Education Code 49700-49701 establish a uniform means of assisting children of active duty military families transferred from one state to another, by reducing or eliminating the barriers to their educational success caused by the frequent moves and deployments of their parents/guardians; see BP/AR 6173.2 - Education of Children of Military Families. Among other things, Education Code 49701 requires flexibility of districts' local rules to facilitate eligibility for extracurricular activities of children of military personnel.

Eligibility requirements for student participation in the district's interscholastic athletic program, including requirements pertaining to academic achievement, shall be the same as those set by the district for participation in extracurricular and cocurricular activities.

(cf. 3530 - Risk Management/Insurance)
(cf. 5111.1 - District Residency)
(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 6145 - Extracurricular and Cocurricular Activities)
(cf. 6146.1 - High School Graduation Requirements)
(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6173.2 - Education of Children of Military Families)

ATHLETIC COMPETITION (continued)

Note: The following **optional** paragraph is for use by districts that participate in CIF. CIF bylaws specify eligibility criteria for participating student athletes, including criteria related to age, grade, attendance, scholastic achievement, residence, transfers, and discipline. In addition, in accordance with CIF bylaws, students in home schooling or home study/independent study programs are not eligible for CIF interscholastic competition unless they are enrolled in a program under the jurisdiction of a CIF member school district (i.e., a program in which the district approves the curriculum, administers the program, and evaluates the student).

In addition, the Superintendent or designee shall ensure that students participating in interscholastic athletics governed by CIF satisfy CIF eligibility requirements.

Note: Education Code 49010-49011 and the California Department of Education's (CDE) Fiscal Management Advisory 12-02, Pupil Fees, Deposits, and Other Charges, clarify that districts may not charge a fee for student participation in extracurricular activities, regardless of whether the activity is elective. Such prohibited fees include, but are not limited to, the cost of uniforms, locks, lockers, and equipment.

However, pursuant to Education Code 32220-32224, the district may charge a fee for required medical and accident insurance for athletic team members that is not paid for with school district or student body funds, as long as costs for insurance are covered for those determined to be financially unable to pay; see the accompanying administrative regulation and AR 5143 - Insurance. The district may also charge a fee for other students to attend athletic events as spectators since such attendance is not directly related to the educational program. Districts are advised to seek legal counsel before charging a fee for any activity which may be construed as related to the educational program.

Students shall not be charged a fee to participate in an athletic program, including, but not limited to, a fee to cover the cost of uniforms, locks, lockers, or athletic equipment.

(cf. 3260 - Fees and Charges)
(cf. 5143 - Insurance)

Sportsmanship

Note: CIF has adopted a set of principles entitled Pursuing Victory with Honor to provide the tools for teaching character development to student athletes. Districts that are not affiliated with CIF may delete or modify the following **optional** section to reflect district practice.

The Board values the quality and integrity of the athletic program and the character development of student athletes. Student athletes, coaches, parents/guardians, spectators, and others are expected to demonstrate good sportsmanship, ethical conduct, and fair play during all athletic competitions. They shall also abide by the core principles of trustworthiness, respect, responsibility, fairness, caring, and good citizenship, and the Code of Ethics adopted by CIF.

Students and staff shall be subject to disciplinary action for improper conduct.

(cf. 3515.2 - Disruptions)
(cf. 4118 - Dismissal/Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

ATHLETIC COMPETITION (continued)

(cf. 5131 - Conduct)
(cf. 5131.1 - Bus Conduct)
(cf. 5131.4 - Student Disturbances)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Individuals with Disabilities))

Health and Safety

Note: See the accompanying administrative regulation for additional requirements pertaining to the health and safety of student athletes, including students who experience concussions or other head injuries, heat illness, or sudden cardiac arrest.

The Board desires to give student health and safety the highest consideration in planning and conducting athletic activities.

Note: CIF requires students in grades 9-12 to undergo medical examinations before participating in interscholastic competition; see BP 5141.3 - Health Examinations. Pursuant to Education Code 49458, any examination required for participation in an interscholastic athletic program may be conducted by a physician or physician assistant.

Students shall have a medical clearance before participating in interscholastic athletic programs. Care shall be taken to ensure that all athletic trainings and competitions are conducted in a manner that will not overtax the physical capabilities of the participants. When appropriate, protective equipment shall be used to prevent or minimize injuries.

(cf. 5131.61 - Drug Testing)
(cf. 5131.63 - Steroids)
(cf. 5141.3 - Health Examinations)
(cf. 5141.6 - School Health Services)
(cf. 5141.7 - Sun Safety)
~~*(cf. 5143 - Insurance)*~~

Coaches and appropriate district employees shall take every possible precaution to ensure that athletic equipment is kept in safe and serviceable condition. The Superintendent or designee shall ensure that all athletic equipment is cleaned and inspected for safety before the beginning of each school year.

(cf. 5142 - Safety)

Note: Education Code 35179.4, as added by AB 2009 (Ch. 646, Statutes of 2018), requires any district that offers an interscholastic athletic program to develop a written emergency action plan, as provided below. A sample emergency action plan that may be used in the event of sudden cardiac arrest, catastrophic injury, or other medical emergency is available on CIF's web site.

ATHLETIC COMPETITION (continued)

The Superintendent or designee shall develop a written emergency action plan that describes the location of automated external defibrillator(s) and procedures to be followed in the event of sudden cardiac arrest or other medical emergency related to the athletic program's activities or events. The plan shall be posted in accordance with guidelines of the National Federation of State High School Associations. (Education Code 35179.4)

~~Note: Education Code 49475 requires that a student at any grade level who is suspected of sustaining a concussion be immediately removed from the athletic activity and not returned until a health care provider provides written clearance. Education Code 33479.5, as added by AB 1639 (Ch. 792, Statutes of 2016), and CIF bylaws require that a student athlete who passes out or faints, or is known to have passed out or fainted, while participating in or immediately following an athletic activity be removed from participation and not be allowed to return until he/she has been evaluated and given written clearance to return to participation by a health care provider. See the accompanying administrative regulation.~~

~~Education Code 33479.5 and 49475 specify that these requirements do not apply during an athletic activity occurring within the regular school day or in physical education class unless it constitutes a practice, interscholastic practice, or scrimmage. However, to promote student safety, it is recommended that district staff remove a student from an athletic activity at any time of day if he/she exhibits the symptoms of a concussion or sudden cardiac arrest.~~

In the event of ~~an~~ **a serious** injury or a perceived imminent risk to a student's health~~, such as a concussion or passing out, fainting, or other sign of sudden cardiac arrest,~~ during or immediately after an athletic activity, the coach or any other district employee who is present shall remove the student athlete from the activity, observe universal precautions in handling blood or other bodily fluid, and/or seek medical treatment for the student as appropriate.

(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)
(cf. 4119.43/4219.43/4319.43 - Universal Precautions)
(cf. 5141 - Health Care and Emergencies)
(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)
(cf. 5141.22 - Infectious Diseases)

Note: The following **optional** paragraph may be revised to reflect district practice.

Whenever ~~an~~ **a serious** injury **or illness** is suffered by a student **athlete**, the Superintendent or designee shall notify the student's parent/guardian of the date, time, and extent of any injury **or illness** suffered by the student and any actions taken to treat the student.

Legal Reference: (see next page)

ATHLETIC COMPETITION (continued)

Legal Reference:

EDUCATION CODE
200-262.4 Prohibition of discrimination
17578 Cleaning and sterilizing of football equipment
17580-17581 Football equipment
32220-32224 Insurance for athletic teams, especially:
32221.5 Required insurance for athletic activities
33353-33353.5 California Interscholastic Federation; implementation of policies, insurance program
33354 California Department of Education authority over interscholastic athletics
33479-33479.9 The Eric Parades Sudden Cardiac Arrest Prevention Act
35160.5 District policies; rules and regulations
35179 Interscholastic athletics
35179.1 California High School Coaching Education and Training Program
35179.4 Emergency action plan
35179.5 Interscholastic athletics; limitation on full-contact practices
35179.6 Automated external defibrillator, athletic activities
48850 Interscholastic athletics; students in foster care and homeless students
48900 Grounds for suspension and expulsion
48930-48938 Student organizations
49010-49013 Student fees
49020-49023 Athletic programs; legislative intent, equal opportunity
49030-49034 Performance-enhancing substances
49458 Health examinations, interscholastic athletic program
49475 Health and safety, concussions and head injuries
49700-49701 Education of children of military families
51242 Exemption from physical education for high school students in interscholastic athletic program
HEALTH AND SAFETY CODE
1797.196 Automated external defibrillator
PENAL CODE
245.6 Hazing
CODE OF REGULATIONS, TITLE 5
4900-4965 Nondiscrimination in elementary and secondary education programs, especially:
4920-4922 Nondiscrimination in intramural, interscholastic, and club activities
5531 Supervision of extracurricular activities of students
5590-5596 Employment of noncertificated coaches
UNITED STATES CODE, TITLE 20
1681-1688 Discrimination based on sex or blindness, Title IX
CODE OF FEDERAL REGULATIONS, TITLE 34
106.31 Nondiscrimination on the basis of sex in education programs or activities
106.33 Comparable facilities
106.41 Nondiscrimination in athletic programs
COURT DECISIONS
Mansourian v. Regents of University of California, (2010) 602 F. 3d 957
McCormick v. School District of Mamaroneck, (2004) 370 F.3d 275
Kahn v. East Side Union High School District, (2003) 31 Cal. 4th 990
Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources: (see next page)

ATHLETIC COMPETITION (continued)

Management Resources:

CSBA PUBLICATIONS
Updated Legal Guidance: Protecting Transgender and Gender Nonconforming Students Against Discrimination, March 2017
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Pupil Fees, Deposits, and Other Charges, Fiscal Management Advisory 12-02, April 24, 2013
CALIFORNIA INTERSCHOLASTIC FEDERATION PUBLICATIONS
Athletic Department Emergency Action Plan: Response Teams
California Interscholastic Federation Constitution and Bylaws
A Guide to Equity in Athletics
Guidelines for Gender Identity Participation
Keep Their Heart in the Game: A Sudden Cardiac Arrest Information Sheet for Athletes and Parents/Guardians
Event Emergency Guidelines, 2013
Pursuing Victory with Honor, 1999
CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS
Heads Up: Concussion in High School Sports, Tool Kit, June 2010
Heads Up: Concussion in Youth Sports, Tool Kit, July 2007
Acute Concussion Evaluation (ACE) Care Plan, 2006
NATIONAL FEDERATION OF STATE HIGH SCHOOL ASSOCIATIONS PUBLICATIONS
Emergency Action Planning Guide for After-School Practices and Events
U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS PUBLICATIONS
Withdrawal of Dear Colleague Letter on Transgender Students, Dear Colleague Letter, February 22, 2017
Intercollegiate Athletics Policy Clarification: The Three-Part Test - Part Three, Dear Colleague Letter, April 20, 2010
WEB SITES
CSBA: http://www.csba.org
California Department of Education: http://www.cde.ca.gov
California Interscholastic Federation: http://www.cifstate.org
Centers for Disease Control and Prevention, Concussion Resources: http://www.cdc.gov/concussion
National Federation of State High School Associations: http://www.nfhs.org
National Operating Committee on Standards for Athletic Equipment: http://www.nocsae.org
U.S. Anti-Doping Agency: http://www.usada.org
U.S. Department of Education, Office for Civil Rights: http://www2.ed.gov/ocr

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Center Unified SD

Board Policy

Athletic Competition

BP 6145.2
Instruction

The Governing Board recognizes that the district's athletic program constitutes an integral component of the educational program and helps to build a positive school climate. The athletic program also promotes the physical, social, and emotional well-being and character development of participating students. The district's athletic program shall be designed to meet students' interests and abilities and shall be varied in scope to attract wide participation.

(cf. 3541.1 - Transportation for School-Related Trips)
(cf. 5030 - Student Wellness)
(cf. 5137 - Positive School Climate)
(cf. 6142.7 - Physical Education and Activity)
(cf. 7110 - Facilities Master Plan)

All athletic teams shall be supervised by qualified coaches to ensure that student athletes receive appropriate instruction and guidance related to safety, health, sports skills, and sportsmanship. Athletic events shall be officiated by qualified personnel.

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

The Board encourages business and community support for district athletic programs, subject to applicable district policies and regulations governing advertisements and donations.

(cf. 1260 - Educational Foundation)
(cf. 1321 - Solicitation of Funds from and by Students)
(cf. 1325 - Advertising and Promotion)
(cf. 1700 - Relations Between Private Industry and the Schools)
(cf. 3290 - Gifts, Grants and Bequests)

Nondiscrimination and Equivalent Opportunities in the Athletic Program

The district's athletic program shall be free from discrimination and discriminatory practices prohibited by state and federal law, including, but not limited to, the use of any racially derogatory or discriminatory school or athletic team name, mascot, or nickname. The Superintendent or designee shall ensure that equivalent athletic opportunities are provided for males and females, and that students are permitted to participate in athletic activities consistent with their gender identity.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)

Any complaint regarding the district's athletic program shall be filed in accordance with the district's uniform complaint procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

California Interscholastic Federation

Any district school that participates in the California Interscholastic Federation (CIF) shall conduct its athletic activities in accordance with CIF bylaws and rules and any applicable district policy and regulation. The Superintendent or designee shall have responsibility for the district's interscholastic athletic program, while the principal or designee at each participating school shall be responsible for site-level decisions, as appropriate.

The Board shall annually designate a representative to the local CIF league from each school that participates in CIF sports. The Superintendent or designee shall recommend a candidate for the position who demonstrates an understanding of the district's goals for student learning and interscholastic activities, knowledge of the athletic programs, awareness of the implications of league decisions for the school and the district, and interpersonal communication and leadership skills.

The designated representative(s) shall vote on issues that impact interscholastic athletics at the league and section levels, perform any other duties required by the CIF league, and report regularly to the Board on league, section, and statewide issues related to athletic programs.

(cf. 0500 - Accountability)

Student Eligibility

Eligibility requirements for student participation in the district's interscholastic athletic program, including requirements pertaining to academic achievement, shall be the same as those set by the district for participation in extracurricular and cocurricular activities.

(cf. 3530 - Risk Management/Insurance)
(cf. 5111.1 - District Residency)
(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 6145 - Extracurricular and Cocurricular Activities)
(cf. 6146.1 - High School Graduation Requirements)
(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.2 - Education of Children of Military Families)

In addition, the Superintendent or designee shall ensure that students participating in interscholastic athletics governed by CIF satisfy CIF eligibility requirements.

Students shall not be charged a fee to participate in an athletic program, including, but not limited to, a fee to cover the cost of uniforms, locks, lockers, or athletic equipment.

(cf. 3260 - Fees and Charges)
(cf. 5143 - Insurance)

Sportsmanship

The Board values the quality and integrity of the athletic program and the character development of student athletes. Student athletes, coaches, parents/guardians, spectators, and others are expected to demonstrate good sportsmanship, ethical conduct, and fair play during all athletic competitions. They shall also abide by the core principles of trustworthiness, respect, responsibility, fairness, caring, and good citizenship, and the Code of Ethics adopted by CIF.

Students and staff shall be subject to disciplinary action for improper conduct.

(cf. 3515.2 - Disruptions)
(cf. 4118 - Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
(cf. 5131 - Conduct)
(cf. 5131.1 - Bus Conduct)
(cf. 5131.4 - Student Disturbances)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Individuals with Disabilities))

Health and Safety

The Board desires to give student health and safety the highest consideration in planning and conducting athletic activities.

Students shall have a medical clearance before participating in interscholastic athletic programs. Care shall be taken to ensure that all athletic trainings and competitions are conducted in a manner that will not overtax the physical capabilities of the participants. When appropriate, protective equipment shall be used to prevent or minimize injuries.

(cf. 5131.61 - Drug Testing)
(cf. 5131.63 - Steroids)
(cf. 5141.3 - Health Examinations)
(cf. 5141.6 - School Health Services)

(cf. 5141.7 - Sun Safety)
(cf. 5143 - Insurance)

Coaches and appropriate district employees shall take every possible precaution to ensure that athletic equipment is kept in safe and serviceable condition. The Superintendent or designee shall ensure that all athletic equipment is cleaned and inspected for safety before the beginning of each school year.

(cf. 5142 - Safety)

In the event of an injury or a perceived imminent risk to a student's health, such as a concussion or passing out, fainting, or other sign of sudden cardiac arrest, during or immediately after an athletic activity, the coach or any other district employee who is present shall remove the student athlete from the activity, observe universal precautions in handling blood or other bodily fluid, and/or seek medical treatment for the student as appropriate.

(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)
(cf. 4119.43/4219.43/4319.43 - Universal Precautions)
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Legal Reference:
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National Federation of State High School Associations: http://www.nfhs.org
National Operating Committee on Standards for Athletic Equipment: http://www.nocsae.org
U.S. Anti-Doping Agency: http://www.usada.org
U.S. Department of Education, Office for Civil Rights: http://www2.ed.gov/ocr

Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: December 13, 2017 Antelope, California

CSBA Sample
Administrative Regulation

Instruction AR 6145.2(a)

ATHLETIC COMPETITION

Nondiscrimination and Equivalent Opportunities in the Athletic Program

Note: The following section reflects pertinent provisions of ~~federal and~~ state **and federal** law regarding nondiscrimination (~~Title IX, 20 USC 1681-1688;~~ Education Code 200-262.4; 5 CCR 4900-4965; Title IX, 20 USC 1681-1688). The Office for Civil Rights (OCR) in the U.S. Department of Education oversees complaints regarding violations of Title IX.

No student shall be excluded from participation in, be denied the benefits of, be denied equivalent opportunity in, or otherwise be discriminated against in interscholastic, intramural, or club athletics on the basis of ~~actual or perceived sex, sexual orientation, gender, gender identity, gender expression, ethnic group identification, race, ancestry, national origin, religion, color, mental or physical disability, or any other basis specified in law~~ **any actual or perceived characteristic specified in law and BP 0410 - Nondiscrimination in District Programs and Activities.** (Education Code 220, 221.5, 230; 5 CCR 4920; 34 CFR 106.41)

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5145.3 - Nondiscrimination/Harassment)

Note: 5 CCR 4921 and 34 CFR 106.41 authorize the establishment of separate teams for males and females where the selection of teams is based on competitive skills. 34 CFR 106.41 also authorizes single-sex teams for contact sports, as defined. Because state regulations do not address single-sex teams for contact sports, districts should consult legal counsel prior to establishing any such single-sex team for a contact sport for which selection is not based on competitive skills.

The Superintendent or designee may provide single-sex teams when selection for the teams is based on competitive skills. (5 CCR 4921; 34 CFR 106.41)

Note: Pursuant to Education Code 221.5, a district is required to permit a transgender student to participate in sex-segregated school programs and activities, including athletic teams and competitions, consistent with his/her gender identity, regardless of the gender listed in the student's records; see BP/AR 5145.3 - Nondiscrimination/Harassment. The California Interscholastic Federation's (CIF) bylaws and Guidelines for Gender Identity Participation contain procedures for addressing student complaints regarding gender identity-based participation in interscholastic sports. Also see CSBA's Updated Legal Guidance: Protecting Transgender and Gender Nonconforming Students Against Discrimination.

Each student shall be allowed to participate in any single-sex athletic program or activity consistent with his/her gender identity and for which he/she is otherwise eligible to participate, irrespective of the gender listed on the student's records. (Education Code 221.5)

(cf. 5125 - Student Records)

ATHLETIC COMPETITION (continued)

When a school provides only one team in a particular sport for members of one sex, but provides no team in the same sport for members of the other sex, and athletic opportunities in the total program for that sex have been previously limited, members of the excluded sex shall be allowed to try out and compete with the team. The same standards for eligibility shall be applied to every student trying out for the team, regardless of sex, sexual orientation, gender, gender identity, gender expression, or other protected group status. (5 CCR 4921; 34 CFR 106.41)

Note: 5 CCR 4922 and 34 CFR 106.41, as reflected in items #1-11 below, list factors that districts must consider when determining whether equivalent opportunities are being provided. ~~The~~ CIF's A Guide to Equity in Athletics suggests actions that districts can take for each of the factors to help the district meet its equivalence goals. Any district with questions about equivalent athletic opportunities for its students should consult legal counsel.

The Superintendent or designee shall ensure that equivalent opportunities are available to both sexes in athletic programs by considering, among other factors: (5 CCR 4922; 34 CFR 106.41)

1. Whether the offered selection of sports and levels of competition effectively accommodate the interests and abilities of both sexes

Note: Education Code 230 provides the following three-part test to determine if a district has effectively accommodated the interests and abilities of both sexes in athletics. This test is the same three-part test that is used by OCR for helping to determine equivalent opportunities under Title IX.

The athletic program may be found to effectively accommodate the interests and abilities of both sexes using any one of the following tests: (Education Code 230)

Note: CIF's A Guide to Equity in Athletics advises that, in order to meet the criterion specified in item #1a below, the ratio of male/female athletes should be within five percent of the ratio of male/female district enrollment.

a. Whether the interscholastic-level participation opportunities for male and female students are provided in numbers substantially proportionate to their respective enrollments

b. Where the members of one sex have been and are underrepresented among interscholastic athletes, whether the district can show a history and a continuing practice of program expansion that is demonstrably responsive to the developing interests and abilities of the members of that sex

Note: In evaluating whether there is an unmet interest in a particular sport and sufficient ability to sustain a team in the sport (item #1c below), OCR considers (1) whether an institution uses nondiscriminatory methods of assessment when determining the athletic interests and abilities of its students, (2) whether a

ATHLETIC COMPETITION (continued)

viable team for the underrepresented sex was recently eliminated, (3) multiple indicators of interest, (4) multiple indicators of ability, and (5) frequency of conducting assessments. ~~Thus, a~~ **A** student survey is one ~~of multiple~~ indicators that may be used. A letter issued by OCR in April 2010 provides information that the district might consider in developing its own survey. In addition, CIF's A Guide to Equity in Athletics provides sample surveys.

c. Where the members of one sex are underrepresented among interscholastic athletes and the district cannot show a history and continuing practice of program expansion as required in item #1b above, whether the district can demonstrate that the interests and abilities of the members of that sex have been fully and effectively accommodated by the present program

2. The provision and maintenance of equipment and supplies

3. Scheduling of games and practice times, selection of the season for a sport, and location of the games and practices

4. Travel and per diem allowances

5. Opportunities to receive coaching and academic tutoring

6. Assignment and compensation of coaches and tutors

7. Provision of locker rooms, practice facilities, and competitive facilities

8. Provision of medical and training facilities and services

9. Provision of housing and dining facilities and services

10. Publicity

Note: 5 CCR 4922 clarifies that unequal aggregate expenditures for members of each sex or unequal expenditures for male and female teams shall not by itself constitute a failure to provide equivalent opportunities. However, the provision of necessary funding for teams of both sexes is a factor in the determination, as specified below.

11. Provision of necessary funds

Each school that offers competitive athletics shall, at the end of the school year, post on its school web site, or on the district web site if the school does not have a web site, the following information: (Education Code 221.9)

1. The total enrollment of the school, classified by gender

ATHLETIC COMPETITION (continued)

2. The number of students enrolled at the school who participate in competitive athletics, classified by gender

3. The number of boys' and girls' teams, classified by sport and by competition level

(cf. 1113 - District and School Web Sites)

The data reported for items #1-3 above shall reflect the total number of players on a team roster on the official first day of competition. The materials used to compile this information shall be retained by the school for at least three years after the information is posted on the web site. (Education Code 221.9)

(cf. 3580 - District Records)

Concussions and Head Injuries

Note: Education Code 49475 requires districts to distribute information on concussions and head injuries to student athletes and their parents/guardians. The district may use fact sheets developed by the Centers for Disease Control and Prevention (CDC), available on CIF's web site, or other resources to develop the information sheet.

The requirements of Education Code 49475 apply to any district that offers an athletic program at any grade level and for any sport. These requirements do not apply to students engaging in an athletic activity during the regular school day or as part of a physical education course.

The Superintendent or designee shall annually distribute to student athletes and their parents/guardians an information sheet on concussions and head injuries. The student and parent/guardian shall sign and return the information sheet before the student~~'s~~ initiat~~inges~~ practice or competition. (Education Code 49475)

(cf. 5145.6 - Parental Notifications)

Note: Education Code 49032 requires that each high school coach complete an education program that includes, but is not limited to, a basic understanding of the signs and symptoms of concussions and appropriate response to them. CIF makes free online courses available through its web site. Also see AR 4127/4227/4327 - Temporary Athletic Team Coaches.

The Superintendent or designee shall provide training to coaches and/or athletic trainers regarding concussion symptoms, prevention, and appropriate response. (Education Code 35179.1, 49032)

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

Note: Education Code 49475 requires that a student at any grade level engaged in an athletic program apart from the regular school day or physical education course who is suspected of sustaining a concussion be

ATHLETIC COMPETITION (continued)

immediately removed from the athletic activity and not be allowed to return until a health care provider provides written clearance. CDC's web site includes an Acute Concussion Evaluation form which may be used to provide injured students and their parents/guardians with information about monitoring symptoms and the health care provider's recommendations regarding returning to daily activities, school, and sports. See ~~also~~ CIF's web site for additional information regarding concussions.

If a student athlete is suspected of sustaining a concussion or head injury in an athletic activity, he/she shall be immediately removed from the activity for the remainder of the day. The student shall not be permitted to return to the activity until he/she is evaluated by a licensed health care provider trained in the management of concussions and receives the health care provider's written clearance to return to the activity. If the health care provider determines that the athlete sustained a concussion or a head injury, the athlete shall also complete a graduated return-to-play protocol of no less than seven days in duration under the supervision of a licensed health care provider. (Education Code 49475)

Note: The following paragraph is for use by districts that offer a football program and may be revised to reflect the grade levels offered by the district.

A middle school or high school football team shall not hold a full-contact practice during the off-season and shall not conduct more than two full-contact practices per week during the preseason and regular season (from 30 days before the commencement of the regular season until the completion of the final interscholastic football game of that season). In addition, the full-contact portion of a practice shall not exceed 90 minutes in any single day. For these purposes, *full-contact practice* means a practice where drills or live action is conducted that involves collisions at game speed, where players execute tackles and other activity that is typical of an actual tackle football game. (Education Code 35179.5)

Heat Illness

Note: Pursuant to Education Code 35179.1, as amended by AB 2800 (Ch. 21, Statutes of 2018), effective January 1, 2019, the district or CIF-developed coaching education program required by Education Code 49032 must include training on the signs and symptoms of, and the appropriate response to, heat illness. The National Federation of State High Schools offers a free online course, available on CIF's web site, that fulfills these requirements.

The Superintendent or designee shall provide training to coaches and/or athletic trainers regarding the signs and symptoms of, and the appropriate response to, heat illness, including heat cramps, heat syncope, heat exhaustion, and exertional heat stroke. (Education Code 35179.1, 49032)

Note: The following optional paragraph reflects recommendations in CSBA's and CIF's joint publication Preventing Catastrophic Heat Illness, and may be expanded to include additional district strategies.

ATHLETIC COMPETITION (continued)

To assist in the prevention of heat illness, coaches and/or athletic trainers shall gradually increase the intensity and duration of exercise to acclimate student athletes to practice in the heat, provide adequate rest breaks, make water available during all athletic activities, and alter practice plans in extreme environmental conditions.

Sudden Cardiac Arrest

Note: Education Code 33479.3~~, as added by AB 1639 (Ch. 792, Statutes of 2016),~~ requires that student athletes and their parents/guardians receive information on the nature and warning signs of sudden cardiac arrest, as provided below. This information is available from CIF or, if the athletic activity is not governed by CIF, on the California Department of Education's (CDE) web site. In addition, Education Code 33479.2~~, as added by AB 1639,~~ encourages districts to post on their web sites the information provided on CDE's web site pertaining to sudden cardiac arrest.

The Superintendent or designee shall distribute the California Interscholastic Federation (CIF) information sheet on sudden cardiac arrest to all student athletes who will be participating in a CIF-governed athletic activity and to their parents/guardians. The student and parent/guardian shall sign and return the information sheet prior to the student's participation in the athletic activity. If an athletic activity is not covered by ~~the~~ CIF, the student and his/her parent/guardian shall, prior to ~~participating~~ **the student's participation** in the athletic activity, sign and return an acknowledgement that they have received and reviewed the sudden cardiac arrest information posted on the California Department of Education's web site. (Education Code 33479.2, 33479.3)

Note: ~~Beginning July 1, 2017,~~ Education Code 33479.6~~, as added by AB 1639 (Ch. 792, Statutes of 2016),~~ requires the coach of an athletic activity to complete, every two years, a training course related to the nature and warning signs of sudden cardiac arrest. See AR 4127/4227/4327 - Temporary Athletic Team Coaches. CIF makes free online courses available through its web site.

The Superintendent or designee shall provide training to coaches and/or athletic trainers regarding the nature and warning signs of sudden cardiac arrest. (Education Code 33479.6, 33479.7, 35179.1, 49032)

Note: Education Code 33479.5~~, as added by AB 1639 (Ch. 792, Statutes of 2016),~~ and CIF bylaws provide for a student's removal from participation in an athletic activity if he/she passes out or faints. As defined by Education Code 33479.1, ~~as added by AB 1639,~~ an "athletic activity" includes (1) interscholastic athletics; (2) an athletic contest or competition sponsored by a school, including cheerleading and club-sponsored sports activities; (3) noncompetitive cheerleading sponsored by a school; and (4) practices, interscholastic practices, and scrimmages for all these activities. Pursuant to Education Code 33479.5, this requirement does not apply when a student engages in an athletic activity during the regular school day or as part of a physical education course, unless the activity constitutes a practice, interscholastic practice, or scrimmage. Furthermore, Education Code 33479.5 authorizes, but does not require, the removal of a student from an athletic activity if he/she exhibits symptoms of sudden cardiac arrest other than passing out or fainting, as provided below. However, to promote student safety, the district may choose to require its staff to remove a student from an athletic activity if he/she exhibits any symptom of sudden cardiac arrest at any time.

ATHLETIC COMPETITION (continued)

If a student athlete passes out or faints, or is known to have passed out or fainted, while participating in or immediately following his/her participation in an athletic activity, the student shall be removed from participation at that time. If a student exhibits any other symptoms of sudden cardiac arrest, including seizures during exercise, unexplained shortness of breath, chest pains, dizziness, racing heart rate, or extreme fatigue, he/she may be removed from participation by a coach or other employee who observes these symptoms. If any such symptoms are observed, notification shall be given to the student's parent/guardian so that the parent/guardian can determine the treatment, if any, the student should seek. A student who has been removed from participation shall not be permitted to return until he/she is evaluated and given written clearance to return to participation by a health care provider. (Education Code 33479.2, 33479.5)

Automated External Defibrillators

Note: Pursuant to Education Code 35179.6, as added by AB 2009 (Ch. 646, Statutes of 2018), effective July 1, 2019, a district that offers an interscholastic athletic program is required to make an automated external defibrillator (AED) available to coaches, athletic trainers, and/or other authorized persons at athletic activities or events. Education Code 35179.6 encourages districts to make AEDs available for emergency care or treatment within three to five minutes of sudden cardiac arrest to any person in attendance at an on-campus athletic activity or event.

Education Code 35179.6 clarifies that the district or district employee will not be liable for civil damages resulting from any act or omission in the rendering of emergency care or treatment provided that the employee complies with the requirements of Health and Safety Code 1797.196 and does not act with gross negligence or willful or wanton misconduct by using, attempting to use, or maliciously failing to use an AED to render emergency care or treatment.

The Superintendent or designee shall acquire at least one automated external defibrillator (AED) for each district school and shall make the AED(s) available to coaches, athletic trainers, and/or other authorized persons at athletic activities or events for the purpose of providing emergency care or treatment to students, spectators, and other individuals in attendance at athletic activities and events. (Education Code 35179.6)

(cf. 5141 - Health Care and Emergencies)

The district shall comply with all requirements of Health and Safety Code 1797.196 pertaining to any AED acquired by the district, including, but not limited to, regular maintenance and testing of the AED and the provision and posting of information regarding the proper use of the AED. (Education Code 35179.6; Health and Safety Code 1797.196)

ATHLETIC COMPETITION (continued)

Additional Parental Notifications

Note: The following **optional** section lists notices that the district may send to parents/guardians of students participating in interscholastic athletics. This section should be revised to reflect district practice.

Before a student participates in interscholastic athletic activities, the Superintendent or designee shall, in addition to providing his/her parents/guardians with information on the signs and symptoms of concussions and sudden cardiac arrest as described above, send a notice to the student's parents/guardians which:

Note: Education Code 33353 requires CIF to provide information to students and parents/guardians about procedures for discrimination complaints arising from interscholastic athletic activities. Education Code 33354 allows a complainant to file a discrimination complaint directly with ~~the~~ CDE.

1. Contains information about the procedures for filing a discrimination complaint that arises out of an interscholastic athletic activity, including the name of the district's Title IX Coordinator

(cf. 1312.3 - Uniform Complaint Procedures)

Note: Education Code 221.61~~, as added by SB 1375 (Ch. 655, Statutes of 2016),~~ requires districts to post specified information on their web sites related to Title IX. A district that does not maintain a web site may comply by posting the information on the web site of its county office of education. A comprehensive list of rights based on the provisions of the federal regulations implementing Title IX can be found in Education Code 221.8. See AR 5145.3 - Nondiscrimination/Harassment. **Optional** item #2 below provides that this information will also be provided in writing to the parents/guardians of student athletes.

2. Includes a copy of students' Title IX rights pursuant to Education Code 221.8

Note: In Kahn v. East Side Union High School District, the California Supreme Court analyzed the liability of a coach for an injury to a member of a high school diving team. The court acknowledged that some risk of injury is inherent in sports and part of a coach's job is to "push" a student athlete to advance his/her skill level and to undertake more difficult tasks. According to the court, a coach could be found liable only when he/she intentionally injures the student or engages in conduct that is so reckless that it is outside of the ordinary activity involved in teaching or coaching the sport.

The district may or may not wish to seek a waiver of liability for accidents or injuries resulting from participation in athletic activities. Whether a liability waiver is legally effective is likely to be determined on a case-by-case basis, and it is questionable whether a student's right to participate in extracurricular activities could be made contingent upon the submission of a waiver. Legal counsel should be consulted when addressing the complex issues related to liability waivers.

3. Explains that there is an element of risk associated with all athletic competitions and that the district cannot guarantee that students will not be injured, despite a commitment to every participant's health and welfare

ATHLETIC COMPETITION (continued)

(cf. 3530 - Risk Management/Insurance)

Note: Education Code 32221.5 requires the district to provide information about insurance protection to each student participating on a school athletic team. For specific language that must be contained in this statement, see AR 5143 - Insurance.

4. Provides information about insurance protection pursuant to Education Code 32221.5

(cf. 5143 - Insurance)

5. Requests parental permission for the student to participate in the program and, if appropriate, be transported by the district to and from competitions

(cf. 3541.1 - Transportation for School-Related Trips)

Note: Pursuant to Education Code 48900, a student may be subject to suspension or expulsion if he/she engages, or attempts to engage, in hazing.

6. States the district's expectation that students adhere strictly to all safety rules, regulations, and instructions, as well as rules and guidelines related to conduct and sportsmanship

(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

7. Includes a copy of the local ~~California Interscholastic Federation (~~CIF~~)~~ league rules

Note: Pursuant to Education Code 49033 and CIF bylaws, any student participating in athletics and his/her parent/guardian must sign a statement that the student will not use androgenic/anabolic steroids, unless he/she has a written prescription from a licensed health care practitioner, or dietary supplements banned by the U.S. Anti-Doping Agency as well as the substance synephrine. See BP/AR~~/E~~ 5131.63 - Steroids.

8. Includes information about the CIF bylaw and district policy requiring any student athlete and his/her parent/guardian to sign a statement that the student will not use steroids, unless prescribed by a licensed health care practitioner, or prohibited dietary supplements that include substances banned by the U.S. Anti-Doping Agency

(cf. 5131.63 - Steroids)

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Center Unified SD

Administrative Regulation

Athletic Competition

AR 6145.2
Instruction

Nondiscrimination and Equivalent Opportunities in the Athletic Program

No student shall be excluded from participation in, be denied the benefits of, be denied equivalent opportunity in, or otherwise be discriminated against in interscholastic, intramural, or club athletics on the basis of actual or perceived sex, sexual orientation, gender, gender identity, gender expression, ethnic group identification, race, ancestry, national origin, religion, color, mental or physical disability, or any other basis specified in law. (Education Code 220, 221.5, 230; 5 CCR 4920; 34 CFR 106.41)

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5145.3 - Nondiscrimination/Harassment)

The Superintendent or designee may provide single-sex teams when selection for the teams is based on competitive skills. (5 CCR 4921; 34 CFR 106.41)

Each student shall be allowed to participate in any single-sex athletic program or activity consistent with his/her gender identity and for which he/she is otherwise eligible to participate, irrespective of the gender listed on the student's records. (Education Code 221.5)

(cf. 5125 - Student Records)

When a school provides only one team in a particular sport for members of one sex, but provides no team in the same sport for members of the other sex, and athletic opportunities in the total program for that sex have been previously limited, members of the excluded sex shall be allowed to try out and compete with the team. The same standards for eligibility shall be applied to every student trying out for the team, regardless of sex, sexual orientation, gender, gender identity, gender expression, or other protected group status. (5 CCR 4921; 34 CFR 106.41)

The Superintendent or designee shall ensure that equivalent opportunities are available to both sexes in athletic programs by considering, among other factors: (5 CCR 4922; 34 CFR 106.41)

1. Whether the offered selection of sports and levels of competition effectively accommodate the interests and abilities of both sexes

The athletic program may be found to effectively accommodate the interests and abilities of both sexes using any one of the following tests: (Education Code 230)

a. Whether the interscholastic-level participation opportunities for male and female students are provided in numbers substantially proportionate to their respective enrollments

b. Where the members of one sex have been and are underrepresented among interscholastic athletes, whether the district can show a history and a continuing practice of program expansion that is demonstrably responsive to the developing interests and abilities of the members of that sex

c. Where the members of one sex are underrepresented among interscholastic athletes and the district cannot show a history and continuing practice of program expansion as required in item #1b above, whether the district can demonstrate that the interests and abilities of the members of that sex have been fully and effectively accommodated by the present program

2. The provision and maintenance of equipment and supplies

3. Scheduling of games and practice times, selection of the season for a sport, and location of the games and practices

4. Travel and per diem allowances

5. Opportunities to receive coaching and academic tutoring

6. Assignment and compensation of coaches and tutors

7. Provision of locker rooms, practice facilities, and competitive facilities

8. Provision of medical and training facilities and services

9. Provision of housing and dining facilities and services

10. Publicity

11. Provision of necessary funds

Each school that offers competitive athletics shall, at the end of the school year, post on its school web site, or on the district web site if the school does not have a web site, the following information: (Education Code 221.9)

1. The total enrollment of the school, classified by gender

2. The number of students enrolled at the school who participate in competitive

athletics, classified by gender

3. The number of boys' and girls' teams, classified by sport and by competition level

(cf. 1113 - District and School Web Sites)

The data reported for items #1-3 above shall reflect the total number of players on a team roster on the official first day of competition. The materials used to compile this information shall be retained by the school for at least three years after the information is posted on the web site. (Education Code 221.9)

(cf. 3580 - District Records)

Concussions and Head Injuries

The Superintendent or designee shall annually distribute to student athletes and their parents/guardians an information sheet on concussions and head injuries. The student and parent/guardian shall sign and return the information sheet before the student's initiating practice or competition. (Education Code 49475)

(cf. 5145.6 - Parental Notifications)

The Superintendent or designee shall provide training to coaches and/or athletic trainers regarding concussion symptoms, prevention, and appropriate response. (Education Code 35179.1, 49032)

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

If a student athlete is suspected of sustaining a concussion or head injury in an athletic activity, he/she shall be immediately removed from the activity for the remainder of the day. The student shall not be permitted to return to the activity until he/she is evaluated by a licensed health care provider trained in the management of concussions and receives the health care provider's written clearance to return to the activity. If the health care provider determines that the athlete sustained a concussion or a head injury, the athlete shall also complete a graduated return-to-play protocol of no less than seven days in duration under the supervision of a licensed health care provider. (Education Code 49475)

A middle school or high school football team shall not hold a full-contact practice during the off-season and shall not conduct more than two full-contact practices per week during the preseason and regular season (from 30 days before the commencement of the regular season until the completion of the final interscholastic football game of that season). In addition, the full-contact portion of a practice shall not exceed 90 minutes in any single day. For these purposes, full-contact practice means a practice where drills or live action is conducted that involves collisions at game speed, where players execute tackles and other activity that is typical of an actual tackle football game. (Education Code 35179.5)

Sudden Cardiac Arrest

The Superintendent or designee shall distribute the California Interscholastic Federation (CIF) information sheet on sudden cardiac arrest to all student athletes who will be participating in a CIF-governed athletic activity and to their parents/guardians. The student and parent/guardian shall sign and return the information sheet prior to the student's participation in the athletic activity. If an athletic activity is not covered by the CIF, the student and his/her parent/guardian shall, prior to participating in the athletic activity, sign and return an acknowledgement that they have received and reviewed the sudden cardiac arrest information posted on the California Department of Education's web site. (Education Code 33479.2, 33479.3)

The Superintendent or designee shall provide training to coaches and/or athletic trainers regarding the nature and warning signs of sudden cardiac arrest. (Education Code 33479.6, 33479.7, 35179.1, 49032)

If a student athlete passes out or faints, or is known to have passed out or fainted, while participating in or immediately following his/her participation in an athletic activity, the student shall be removed from participation at that time. If a student exhibits any other symptoms of sudden cardiac arrest, including seizures during exercise, unexplained shortness of breath, chest pains, dizziness, racing heart rate, or extreme fatigue, he/she may be removed from participation by a coach or other employee who observes these symptoms. If any such symptoms are observed, notification shall be given to the student's parent/guardian so that the parent/guardian can determine the treatment, if any, the student should seek. A student who has been removed from participation shall not be permitted to return until he/she is evaluated and given written clearance to return to participation by a health care provider. (Education Code 33479.2, 33479.5)

Additional Parental Notifications

Before a student participates in interscholastic athletic activities, the Superintendent or designee shall, in addition to providing his/her parents/guardians with information on the signs and symptoms of concussions and sudden cardiac arrest as described above, send a notice to the student's parents/guardians which:

1. Contains information about the procedures for filing a discrimination complaint that arises out of an interscholastic athletic activity, including the name of the district's Title IX Coordinator

(cf. 1312.3 - Uniform Complaint Procedures)

2. Includes a copy of students' Title IX rights pursuant to Education Code 221.8

3. Explains that there is an element of risk associated with all athletic competitions and that the district cannot guarantee that students will not be injured, despite a

commitment to every participant's health and welfare

(cf. 3530 - Risk Management/Insurance)

4. Provides information about insurance protection pursuant to Education Code 32221.5

(cf. 5143 - Insurance)

5. Requests parental permission for the student to participate in the program and, if appropriate, be transported by the district to and from competitions

(cf. 3541.1 - Transportation for School-Related Trips)

6. States the district's expectation that students adhere strictly to all safety rules, regulations, and instructions, as well as rules and guidelines related to conduct and sportsmanship

(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

7. Includes a copy of the local California Interscholastic Federation (CIF) league rules

8. Includes information about the CIF bylaw and district policy requiring any student athlete and his/her parent/guardian to sign a statement that the student will not use steroids, unless prescribed by a licensed health care practitioner, or prohibited dietary supplements that include substances banned by the U.S. Anti-Doping Agency

(cf. 5131.63 - Steroids)

Regulation CENTER UNIFIED SCHOOL DISTRICT
approved: December 13, 2017 Antelope, California

Add

CSBA Sample
Board Policy

Instruction BP 6152.1(a)

PLACEMENT IN MATHEMATICS COURSES

Note: Pursuant to Education Code 51224.7, t~~T~~he Governing Board of a district which serves 9th-grade students ~~and has not adopted a mathematics placement policy~~ is **mandated** ~~pursuant to Education Code 51224.7, as added by SB 359 (Ch. 508, Statutes of 2015),~~ to develop and, at a regularly scheduled public Board meeting, adopt a fair, objective, and transparent mathematics placement policy with specified components~~, before the 2016-17 school year. Even a district with an adopted mathematics placement policy must ensure that its policy includes components specified in Education Code 51224.7. Districts serving students that are transitioning between elementary and middle or junior high school are authorized, but not required, to adopt and implement a policy that satisfies the components specified in Education Code 51224.7.~~ **Although not required, districts serving students who are transitioning between elementary and middle or junior high schools are encouraged to adopt and implement policy to address the transition from elementary to secondary mathematics courses.**

Pursuant to Education Code 51225.3, high school graduation requirements include the completion of at least two mathematics courses in grades 9-12. Pursuant to Education Code 51224.5, ~~as amended by AB 220 (Ch. 165, Statutes of 2015)~~, one of those two courses must meet or exceed state content standards for Algebra I or Mathematics I. While the completion of Algebra I or Mathematics I coursework prior to 9th grade would satisfy this requirement, it does not exempt a student from the requirement to complete two mathematics courses in grades 9-12. See BP 6142.92 - Mathematics Instruction and BP 6146.1 - High School Graduation Requirements.

According to a report ~~released in 2013~~ by the Lawyers' Committee for Civil Rights of San Francisco Bay Area, Held Back: Addressing Misplacement of 9th Grade Students in Bay Area School Math Classes, ~~in~~ many districts~~, high school freshmen~~ **place students** who have successfully completed Algebra I in 8th grade ~~are placed in 9th grade~~ **into** Algebra I class **again in 9th grade**. In adding Education Code 51224.7, the legislature declared that placement in appropriate mathematics courses is critically important for a student in his/her middle and high school years, and that misplacement in the sequence of mathematics courses creates barriers for educational success, especially for students of color.

The Governing Board believes that a sound educational program must include the study of subjects that prepare students for admission to higher education and/or a fulfilling careers. ~~To the extent possible, d~~**D**istrict students shall be provided an opportunity to complete a sequence of mathematics courses recommended for admission into the University of California and California State University systems.

(cf. 6141.5 - Advanced Placement)
(cf. 6142.92 - Mathematics Instruction)
(cf. 6143 - Courses of Study)
(cf. 6146.1 - High School Graduation Requirements)

Note: ~~Education Code 51224.7 requires the use of multiple objective academic measures for student placement in mathematics courses.~~ **The following paragraph may be revised to reflect district practice.** For nonunified districts, Education Code 51224.7 ~~also requires~~ **mandates that the policy address the** consistency of mathematics placement policies between elementary and high school districts.

PLACEMENT IN MATHEMATICS COURSES (continued)

The Superintendent or designee shall work with district teachers, counselors, and administrators and the representatives of feeder schools to develop **a well-articulated sequence of mathematics courses and** consistent protocols for placing students in mathematics courses offered at district high schools.

Note: Education Code 51224.7 mandates that the district's policy include the following statement. Also see the accompanying administrative regulation for further information regarding placement protocols.

Such placement protocols shall systematically take into consideration multiple objective academic measures that may include, but are not limited to, **statewide mathematics assessments, including state** interim and summative assessments~~,~~**;** placement tests that are aligned to state-adopted content standards in mathematics~~,~~**;** classroom assignment and grades~~,~~**;** and report cards. **(Education Code 51224.7)**

(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 6011 - Academic Standards)
(cf. 6162.5 - Student Assessment)
(cf. 6162.51 - State Academic Achievement Tests)

Note: The Lawyers' Committee for Civil Rights of San Francisco Bay Area's report, **Held Back: Addressing Misplacement of 9th Grade Students in Bay Area School Math Classes,** ~~also~~ found that the practice of having ~~9th graders~~ **9th-grade students** repeat Algebra I disproportionately affects students of color and from low-income families, and could therefore be found to be discriminatory. For more information about the prohibition against discrimination in district programs and activities, see BP 0410 - Nondiscrimination in District Programs and Activities.

District staff shall implement the placement protocols uniformly and without regard to students' ~~race, sex, gender, nationality, ethnicity,~~ socioeconomic background~~,~~ or ~~other subjective or discriminatory consideration in making placement decisions~~ **any characteristic specified in BP 0410 - Nondiscrimination in District Programs and Activities, including, but not limited to,** race, sex, gender, nationality, and ethnicity.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 0415 - Equity)
(cf. 6174 - Education for English Learners)

~~Students shall be enrolled in mathematics courses based on the placement protocols. No student shall repeat a mathematics course which he/she has successfully completed based on the district's placement protocols.~~

~~Note: The following optional paragraph provides a limited exception to the use of objective measures for making placement decisions and may be revised to reflect district practice.~~

PLACEMENT IN MATHEMATICS COURSES (continued)

~~When a student does not qualify to be enrolled in a higher level mathematics course based on a consideration of the objective measures specified in the placement protocols, he/she may nevertheless be admitted to the course based on the recommendation of a teacher or counselor who has personal knowledge of the student's academic ability.~~

Note: Education Code 51224.7~~, as added by SB 359 (Ch. 508, Statutes of 2015), requires~~ **mandates** that the district's policy include at least one placement checkpoint within the first month of the school year to ensure accurate placement and permit reevaluation of individual student progress.

The placement protocols shall ~~specify a time~~ **provide for at least one reevaluation** within the first month of the school year ~~when students shall be reevaluated~~ to ensure that ~~they~~ **students** are appropriately placed in mathematics courses and shall specify the criteria the district will use to make this determination. Any student found to be misplaced shall be promptly placed in the appropriate mathematics course.

Note: ~~The following paragraph contains timelines that may be revised to reflect district practice. Pursuant to~~ Education Code 51224.7~~, as added by SB 359 (Ch. 508, Statutes of 2015), the district's policy must~~ **mandates that the district's policy** offer a clear and timely recourse for any student and his/her parent/guardian who question the student's placement. **See the accompanying administrative regulation for additional language implementing this requirement.**

If a student or parent/guardian questions the student's placement, he/she may appeal the decision to the Superintendent or designee. The decision of the Superintendent or designee shall be final.

~~Within 10 school days of an initial placement decision or a placement decision upon reevaluation, a student and his/her parent/guardian who disagree with the placement of the student may appeal the decision to the Superintendent or designee. The Superintendent or designee shall decide whether or not to overrule the placement determination within 10 school days of receiving the appeal. The decision of the Superintendent or designee shall be final.~~

~~*(cf. 5123 - Promotion/Acceleration/Retention)*~~

~~Note: The Lawyers' Committee for Civil Rights of San Francisco Bay Area's report also found that the practice of having 9th graders repeat Algebra I disproportionately affects students of color and from low-income families, and could therefore be found to be discriminatory. For more information about the prohibition against discrimination in district programs and activities, see BP 0410 - Nondiscrimination in District Programs and Activities.~~

~~District staff shall implement the placement protocols uniformly and without regard to students' race, sex, gender, nationality, ethnicity, socioeconomic background, or other subjective or discriminatory consideration in making placement decisions.~~

~~*(cf. 0410 - Nondiscrimination in District Programs and Activities)*~~

PLACEMENT IN MATHEMATICS COURSES (continued)

The Superintendent or designee shall ensure that all teachers, counselors, and other district staff responsible for determining students' placement in mathematics courses receive training on the placement protocols.

(cf. 4131 - Staff Development)

~~Prior to the beginning of each school year, the Superintendent or designee shall communicate the district's commitment to providing students with the opportunity to complete mathematics courses recommended for college admission, including approved placement protocols and the appeal process, to parents/guardians, students, teachers, school counselors, and administrators.~~

~~This policy and the district's mathematics placement protocols shall be posted on the district's web site. (Education Code 51224.7)~~

~~*(cf. 1113 - District and School Web Sites)*~~

Note: To ensure that students who are qualified to progress in mathematics courses based on their performance on district-selected objective academic measures are not unlawfully or inappropriately held back ~~in the manner specified in the following paragraph~~, Education Code 51224.7~~, as added by SB 359 (Ch. 508, Statutes of 2015), requires~~ **mandates that the policy include a requirement for** an annual examination of aggregate student placement data which must be reported to the Board. **In addition, pursuant to Education Code 52060, districts must annually review their progress toward the student achievement goals in their local control and accountability plan using measures that include, as applicable, the percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University.**

~~Annually, t~~**T**he Board and the Superintendent or designee shall **annually** review student data related to placement ~~and advancement~~ in ~~the~~ mathematics courses offered at district high schools to ensure that students who are qualified to progress in mathematics courses based on their performance on objective academic measures are not **being** held back in a disproportionate manner on the basis of ~~their race, ethnicity, gender, or socioeconomic background~~ **any subjective or discriminatory basis, and shall develop strategies.** ~~The Board and Superintendent shall also consider appropriate recommendations~~ for removing any identified barriers to students' access to mathematics courses. **The Superintendent or designee shall also report on the percentage of district students who have successfully completed mathematics courses that satisfy the requirements for entrance to the University of California and the California State University.**

(cf. 0460 - Local Control and Accountability Plan)
(cf. 0500 - Accountability)

Legal Reference: (see next page)

PLACEMENT IN MATHEMATICS COURSES (continued)

Legal Reference:

EDUCATION CODE
200-262.4 Prohibition of discrimination
48070.5 Promotion and retention; required policy
51220 Areas of study, grades 7-12
51224.5 Completion of Algebra I or Mathematics I
51224.7 California Mathematics Placement Act of 2015
51225.3 High school graduation requirements
51284 Financial literacy
52060-52077 Local control and accountability plan
60605 State-adopted content and performance standards in core curricular areas
60605.8 Common Core standards
60640-60649 California Assessment of Student Performance and Progress

Management Resources:

CSBA PUBLICATIONS
Math Misplacement, Governance Brief, September 2015
~~*Governing to the Core, Governance Briefs*~~
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Mathematics Framework for California Public Schools: Kindergarten Through Grade Twelve, 2013
California Common Core State Standards: Mathematics, January 2013
COMMON CORE STATE STANDARDS INITIATIVE PUBLICATIONS
Appendix A: Designing High School Mathematics Courses Based on the Common Core State Standards
LAWYERS' COMMITTEE FOR CIVIL RIGHTS OF THE SAN FRANCISCO BAY AREA (LCCR)
Held Back - Addressing Misplacement of 9th Grade Students in Bay Area School Math Classes, ***2013***
WEB SITES
CSBA: http://www.csba.org
California Department of Education: http://www.cde.ca.gov
Common Core State Standards Initiative: http://www.corestandards.org/math
Lawyers' Committee for Civil Rights of the San Francisco Bay Area (LCCR): http://www.lccr.com
Northwest Evaluation Association, Measures of Academic Progress: http://www.nwea.org
University of California, Mathematics Diagnostic Testing Project: http://mdtp.ucsd.edu

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Add

CSBA Sample
Administrative Regulation

Instruction **AR 6152.1(a)**

PLACEMENT IN MATHEMATICS COURSES

Placement Protocols

Note: Education Code 51224.7 mandates that any district that serves 9th-grade students adopt protocols for student placement in mathematics courses based on multiple objective academic measures, such as statewide assessments, including interim and summative assessments; placement tests that are aligned to state-adopted content standards in mathematics; classroom assignment and grades; and report cards. Districts that serve students transitioning from elementary to middle or junior high school may also adopt a placement protocol based on similar measures. The following section should be revised to reflect the grade levels at which the placement protocols will be applied, specific tests and other measures used for placement purposes, and the performance level on each assessment or minimum grade that will be used to determine a student's readiness for specific mathematics courses.

In determining student placement in mathematics courses for students entering grade 9, the Superintendent or designee shall assess whether each student has the prerequisite skills for success in the course and consider student and parent/guardian requests. Such determinations shall be based on multiple measures, including, but not limited to, the following:

Note: Pursuant to Education Code 60640, mathematics assessments in the California Assessment of Student Performance and Progress are administered at grades 3-8 and 11.

1. **Interim and summative grade 8 mathematics assessments from the California Assessment of Student Performance and Progress**

2. **For students with disabilities, an alternate test or other measures when designated in a student's individualized education program (IEP)**

3. **Other assessments such as Measures of Academic Progress, the readiness tests of the University of California's Mathematics Diagnosis Testing Project, and/or district benchmark assessments**

4. **The student's grades in his/her previous mathematics course**

5. **The final mathematics grade on the end-of-year report card**

(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 6142.92 - Mathematics Instruction)
(cf. 6143 - Courses of Study)
(cf. 6162.5 - Student Assessment)
(cf. 6162.51 - State Academic Achievement Tests)

PLACEMENT IN MATHEMATICS COURSES (continued)

Individual student performance data shall be analyzed each spring prior to scheduling and placing students into secondary mathematics courses. Students and parents/guardians shall be notified in writing by the end of the school year as to the mathematics course in which the student has been placed.

No student shall be required to repeat a mathematics course which he/she has successfully completed in accordance with district's placement protocols.

Note: Recommendations by teachers or counselors are generally considered subjective and therefore do not meet the requirement of Education Code 51224.7 that placement in mathematics courses be based on objective measures. The following optional paragraph authorizes staff recommendations to be considered when placing a student in a higher level mathematics course than he/she would be assigned based on the district's protocol, but such recommendations should not be the sole basis for placing a student in a lower level class.

When a student does not qualify to be enrolled in a particular mathematics course based on a consideration of the objective measures specified in the placement protocol, he/she may nevertheless be admitted to the course based on the recommendation of a teacher or counselor who has personal knowledge of the student's academic ability.

Students who exhibit deficits in knowledge and skills needed to advance to a higher level mathematics course may receive supplemental instruction to improve achievement of mathematic content standards.

(cf. 6011 - Academic Standards)
(cf. 6179 - Supplemental Instruction)

Reevaluation

Within the first month of the school year, mathematics course placements shall be individually reevaluated to ensure placement in the most rigorous mathematics course for which the student has the potential for success.

Criteria for reevaluating each student's placement shall include, but are not limited to, course preassessment results, attendance, and student performance in the first month of the school year as determined by teacher observation and grades on assignments and tests. Student and parent/guardian request for course placement may also be considered.

Notification of Placement Protocol

The district's policy and protocols related to student placement in mathematics courses shall be posted on the district's web site. (Education Code 51224.7)

(cf. 1113 - District and School Web Sites)

PLACEMENT IN MATHEMATICS COURSES (continued)

The Superintendent or designee shall also make the district's placement policy, protocols, and course sequence readily accessible to students, parents/guardians, and staff at school sites and/or in student handbooks.

Appeals

Note: Education Code 51224.7 mandates that the district's policy or protocol offer a clear and timely recourse for any student and parent/guardian who question the student's placement. See the accompanying Board policy. The following paragraph contains timelines that may be revised to reflect district practice.

Within 10 school days of an initial placement decision or a placement decision upon reevaluation, a student and his/her parent/guardian who disagree with the placement may appeal the decision to the Superintendent or designee. The Superintendent or designee shall decide whether or not to overrule the placement determination within 10 school days of receiving the appeal.

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CSBA Sample
Board Policy

Instruction BP 6170.1(a)

TRANSITIONAL KINDERGARTEN

Note: The following policy is for use by districts that maintain kindergarten and may be revised to reflect district practice. Education Code 48000 provides that children are eligible for kindergarten enrollment if they have their fifth birthday on or before September 1 in that school year; see AR 5111 - Admission. Pursuant to Education Code 48000, any child whose **fifth** birthday is between September 2 and December 2 must be offered a transitional kindergarten (TK) program.

Education Code 48000 defines TK as the first year of a two-year kindergarten program that uses a modified kindergarten curriculum that is age and developmentally appropriate. Many of the requirements applicable to kindergarten (e.g., class size, minimum school day, facilities) are also applicable to TK. The district will receive funding based on average daily attendance (ADA) for students in a TK program that meets the requirements specified in Education Code 48000.

For guidance on implementing TK programs, see the Transitional Kindergarten Implementation Guide: A Resource for California Public School District Administrators and Teachers, published by the California Department of Education (CDE).

The Governing Board desires to offer a high-quality transitional kindergarten (TK) program for eligible children who do not yet meet the minimum age criterion for kindergarten. The TK program shall assist students in developing the academic, social, and emotional skills they need to succeed in kindergarten and beyond.

The district's TK program shall be the first year of a two-year kindergarten program. (Education Code 48000)

The Board encourages ongoing collaboration among district preschool staff, other preschool providers, elementary teachers, administrators, and parents/guardians in the development, implementation, and evaluation of the district's TK program.

(cf. 1220 - Citizen Advisory Committees)
(cf. 6020 - Parent Involvement)

Eligibility

The district's TK program shall admit children whose fifth birthday is from September 2 through December 2. (Education Code 48000)

Note: The CDE's "Transitional Kindergarten FAQs" clarify that children are required to have documentation of required immunizations or a valid exemption prior to admission to TK. For information about required immunizations and exemptions, see BP/AR 5141.31 - Immunizations.

TRANSITIONAL KINDERGARTEN (continued)

Parents/guardians of eligible children shall be notified of the availability of the TK program and ~~the~~ age, residency, immunization, and any other enrollment requirements. Enrollment in the TK program shall be voluntary.

(cf. 5111 - Admission)
(cf. 5111.1 - District Residency)
(cf. 5141.22 - Infectious Diseases)
(cf. 5141.3 - Health Examinations)
(cf. 5141.31 - Immunizations)
(cf. 5141.32 - Health Screening for School Entry)

Note: The following paragraph is **optional.** If the district chooses to allow kindergarten-eligible children to enroll in the TK program, CDE recommends that the district establish criteria to determine selection requirements. The parent/guardian of a kindergarten-eligible child who is enrolled in TK must, at the end of the year, sign a Kindergarten Continuance Form verifying that he/she agrees to have the child ~~continue~~ **enroll** in kindergarten the following year; see section "Continuation in Kindergarten" below.

Upon request of a child's parents/guardians, the district may, on a case-by-case basis after the Superintendent or designee determines that it is in the child's best interest, admit into the district's TK program a child whose fifth birthday is on or before September 1 and who is therefore eligible for kindergarten.

Note: The following paragraph is **optional**. Pursuant to Education Code 48000, the district may, at its discretion, determine whether to allow admittance of children whose fifth birthday is after December 2. Such students may be admitted at any time during the school year, including at the beginning of the year. Education Code 48000 provides that districts will not receive ADA apportionment for a child whose birthday is after December 2 until the child reaches his/her fifth birthday.

At any time during the school year, the district may admit into the TK program a child whose fifth birthday is after December 2 of that same school year, provided that the Superintendent or designee recommends that enrollment in a TK program is in the child's best interest and the child's parents/guardians approve. Prior to such enrollment, the child's parents/guardians shall be provided information regarding the advantages and disadvantages and any other explanatory information about the effect of early admittance. (Education Code 48000)

Curriculum and Instruction

The district's TK program shall be based on a modified kindergarten curriculum that is age and developmentally appropriate. (Education Code 48000)

(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

Note: Education Code 48000 states the Legislature's intent that the TK curriculum be aligned to the California Preschool Learning Foundations developed by CDE. These standards address essential skills in the subject areas listed below. The standards and companion preschool curriculum frameworks are available on CDE's web site.

TRANSITIONAL KINDERGARTEN (continued)

The program shall be aligned with the preschool learning foundations and preschool curriculum frameworks developed by the California Department of Education **(CDE)**. It shall be designed to facilitate students' development in essential skills related to language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, and social-emotional development.

(cf. 5148.3 - Preschool/Early Childhood Education)
(cf. 6011 - Academic Standards)
(cf. 6174 - Education for English Learners)

Note: The following **optional** paragraph may be revised to reflect district practice. Education Code 37202, ~~as amended by AB 99 (Ch. 15, Statutes of 2017),~~ permits districts to maintain TK and kindergarten classes for different lengths of time during the school day, either at the same or a different school site. Districts offering TK classes for different lengths of time are still required to meet the minimum and maximum length of school day provided in law. Pursuant to Education Code 46111, **46115,** and 46117, at the kindergarten and TK level the minimum school day is three hours (180 minutes), including recess but excluding noon intermission, and the maximum school day is four hours (240 minutes), excluding recess, unless the district has adopted an extended-day kindergarten pursuant to Education Code 8973. However, pursuant to Education Code 46119, if the district has fewer than 40 kindergarten students, the Governing Board may apply to the Superintendent of Public Instruction to maintain two kindergarten classes of 150 minutes each, including recesses, taught on the same day by the same teacher. Also see AR 6112 - School Day.

Pursuant to Education Code 48003, districts are required to provide an annual report to CDE regarding the type of kindergarten program offered by the district, including part day, full day, or both. The School Information Form 2017, located on the CDE web site, requires a report on the type of TK program offered.

The Board shall establish the length(s) of the school day in the district's TK program. TK programs may be maintained for different lengths of time either at the same or different school sites, as long as the school day is at least three hours but no more than four hours. The Superintendent or designee shall annually report to ~~the California Department of Education~~ **CDE** as to whether the district's TK programs are offered full day, part day, or both. (Education Code 37202, 46111, **46115,** 46117, 48003)

(cf. 6111 - School Calendar)
(cf. 6112 - School Day)

Note: The following **optional** paragraph may be revised to reflect district practice. According to CDE's "Transitional Kindergarten FAQs," it is the intent of the law to provide separate and unique experiences for TK and kindergarten students. However, districts have flexibility to determine how best to meet the curricular needs of each child and whether TK and kindergarten students may be enrolled in the same classrooms.

TK students may be placed in the same classrooms as kindergarten students when necessary, provided that the instructional program is differentiated to meet student needs.

TRANSITIONAL KINDERGARTEN (continued)

Note: AB 1808 (Ch. 32, Statutes of 2018) amended Education Code 8235 and 48000 to allow districts to place 4-year-old children enrolled in a California State Preschool Program into a TK program and to commingle children from both programs in the same classroom as long as all of the requirements of each program are met and the district adheres to specified requirements, including that the classroom does not contain children enrolled in TK for a second year or children enrolled in a regular kindergarten. Also see BP/AR 5148.3 - Preschool/Early Childhood Education.

TK students may be placed in a classroom commingled with 4-year-old students from a California State Preschool Program as long as the classroom does not include students enrolled in TK for a second year or students enrolled in a regular kindergarten. (Education Code 8235, 48000)

Staffing

Note: To be qualified to teach a TK class, the teacher must possess an appropriate multiple subjects or early childhood education credential issued by the Commission on Teacher Credentialing ~~(CTC)~~ authorizing instruction in TK. Education Code 48000 establishes additional requirements for credentialed teachers who are first assigned to a TK class after July 1, 2015, as provided below.

TK assignments are subject to assignment monitoring and reporting by the County Superintendent of Schools in accordance with Education Code 44258.9.

The Superintendent or designee shall ensure that teachers assigned to teach in TK classes possess a teaching credential or permit from the Commission on Teacher Credentialing (CTC) that authorizes such instruction.

(cf. 4112.2 - Certification)

A credentialed teacher who is first assigned to a TK class after July 1, 2015, shall, by August 1, 2020, have at least 24 units in early childhood education and/or child development, comparable experience in a preschool setting, and/or a child development teacher permit issued by ~~the~~ CTC. (Education Code 48000)

The Superintendent or designee may provide professional development as needed to ensure that TK teachers are knowledgeable about the standards and effective instructional methods for teaching young children.

(cf. 4131 - Staff Development)

Continuation to Kindergarten

Note: The following section is consistent with guidance in CDE's "Transitional Kindergarten FAQs."

Students who complete the TK program shall be eligible to continue in kindergarten the following school year. Parents/guardians of such students shall not be required to submit a signed Kindergarten Continuance Form for kindergarten attendance.

TRANSITIONAL KINDERGARTEN (continued)

Note: The following **optional** paragraph is for use by districts that allow kindergarten-eligible children to enroll in TK; see "Eligibility" section above. When such students are subsequently enrolled in kindergarten, the district is required to obtain a signed Kindergarten Continuance Form in order to receive kindergarten ADA for those children since they would otherwise be age-eligible for first grade. CDE recommends that approval for a student to continue in kindergarten not be sought until near the end of the year of TK, since permission obtained unreasonably far in advance could be found invalid.

However, whenever children who would otherwise be age-eligible for kindergarten are enrolled in TK, the Superintendent or designee shall obtain a Kindergarten Continuance Form signed by the parent/guardian near the end of the TK year consenting to the child's enrollment in kindergarten the following year.

Note: Pursuant to Education Code 46300, the district may not include for ADA purposes the attendance of any student for more than two years in a combination of TK and kindergarten.

A student shall not attend more than two years in a combination of TK and kindergarten. (Education Code 46300)

(cf. 5123 - Promotion/Acceleration/Retention)

Assessment

Note: The following section may be revised to reflect district practice. One assessment resource for TK students is CDE's Desired Results Developmental Profile, which is designed to assess the developmental progression of all children from early infancy to kindergarten entry.

The Superintendent or designee may develop or identify appropriate formal and/or informal assessments of TK students' development and progress. He/she shall monitor and regularly report to the Board regarding program implementation and the progress of students in meeting related academic standards.

(cf. 0500 - Accountability)
(cf. 6162.5 - Student Assessment)

Legal Reference: (see next page)

TRANSITIONAL KINDERGARTEN (continued)

Legal Reference:

EDUCATION CODE
8235 California State Preschool Program
8973 Extended-day kindergarten
37202 School calendar; equivalency of instructional minutes
44258.9 Assignment monitoring by county superintendent of schools
46111 Kindergarten, hours of attendance
46114-46119 Minimum school day, kindergarten
46300 Computation of ADA, inclusion of kindergarten and transitional kindergarten
48000 Age of admission, kindergarten and transitional kindergarten
48002 Evidence of minimum age required to enter kindergarten or first grade
48003 Kindergarten annual report
48200 Compulsory education, starting at age six

Management Resources:

CSBA PUBLICATIONS
What Boards of Education Can Do About Kindergarten Readiness, Governance Brief, May 2016
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Transitional Kindergarten FAQs
Desired Results Developmental Profile, 2015
Transitional Kindergarten Implementation Guide: A Resource for California Public School District Administrators and Teachers, 2013
California Preschool Curriculum Framework, Vol. 3, 2013
California Preschool Learning Foundations, Vol. 3, 2012
California Preschool Curriculum Framework, Vol. 2, 2011
California Preschool Learning Foundations, Vol. 2, 2010
California Preschool Curriculum Framework, Vol. 1, 2010
California Preschool Learning Foundations, Vol. 1, 2008
WEB SITES
CSBA: http://www.csba.org
California Department of Education: http://www.cde.ca.gov
California Kindergarten Association: http://www.ckanet.org
Commission on Teacher Credentialing: http://www.ctc.ca.gov
Transitional Kindergarten California: http://www.tkcalifornia.org

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Center Unified SD

Board Policy

Transitional Kindergarten

BP 6170.1
Instruction

The Governing Board desires to offer a high-quality transitional kindergarten (TK) program for eligible children who do not yet meet the minimum age criterion for kindergarten. The TK program shall assist students in developing the academic, social, and emotional skills they need to succeed in kindergarten and beyond.

The district's TK program shall be the first year of a two-year kindergarten program. (Education Code 48000)

The Board encourages ongoing collaboration among district preschool staff, other preschool providers, elementary teachers, administrators, and parents/guardians in the development, implementation, and evaluation of the district's TK program.

(cf. 1220 - Citizen Advisory Committees)
(cf. 6020 - Parent Involvement)

Eligibility

The district's TK program shall admit children whose fifth birthday is from September 2 through December 2. (Education Code 48000)

Parents/guardians of eligible children shall be notified of the availability of the TK program and the age, residency, immunization, and any other enrollment requirements. Enrollment in the TK program shall be voluntary.

(cf. 5111 - Admission)
(cf. 5111.1 - District Residency)
(cf. 5141.22 - Infectious Diseases)
(cf. 5141.3 - Health Examinations)
(cf. 5141.31 - Immunizations)
(cf. 5141.32 - Health Screening for School Entry)

Upon request of a child's parents/guardians, the district may, on a case-by-case basis after the Superintendent or designee determines that it is in the child's best interest, admit into the district's TK program a child whose fifth birthday is on or before September 1 and who is therefore eligible for kindergarten.

At any time during the school year, the district may admit into the TK program a child

whose fifth birthday is after December 2 of that same school year, provided that the Superintendent or designee recommends that enrollment in a TK program is in the child's best interest and the child's parents/guardians approve. Prior to such enrollment, the child's parents/guardians shall be provided information regarding the advantages and disadvantages and any other explanatory information about the effect of early admittance. (Education Code 48000)

Curriculum and Instruction

The district's TK program shall be based on a modified kindergarten curriculum that is age and developmentally appropriate. (Education Code 48000)

(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

The program shall be aligned with the preschool learning foundations and preschool curriculum frameworks developed by the California Department of Education. It shall be designed to facilitate students' development in essential skills related to language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, and social-emotional development.

(cf. 5148.3 - Preschool/Early Childhood Education)
(cf. 6011 - Academic Standards)
(cf. 6174 - Education for English Learners)

The Board shall establish the length(s) of the school day in the district's TK program. TK programs may be maintained for different lengths of time either at the same or different school sites, as long as the school day is at least three hours but no more than four hours. The Superintendent or designee shall annually report to the California Department of Education as to whether the district's TK programs are offered full day, part day, or both. (Education Code 37202, 46111, 46117, 48003)

(cf. 6111 - School Calendar)
(cf. 6112 - School Day)

TK students may be placed in the same classrooms as kindergarten students when necessary, provided that the instructional program is differentiated to meet student needs.

Staffing

The Superintendent or designee shall ensure that teachers assigned to teach in TK classes possess a teaching credential or permit from the Commission on Teacher Credentialing (CTC) that authorizes such instruction.

(cf. 4112.2 - Certification)

A credentialed teacher who is first assigned to a TK class after July 1, 2015, shall, by August 1, 2020, have at least 24 units in early childhood education and/or child development, comparable experience in a preschool setting, and/or a child development teacher permit issued by the CTC. (Education Code 48000)

The Superintendent or designee may provide professional development as needed to ensure that TK teachers are knowledgeable about the standards and effective instructional methods for teaching young children.

(cf. 4131 - Staff Development)

Continuation to Kindergarten

Students who complete the TK program shall be eligible to continue in kindergarten the following school year. Parents/guardians of such students shall not be required to submit a signed Kindergarten Continuance Form for kindergarten attendance.

However, whenever children who would otherwise be age-eligible for kindergarten are enrolled in TK, the Superintendent or designee shall obtain a Kindergarten Continuance Form signed by the parent/guardian near the end of the TK year consenting to the child's enrollment in kindergarten the following year.

A student shall not attend more than two years in a combination of TK and kindergarten. (Education Code 46300)

(cf. 5123 - Promotion/Acceleration/Retention)

Assessment

The Superintendent or designee may develop or identify appropriate formal and/or informal assessments of TK students' development and progress. He/she shall monitor and regularly report to the Board regarding program implementation and the progress of students in meeting related academic standards.

(cf. 0500 - Accountability)
(cf. 6162.5 - Student Assessment)

Legal Reference:
EDUCATION CODE
8973 Extended-day kindergarten
37202 School calendar; equivalency of instructional minutes
44258.9 Assignment monitoring by county superintendent of schools
46111 Kindergarten, hours of attendance
46114-46119 Minimum school day, kindergarten

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CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Transitional Kindergarten FAQs
Desired Results Developmental Profile, 2015
Transitional Kindergarten Implementation Guide: A Resource for California Public School District Administrators and Teachers, 2013
California Preschool Curriculum Framework, Vol. 1, 2010
California Preschool Learning Foundations, Vol. 1, 2008
WEB SITES
CSBA: http://www.csba.org
California Department of Education: http://www.cde.ca.gov
California Kindergarten Association: http://www.ckanet.org
Commission on Teacher Credentialing: http://www.ctc.ca.gov
Transitional Kindergarten California: http://www.tkcalifornia.org

Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: February 21, 2018 Antelope, California

CSBA Sample
Board Policy

Instruction BP 6190(a)

EVALUATION OF THE INSTRUCTIONAL PROGRAM

Note: The following **optional** policy may be revised to reflect district practice.

The Governing Board recognizes that it is accountable to students, parents/guardians, and the community for the effectiveness of the district's educational program in meeting district goals for student learning. The Superintendent or designee shall conduct a continual evaluation of the curriculum and the instructional program in order to ~~improve~~ **identify strategies for improving** student achievement.

(cf. 0200 - Goals for the School District)
(cf. 0500 - Accountability)
(cf. 6000 - Concepts and Roles)
(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

Note: The district may revise the following paragraph to specify the data and reports that will be used to evaluate the district's instructional program.

~~Historically, California's accountability system has been based on both federal and state requirements. However, as amended by the Every Student Succeeds Act (P.L. 114-95), 20 USC 6311 no longer requires a determination as to whether schools and districts meet a federal measure of "adequate yearly progress," and gives greater discretion to states and local educational agencies to determine accountability indicators. The state's Academic Performance Index has been suspended since the 2013-14 school year as the state transitions to a new state assessment and accountability system. The new state accountability system will integrate local, state, and federal accountability systems and be based on multiple measures.~~

~~In addition,~~ Education Code 52060-52061 require that the district's local control and accountability plan (LCAP) establish goals, for all students and for each numerically significant subgroup, that are aligned with the state priorities, and that the district annually review progress toward the goals; see BP/AR 0460 - Local Control and Accountability Plan. Pursuant to Education Code 52052, numerically significant student subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when the subgroup consists of at least 30 students with a valid test score or 15 foster or homeless youth. **The California School Dashboard reports the status of district and school ~~performance~~ on multiple state and local indicators and is intended to assist districts in identifying strengths and areas in need of improvement in each priority area addressed by the LCAP.**

The Superintendent or designee shall provide the Board and the community with regular reports ~~on student progress toward Board-established standards of expected achievement at each grade level in each area of study. In addition, he/she shall evaluate and report data for~~ **on student achievement. The reports shall include data for** each district school and for ~~every~~ **each** numerically significant student subgroup, as defined in Education Code 52052, including, but not limited to, school and subgroup performance on statewide achievement indicators and progress toward goals specified in the district's local control and accountability plan (LCAP).

EVALUATION OF THE INSTRUCTIONAL PROGRAM (continued)

(cf. 0460 - Local Control and Accountability Plan)
(cf. 0510 - School Accountability Report Card)
(cf. 6011 - Academic Standards)
(cf. 6162.5 - Student Assessment)
(cf. 6162.51 - State Academic Achievement Tests)
(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6174 - Education for English Learners)

In addition, the Superintendent or designee shall conduct an evaluation of any new instructional program implemented in the district and shall regularly assess district progress toward increasing student achievement in all subject areas taught in the district. The findings of such evaluations and assessments shall be reported to the Board.

Based on these reports, the Board shall take appropriate actions to maintain the effectiveness of programs and to improve the quality of education ~~that~~ **provided to** district students ~~receive~~.

Annual ~~Monitoring~~ Evaluation of Consolidated Application Programs

Note: The following **optional** section should be revised to reflect district practice. Pursuant to Education Code 64000-64001, the consolidated application is used by the California Department of Education ~~(CDE)~~ to distribute funds from certain federal categorical programs. ~~For 2015-16, these programs include (1) Title I, Part A basic grant (low-income students); (2) Title I, Part D (delinquent students); (3) Title II, Part A (teacher quality); (4) Title III, Part A (immigrant students); (5) Title III, Part A (English learners); and (6) Title VI, Part B (rural, low-income students).~~ **Pursuant to 5 CCR 3942, a**~~A~~s a condition of receiving continued funding for these programs, the district must make certain general assurances and certifications, including an assurance that the district's annual evaluation of categorical programs demonstrates that each program is "not one of low effectiveness." ~~(5 CCR 3942).~~ The district does not need to sign or return the general assurances, but does need to keep them on file for compliance reviews, complaint investigations, or audits.

Pursuant to 5 CCR 3942, criteria for the annual program evaluation are to be established by the Governing Board. ~~In order to consolidate the district's various evaluation processes, t~~The district may consider **measures of** the **academic** progress of **students participating in the program, including** numerically significant student **sub**groups, in addition to other measures ~~of student progress~~ contained in school plans or adopted by the Board.

The Board and the Superintendent or designee shall annually determine whether the district's categorical programs funded through the state's consolidated application are effective in meeting the needs of the students they are intended to serve. As a basis for this evaluation, the Superintendent or designee shall recommend for Board approval the specific, measurable criteria that shall be used at each school and at the district level. These criteria may include, but are not necessarily limited to, the progress of all students **participating in the program** and of each numerically significant subgroup toward goals contained in the district's LCAP,

EVALUATION OF THE INSTRUCTIONAL PROGRAM (continued)

the school's single plan for student achievement, ~~Title I local educational agency plan,~~ and/or other applicable district or school plans.

~~**Federal Program Monitoring**~~

~~Note: Pursuant to Education Code 64001, the CDE is required to monitor the district's compliance with legal requirements for categorical programs. This monitoring is accomplished through the Federal Program Monitoring (FPM) process, which is based on a combination of data and document reviews and on-site visits. Districts are assigned to one of four cycles, and may be selected for on-site or online monitoring every two years. Districts and school sites are selected based on criteria that include compliance history, academic achievement, program size, and fiscal analysis, with several districts being randomly selected for monitoring each year. During the FPM process, the CDE reviews school plans and may require a district to submit district policies, administrative regulations, or any other data necessary for the CDE to effectively monitor these programs. The CDE has developed monitoring instruments which contain major program legal requirements and are used by CDE staff to determine district compliance with the requirements. These instruments are available on the CDE's web site. Also, beginning in 2015, the CDE is transitioning to a new application, the California Monitoring Tool, to facilitate districts' response to state and federal requirements for program monitoring.~~

~~The following paragraph is **optional**. The CDE does not require districts to complete a self-review as part of the FPM process. However, the CDE emphasizes that compliance monitoring should be an ongoing responsibility of the district, not an event that occurs only when the CDE conducts its on-site monitoring. The FPM program instruments may be useful for this purpose.~~

~~To ensure that the district's categorical programs comply with applicable legal requirements, the Superintendent or designee shall, on an ongoing basis, conduct a district self-evaluation which may utilize tools developed by the district or the California Department of Education (CDE).~~

~~When the district is selected by the CDE for a Federal Program Monitoring (FPM) compliance review, the Superintendent or designee shall gather and submit all documentation and data required for the review and shall cooperate with CDE staff to facilitate program monitoring.~~

~~*(cf. 0410 - Nondiscrimination in District Programs and Activities)*~~
~~*(cf. 0420 - School Plans/Site Councils)*~~
~~*(cf. 1312.3 - Uniform Complaint Procedures)*~~
~~*(cf. 1312.4 - Williams Uniform Complaint Procedures)*~~
~~*(cf. 4131 - Staff Development)*~~
~~*(cf. 5020 - Parent Rights and Responsibilities)*~~
~~*(cf. 5148 - Child Care and Development Programs)*~~
~~*(cf. 5148.2 - Before/After School Programs)*~~
~~*(cf. 5148.3 - Preschool/Early Childhood Education)*~~
~~*(cf. 6020 - Parent Involvement)*~~
~~*(cf. 6142.7 - Physical Education and Activity)*~~
~~*(cf. 6171 - Title I Programs)*~~
~~*(cf. 6173 - Education for Homeless Children)*~~
~~*(cf. 6175 - Migrant Education Program)*~~

EVALUATION OF THE INSTRUCTIONAL PROGRAM (continued)

~~*(cf. 6178 - Career Technical Education)*~~
~~*(cf. 6178.1 - Work-Based Learning)*~~
~~*(cf. 6200 - Adult Education)*~~

~~Note: According to the CDE's FPM Frequently Asked Questions, available on its web site, if the review results in a finding of noncompliance with legal requirements, the district must submit a Proposed Resolution of Findings through the CMT within 45 days of the date that the district was notified of the finding. The resolution agreement will specify a time period, not to exceed 225 calendar days from the last day of the review, to resolve the finding. The district may request additional resolution time if needed, and the CDE program monitor will determine whether to grant or adjust the request.~~

~~In the event that the FPM review results in a finding of noncompliance in relation to any program, the Superintendent or designee shall submit a proposed resolution to the CDE within 45 days of the date the district was notified of the finding. The resolution shall be implemented in accordance with the terms and timeframe specified in the resolution agreement with the CDE.~~

~~The Superintendent or designee shall report to the Board regarding the results of the review process.~~

Western Association of Schools and Colleges (WASC) Accreditation

Note: The following **optional** section is for use by districts that participate in the evaluation process leading to accreditation by the Western Association of Schools and Colleges (WASC). WASC is a private, nonprofit organization whose Accrediting Commission for Schools provides regular assessments of public and private schools in order to support ongoing improvement of the educational program. The term of the accreditation process varies from one to six years, as determined by WASC. Districts may seek accreditation for both elementary and secondary schools and may revise the following section to specify schools that will seek accreditation (e.g., only secondary schools and/or middle schools). Districts also may revise the following section to apply to any other accrediting agency.

The Board believes that accreditation by the Western Association of Schools and Colleges (WASC) can foster excellence and ongoing academic improvement in the district's schools. The results of the accreditation process also may demonstrate to parents/guardians and the community that the schools are meeting their goals and objectives and the WASC criteria for school effectiveness through a viable instructional program.

The Superintendent or designee shall undertake procedures whereby district schools may achieve and maintain full WASC accreditation status. The schools shall conduct a self-study in accordance with WASC requirements, cooperate with the WASC committee during a site visit, and develop and review action plans to increase the effectiveness of the instructional program for students. The Superintendent or designee shall regularly report to the Board on the status of district schools and any WASC recommendations for school improvement.

EVALUATION OF THE INSTRUCTIONAL PROGRAM (continued)

Not later than 60 days after receiving t~~T~~he results of an~~y~~ inspection of a school by WASC~~,~~ or any other ~~the~~ accrediting agency, **the Superintendent or designee** shall ~~be published not later than 60 days after the results are made available to the school. Publication shall be by~~ notify~~ing each~~ parents/guardians in writing **of the inspection results** and/or ~~by~~ **shall** post~~ing~~ the information on the district's or school's web site~~, as determined by the Superintendent or designee~~. (Education Code 35178.4)

(cf. 1113 - District and School Web Sites)
(cf. 5145.6 - Parental Notifications)

If any district school loses its accreditation status, the Board shall give official notice at a regularly scheduled Board meeting. The Superintendent or designee shall provide written notification to each parent/guardian of a student in the school that the school has lost its accreditation status, including the potential consequences of the loss of accreditation status. This notice shall also be posted on the district's web site and the school's web site. (Education Code 35178.4)

Legal Reference: (see next page)

EVALUATION OF THE INSTRUCTIONAL PROGRAM (continued)

Legal Reference:

EDUCATION CODE
33400-33407 Educational evaluations
35178.4 Notice of accreditation status
44662 Evaluation and assessment guidelines, certificated employee performance
48985 Compliance with translation of parental notifications
51041 Education program, evaluation and revisions
51226 Model curriculum standards
*52052 ~~52052.1 Academic Performance Index~~ **Accountability**; numerically significant student subgroups*
52060-52077 Local control and accountability plan
62005.5 Failure to comply with purposes of funds
64000-64001 Consolidated application process
CODE OF REGULATIONS, TITLE 5
3930-3937 Program requirements
3942 Continuity of funding
UNITED STATES CODE, TITLE 20
*6311 ~~Adequate yearly progress~~ **State plans***

Management Resources:

~~CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS~~
~~FPM Frequently Asked Questions~~
~~Federal Program Monitoring Instruments~~
WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES PUBLICATIONS
*Focus on Learning: Joint **ACS** WASC/CDE Process Guide, ~~2014~~ **2017***
WEB SITES
CSBA: http://www.csba.org
California Department of Education~~, Testing and Accountability~~: http://www.cde.ca.gov/~~ta~~
Western Association of Schools and Colleges (WASC), Accrediting Commission for Schools: http://www.acswasc.org

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Center Unified SD

Board Policy

Evaluation Of The Instructional Program

BP 6190
Instruction

The Governing Board recognizes that it is accountable to students, parents/guardians, and the community for the effectiveness of the district's educational program in meeting district goals for student learning. The Superintendent or designee shall conduct a continual evaluation of the curriculum and the instructional program in order to improve student achievement.

(cf. 0200 - Goals for the School District)
(cf. 0500 - Accountability)
(cf. 6000 - Concepts and Roles)
(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

The Superintendent or designee shall provide the Board and the community with regular reports on student progress toward Board-established standards of expected achievement at each grade level in each area of study. In addition, he/she shall evaluate and report data for each district school and for every numerically significant student subgroup, as defined in Education Code 52052, including, but not limited to, school and subgroup performance on statewide achievement indicators and progress toward goals specified in the district's local control and accountability plan (LCAP).

(cf. 0460 - Local Control and Accountability Plan)
(cf. 0510 - School Accountability Report Card)
(cf. 6011 - Academic Standards)
(cf. 6162.5 - Student Assessment)
(cf. 6162.51 - State Academic Achievement Tests)
(cf. 6162.52 - High School Exit Examination)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6174 - Education for English Language Learners)

Based on these reports, the Board shall take appropriate actions to maintain the effectiveness of programs and to improve the quality of education that district students receive.

Annual Monitoring of Consolidated Application Programs

The Board and the Superintendent or designee shall annually determine whether the district's categorical programs funded through the state's consolidated application are

effective in meeting the needs of the students they are intended to serve. As a basis for this evaluation, the Superintendent or designee shall recommend for Board approval the specific, measurable criteria that shall be used at each school and at the district level. These criteria may include, but are not necessarily limited to, the progress of all students and of each numerically significant subgroup toward goals contained in the district's LCAP, the school's single plan for student achievement, Title I local educational agency plan, and/or other applicable district or school plans.

Federal Program Monitoring

To ensure that the district's categorical programs comply with applicable legal requirements, the Superintendent or designee shall, on an ongoing basis, conduct a district self-evaluation which may utilize tools developed by the district or the California Department of Education (CDE).

When the district is selected by the CDE for a Federal Program Monitoring (FPM) compliance review, the Superintendent or designee shall gather and submit all documentation and data required for the review and shall cooperate with CDE staff to facilitate program monitoring.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 0420 - School Plans/Site Councils)
(cf. 0520.2 - Title I Program Improvement Schools)
(cf. 0520.3 - Title I Program Improvement Districts)
(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)
(cf. 4131 - Staff Development)
(cf. 5020 - Parent Rights and Responsibilities)
(cf. 5148 - Child Care and Development Programs)
(cf. 5148.2 - Before/After School Programs)
(cf. 5148.3 - Preschool/Early Childhood Education)
(cf. 6020 - Parent Involvement)
(cf. 6142.7 - Physical Education and Activity)
(cf. 6171 - Title I Programs)
(cf. 6173 - Education for Homeless Children)
(cf. 6175 - Migrant Education Program)
(cf. 6178 - Career Technical Education)
(cf. 6178.1 - Work-Based Learning)
(cf. 6200 - Adult Education)

In the event that the FPM review results in a finding of noncompliance in relation to any program, the Superintendent or designee shall submit a proposed resolution to the CDE within 45 days of the date the district was notified of the finding. The resolution shall be implemented in accordance with the terms and timeframe specified in the resolution agreement with the CDE.

The Superintendent or designee shall report to the Board regarding the results of the review process.

Western Association of Schools and Colleges (WASC) Accreditation

The Board believes that accreditation by the Western Association of Schools and Colleges (WASC) can foster excellence and ongoing academic improvement in the district's schools. The results of the accreditation process also may demonstrate to parents/guardians and the community that the schools are meeting their goals and objectives and the WASC criteria for school effectiveness through a viable instructional program.

The Superintendent or designee shall undertake procedures whereby district schools may achieve and maintain full WASC accreditation status. The schools shall conduct a self-study in accordance with WASC requirements, cooperate with the WASC committee during a site visit, and develop and review action plans to increase the effectiveness of the instructional program for students. The Superintendent or designee shall regularly report to the Board on the status of district schools and any WASC recommendations for school improvement.

The results of any inspection of a school by WASC, or any other the accrediting agency, shall be published not later than 60 days after the results are made available to the school.

Publication shall be by notifying each parent/guardian in writing and/or by posting the information on the district's or school's web site, as determined by the Superintendent or designee. (Education Code 35178.4)

(cf. 1113 - District and School Web Sites)
(cf. 5145.6 - Parental Notifications)

If any district school loses its accreditation status, the Board shall give official notice at a regularly scheduled Board meeting. The Superintendent or designee shall provide written notification to each parent/guardian of a student in the school that the school has lost its accreditation status, including the potential consequences of the loss of accreditation status. This notice shall also be posted on the district's web site and the school's web site. (Education Code 35178.4)

Legal Reference:
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3942 Continuity of funding
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6311 Adequate yearly progress

Management Resources:
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
FPM Frequently Asked Questions
Federal Program Monitoring Instruments
WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES PUBLICATIONS
Focus on Learning Joint WASC/CDE Process Guide, 2014
WEB SITES
CSBA: http://www.csba.org
California Department of Education, Testing and Accountability:
http://www.cde.ca.gov/ta
Western Association of Schools and Colleges (WASC), Accrediting Commission for Schools: http://www.acswasc.org

Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: January 20, 2016 Antelope California

CSBA Sample
Board Bylaw

Board Bylaws BB 9110(a)

TERMS OF OFFICE

Note: Governing ~~B~~boards ~~generally~~ consist of **three,** five**, or seven** members. ~~Exceptions are~~ **as** provided in Education Code 5018 and 35012. **The district should fill in the blank in the following paragraph to reflect the number of Governing Board members in the district.**

For information about the election of Board members, including election dates, see BB 9220 - Governing Board Elections.

The Governing Board shall consist of five members whose terms shall be staggered so that as nearly as practicable, one half of the members shall be elected in each ~~odd-numbered~~ year **in which the Board's elections are regularly held. (Education Code 35012)**

(cf. 9220 - Governing Board Elections)

Note: AB 2449 (Ch. 146, Statutes of 2018) amended Education Code 5017 to change the commencement of the term of office of board members from the first Friday in December following their election to the second Friday in December. Although Education Code 5000 still states that a board member's four-year term expires on the first Friday in December, Education Code 5017 requires board members to continue to discharge their duties until their successor has qualified by taking the oath of office. Therefore, the following paragraph reflects the date specified in Education Code 5017.

The term of office for **Board** members elected in regular elections shall be four years, commencing on the ~~first~~ **second** Friday in December ~~next succeeding~~ **following** their election. (Education Code 5017)

(cf. 9223 - Filling Vacancies)
(cf. 9224 - Oath or Affirmation)
(cf. 9250 - Remuneration, Reimbursement and Other Benefits)

~~Board member terms expire four years after their initial election on the first Friday in December following the election of new members.~~

~~A member whose term has~~ **Board members whose terms have** expired shall continue to discharge the duties of ~~the~~ office until ~~his/her successor has~~ **their successors have** qualified by taking the oath of office. (Education Code 5017; Government Code 1302, 1360~~; Education Code 5017~~)

~~*(cf. 9220 - Governing Board Elections)*~~
~~*(cf. 9223 - Filling Vacancies)*~~
~~*(cf. 9224 - Oath or Affirmation)*~~
~~*(cf. 9250 - Remuneration, Reimbursement and Other Benefits)*~~

TERMS OF OFFICE (continued)

Note: Pursuant to Elections Code 10404.5, whenever a regularly scheduled board election is changed due to consolidation of elections, the term of office of incumbent Board members is extended to align with the next applicable election. Pursuant to Elections Code 1302 and 10404.5, districts are authorized to request consolidation of their board elections with the local municipal or state primary or general elections, and under defined circumstances are required to consolidate their elections with statewide elections as specified in Elections Code 14051-14052. See BB 9220 - Governing Board Elections.

If a regularly scheduled Board election date is changed due to consolidation with a statewide or municipal general election, the term of incumbent Board members shall be extended to align with the next applicable election. (Elections Code 10404.5)

Legal Reference:

EDUCATION CODE
5000-5033 Election of school district board members
35010 Control of district
35012 Board members; number, election and terms
35107 Eligibility
ELECTIONS CODE
1302 Local elections, school district election
10400-10418 Consolidation of elections
14050-14057 California Voter Participation Rights Act
GOVERNMENT CODE
1302 Continuance in office until qualification of successor
1303 Exercising functions of office without having qualified
1360 Necessity of taking constitutional oath

Management Resources:

WEB SITES
CSBA: http//www.csba.org

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Center Unified SD

Board Bylaw

Terms Of Office

BB 9110
Board Bylaws

The Governing Board of the Center Unified School District shall consist of five members elected at large to collectively represent the electorate and the State of California as trustees of the property and programs of the schools therein. Each member serves for a period of four years unless completing the unexpired term of a former member.

Members shall be elected in a biennial election on the first Tuesday after the first Monday in November in each even-numbered year.

The term of office shall commence on the first Friday in December next succeeding their election. (Education Code 5017)

A member whose term has expired shall continue to discharge the duties of the office until his/her successor has qualified by taking the oath of office. (Government Code 1302, 1360; Education Code 5017)

As amended by AB 3543 (Ch. 1162, Statues of 1990), Education Code 5000 provided that Board member terms expire on the first Friday in December following the election.

(cf. 9220 - Elections)
(cf. 9223 - Filling Vacancies)
(cf. 9224 - Oath or Affirmation)
(cf. 9250 - Remuneration, Reimbursement, Other Benefits)

Legal Reference:
EDUCATION CODE
5000-5033 Election of school district board members
35010 Control of district
35012 Board members; number, election and terms
35107 Eligibility
GOVERNMENT CODE
1302 Continuance in office until qualification of successor
1303 Exercising functions of office without having qualified
1360 Necessity of taking constitutional oath

Bylaw CENTER UNIFIED SCHOOL DISTRICT
adopted: October 4, 1993 Antelope, California